

EXECUTIVE

Date: Wednesday 4th December, 2024
Time: 12.30 pm
Venue: Mandela Room

AGENDA

1. Apologies for Absence
2. Declarations of Interest
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THE MAYOR

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9. Calculation of Council Tax Base for 2025/26 219 - 230
10. 2025/26 Draft Budget and Medium Term Financial Plan 2025/26 and 2028/29 231 - 312

EXECUTIVE MEMBER - ENVIRONMENT AND SUSTAINABILITY

11. Highway Infrastructure Delivery Plan 313 - 326
12. Linthorpe Road Phase One Cycleway Design 327 - 376

13. Any other urgent items which in the opinion of the Chair, may be considered.

Charlotte Benjamin
Director of Legal and Governance Services

Town Hall
Middlesbrough
Tuesday 26 November 2024

MEMBERSHIP

Mayor C Cooke (Chair) and Councillors T Furness, P Gavigan, L Henman, J Ryles, P Storey, J Thompson and N Walker

Assistance in accessing information

Should you have any queries on accessing the Agenda and associated information please contact Scott Bonner / Chris Lunn, 01642 729708 / 01642 729742, scott_bonner@middlesbrough.gov.uk / chris_lunn@middlesbrough.gov.uk

EXECUTIVE

A meeting of the Executive was held on Wednesday 13 November 2024.

PRESENT: Mayor C Cooke - (Chair) and Councillors T Furness, P Gavigan, L Henman, J Ryles, P Storey, J Thompson and N Walker

PRESENT BY INVITATION: Councillors I Blades

ALSO IN ATTENDANCE: C. Forgan, D Hodgson (Local Democracy Reporting Service)

OFFICERS: M Adams, C Benjamin, S Bonner, M Brown, B Carr, A Davis, G Field, C Heaphy, R Horniman, D Middleton, E Scollay and J Tynan

APOLOGIES FOR ABSENCE: None.

24/41 **DECLARATIONS OF INTEREST**

There were no declarations of interest received at this point in the meeting.

24/42 **MINUTES - EXECUTIVE - 28 OCTOBER 2024**

The minutes of the Executive meeting held on 28 October 2024 were submitted and approved as a correct record.

24/43 **MIDDLESBROUGH COUNCIL: TARGET OPERATING MODEL**

The Mayor submitted a report for Executive consideration. The report sought to articulate how the activity of the organisation would be aligned to ensure an integrated and cohesive approach. The report also expressed the Council's ambitions for its future within a target operating model for Middlesbrough which would support improved outcomes and financial stability.

The report sought Executive support for the principles of the model and consent to continue with its development, enabling the Council to reset and outlined the intended approach in developing the supporting strategies which would support transformation of the Council and bring the target operating model to life.

The model was linked to the Council Plan which set out the Council's ambitions across 2024-27 as well as outlining the Mayor's vision for Middlesbrough and the Council's four key priorities. Those priorities were detailed in the report. The vision for Middlesbrough was a thriving, healthier, safer, and more ambitious place where people wanted to live, work, invest and visit. The Council would support residents to live fulfilling lives, to ensure that Middlesbrough's communities thrived.

In the Council Plan 2024-27, the Mayor set out his ambition to recover, reset and deliver for the people of Middlesbrough and so the four priorities of the Council Plan 2024-27 focussed on the future wellbeing of Middlesbrough's communities, and which also provided a crucial foundation for the Councils' Transformation Programme.

The Council's values were at the heart of everything the Council did. They were a critical element of its strategy to create a brighter future for Middlesbrough, and the foundation for how the Council operated, interacted, and made decisions.

From creative ideas, to working collaboratively within the organisation and with external agencies, to being passionate about doing things better - we can make a real difference to the people and place we serve.

The proposed operating model was illustrated in the report and further detailed in Appendix 1. It would guide how Council operations would be further defined to both enable the delivery of the Council's 'Recover, Reset, Deliver' Transformation Programme, as well as determine its future target operating state, as focus shifted to continuous improvement and an improved organisational culture through its four layered approach.

Although not unique, Middlesbrough Council had experienced significant and protracted funding cuts from Central Government, with a 46% drop in one decade alone, whilst demand on services coupled with costs for their delivery had risen exponentially.

This pressure had driven the Council's need to modernise the way it delivered services and engaged with the community. New approaches, utilising emerging technologies, were required to reduce costs and improve outcomes for residents to ensure that services were sustainable and that balanced budgets were achieved into the long term.

ORDERED that Executive:

- 1. Approve in principle the emerging target operating model;**
- 2. Approve the continued development and refinement of the proposed target operating model and its intended direction of travel.**

AGREED that Executive notes the next steps required to implement the target operating model and develop supporting operational strategies.

OPTIONS

Don't adopt the proposed Target Operating Model

This would have resulted in a business-as-usual approach for Middlesbrough Council. It would not have allowed the Council to capitalise upon the array of available opportunities for cultural transformation for the both the organisation and residents. The potential to collaborate more broadly and efficiently with partners could also be lost. Departmental structures with vertical lines of reporting would remain and the opportunities to build financial resilience could stagnate.

Adopt a portion / elements of the model

There is scope to adopt some elements of the model whilst redesigning others, however this would have delayed implementation and could have resulted in a disjointed and ineffective delivery in the interim. This would present a risk to the long-term credibility and understanding of the model and its outcomes for both staff and residents. Consequently, this could have presented financial and reputational damage to the Council and decrease standards in service delivery.

Redevelop the model

There was scope for the Target Operating Model to be redeveloped in its entirety from its current state. However, given that the proposal was for the Target Operating Model to be delivered in a phased approach which allowed for continual evaluation, to ensure it was always fit for purpose, this option was not proposed as the preferred option. Rather, it was proposed that the current model could be taken forward and enhanced in consultation with staff and stakeholders.

REASONS

The proposed target operating model was essential for establishing the optimum management and staffing structure and effective processes. It also presented an opportunity to further support the Council's Transformation Programme. It would do this whilst setting out the roadmap for the Council we want to be and how the Council gets there, delivering better outcomes for residents from a lower cost base.

This model would see the Council become ever more focused on the needs of our customers, moving us closer to our communities and helping deliver better outcomes. Our services would be designed around the needs of residents, businesses, and visitors. Services and teams from across the Council would work smarter together for

the good of the town.

The model presented the Council with increased opportunities for redesigning service delivery in a way that was cohesive, targeted, efficient, impactful, and cost-effective. There was scope for this to occur as implementation of target operating model would not be a one-time change but rather phased, allowing for ongoing evaluation and adjustment to ensure certainty in delivery.

The flexible approach of the model would build confidence amongst the Council's stakeholders that Middlesbrough Council was a Council that was fit for the future and responsive to the needs of its communities.

The organic nature of this model would enable development of further supporting operational strategies alongside the phased implementation of the target operating model, given the integrity of the model and synergy between strategies, as the model evolves over time.

24/44

CAPITAL PROGRAMME GOVERNANCE IMPROVEMENT

The Executive Member for Finance submitted a report for Executive consideration.

The purpose of the report was to propose revised arrangements for improvements to the Council's governance arrangements for planning, managing, delivering and reporting its capital investment programme.

The Council had a sound Capital Financing Strategy that was approved annually by the Council as part of the Medium-Term Financial Plan and should be read together with the Treasury Management Strategy that was fundamentally important to securing long term affordability of capital investment and the wider cash management of the Council. A hyperlink to the 2024/25 Capital Programme & Capital Strategy was provided in the report which was approved by Council on 8 March 2024.

The Council's performance in the effective deployment of its capital investment plans should be measured by the delivery of capital programmes and projects on time and within budget and the delivery of planned outputs and outcomes that were clearly linked to the Council plan objectives. However, this was difficult to achieve based upon the current working practices and reporting arrangements.

The Capital Programme was the Council's investment plan in long term assets that was essential to support the delivery of operational services and to enable the transformation of service delivery models across the organisation. The scale of annual capital expenditure was significant (£50m - £100m). These financial resources were limited, valuable, and had to be managed effectively and accounted for and reported appropriately in order to achieve good value for money in the use of Council resources.

ORDERED that Executive approve the proposed arrangements for improving the effectiveness of capital programme governance, monitoring and reporting including the terms of reference for the Strategic Capital Board and Corporate Capital Board.

OPTIONS

The option recommended (with separate capital boards) was viewed as the best way forward given the current weaknesses in the capital governance structure. The only other feasible option would have been to merge this activity with the existing revenue budget monitoring processes. However, there was a need for a cross directorate collaborative approach to capital governance and there were a range of issues that required dedicated attention of officers and members in a forum that was not distracted by operational revenue budget matters.

REASONS

To establish more robust arrangements to address weaknesses in current arrangements and to secure value for money in the use of capital resources.

CORPORATE ASSET MANAGEMENT PLAN 2024/ - 2027/28

The Executive Member for Regeneration submitted a report for Executive consideration. The report sought approval for the implementation of the Corporate Asset Management Plan (CAMP) 2024- 25 to 2027-28.

The Council refreshed the 2014 Estate Strategy in 2019/2020. The strategy predominantly focussed on actions to improve the efficiency of the Valuation & Estates Service, with a view to understand the benefit that the town could derive from the Council's commercial estate.

Further progress had been made with the most significant being a service restructure in August 2023, which amalgamated Strategic, Operational Property Management and Valuation & Estates. The purpose of this change being to have all property related activities managed by one service.

These changes necessitated the implementation of the CAMP, including adopting the principals of the Corporate Landlord model, which transferred responsibility for all property related activity, and expenditure, to be within the remit of the Directorate of Regeneration.

The establishment of the Corporate Asset Management Group (CAMG) would provide governance for strategic decisions relating to land and built assets.

This approach would ensure that finances were properly prioritised, management was consistent, and opportunities were realised across the whole estate. In this way, the Council could be confident that the needs of the whole organisation, as well as individual service operations, were met to allow them to provide better outcomes for the community.

The CAMP had three elements which were:

The Asset Management Policy which set out the framework of rules, culture and behaviour that would ensure the consistent management and high performance of the Council's property assets.

The Asset Management Strategy which highlighted the strategic context, factors that would influence change, and translating organisational objectives into property objectives.

The Asset Management Action Plan was an action plan of activities and projects that delivered the Council's property objectives.

The CAMP was attached at Appendix 1 of the report.

ORDERED that Executive approve the Corporate Asset Management Plan 2024-25 to 2027-28.

OPTIONS

Continue to adopt the principals of the 2020 Estate Strategy. This was not recommended as it did not provide a strategy that endorsed best practice of the Corporate Landlord Model and governance for the whole estate.

REASONS

The Corporate Asset Management Plan (CAMP) was a Policy and Strategic plan setting out how the property portfolio would support the Council Plan, Transformation, Corporate priorities, and objectives, providing the direction for the ongoing management of the portfolio over the next three financial years.

This would allow the Council to demonstrate robust corporate governance relating to acquisition, disposal, corporate and commercial estates management and investment.

Effective performance management would allow the council to demonstrate duty of best value by making arrangements to secure continuous improvement in the way in which Asset Management functions were exercised, having regard to a combination of economy, efficiency, and effectiveness.

The CAMP had been developed in accordance with Chartered Institute of Public Finance and Accountancy (CIPFA) Asset Management best practise guidance.

24/46

REVIEW OF ALTERNATIVE OPERATING MODELS FOR THE CAPTAIN COOK BIRTHPLACE MUSEUM

The Executive Member for Development submitted a report for Executive consideration.

The purpose of the report was fourfold:

1. To bring Executive's attention to the exploration of a new museum with external partners that could replace the CCBM within Stewart Park in the longer term;
2. To advise Executive that the continued operation of the CCBM in 2024/25 on the basis that the required saving of £0.100m for 2024/25 had been met by a permanent reduction in staffing and that this saving was ongoing;
3. To advise Executive that the continued operation of the CCBM in 2025/26 and 2026/27 was subject to securing external revenue support of £0.150m per annum. Failure to secure this funding would have resulted in the closure of the CCBM and the transfer of some or all of the collection to the Dorman Museum;
4. To seek approval for a reduction in the required saving from the CCBM from £0.345m to £0.303m in 2025/26 and 2026/27 on condition that the remainder of the saving £0.042m will be found within the Regeneration budget via a senior management review.

Up to 2024, the Captain Cook Birthplace Museum was previously open for 7 months of the year (April – October) but was only open to the public during school holidays in the same period. A paid-for museum, it welcomed approximately 5,500 visitors a year, with an additional 35,500 people visiting the café and shop housed in the same building. The Cook Museum hosted a café tenant 'Cook's Café' currently on a rolling lease. Any potential closure or change of operator of the building would impact upon this.

The Dorman Museum was open 6 days a week (Tuesday to Sunday) throughout the year and welcomed around 80,000 visitors per annum.

School workshops took place at both venues across the year during term time with 3,500 visits in 23/24. The museums featured permanent exhibits, alongside a programme of changing exhibitions and special events, including those aimed at key audiences e.g. families.

As an Accredited Museum Service, and a member of the Tees Valley Museums Group (National Portfolio Organisation), the service had a commitment to care for its 250,000-strong collection in line with industry standards and to make these collections accessible to the public.

There was a single staffing structure which operated both museums. This structure was reviewed in 2023, but some positions had never been advertised due to the savings requirement. The current structure included a Museums Manager, Visitor Operations Manager, Collections Officer, Visitor Experience Coordinator (vacant), Visitor Experience Assistants (x 4), Cultural Support Officer, Senior Learning & Engagement Officer, and Learning & Engagement Officer. The permanent team were supported by casual staff where required. The following two posts on the staffing establishment had been held vacant in order to support the saving requirement:

- Senior Collections Officer – Full time, Grade I
- Creative Programmes Manager – Full time, Grade K

During the 2024/25 budget setting process, in response to the financial challenges facing the Council, a proposal was put out to public consultation to close the CCBM and consolidate the offer at the Dorman. The proposal was met with significant public opposition with over 8,000 people signing a petition to keep the museum open, launched by members of the Captain Cook Birthplace Trust. In response, the Council agreed to defer a decision on the CCBM to allow an options appraisal on its future to be undertaken.

The options appraisal was required to look at ways to generate a £0.345m saving from the

Museum Service (£0.100m in 2024/25 and £0.245m in 2025/26). The savings had been calculated on the following basis:

- £0.169m Staff
- £0.146m Property
- £0.030m Additional Income (from the Dorman)

With regards to the options appraisal, with financial support from Tees Valley Museums Group, a specialist consultant – Counterculture – was commissioned to support the options appraisal work. With £0.100m of the target already identified through salary savings made from holding vacant posts, Counterculture was tasked with assessing the viability of different options for the remaining £0.245m.

Through this process three main options were identified:

- Option 1: Keep the CCBM open and secure investment from an external partner. Saving to be delivered: £0.303m
- Option 2: Close the CCBM and make savings from the building costs. Saving delivered: £0.277m
- Option 3: Transfer the CCMB to a third-party operator and make savings from the building costs. Saving delivered: £0.277m.

Detailed breakdowns of each option were detailed in the report.

A Member of the public commented that the offer at the Captain Cook Birthplace Museum was potentially under publicised and underpriced. As a former member of the management team at the Captain Cook experience at Whitby, he invited the Mayor and the Executive Member for Development to attend that facility to compare the two sites.

The Mayor welcomed the invitation.

ORDERED that Executive:

That the Executive

1. **Approve the exploration of a new museum with external partners that could replace the CCBM within Stewart Park in the longer term;**
2. **Approve the continued operation of the CCBM in 2024/25 on the basis that the required saving of £0.100m for 2024/25 had been met by a permanent reduction in staffing and that this saving was ongoing;**
3. **Approve the continued operation of the CCBM in 2025/26 and 2026/27 subject to securing external revenue support of £0.150m per annum. Failure to secure this funding would result in closure of the CCBM and the transfer of some or all of the collection to the Dorman Museum; and**
4. **Approves a reduction in the required saving from the CCBM from £0.345m to £0.303m in 2025/26 and 2026/27 on condition that the remainder of the saving £0.042m will be found within the Regeneration budget via a senior management review.**

OPTIONS

Closing the Cook Museum and making a saving of £0.277m was only being recommended as a Plan B should the investment from the external partner not be realised, as it carried the following risks:

- **Savings target was not fully achieved.**
- **Negative public reaction to closing the museum.**
- **Lack of a Cook attraction at Stewart Park (at least short-medium term).**
- **Reduction in activities, e.g. school workshops, due to less space.**
- **Investment required to move/redisplay Cook collection – Min. £0.050m plus storage costs for remainder of Cook collection and management of the empty building.**
- **Removed opportunity for short-term investment from the external partner and potentially any long-term support.**

Handing over the Cook building to a third-party operator and making a saving of £0.277m was not recommended as it carried the following risks:

- Savings target was not fully achieved.
- Negative public reaction to closing the museum / reducing the offer.
- Reduction in activities, e.g. school workshops, due to less space.
- Investment required to move/redisplay Cook collection – Min. £0.050m plus storage costs for remainder of Cook collection.
- Lessened opportunity for short-term investment from the external partner and potentially any long-term support.
- Reliance on finding a suitable operator for the building who was willing to take on the full costs.

A number of additional mitigations to reduce this gap had been reviewed, in collaboration with Counterculture, and were detailed in the table at paragraph 5.3 of the report.

REASONS

Middlesbrough Museum Service currently operated two museums: The Dorman Museum and the Captain Cook Birthplace Museum. Both museums were Accredited and partners in the Tees Valley Museums Group (TVMG), an Arts Council National Portfolio Organisation which brought investment for activities aligned to the TVMG aims and objectives. Between the two museums, the service managed a joint collection of circa 250,000 objects (majority housed at the Dorman) and welcomed 85,500 annual visitors (80,000 to the Dorman) and a further 3,500 children on school visits. The recommended option provided an opportunity to keep both facilities open, maintaining public access to the joint collection, whilst exploring plans for a more attractive and sustainable museum for the Cook collection.

During undertaking the options appraisal, an external partner, with whom the council had worked on other projects, had offered to support the CCBM by providing revenue of £0.150m a year to maintain its current opening arrangements on an interim basis, whilst jointly exploring the potential of a new museum facility to house the Cook collection and potentially other local collections. The intention would be for the external partner to support the existing facility until the new museum was opened. Subject to securing the £0.150m per annum, this option got closest to the £0.345m savings target with a £0.303m outturn.

The recommended option also provided an opportunity to secure further external investment into the Museum Service through having a longer-term plan for its future. One such opportunity was likely to present itself via Tees Valley Combined Authority, who had commissioned a feasibility study into the heritage offer within the Tees Valley. The final report from this was due in December and was likely to be followed by an investment programme to support the new Tees Valley Heritage Strategy. The Council would be looking to work with TVCA to secure investment into the new museum facility and wider service.

The successful delivery of the recommended option directly and indirectly supported the Council's priorities set out in the Strategic Plan 2024-27, including:

- A successful and ambitious town;
- Safe and resilient communities; and
- Delivering best value

The options of closing the CCBM or handing over the building to a third-party operator would have resulted in a lesser saving of £0.277m and would have removed or put at significant risk the proposed investment from the external partner. Both options would also risk a negative public reaction to any closure or reduction of the service i.e. moving collections to the Dorman, which was evidenced during the budget consultation earlier this year. Both options would have resulted in a reduced offer to visitors and reduced engagement activities, e.g. school visits due to space restrictions, diminishing the positive outcomes delivered by the Museum Service around learning, wellbeing and community cohesion.

The main risk around the recommended option was a failure to secure the financial support offered from the external partner. The conditions of this support and mitigations were detailed in the report.

24/47

SOUTHLANDS COMMUNITY FACILITY AND SPORTING HUB

The Executive Member for Development and the Executive Member for Finance submitted a report for Executive's consideration.

The purpose of the report was to seek Executive approval of the Heads of Terms for Middlesbrough Council to enter into a lease agreement with Middlesbrough FC Foundation, who would manage the facility Southlands Community Facility and Sporting HUB once construction was completed. The report also informed Executive of the long-term risks and liabilities associated with the facility and how those will be mitigated through the lease agreement.

Work was ongoing to redevelop the site, providing a new state-of-the-art sporting hub. The Council had secured an approved capital funding commitment of £3.876m for the redevelopment of the Southland site, of which £1.158m was Council Capital funding, £1.442m was from the IGF Fund, and £1.276m from the Towns Fund. £0.363m of the budget had been spent to date.

The Council saw significant benefits of partnering with an organisation with the appeal and credibility of Middlesbrough FC Foundation, who were keen to commit to an initial 25-year lease to manage the redeveloped site. The Foundation would also contribute funding to assist with the site construction for specifications above and beyond the base-build specification.

By using their years of experience, together with Middlesbrough FC, their mission was firmly established to raise aspirations, help realise individual potential and improve the life chances of people across the Tees Valley. The strategic objectives of Middlesbrough FC Foundation were detailed in the table at paragraph 11 of the report.

The Council had worked closely with a Project Representative Group, made up of local residents and Ward Councillors, to develop the proposals.

The partnership with Middlesbrough FC Foundation would continue this work and would aim to deliver a site which sat at the heart of the community and engaged local people.

Middlesbrough FC Foundation aimed to establish the Southlands as a flagship centre for staff and participants, and the site would offer a chance to create a state-of-the-art facility, to inspire the local communities and people across Teesside.

This would be strengthened by the development of a new Community Use Agreement which will accompany the proposed lease agreement.

Southlands would host a wide range of provision aligned with Middlesbrough FC Foundations strategic themes as well as local consultation and insight. These included:

- Education and Employability through workshops, courses and school visits;
- Health and Wellbeing including mental wellbeing sessions, physical activity circuits and social groups;
- Social Inclusion including free after school football for children and young people, targeted mentoring and adult football which brings the community together;
- Updated, quality facilities which sit at the heart of the community and engage local people; and,
- Middlesbrough FC provision including links to the Women's team, Academy and Middlesbrough Girls.

The proposal was to relocate the Foundation's headquarters and activities to the Southlands site, which presented a huge opportunity for further collaboration between the Council and the Foundation and enable further engagement with the local communities.

AGREED that Executive note the information in the public report:

1. Notes the principles of the lease agreement set out within the agreed Heads of Terms for the Southlands Community Facility and Sporting Hub, between the Council and Middlesbrough FC Foundation;
2. Notes the delegated authority for the Director of Regeneration and the Director of Finance, to approve or amend the lease agreement, in line with the Heads of Terms insofar that such approval or amendments protects the Council's position or enhances the sustainability of the Southlands scheme
3. Notes the business case that outlines how Middlesbrough FC Foundation will manage and finance the site;
4. Notes the passporting of liabilities to the partner organisation and how these will be managed through the lease agreement;
5. Notes the long-term risks and liabilities that could arise, in the event that the partnering organisation ceases to exist.

AGREED That the decision be taken once all the exempt information had been considered.

OPTIONS

The Council could have chosen to manage the new facilities at the Southlands in-house, or through a competitive tender exercise and sought an alternative operational management organisation.

Before approaching the Middlesbrough FC Foundation, the Council engaged with a consultant to identify demand for the site. Having received local grassroots club contact information from North Riding County Football Association, consultation took place over a two-month period. Of the clubs identified only three came back with any potential usage, which totalled less than six hours across the full week, meaning the viability of a new facility was in jeopardy.

Middlesbrough FC Foundation approached the Council with a proposal to relocate their headquarters and activities to the Southlands, which presented a huge opportunity for further collaboration between the Council and the Foundation and to enable further engagement with the local communities. Currently, the Foundation engaged 35,000 people each year, 17,000 of which were through the centre in South Bank which the Council would expect to be similar to attendances for Southlands and was expected to attract the required usage to ensure the sustainability of the site.

The Foundation was also committed to contributing towards the delivery costs of the new facility. As a charity, the Foundation was also able to apply for a variety of grants and funds, including those from the associated charities of the Premier League and EFL to deliver projects which aim to support the following reduction in crime and anti-social behaviour, increase physical activity, improve community cohesion, improve mental wellbeing and increase employability.

It was felt that no other external organisation and/or the Council itself could offer the trusted brand and sustainable management structure that would rival that offered by Middlesbrough FC Foundation.

REASONS

Following consultation with the local community in 2018 it was clear there was a strong desire for fit-for-purpose community facilities in East Middlesbrough.

Particularly, to replace the old and dilapidated Community and Sport Centre which had been subsequently demolished to make way for a new facility.

Sport England had previously imposed a condition to the planning application for the current housing development at Marton Avenue site, as the proposals resulted in a net loss of playing field area. The Southlands site was identified as the location for the re-provision to mitigate this legacy condition.

All partners involved in the potential redevelopment of the Southlands site were aware

of the need to identify an appropriate delivery timeline which bound all parties to delivery of all aspects of the Southlands project and met the conditionality of residential development at Marton Avenue – Marton Avenue being a critical aspect for delivering housing growth objectives and the projected income requirements of the Medium-Term Financial Plan (MTFP).

The Council was committed to providing quality and safe playing provision which aims to increase the opportunity for the participation in sport and physical activity. The Council acknowledged the positive contribution to quality-of-life sport can bring to individuals.

The delivery of a new Community Facility and Sporting Hub at the Southlands site accords with the Council's priorities set out in the Council Plan 2024 to 2027, including:

- a) a successful and ambitious town;
- b) safe and resilient communities; and,
- c) a healthy place.

The development of and access to, a new community building was a major priority all local residents and community groups, with the proposed creation of a sporting hub embedded in Middlesbrough Council's adopted Playing Pitch Strategy and local Football Foundation plans.

24/48 **ANY OTHER URGENT ITEMS WHICH IN THE OPINION OF THE CHAIR, MAY BE CONSIDERED.**

None.

24/49 **EXCLUSION OF PRESS AND PUBLIC**

ORDERED that the press and public be excluded from the meeting for the following items on the grounds that, if present, there would be disclosure to them of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

24/50 **EXEMPT - SOUTHLANDS COMMUNITY FACILITY AND SPORTING HUB - APPENDICES 1D TO 2F**

The Executive Member for Development presented the exempt information for Executive's consideration.

ORDERED That the recommendations of the report be approved.

REASONS

The decision was supported for reasons outlined in the report.

All decisions will come into force after five working days following the day the decision(s) was published unless the decision becomes subject to the call in procedures.

MIDDLESBROUGH COUNCIL	
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Report of:	Chief Executive
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Relevant Executive Member:	The Mayor
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Submitted to:	Executive
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Date:	4 December 2024
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Title:	Corporate Performance: Quarter Two 2024/2025
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Report for:	Decision
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Status:	Public
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Council Plan priority:	All
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Key decision:	No
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Why:	Decision does not reach the threshold to be a key decision
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Subject to call in:	Yes
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Why:	All Executive decisions that are non-urgent are subject to call in.
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Proposed decision(s)

<p>That at Quarter Two of 2024-27, the Executive:</p> <ul style="list-style-type: none"> • approves the proposed changes to the Executive actions, detailed at Appendix 1 • agrees the additional metrics to assess incremental impact of Council Plan outcomes, at Appendix 4 • notes the progress and position of the corporate performance disciplines, including the Transformation Portfolio • notes delivery status of the Council Plan 2024-27 supporting workplan at Quarter Two, detailed at Appendix 2 • notes the Strategic Risk Register, at Appendix 3
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Executive summary

This report advises the Executive of progress against corporate performance at Quarter Two 2024-27, providing the necessary information to enable the Executive to discharge its performance management responsibilities against the following performance disciplines:

- Actions pertaining to decisions approved via Executive reports;
- Delivery of the Council Plan 2024-27 and associated outcome measures;
- Strategic Risk Register performance;
- Programme and Project management performance;
- Transformation progress and performance; and
- Other matters of compliance.

Where appropriate, this report seeks approval of any changes or amendments, where these lie within the authority of the Executive.

Purpose

1. This report advises the Executive of corporate performance at the end of Quarter Two 2024/2025, and where appropriate seeks approval of any changes, where these lie within the authority of the Executive.

Recommendations

2. That the Executive:

That at Quarter Two of 2024-27, the Executive:

- approves the proposed changes to the Executive actions, detailed at Appendix 1
- agrees the additional metrics to assess incremental impact of Council Plan outcomes, at Appendix 4
- notes the progress and position of the corporate performance disciplines, including the Transformation Portfolio
- notes delivery status of the Council Plan 2024-27 supporting workplan at Quarter Two, detailed at Appendix 2
- notes the Strategic Risk Register, at Appendix 3

Rationale for the recommended decision(s)

3. To enable the effective management of performance and risk in line with the Council's Local Code of Corporate Governance.

Background and relevant information

4. The Council's Scheme of Delegation gives the Executive collective responsibility for corporate strategic performance, together with associated action.
5. This report provides the necessary information to enable the Executive to discharge its performance management responsibilities, setting out progress against priority performance disciplines and other key associated items, together with actions to be taken to address any issued identified.

6. The projected financial outturn at Quarter Two and 2024/2025, is presented separately to this meeting of the Executive, and so not repeated here. There are plans in development to integrate performance, risk and financial reporting for future financial years.
7. As part of continuous improvement in performance and risk management, the Council's Leadership Management Team (LMT) has implemented monthly reviews of corporate performance utilising a Directorate Performance dashboard, drawing data from a range of performance feeder systems.
8. The output from these sessions is reflected through quarterly updates to the Executive and covering in addition, progress in delivering actions agreed by the Executive, key Directorate performance issues and other performance-related matters.

Overall progress at Quarter Two 2024/25

9. The Council's performance overall at the end of Quarter Two 2024/25 maintained achievement in three of the five corporate performance disciplines as set out in the Council's risk appetite, a similar picture to that reported at Quarter One 2024/25

Performance discipline	Q2 2024/25	Q1 2024/25	Expected standard	Standard achieved	Trend
Executive actions	67% (36/54)	68% (30/44)	90%	No	↓
Council Plan outcomes	13% (5/39)	13% (5/39)	90%	No	↔
Council Plan workplan	98% (55/56)	98% (55/56)	90%	Yes	↔
Strategic Risk Register	91%	94%	90%	Yes	↓
Programme and Project Management	100% (15/15)	100% (18/18)	90%	Yes	↔

10. It should be noted that performance against Council Plan outcomes for Quarter Two 2024/25 is measured by tracking progress against baseline key performance indicators, as outlined in the Council Plan 2024-27 and its associated workplan. It is expected that over time, 90% of the outcome measures will be achieved.

Progress in delivering Executive actions

11. Actions agreed by the Executive to deliver approved decisions are tracked by LMT, each month. If following Executive approval, any action is found to be no longer feasible, appropriate, or cannot be delivered within the approved timescales, this report will be used to advise the Executive as such, and to seek approval of alternative actions or amended timescales.
12. At Quarter Two 2024/25, 36 of 54 live actions (67%) were reported as on target to be delivered by the agreed timescales; a slight dip from the 68% reported at Quarter One 2024/25, though continuing to remain below the 90% expected standard of achievement of actions.
13. There are seven proposed amendments to Executive actions presented for approval at Quarter Two as detailed in Appendix One. It is assumed that the remainder of Executive actions will be achieved within originally approved timescales and a further update on progress against plans, will be provided at Quarter Three 2024/25.
14. Of those seven amendments detailed in Appendix 1, the reasons for the proposed amendments are as follows:

- The *Dental Health and impact of COVID-19* report has three related actions requesting extensions to due dates, as a result of:
 - 1) delayed information from external partners; extending end date from 30/09/2024 to 31/03/2025 to enable the development of a locally tailored oral health strategy;
 - 2) a delayed meeting between the ICB and Teesside University from 31/07/2024 to 31/12/2024, to progress the feasibility of having an outreach dental service in the Live Well Centre; and
 - 3) confirmation of the dates of the Scrutiny Overview to enable an update to be submitted to Health Scrutiny Panel, in respect of North East and North Cumbria, delayed from 29/02/2024 to 30/11/2024.
- The *Newham Hall Disposal Options* report has an action relating to the submission of a hybrid planning application for the road and the housing, delayed from 31/08/2024 to 31/01/2025 due to pressing timescales of the LUF2 defrayal dates.
- The *Disposal of Land at Hemlington Grange West* report had an action relating to POS and Land Appropriation, delayed from 30/08/2024 to 31/10/2024, due to competing priorities within the service, resulting in a change to the project milestones.
- The *Developing a New Nunthorpe Community Facility* report has two related actions relating to the submission of a planning application and the completion of full construction designs and site investigations, delayed from 15/09/2024 to 30/11/2024 due to competing priorities within the service, resulting in a change to the project milestones.

Progress in delivering the Council Plan 2024-27

15. The Council Plan is the Council's overarching business plan for the medium-term and sets out the priorities of the Elected Mayor of Middlesbrough and the ambitions for our communities and the ways in which we seek to achieve them.
16. The Leadership Team worked collaboratively with the Mayor and the Executive to develop and shape the Mayor's priorities for the town, to inform the Council Plan 2024-27.
17. The Council Plan articulates the four priorities of the Mayor and outlines the approach that will be taken to addressing those priorities:

Mayor's Priority	Description
A successful and ambitious town	Maximising economic growth, employment, and prosperity, in an inclusive and environmentally sustainable way.
A healthy place/	Helping our residents to live longer and healthier lives, improving life chances and opportunities to thrive.
Safe and resilient communities	Creating a safer environment, where residents can live more independent lives.
Delivering best value	Changing how we operate, to deliver the best outcomes for residents and businesses.

18. Supporting initiatives and workplans to support delivery of the Council Plan 2024-27 ambitions and measures of success and the proposed performance and governance arrangements were approved at a meeting of the Executive on 10 April 2024, to demonstrate a robust approach to the delivery of key priority activities across Council services.

Council Plan 2024-27: outcomes

19. Progress of delivery of the Council Plan 2024-27, is monitored via detailed milestone plans which support each initiative under the four priorities and will include the success measures determining the impact upon:
- the types of businesses being established in Middlesbrough, to ensure that we attract those which will give residents access to well-paid and rewarding careers,
 - healthy life expectancy of residents of Middlesbrough, who currently experience ill-health much earlier than wealthy areas across the UK,
 - community safety, as part of our plans to reduce crime and make residents and communities feel safer,
 - progress against the Council's governance improvement journey, to provide assurance to members of the public and our partners, that the services we are providing are value for money.
20. Performance management and monitoring of the Council Plan adheres to the corporate programme and project management framework where applicable and is reported to all senior managers and Members as part of this quarterly corporate performance results report, presented to Executive for noting and decision, where applicable.
21. Performance overall against the Council Plan 2024-27 outcome measures at Quarter Two 2024/25, is reported as 5 of 39 (13%) improving or static, against the 90% performance standard. The starting position for reporting outcome measures will always be 0%, with the expectation that over time and the duration of the Council Plan, 90% of the outcome measures will be achieved, as these are outcome measures predicted over the period of the Council Plan, 2024-27.

Outcome Status	Q2 2024/25	Q1 2024/25	Expected standard	Standard achieved	Trend
Number (%age) GREEN	4 / 39 (10%)	4 / 39 (10%)	90%	No	↔
Number (%age) AMBER	1 / 39 (3%)	1 / 39 (3%)	n/a	n/a	↔
Number (%age) RED	34 / 39 (87%)	34 / 39 (87%)	n/a	n/a	↔

22. In the Quarter One 2024/25 report, a commitment was made to develop a set of proxy measures that could be updated on a more frequent basis to demonstrate incremental progress. Analysis of the current measures was undertaken during the quarter to identify internal data sources for the current measures. This draft list is appended to this report as Appendix 4, with the intention that progress will be reported against the April 2024 baseline on a quarterly basis, from the Quarter Three 2024/25 report onwards.

Council Plan 2024-27: workplan

23. At Quarter Two 2024/25, performance against the Council Plan workplan is above the corporate standard of 90%, with 98% of all initiatives on target to be achieved in full within approved timescales.

Status	Q2 2023/24 position	Q1 2023/24 position	Expected standard	Standard achieved	Trend
COMPLETED	5% (3 / 56)	2% (1 / 56)	90%	Yes	↓

GREEN	93% (52 / 56)	98% (55 / 56)			
AMBER	0% (0 / 56)	0% (0 / 56)	n/a	n/a	↔
RED	2% (1 / 56)	0% (0 / 56)	n/a	n/a	↓

24. One Council Plan initiative is reporting as off-track, regarding the refresh of the Information Strategy which has linked dependencies with the development of the organisational Target Operating Model (TOM), with further detail is provided at Appendix 2.

Strategic Risk Register (SRR)

25. The Strategic Risk Register (SRR) sets out the key risks, which if they occurred, could stop the Council achieving its objectives, as set out in the Council Plan.

26. The Register also sets out control measures in place to reduce the impact and / or likelihood of a risk occurring, as well as further planned actions to manage the risk. Risks in the SRR are identified and managed by the Council's Leadership Management Team in line with the Risk and Opportunity Management Policy, agreed by Executive in 2023. Progress in managing these risks is reported to the Leadership Management Team on a monthly basis, with a full review of the SRR conducted on a quarterly basis. It is the role of the Executive to ensure that this occurs.

27. The more volatile the risk, the more closely it must be monitored and managed. Managers are responsible for identifying and recording the countermeasures / actions required to address risks and opportunities and maintaining those details within the Council's risk management solution. Countermeasures to risk will include actions to terminate, transfer, treat or tolerate the risk. Actions in relation to opportunity will include exploitation (fully or partially) or avoidance.

28. The Strategic Risk Register contained 15 risks at the end of Quarter Two 2024/25, following review of the SRR against the Council Plan's objectives, which is an increase of one additional risk, as set out below:

- *SR-15: Threats to Social Cohesion and Democratic Resilience.* If Communities feel disconnected and that they do not live in a safe and resilient environment that promotes the best outcomes for citizens of the town, this could lead to local flashpoints which would be damaging to community relations, the reputation and image of a multi-cultural Middlesbrough.

29. The following actions were identified to manage this risk:

- SR-15a: Promote social cohesion through a dedicated local government effort, amplifying and reinforcing democratic freedoms and norms; and supporting evidence-based local cohesion initiatives.
- SR-15: Build resilience in local communities against extremist ideologies and narratives, including conspiracy theories and disinformation (PREVENT).
- SR-15c: Engage people utilising the neighbourhood model, tying in with partnership organisations, VCS, local community groups and elected members. We will work to find solutions with communities and not to them.
- SR-15d: Develop an early tension warning system that monitors and alerts the local authority and other key local partners about growing tensions.
- SR-15e: Marginalise and isolate extremist and other malign actors to prevent the mainstreaming of extremist ideologies and dangerous conspiracy theories which are causing severe harm and disruption in local areas (PREVENT).
- SR-15f: Respond quickly and effectively to flashpoint incidents and triggers.
- SR-15g: Repair relationships and engagement between local communities where they have broken down following serious conflict and flashpoint incidents.

30. During Quarter Two the following action was completed to manage existing risks within the Strategic Risk Register:

- The Council completed an externally hosted exercise by the Local Government Association to assess its cyber security arrangements which supports its work to manage risk SR08; fail to ensure an approach to cyber security that meets good practice requirements.

31. Risks within the SRR are scored three times, using the following table: the first score assesses the likelihood and impact of the risk occurring without any control measures in place; the second assesses the impact of the control measures currently in place; and the third sets a target for the management of the risk.

Likelihood (Probability)	Almost Certain >80%	5	Low (5)	Medium (10)	High (15)	High (25)	High (35)
	Likely 51% - 80%	4	Low (4)	Medium (8)	High (12)	High (20)	High (28)
	Possible 21% - 50%	3	Low (3)	Medium (6)	Medium (9)	High (15)	High (21)
	Unlikely 6- 20%	2	Low (2)	Low (4)	Medium (6)	Medium (10)	High (14)
	Rare <6%	1	Low (1)	Low (2)	Low (3)	Low (5)	Medium (7)
			1	2	3	5	7
			Insignificant	Minor	Moderate	Major	Extreme
			Impact				

Directorate Risk Registers

32. The Strategic Risk Register has a supporting suite of Directorate Risk Registers. Escalations and de-escalations of risk are agreed by the Council's Leadership team. In addition, directorate management teams review their risks, monthly. This and other measures ensure the Council has a grip on its risk management approach. Below is a summary position of actions taken during Quarter Two to manage held at the directorate level:

Directorate Risk Register	Regeneration	Adults	Public Health	Children's Services	Environment	Finance	Legal and Governance Services
New Risks	0	4	4	4	3	0	0
New Actions	2	8	8	16	11	0	9
New Assessments	9	2	1	1	5	2	1
Deactivated Risks	3	2	0	3	3	3	0

Progress in delivering Programmes and Projects

33. The Council maintains a portfolio of programmes and projects in support of achievement of the Council's strategic priorities. At Quarter Two 2024/25, 100% (15 of 15) of the programmes / projects within the portfolio, remained on-track to deliver against project time, cost, scope and benefits, remaining above the expected combined standard of 90%.

Status	Q1 2024/25 position	Q1 2024/25 position	Expected standard	Standard achieved	Trend
GREEN	100% (15 / 15)	100% (18 / 18)	90%	Yes	↔
AMBER	0% (0 / 15)	0% (0 / 18)			
RED	0% (0 / 15)	0% (0 / 18)	N/A	N/A	↔

Transformation progress and performance

34. The Council has established Transformation Programme; *Recover, Reset, Deliver*, which is designed to align with the vision and ambitions of the Council Plan, and aims to deliver tangible outcomes that benefit the people of Middlesbrough whilst delivering value for money and a financially sustainable organisation.
35. The ‘*Approach to Transformation of Middlesbrough Council*’ report to full Council on 27 March 2024 outlined the contents of the Transformation Portfolio, which is structured around six themed programmes. These programmes encompass a range of activities, key business changes, and complex projects aimed at addressing the emerging challenges and opportunities.



36. The scope of the Transformation Programme and its associated investment provides assurance on and aims to secure the delivery of all the savings of £21.028m approved by Council at its budget meeting on 8 March 2024. Investment in the resource required to physically deliver, such as programme management, finance expertise and subject matter experts, will support the Council in delivering all approved savings.
37. To ensure the success of the now established governance framework and board structure, key roles and responsibilities have been designated at each layer, with the Executive being the ultimate accountable body for successful delivery of the transformation portfolio, in its entirety.
38. This Executive-approved governance structure ensures that projects and programmes are scrutinised in a uniform way, with exceptions escalated to senior responsible officers to ensure action is taken to bring the portfolio, programmes and projects back on-track, where required and / or necessary.
39. At Quarter Two 2024/25, the position of savings within the transformation portfolio were reported to the Leadership Team and through the Transformation Portfolio governance and performance management reporting cycle arrangements, and split by RAG rating, as follows:

RAG	Savings	24/25 (£m)		25/26 (£m)		26/27 (£m)		Total (£m)		Total (%)
	Approved Budget	(15.302)		(5.151)		(1.967)		(22.420)		
Blue	Benefits and / or saving(s) realised, with evidence provided.	(1.212)	↔	0.000		0.000		(1.212)	↔	5%
Green	Benefits and / or saving delivery on-track, with assured plans in place.	(9.263)	↑	(2.930)	↓	(0.240)	↓	(12.433)	↓	55%
Amber	Medium-risk to benefits and / or saving(s) delivery. Mitigation in-play, or in development.	(2.719)	↓	(0.756)	↓	(0.162)	↓	(3.637)	↓	16%
Red	High-risk to benefits and / or saving(s) delivery. Limited scope for mitigation.	(1.864)	↑	(1.465)	↑	(1.565)	↑	(4.894)	↑	22%
Purple	Benefits and / or saving(s) are undeliverable. Alternative required, for Executive approval.	(0.244)	↑	0.000		0.000		(0.244)	↑	1%
	Total Savings	(15.302)		(5.151)		(1.967)		(22.420)		100%

40. Alternatively, they can be presented via Thematic Programme for Quarter Two, 2024-27:

	Benefits and / or saving(s) realised, with evidence provided.		Benefits and / or saving delivery on-track, with assured plans in place.		Medium-risk to benefits and / or saving(s) delivery. Mitigation in-play, or in development.		High-risk to benefits and / or saving(s) delivery. Limited scope for mitigation.		Benefits and / or saving(s) are undeliverable. Alternative plan / saving required, for Executive approval.		Total No. Of Projects 2024/25	
Directorate	Blue		Green		Amber		Red		Purple		TOTAL (No.)	TOTAL (%)
Adults	6	38%	8	50%	1	6%	1	6%	0	0%	16	22%
Children's	2	13%	6	40%	4	27%	3	20%	0	0%	15	21%
Property	0	0%	0	0%	1	50%	1	50%	0	0%	2	3%
Customer	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Place Based Services	1	5%	14	70%	3	15%	2	10%	0	0%	20	27%
Target Operating Model	1	5%	12	60%	3	15%	3	15%	1	0%	20	27%
TOTAL	10	14%	40	55%	12	16%	10	14%	1	0%	73	100%

41. Delegated decision-making powers relating to any required approvals for proposed changes to time, scope, cost and benefit of individual projects programmes, enabling them to be brought back within agreed tolerances are as set out in the Programme and Project Management Framework (PPMF). This is with the exception where such changes are a key or urgent decisions and would require Executive approval through an additional report.

42. During Quarter Two 2024/25 a number of project gateways were approved. Gateway approvals are required project lifecycle stages, which ensure appropriate and robust assurance and challenge has been applied to the scoping, planning and development of the necessary project documentation and delivery plans, which are then monitored through the transformation governance arrangements. The gateway approvals for Quarter Two 2024/27, are summarised below:

Thematic Programme	Project	Gateway approval type
Property	Property Rationalisation	Project on a Page
Property	Property Rationalisation	Change Control
Place-Based Services	ECS03: 'Junk Job' charging	Project Brief
Place-Based Services	ESC08: Resident Parking permits charge	Project Brief
Place-Based Services	ESC08: Resident Parking permits charge	Business Case
Customer	Customer Programme	Programme Definition Document

Progress in other corporate performance matters

Status	Q2 2024/25 position	Q1 2024/25 position	Expected standard	Standard achieved	Trend
P 1 / 2 audit actions in time	100%	100%	90%	Yes	↑
FOI / EIR responded to <20 days	61%	58%	90%	No	↑
% live SARs overdue	6%	6%	90%	No	↓
Information security incidents	34	26	N/A	N/A	↑
Incidents reported to the ICO	1	0	N/A	N/A	↑
% complaints closed in time	82%	87%	90%	No	↓

** Measure reflects actions agreed to be delivered in 2024/25*

43. In addition to the above performance and risk issues, the Leadership and Management Team review a range of other performance measures on a monthly basis, including compliance with agreed actions from internal audits, responsiveness to statutory information requests, information security incidents and complaints.

44. At the end of Quarter Two 2024/25, the key points of note in matters of compliance, are:

- Internal Audit have changed their performance reporting during Quarter Two – future reports on this metric will transition from Priority 1 and 2 actions to new categories called ‘critical’ and ‘significant’.
- There has been an improved level of compliance with statutory timescales for FOI and EIRs, however performance continues to remain below acceptable levels. Capacity in services to respond to these statutory requests continues to be impacted by the volume of requests they are also dealing with through the new Members Enquiries system in some areas.
- Compliance with the legal timescales in relation to Subject Access Requests (SARs) relates to a very small number of complex SARs (two). Both requesters are receiving information from their requests as it has been prepared and the Council is in ongoing communication with them.

Other potential alternative(s) and why these have not been recommended

45. The council is required to operate a performance management framework in order to ensure delivery of its best value duty; to not do so would place the council at risk of failing in its statutory responsibility in this regard.

Impact(s) of the recommended decision(s)

Financial (including procurement and Social Value)

46. There are no direct financial implications rising from the recommendations set out in this report.

Legal

47. There are no legal impacts of the proposed decisions or recommendations, and they are consistent with and will promote the achievement of the Council's legal duty to achieve Best Value.

Risk

48. The proposed recommendations are key to and consistent with supporting delivery of the Council's strategic priorities and risks, as set out in the Council Plan.

Human Rights, Public Sector Equality Duty and Community Cohesion

49. The ambitions of the Council Plan set out how the Council will improve outcomes for all its residents and highlight where additional activity is required to address inequalities in outcomes that exist across groups and individuals. This approach was impact assessed as part of the development of the 2024-2027 Council Plan, which found that the plan would have a positive impact by addressing inequalities.

Climate Change / Environmental

50. The ambitions of the Council Plan set out how the Council will protect and improve our environment, as part of the "A healthy place" priority which focuses on improving levels of recycling, protecting and improving parks and open spaces, and improving environment standards of the town. There are no direct impacts on this theme as a result of this and performance to date is reflected in Appendix 2: Council Plan workplan; progress at Quarter Two 2024/25. Where impact on climate change and environment is considered as part of wider programmes, projects or Executive reports, these will be referenced within the detail of the report.

Children and Young People Cared for by the Authority and Care Leavers

51. The ambitions of the Council Plan set out how the Council will respond and react to Children and Young People cared for by the authority and care leavers, across the "A successful and ambitious town", "A healthy place", and "Safe and Resilient Communities" priorities. There are no direct impacts on this theme as a result of this and performance to date is reflected in Appendix 2: Council Plan workplan; progress at Quarter Two 2024/25. Where impact on Children and Young People cared for by the authority and care leavers is considered as part of wider programmes, projects or Executive reports, these will be referenced within the detail of the report.

Data Protection / GDPR

52. Whenever the council delivers activities and uses data to assess impact, it takes the necessary steps to ensure it complies with the requirements of GDPR In any use of personal data that is undertaken within that work.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Performance management feeder systems to be updated according to approval from Executive.	J Chapman	30/11/24

Appendices

1	Executive Actions: proposed amendments at Quarter Two 2024/25
2	Council Plan Workplan: progress at Quarter Two 2024/25
3	Strategic Risk Register
4	Proposed KPIs to assess incremental progress against the Council Plan 2024-27

Background papers

Body	Report title	Date
Council	The Council Plan 2024-27	08/03/24
Council	Approach to Transformation of Middlesbrough Council	27/03/24
Council	Transformation of Middlesbrough Council	24/04/24
Executive	Quarter One Corporate Performance Report	04/09/24

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Appendix 1: Executive Actions: proposed amendments at Quarter Two 2024/25

Executive of	Report	Action	Owner	Agreed Due Date	Proposed Revised Due Date
13/03/2024	Dental Health and the impact of COVID-19	That a locally tailored oral health strategy is developed, which is based on an oral health needs assessment	PH	30/09/2024	31/03/2025
13/03/2024	Dental Health and the impact of COVID-19	To explore the feasibility of having an outreach dental service in the LWC (Live Well Centre) with the ICB and Teesside University	PH	31/07/2024	31/12/2024
13/03/2024	Dental Health and the impact of COVID-19	Update to be submitted to Health Scrutiny Panel in 6mths, in respect of Northeast and North Cumbria.	PH	29/02/2024	30/11/2024
14/02/2024	Newham Hall - Disposal Options Update	Hybrid Planning Application will be submitted for the road and the housing	REG	31/08/2024	31/01/2025
24/07/2024	The disposal of land at Hemlington Grange West	POS & Land Appropriation	REG	30/08/2024	30/11/2024
22/05/2024	Developing a New Nunthorpe Community Facility	Submit Planning Application	REG	15/09/2024	30/11/2024
22/05/2024	Developing a New Nunthorpe Community Facility	Complete full construction designs and Site Investigations	REG	08/09/2024	30/11/2024

Appendix 2: Council Plan workplan; progress at Quarter Two 2024/25

We will attract and grow businesses to increase employment opportunities	Q1 2024/25 position	Q2 2024/25 position
Implementation of an Economic Growth Strategy and Masterplan for the town, articulating both the aspirations of the Council and key partners and the key future investment priorities.	G	G
Expand the towns cultural offer through creation of a Cultural Masterplan, alongside exploration of external investment to ensure long term sustainability.	G	G
Increase the local economic impact of new job creation in key sectors.	G	G
Improve the range of health and employment related services offered to the public through successful delivery of the Levelling Up Partnership funds.	G	G

We will improve attainment in education and skills	Q1 2024/25 position	Q2 2024/25 position
Transform Middlesbrough's approach to delivery of learning through implementation of the Council's Education and Skills Strategy.	G	G
Improve outcomes through delivery of the Priority Education Area action plan at key stages 1, 2 and 4.	G	G
Increase parental understanding of the importance of literacy for under 5's through a programme of learning	G	G
Improve life chances by increasing children's and young people's access to high quality education through delivery of the Learning and Education Strategy.	G	G
Develop and deliver a programme of qualifications and learning to support people into / back into employment through Middlesbrough Community Learning.	G	G

We will ensure housing provision meets local demands	Q1 2024/25 position	Q2 2024/25 position
Develop and progress a new Local Plan for Middlesbrough which balances growth aspirations with the longer-term needs of the Middlesbrough community.	G	G
Continue to grow housing sites and opportunities in Middlesbrough, to enable the development of 450 units of new housing per year.	G	G
Establish a strategic leadership role for the provision of housing to ensure that the provision aligns with needs.	G	G
Increase pathways offer for homeless households that embody choice; safety and dignity and provide routes into sustainable, long-term accommodation.	G	G

We will improve life chances of our residents by responding to health inequalities	Q1 2024/25 position	Q2 2024/25 position
Boost recruitment and retention of practitioners through delivery of the childcare expansion in Early Years	G	G
Roll-out the extended childcare entitlement to increased number of children from 9months+, who have access to Early Years provision	G	G
Increase outcomes for under 5's through successful delivery of the Best Start Pathway.	G	G
Develop research architecture and attract funding, to support development of our local understanding of key issues affecting health inequalities.	G	G

Reduce health inequalities caused by excess weight, through implementation of the core Healthy Weight Declaration commitments.	G	G
Improve wellbeing in Middlesbrough through embedding a 'health in all' policies approach in all planning and transport decision-making.	G	G
Improve health literacy through delivery of a Healthy Start pilot model for prevention of ill-health in schools.	G	G
Reduce inequalities through improvements to cancer screening programmes uptake	G	G
Improve prevention services delivered in primary and secondary care to increase uptake	G	G

We will protect and improve our environment	Q1 2024/25 position	Q2 2024/25 position
Increase the levels of recycling in Middlesbrough from 30% to 38%.	G	G
Protect and improve our parks and open spaces through retention of Green Flag Status	G	G
Improve environmental standards of the town, through increased levels of environmental enforcement.	G	G

We will promote inclusivity for all	Q1 2024/25 position	Q2 2024/25 position
Strengthen our approach to supporting dementia friendly communities programme through increasing voluntary and community sector capacity	G	G
Prevent and / or delay the need for formal service provision through improved access to reliable and timely advice and information, to support independent and healthy living	C	C
Develop and implement a pilot approach to housing and support, for inclusion health groups ensure this is reflected in the Supported Housing Strategy	C	C

We will reduce poverty	Q1 2024/25 position	Q2 2024/25 position
Relaunch Welfare Strategy to support Middlesbrough's vulnerable residents who need financial assistance, advice and support	G	G

We will provide support for adults to be independent for longer	Q1 2024/25 position	Q2 2024/25 position
Increase the effectiveness of prevention through the development of more signposting and a consistent strengths-based approach to the promotion of independence at the "front door" of Adult Social Care	G	G
Increase the amount of reablement provided to reduce the need for on-going care	G	G
Develop an enhanced range of accommodation and support options for adults with a learning disability to promote independence and reduce the reliance on residential care provision	G	G
Reduce the need for on-going care through the expanded use of the Connect Service, assistive technology and digital solutions	G	G
Re-locate and expand our specialist autism Day Care service	G	G
Develop a Community Capacity Building Strategy with focus on social capital and community wealth building	G	G

We will Improve transport and digital connectivity	Q1 2024/25 position	Q2 2024/25 position
Implementation of a transformed customer model to achieve improved customer access, outcomes and savings	G	G
Improve public highways and infrastructure to support connectivity across Middlesbrough and the Tees Valley	G	G

We will promote new ideas and community initiatives	Q1 2024/25 position	Q2 2024/25 position
Introduce a neighbourhood working model to ensure Council services are more closely aligned to community needs	G	G

We will reduce crime and antisocial behaviour	Q1 2024/25 position	Q2 2024/25 position
Reduce Crime and Anti-Social behaviours across Middlesbrough through the continued working with the Community Safety Partnership	G	G
Improve the safety and health of the public and the environments in which they live and work through review of public protection policies and interventions	G	G
Implement a multidisciplinary approach (SHIFT) to increase prevention opportunities through early intervention	G	C
Work with partners to ensure safe and effective systems and processes are in place for the protection of victims of domestic abuse and their children	G	G
Revise and implement an Empty Homes strategy to support the Councils wider approach to tackling crime and ASB	G	G










We will ensure robust and effective corporate governance	Q1 2024/25 position	Q2 2024/25 position
Implement and embed a Member Development Strategy and Programme to extend learning and development opportunities	G	G
Develop and implement approach to achieve organisational change through implementation of transformation portfolio of programme and projects and associated governance structure	C	C
Refresh the Information Strategy to ensure legal compliance in regard to information governance	A	R

We will set a balanced revenue budget and Medium-Term Financial Plan to restore financial resilience and sustainability	Q1 2024/25 position	Q2 2024/25 position
Increase internal residential capacity through the purchase of suitable properties	G	G
Improve recruitment and retention of social worker related posts through more targeted and effective marketing	G	G
Maximise grant opportunities to support service delivery	G	G
Implementation of a People Strategy to underpin the Council's cultural transformation ambitions and financial stability	G	C







Increase sales and maximise rental income of the Council's asset portfolio to ensure financial sustainability and promote economic growth	G	G
Remodel the Council's Planning Service to reflect increasing demand and complexity, address recruitment and retention difficulties, and deliver improved customer service	G	G
Complete new delivery model for Procurement and Contract Management across Council services	G	G
Increase level of grant income to support development of new service delivery initiatives	G	G
Retender pensions administration service, to ensure value for money for fund and scheme members	G	G
Implementation and review effectiveness of demand and cost modelling forecast, for high-spend areas to feed into MTFP assumptions	G	C
Review of Children's and Young People placements, including processes and procedures to ensure robust decision-making and allocation	G	G
Increase internal residential capacity through the purchase of suitable properties	G	G







Key:	
C	Complete
G	On-track
A	Some slippage
R	High risk of deliverability
U	Undeliverable







Appendix 3: Strategic Risk register at the end of Quarter Two 2024/25

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-01	<p>Failure to set a legal and balanced annual budget and to maintain a sustainable Medium Term Financial Plan (MTFP) The Council is required to set a legally balanced revenue budget by 11 March in advance of each forthcoming financial year. Failure to achieve this objective will require the s151 Officer to issue a statutory s114 Notice to the Council. The Council has a best value duty to set and maintain a sustainable and balanced Medium Term Financial Plan including maintenance of its reserves position to demonstrate financial resilience to be able to respond to unforeseen and complex financial challenges presented by the wider economic environment.</p>	 <p>35</p>	 <p>35</p>	 <p>21</p>	Director of Finance
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
<ul style="list-style-type: none"> Responsibility and Accountability for Financial Management reinforced by Accountability Agreements for all Directors Monthly budget monitoring, forecasting, and tracking of savings delivery by Directors with accountability to the Interim CEO through LMT and development and delivery of financial recovery plans to control within approved budget Monthly budget challenge sessions chaired by Director of Finance for all Directorates to enable development of insight, understanding and wider collaboration of colleagues in order to address significant financial risks. Timely briefing of Mayor and Executive Members on significant financial challenges with agreement for action. Quarterly budget challenge sessions chaired by the Executive Member for Finance & Governance to engage Executive Members. 		Development of balanced 2024/25 Budget and MTFP to 2026/27	Director of Finance		11-Mar-2024
		Refresh of the 2025-26 MTPS process	Andrew Humble		28-Jul-2024
		Failure of the Recover, Reset, Deliver Transformation Portfolio	Chief Executive		31-Mar-2025
		Failure of the Recover, Reset, Deliver Transformation Portfolio to identify further savings	Chief Executive		31-Mar-2025
		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services		31-Mar-2024
		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care		31-Mar-2024

<ul style="list-style-type: none"> • Monthly monitoring of income budgets, council tax and business rates collection rates and debt levels. • Update MTFP ahead of Council Planning and budget setting process for 2024/25. • Implementation of budget management Power BI dashboard over Business World financial management system in order to improve accessibility of financial information for Directors, Heads of Service and Budget Manager. • Implementation and expansion of purchase to pay compliance dashboards for use by Directors, Heads of Service and Budget Managers to drive increase in compliant procurement in relation to retrospective ordering, on vs off contract spend and use of purchase cards 				
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Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-02	Volatility in the demand, complexity and cost of children's social care.	The risk that demand and cost of and children's social care continues to escalate on the scale experienced in 2022/23, is the single biggest risk to the Councils financial viability. More financially sustainable solutions for meeting social care needs of children need to be secured with urgency to ensure delivery within the approved budget for 2023/23.	 35	 28	 21	Director of Children's Care; Director of Children's Services
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date	
Children's input <ul style="list-style-type: none"> • Weekly activity data through Chat reports/ data • Moving to monthly financial monitoring • Development of demand model 		Weekly placements panel to be put place for high cost placements	Director of Adult Social Care and Health Integration; Director of Children's Care 	Director of Children's Care; Director of Children's Services; Director of Education and Partnerships	30-Jun-2023	
		Review Placements Manager post	Claire Walker 		29-Feb-2024	
		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services 		31-Mar-2024	

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-03	<p>Volatility in the demand and cost of adult's social care</p> <p>The potential for underlying demand and cost pressures to arise in adult social care presents a significant risk to the Council's overall financial viability and measures must be put in place to manage within approved budget.</p>	 35	 15	 9	Director of Adult Social Care and Health Integration
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Local Government settlement Budget Management process Contract management processes Savings programme in place Demand model in place Monthly demand reported to DMT - activity not just finance		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care 	Director of Adult Social Care and Health Integration; Adult Social Care and Public Health Senior Managers	31-Mar-2024
		Develop a demand model, that monitors performance across activity demand and unit costing, to understand 'current state'.	Director of Adult Social Care and Health Integration 		30-Sep-2024
		Develop a forecast model, that uses the 'current state' model, to predict activity demand and financials across Adults Social Care in the next 1/2/5 years.	Samantha Stuart 		30-Nov-2024




Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-04	<p>Unlawful decision by the Council</p> <p>If the Council took a decision that was unlawful then there is a risk of legal challenge or regulatory action that could damage its reputation and its financial position.</p>	 35	 10	 6	Director of Legal and Governance
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Council constitution and supporting policy framework Corporate policies and procedures Compliance checks across key areas including HSE, Risk etc, covering the corporate governance framework Standard report formats Statutory officer posts to oversee governance		Refresh the committee report format	Ann-Marie Johnstone 	Director of Legal and Governance	31-Jul-2023
		Review the report development process	Ann-Marie Johnstone 		31-Jul-2023
		Complete delivery of the Corporate Governance Improvement Plan	Ann-Marie Johnstone 		31-Dec-2024

Annual Governance Statement assessment process Internal and external audit processes Refreshed whistleblowing policy Legal and finance report clearance process Regular review of the Council Constitution.	Complete delivery of the Section 24 Action plan	Ann-Marie Johnstone			31-Mar-2025
	Progress report on improvement against the Best Value Notice by the independent Board considered by Council	Ann-Marie Johnstone			31-Mar-2024
	Progress report on improvement against BV notice considered by Executive	Ann-Marie Johnstone			30-Sep-2024


Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-05	Serious accident or death occurred as a result of failure to comply with Health and safety legislation and regulations	If a serious accident or death occurred as a result of failure to comply with Health and safety legislation and regulations then this could result in financial and reputational damage and individual prosecutions of staff.	35	15	10	Chief Executive
Current Mitigation		Future Mitigation	Responsible Officer		Director	Target Date
Comprehensive suite of Health and Safety policies and procedures. Mandatory and complimentary Health and safety training for all Council staff. Dedicated HSE Advisor team Incident investigation system (My Compliance) to learn from incidents. HSE intranet page with important HSE information Audit schedule HSE steering group Fire Management System implemented across Council premises.		Fire Safety Management Policy Statement	Director of Regeneration; Gary Welch		Chief Executive; Director of Legal and Governance; Director of Regeneration	31-Jul-2023
		CEO to produce H&S Statement of Intent for the Council.	Chief Executive; Gary Welch			31-Jul-2023
		Risk from reinforced autoclaved aerated concrete (RAAC) collapsing in maintained schools or other Council assets	Director of Regeneration; Richard Horniman			30-Aug-2024
		Implementation of service area audits by the health and safety unit to give further assurance of sound HSMS within directorates.	Gary Welch			31-Mar-2025




Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-07	Unable to recruit and retain key staff	If the Council is unable to recruit and retain key staff in Leadership Positions , then this could impact on their ability to	15	9	3	Director of Legal and Governance

	provide effective leadership, deliver critical services which could cause harm to people and could result in government intervention.				
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
<p>Benchmarking salaries against other local authorities and similar roles in other disciplines to remain competitive. Work/life balance system such as agile working, 9 day fortnight, collaboration areas etc..</p> <p>Advertising roles on multiple platforms such as LinkedIn and other social networking sites with the aim of reaching target audience.</p>	Benchmark grades and salaries against NE local authorities	Kerry Rowe	✓	Director of Legal and Governance	31-Jul-2023
	Review recruitment process	Nicola Finnegan	✓		31-Oct-2023
	Create new people and cultural transformation strategy	Nicola Finnegan	✓		31-Oct-2023
	review the people strategy after the first year of implementation	Nicola Finnegan	▶		31-Mar-2025
	Recruitment of Chief Executive and S151 Officer	Director of Legal and Governance	▶		31-Mar-2025
	Track delivery of first quarterly report to LMT on delivery against People Strategy	Nicola Finnegan	⊘		31-Jul-2024

Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-08	Fail to ensure an approach to cyber security that meets good practice standards as set out by the National Cyber Security Centre and other bodies	If the Council fails to ensure a sound approach to cyber security (technology, processes and awareness), then this could result in a cyber-attack which disrupts service delivery, increases risks to service users and incurs significant financial costs to respond to and recover from an attack.	 35	 14	 10	Director of Legal and Governance; Stephanie Bradley; Gemma Cooper; Ben Knudsen
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date	
<ul style="list-style-type: none"> * Annual ICT healthchecks (Internal and external penetration testing). * Compliance with PSN and PCI standards. * Internal scanning as new systems go live. * Robust defence systems including firewalls, content filtering and endpoint protection. * Robust 60 day patching and maintenance cycle. * Test complete and continue to test. * Healthcheck recommendations reviewed and implemented. 		Review Cyber Security Training Strategy	Stephanie Bradley; Ben Knudsen	⊘	Director of Legal and Governance	30-Sep-2024
		Benchmark against Cyber Assessment Framework	Stephanie Bradley; Ben Knudsen	▶		01-Dec-2024
		Complete LGA Test and Exercise	Stephanie Bradley; Gemma Cooper; Ben Knudsen	✓		31-Aug-2024








* Membership of North East WARP and CiSP. * Use of Protective DNS. * Robust backup regime, including off-line tape backups to ensure recovery				
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



Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-09	Corporate Governance arrangement not fit for purpose	If the Council's Corporate Governance arrangements are not fit for purpose and appropriate action is not taken to rectify this at pace , this could result, censure from the Council's auditors within a public interest report that would damage the Council's reputation and/or in government formal intervention including removal of powers from officers and members and direction of council spend.	 15	 28	 9	Director of Legal and Governance
Current Mitigation		Future Mitigation	Responsible Officer		Director	Target Date
External reports commissioned on Corporate governance and findings reflected within a Corporate Governance Improvement Plan Improvement Board in place Detailed improvement plan in place that has delivered a range of changes to corporate governance processes Annual Governance Statement process and supporting action plan. Draft AGSs in place for both 2021/22 and 2022/23 Regular reports to Audit Committee on aspects of corporate governance to provide assurance		Complete delivery of the Section 24 Action plan	Ann-Marie Johnstone		Director of Legal and Governance	31-Mar-2025
		Refreshed approach to corporate governance agreed by council	Ann-Marie Johnstone			31-Jul-2023
		Corporate peer review held to assess process	Ann-Marie Johnstone			31-Jan-2025
		Develop the detailed delivery plan	Gemma Cooper			30-Sep-2023
		Progress report from MIIAB to Council by end March 2024	Ann-Marie Johnstone			31-Mar-2024
		Progress report from MIIAB to Executive by end July 2024	Ann-Marie Johnstone			31-Jul-2024

Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-10	Negative Impact of Mayoral Development Corporation	If the Council's ambitions for town centre regeneration or the wider financial sustainability of the organisation are negatively impacted by the establishment of a Mayoral Development	 10	 15	 3	Director of Regeneration

	Corporation that would take over some of the Council's existing statutory roles. This could potentially result in a lack of investment in the town, reduction in the Council's business rates income, loss of commercial income and reduction in asset holdings affecting the Council's financial viability. Reputational damage is also possible through the incorrect discharge of responsibilities such as town planning or business rate relief.				
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Council representation on the board of the MDC Pushing for no detriment clauses in the MDC constitution Engagement with TVCA on the development of future MDC projects	Holds of Terms agreed on individual asset transfers	Director of Regeneration		Director of Regeneration	31-Jul-2025
	Delivery of planning functions until robust alternative is in place	Director of Regeneration			31-Dec-2023
	Agree robust business rates protocols	Sue Blakey; Janette Savage			31-Oct-2024

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-11	Failed Partnerships If the Council and its partners do not have the collective capacity to deliver system wide change to key issues such as public health, crime and safeguarding, then this could result in the population's health, wellbeing and safety declining.	 35	 21	 10	Chief Executive
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Partnership governance register in place. Partnership governance annual assurance report and supporting register in place to assess the health of key partnerships. Children's Controls All partnerships contain TOR - Partners contribute. External scrutiny of partnerships. New Mayor to chair Corporate Parenting Board. Formal reporting process in place - record of discussion and decision making. Adults Controls Victim support for those within ASC who require it. Additional resources as required,		Refresh of the Partnership Governance register	Ann-Marie Johnstone		31-Dec-2023
		Community Cohesion	Marion Walker		Chief Executive 19-Jul-2024







Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-12	Fail to deliver quality practice within children's safeguarding services If the Council fail to deliver quality practice within children's safeguarding services then this may result in further government intervention, serious harm to individuals and loss of financial control.	 35	 21	 10	Director of Children's Care; Director of Children's Services
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Delivered Children's services improvement plan Improvement board in place External oversight of progress from DFE Monthly performance monitoring reports		Implementation of post ILACs improvement plan	Director of Adult Social Care and Health Integration; Director of Children's Care 	Director of Children's Care; Director of Children's Services	31-Jan-2024
		Creation and recruitment to the head of Quality Principal Social Work Learning and Review	Director of Adult Social Care and Health Integration; Director of Children's Care 		30-Sep-2023
		Review progress in delivery of the ILACS improvement plan to assess progress and impact of actions	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services 		30-Apr-2024
		Complete delivery of the ILACs improvement	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services 		31-Jan-2025

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-13	Failure to deliver transformation successfully If the Council fails to transform its service delivery model to a model that can deliver outcomes for residents at a reduced cost base, then the Council's financial position will become untenable and may result in the issuing of a S114 Notice.	 35	 10	 5	Chief Executive; Gemma Cooper
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
- PPMF in place - Transformation governance arrangements and reporting cycle agreed - Funding of £4.827m agreed by Council to fund transformation work		Failure of the Recover, Reset, Deliver Transformation Portfolio	Chief Executive 	Chief Executive	31-Mar-2025
		Failure of the Recover, Reset, Deliver Transformation Portfolio to identify further savings	Chief Executive 		31-Mar-2025
		Agree the content and approach of the transformation portfolio	Chief Executive 		30-Apr-2024

	First cycle of Transformation governance arrangements scheduled	Gemma Cooper			30-Apr-2024
	Develop specification for transformation resourcing	Gemma Cooper			30-Apr-2024

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-14	Failure to ensure effective governance of the Middlesbrough Development Corporation If the Middlesbrough Development Corporation fails to reflect the relevant findings from the review of Teesworks governance in its structures, then there is a risk that it could fail to ensure value for money or good governance in its decision making, which will have an adverse impact on the economic vitality of the Town Centre.	 35	 10	 10	Director of Regeneration
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
- Teesworks report and commitment from TVCA to reflect findings in the governance arrangements of the MDC - Council representatives on the MDC Board		Refresh the Local Plan	Paul Clarke	Director of Regeneration	31-Mar-2025

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-15	Threats to Social Cohesion and Democratic Resilience If Communities feel disconnected and that they do not live in a safe and resilient environment that promotes the best outcomes for citizens of the town. This could lead to local flashpoints which would be damaging to community relations, the reputation and image of a multi-cultural Middlesbrough.	 35	 21	 14	Marion Walker
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Internal Controls (Current Mitigations in place): · Community tension monitoring undertaken. · Community engagement undertaken. · Neighbourhood safety liaison in place. · Prevent operational group risk plans in place		Promote social cohesion through a dedicated local government effort, amplifying and reinforcing democratic freedoms and norms; and supporting evidence-based local cohesion initiatives.	Marion Walker	Director of Environment & Community Services	30-Aug-2025

<ul style="list-style-type: none"> . Liaison with policing partners to verify validity of possible demonstrations. . Initial credibility verification through visual audits using CCTV operations and open sources. . Gatekeeping protocols with marketing and communications for potentially controversial communications . Ongoing promotion of education around disinformation and building of media literacy by partners within the local authority and via social media . Monthly meetings held with senior leadership. . Gold and Silver recovery group meetings with senior leadership teams across the organisation and partners. . Action plan developed by silver group to be reported to gold with escalations. . Community safety partnership reconstituted to provide greater strategic oversight. . MBC have secured £600k to be spent in response to community tensions as a further control. 	Build resilience in local communities against extremist ideologies and narratives, including conspiracy theories and disinformation (PREVENT).	Marion Walker		30-Aug-2025
	Engage people utilising the neighbourhood model, tying in with partnership organisations, VCS, local community groups and elected members. We will work to find solutions with communities and not to them.	Marion Walker		30-Aug-2025
	Develop an early tension warning system that monitors and alerts the local authority and other key local partners about growing tensions.	Marion Walker		30-Aug-2025
	Marginalise and isolate extremist and other malign actors to prevent the mainstreaming of extremist ideologies and dangerous conspiracy theories which are causing severe harm and disruption in local areas (PREVENT).	Marion Walker		30-Aug-2025
	Respond quickly and effectively to flashpoint incidents and triggers.	Marion Walker		30-Aug-2025
	Repair relationships and engagement between local communities where they have broken down following serious conflict and flashpoint incidents.	Marion Walker		30-Aug-2025

Appendix 4: Proposed KPIs to demonstrate incremental progress against the Council Plan 2024-27

Directorate	Ambition	Key Performance Indicator	New Freq	Internal v Published
Regeneration	A successful and ambitious town	Employment Rate (16-64 years) %	already Quarterly	Published
Regeneration	A successful and ambitious town	Rate of births of new enterprises per 10,000 resident population aged 16 and above	Quarterly	ONS internal
Education & Partnerships	A successful and ambitious town	Number of pupils in local authority funded alternative provision	Quarterly	internal
Adult Social Care & Health Integration	A successful and ambitious town	Households owed a duty under the Homelessness Reduction Act	Quarterly	published
Regeneration	A successful and ambitious town	Number of completed affordable homes delivered (gross)	Quarterly	Internal
Regeneration	A successful and ambitious town	New Homes: Started	Quarterly	Internal
Regeneration	A successful and ambitious town	New Homes: Completed	Quarterly	Internal
Public Health	A healthy place	Cancer Screening coverage: Breast Cancer	Quarterly	Internal
Public Health	A healthy place	Cancer Screening Coverage: Cervical Cancer (aged 25 to 49 years old)	Quarterly	Internal
Public Health	A healthy place	Cancer Screening Coverage: Cervical Cancer (aged 50 to 64 years old)	Quarterly	Internal
Environment & Community Services	A healthy place	Household waste sent for reuse, recycling and composting	Quarterly	Internal
Environment & Community Services	A healthy place	Residual household waste per household	Quarterly	Internal

Directorate	Ambition	Key Performance Indicator	New Freq	Internal v Published
Multiple	A healthy place	Index of Multiple Deprivation Decile	Quarterly	Published
Adult Social Care & Health Integration	Safe and resilient communities	The number of adults aged 18 to 64 whose long-term support needs are met by admission to residential and nursing care homes (per 100,000 population)	Quarterly	Internal
Adult Social Care & Health Integration	Safe and resilient communities	The number of adults aged 65 and over whose long-term support needs are met by admission to residential and nursing care homes (per 100,000 population)	Quarterly	Internal
Adult Social Care & Health Integration	Safe and resilient communities	The proportion of older people (aged 65 and over) who received reablement/rehabilitation services after discharge from hospital	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Bus Patronage	Quarterly	Published
Environment & Community Services	Safe and resilient communities	Number of publicly accessible Electric Vehicle charging points	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Total Middlesbrough Council website page views	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Total MyMiddlesbrough user accounts	Quarterly	Internal
Legal and Governance Services	Safe and resilient communities	Satisfaction with the local area as a place to live	every 5+ years	Internal
Environment & Community Services	Safe and resilient communities	Anti-Social Behaviour Rate per 1,000	Quarterly	Internal
Multiple	Safe and resilient communities	Domestic abuse rate per 1,000 population	Quarterly	Internal
Multiple	Safe and resilient communities	First time entrants into the Criminal Justice System	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Crime rate per 1,000	Quarterly	Internal
Children's Services	Delivering best value	CLA placed out of area	Quarterly	Internal

Directorate	Ambition	Key Performance Indicator	New Freq	Internal v Published
Legal & Governance Services	Delivering best value	Number of member-to-member complaints	Quarterly	Internal
Legal & Governance Services	Delivering best value	GDPR Mandatory Training Completion %	Quarterly	Internal
Environment & Community Services	A healthy place	400m walk of a commercial daytime bus service	Quarterly	Provided by TVCA

Appendix 1: Executive Actions: proposed amendments at Quarter Two 2024/25

Executive of	Report	Action	Owner	Agreed Due Date	Proposed Revised Due Date
13/03/2024	Dental Health and the impact of COVID-19	That a locally tailored oral health strategy is developed, which is based on an oral health needs assessment	PH	30/09/2024	31/03/2025
13/03/2024	Dental Health and the impact of COVID-19	To explore the feasibility of having an outreach dental service in the LWC (Live Well Centre) with the ICB and Teesside University	PH	31/07/2024	31/12/2024
13/03/2024	Dental Health and the impact of COVID-19	Update to be submitted to Health Scrutiny Panel in 6mths, in respect of Northeast and North Cumbria.	PH	29/02/2024	30/11/2024
14/02/2024	Newham Hall - Disposal Options Update	Hybrid Planning Application will be submitted for the road and the housing	REG	31/08/2024	31/01/2025
24/07/2024	The disposal of land at Hemlington Grange West	POS & Land Appropriation	REG	30/08/2024	30/11/2024
22/05/2024	Developing a New Nunthorpe Community Facility	Submit Planning Application	REG	15/09/2024	30/11/2024
22/05/2024	Developing a New Nunthorpe Community Facility	Complete full construction designs and Site Investigations	REG	08/09/2024	30/11/2024

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Appendix 2: Council Plan workplan; progress at Quarter Two 2024/25

We will attract and grow businesses to increase employment opportunities	Q1 2024/25 position	Q2 2024/25 position
Implementation of an Economic Growth Strategy and Masterplan for the town, articulating both the aspirations of the Council and key partners and the key future investment priorities.	G	G
Expand the towns cultural offer through creation of a Cultural Masterplan, alongside exploration of external investment to ensure long term sustainability.	G	G
Increase the local economic impact of new job creation in key sectors.	G	G
Improve the range of health and employment related services offered to the public through successful delivery of the Levelling Up Partnership funds.	G	G

We will improve attainment in education and skills	Q1 2024/25 position	Q2 2024/25 position
Transform Middlesbrough's approach to delivery of learning through implementation of the Council's Education and Skills Strategy.	G	G
Improve outcomes through delivery of the Priority Education Area action plan at key stages 1, 2 and 4.	G	G
Increase parental understanding of the importance of literacy for under 5's through a programme of learning	G	G
Improve life chances by increasing children's and young people's access to high quality education through delivery of the Learning and Education Strategy.	G	G
Develop and deliver a programme of qualifications and learning to support people into / back into employment through Middlesbrough Community Learning.	G	G

We will ensure housing provision meets local demands	Q1 2024/25 position	Q2 2024/25 position
Develop and progress a new Local Plan for Middlesbrough which balances growth aspirations with the longer-term needs of the Middlesbrough community.	G	G
Continue to grow housing sites and opportunities in Middlesbrough, to enable the development of 450 units of new housing per year.	G	G
Establish a strategic leadership role for the provision of housing to ensure that the provision aligns with needs.	G	G
Increase pathways offer for homeless households that embody choice; safety and dignity and provide routes into sustainable, long-term accommodation.	G	G

We will improve life chances of our residents by responding to health inequalities	Q1 2024/25 position	Q2 2024/25 position
Boost recruitment and retention of practitioners through delivery of the childcare expansion in Early Years	G	G
Roll-out the extended childcare entitlement to increased number of children from 9months+, who have access to Early Years provision	G	G
Increase outcomes for under 5's through successful delivery of the Best Start Pathway.	G	G
Develop research architecture and attract funding, to support development of our local understanding of key issues affecting health inequalities.	G	G

Reduce health inequalities caused by excess weight, through implementation of the core Healthy Weight Declaration commitments.	G	G
Improve wellbeing in Middlesbrough through embedding a 'health in all' policies approach in all planning and transport decision-making.	G	G
Improve health literacy through delivery of a Healthy Start pilot model for prevention of ill-health in schools.	G	G
Reduce inequalities through improvements to cancer screening programmes uptake	G	G
Improve prevention services delivered in primary and secondary care to increase uptake	G	G

We will protect and improve our environment	Q1 2024/25 position	Q2 2024/25 position
Increase the levels of recycling in Middlesbrough from 30% to 38%.	G	G
Protect and improve our parks and open spaces through retention of Green Flag Status	G	G
Improve environmental standards of the town, through increased levels of environmental enforcement.	G	G

We will promote inclusivity for all	Q1 2024/25 position	Q2 2024/25 position
Strengthen our approach to supporting dementia friendly communities programme through increasing voluntary and community sector capacity	G	G
Prevent and / or delay the need for formal service provision through improved access to reliable and timely advice and information, to support independent and healthy living	C	C
Develop and implement a pilot approach to housing and support, for inclusion health groups ensure this is reflected in the Supported Housing Strategy	C	C

We will reduce poverty	Q1 2024/25 position	Q2 2024/25 position
Relaunch Welfare Strategy to support Middlesbrough's vulnerable residents who need financial assistance, advice and support	G	G

We will provide support for adults to be independent for longer	Q1 2024/25 position	Q2 2024/25 position
Increase the effectiveness of prevention through the development of more signposting and a consistent strengths-based approach to the promotion of independence at the "front door" of Adult Social Care	G	G
Increase the amount of reablement provided to reduce the need for on-going care	G	G
Develop an enhanced range of accommodation and support options for adults with a learning disability to promote independence and reduce the reliance on residential care provision	G	G
Reduce the need for on-going care through the expanded use of the Connect Service, assistive technology and digital solutions	G	G
Re-locate and expand our specialist autism Day Care service	G	G
Develop a Community Capacity Building Strategy with focus on social capital and community wealth building	G	G

We will Improve transport and digital connectivity	Q1 2024/25 position	Q2 2024/25 position
Implementation of a transformed customer model to achieve improved customer access, outcomes and savings	G	G
Improve public highways and infrastructure to support connectivity across Middlesbrough and the Tees Valley	G	G

We will promote new ideas and community initiatives	Q1 2024/25 position	Q2 2024/25 position
Introduce a neighbourhood working model to ensure Council services are more closely aligned to community needs	G	G

We will reduce crime and antisocial behaviour	Q1 2024/25 position	Q2 2024/25 position
Reduce Crime and Anti-Social behaviours across Middlesbrough through the continued working with the Community Safety Partnership	G	G
Improve the safety and health of the public and the environments in which they live and work through review of public protection policies and interventions	G	G
Implement a multidisciplinary approach (SHIFT) to increase prevention opportunities through early intervention	G	C
Work with partners to ensure safe and effective systems and processes are in place for the protection of victims of domestic abuse and their children	G	G
Revise and implement an Empty Homes strategy to support the Councils wider approach to tackling crime and ASB	G	G




We will ensure robust and effective corporate governance	Q1 2024/25 position	Q2 2024/25 position
Implement and embed a Member Development Strategy and Programme to extend learning and development opportunities	G	G
Develop and implement approach to achieve organisational change through implementation of transformation portfolio of programme and projects and associated governance structure	C	C
Refresh the Information Strategy to ensure legal compliance in regard to information governance	A	R

We will set a balanced revenue budget and Medium-Term Financial Plan to restore financial resilience and sustainability	Q1 2024/25 position	Q2 2024/25 position
Increase internal residential capacity through the purchase of suitable properties	G	G
Improve recruitment and retention of social worker related posts through more targeted and effective marketing	G	G
Maximise grant opportunities to support service delivery	G	G
Implementation of a People Strategy to underpin the Council's cultural transformation ambitions and financial stability	G	C




Increase sales and maximise rental income of the Council's asset portfolio to ensure financial sustainability and promote economic growth	G	G
Remodel the Council's Planning Service to reflect increasing demand and complexity, address recruitment and retention difficulties, and deliver improved customer service	G	G
Complete new delivery model for Procurement and Contract Management across Council services	G	G
Increase level of grant income to support development of new service delivery initiatives	G	G
Retender pensions administration service, to ensure value for money for fund and scheme members	G	G
Implementation and review effectiveness of demand and cost modelling forecast, for high-spend areas to feed into MTFP assumptions	G	C
Review of Children's and Young People placements, including processes and procedures to ensure robust decision-making and allocation	G	G
Increase internal residential capacity through the purchase of suitable properties	G	G







Key:	
C	Complete
G	On-track
A	Some slippage
R	High risk of deliverability
U	Undeliverable







Appendix 3: Strategic Risk register at the end of Quarter Two 2024/25

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-01	<p>Failure to Maintain a balanced budget and MTFP</p> <p>Failure to set a legal and balanced annual budget and to maintain a sustainable Medium Term Financial Plan (MTFP) The Council is required to set a legally balanced revenue budget by 11 March in advance of each forthcoming financial year. Failure to achieve this objective will require the s151 Officer to issue a statutory s114 Notice to the Council. The Council has a best value duty to set and maintain a sustainable and balanced Medium Term Financial Plan including maintenance of its reserves position to demonstrate financial resilience to be able to respond to unforeseen and complex financial challenges presented by the wider economic environment.</p>	 <p>35</p>	 <p>35</p>	 <p>21</p>	Director of Finance
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
<ul style="list-style-type: none"> • Responsibility and Accountability for Financial Management reinforced by Accountability Agreements for all Directors • Monthly budget monitoring, forecasting, and tracking of savings delivery by Directors with accountability to the Interim CEO through LMT and development and delivery of financial recovery plans to control within approved budget • Monthly budget challenge sessions chaired by Director of Finance for all Directorates to enable development of insight, understanding and wider collaboration of colleagues in order to address significant financial risks. • Timely briefing of Mayor and Executive Members on significant financial challenges with agreement for action. • Quarterly budget challenge sessions chaired by the Executive Member for Finance & Governance to engage Executive Members. 		Development of balanced 2024/25 Budget and MTFP to 2026/27	Director of Finance	✓	11-Mar-2024
		Refresh of the 2025-26 MTPS process	Andrew Humble	✓	28-Jul-2024
		Failure of the Recover, Reset, Deliver Transformation Portfolio	Chief Executive	▶	31-Mar-2025
		Failure of the Recover, Reset, Deliver Transformation Portfolio to identify further savings	Chief Executive	▶	31-Mar-2025
		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services	✓	31-Mar-2024
		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care	✓	31-Mar-2024
				Director of Finance	

<ul style="list-style-type: none"> • Monthly monitoring of income budgets, council tax and business rates collection rates and debt levels. • Update MTFP ahead of Council Planning and budget setting process for 2024/25. • Implementation of budget management Power BI dashboard over Business World financial management system in order to improve accessibility of financial information for Directors, Heads of Service and Budget Manager. • Implementation and expansion of purchase to pay compliance dashboards for use by Directors, Heads of Service and Budget Managers to drive increase in compliant procurement in relation to retrospective ordering, on vs off contract spend and use of purchase cards 				
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Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-02	Volatility in the demand, complexity and cost of children's social care.	The risk that demand and cost of and children's social care continues to escalate on the scale experienced in 2022/23, is the single biggest risk to the Councils financial viability. More financially sustainable solutions for meeting social care needs of children need to be secured with urgency to ensure delivery within the approved budget for 2023/23.	 35	 28	 21	Director of Children's Care; Director of Children's Services
Current Mitigation		Future Mitigation	Responsible Officer		Director	Target Date
Children's input <ul style="list-style-type: none"> • Weekly activity data through Chat reports/ data • Moving to monthly financial monitoring • Development of demand model 		Weekly placements panel to be put place for high cost placements	Director of Adult Social Care and Health Integration; Director of Children's Care		Director of Children's Care; Director of Children's Services; Director of Education and Partnerships	30-Jun-2023
		Review Placements Manager post	Claire Walker			29-Feb-2024
		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services			31-Mar-2024

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-03	Volatility in the demand and cost of adult's social care The potential for underlying demand and cost pressures to arise in adult social care presents a significant risk to the Council's overall financial viability and measures must be put in place to manage within approved budget.	 35	 15	 9	Director of Adult Social Care and Health Integration
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Local Government settlement Budget Management process Contract management processes Savings programme in place Demand model in place Monthly demand reported to DMT - activity not just finance		Monthly budget monitoring to be put in place	Director of Adult Social Care and Health Integration; Director of Children's Care 	Director of Adult Social Care and Health Integration; Adult Social Care and Public Health Senior Managers	31-Mar-2024
		Develop a demand model, that monitors performance across activity demand and unit costing, to understand 'current state'.	Director of Adult Social Care and Health Integration 		30-Sep-2024
		Develop a forecast model, that uses the 'current state' model, to predict activity demand and financials across Adults Social Care in the next 1/2/5 years.	Samantha Stuart 		30-Nov-2024




Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-04	Unlawful decision by the Council If the Council took a decision that was unlawful then there is a risk of legal challenge or regulatory action that could damage its reputation and its financial position.	 35	 10	 6	Director of Legal and Governance
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Council constitution and supporting policy framework Corporate policies and procedures Compliance checks across key areas including HSE, Risk etc, covering the corporate governance framework Standard report formats Statutory officer posts to oversee governance		Refresh the committee report format	Ann-Marie Johnstone 	Director of Legal and Governance	31-Jul-2023
		Review the report development process	Ann-Marie Johnstone 		31-Jul-2023
		Complete delivery of the Corporate Governance Improvement Plan	Ann-Marie Johnstone 		31-Dec-2024

Annual Governance Statement assessment process Internal and external audit processes Refreshed whistleblowing policy Legal and finance report clearance process Regular review of the Council Constitution.	Complete delivery of the Section 24 Action plan	Ann-Marie Johnstone			31-Mar-2025
	Progress report on improvement against the Best Value Notice by the independent Board considered by Council	Ann-Marie Johnstone			31-Mar-2024
	Progress report on improvement against BV notice considered by Executive	Ann-Marie Johnstone			30-Sep-2024









Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-05	Serious accident or death occurred as a result of failure to comply with Health and safety legislation and regulations	If a serious accident or death occurred as a result of failure to comply with Health and safety legislation and regulations then this could result in financial and reputational damage and individual prosecutions of staff.	35	15	10	Chief Executive
Current Mitigation		Future Mitigation	Responsible Officer		Director	Target Date
Comprehensive suite of Health and Safety policies and procedures. Mandatory and complimentary Health and safety training for all Council staff. Dedicated HSE Advisor team Incident investigation system (My Compliance) to learn from incidents. HSE intranet page with important HSE information Audit schedule HSE steering group Fire Management System implemented across Council premises.		Fire Safety Management Policy Statement	Director of Regeneration; Gary Welch		Chief Executive; Director of Legal and Governance; Director of Regeneration	31-Jul-2023
		CEO to produce H&S Statement of Intent for the Council.	Chief Executive; Gary Welch			31-Jul-2023
		Risk from reinforced autoclaved aerated concrete (RAAC) collapsing in maintained schools or other Council assets	Director of Regeneration; Richard Horniman			30-Aug-2024
		Implementation of service area audits by the health and safety unit to give further assurance of sound HSMS within directorates.	Gary Welch			31-Mar-2025




Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-07	Unable to recruit and retain key staff	If the Council is unable to recruit and retain key staff in Leadership Positions , then this could impact on their ability to	15	9	3	Director of Legal and Governance




	provide effective leadership, deliver critical services which could cause harm to people and could result in government intervention.				
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
<p>Benchmarking salaries against other local authorities and similar roles in other disciplines to remain competitive. Work/life balance system such as agile working, 9 day fortnight, collaboration areas etc..</p> <p>Advertising roles on multiple platforms such as LinkedIn and other social networking sites with the aim of reaching target audience.</p>	Benchmark grades and salaries against NE local authorities	Kerry Rowe	✓	Director of Legal and Governance	31-Jul-2023
	Review recruitment process	Nicola Finnegan	✓		31-Oct-2023
	Create new people and cultural transformation strategy	Nicola Finnegan	✓		31-Oct-2023
	review the people strategy after the first year of implementation	Nicola Finnegan	▶		31-Mar-2025
	Recruitment of Chief Executive and S151 Officer	Director of Legal and Governance	▶		31-Mar-2025
	Track delivery of first quarterly report to LMT on delivery against People Strategy	Nicola Finnegan	⊘		31-Jul-2024






Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-08	<p>Fail to ensure an approach to cyber security that meets good practice standards as set out by the National Cyber Security Centre and other bodies</p> <p>If the Council fails to ensure a sound approach to cyber security (technology, processes and awareness), then this could result in a cyber-attack which disrupts service delivery, increases risks to service users and incurs significant financial costs to respond to and recover from an attack.</p>	 <p>35</p>	 <p>14</p>	 <p>10</p>	Director of Legal and Governance; Stephanie Bradley; Gemma Cooper; Ben Knudsen
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
<p>* Annual ICT healthchecks (Internal and external penetration testing).</p> <p>* Compliance with PSN and PCI standards.</p> <p>* Internal scanning as new systems go live.</p> <p>* Robust defence systems including firewalls, content filtering and endpoint protection.</p> <p>* Robust 60 day patching and maintenance cycle.</p> <p>* Test complete and continue to test.</p> <p>* Healthcheck recommendations reviewed and implemented.</p>	Review Cyber Security Training Strategy	Stephanie Bradley; Ben Knudsen	⊘	Director of Legal and Governance	30-Sep-2024
	Benchmark against Cyber Assessment Framework	Stephanie Bradley; Ben Knudsen	▶		01-Dec-2024
	Complete LGA Test and Exercise	Stephanie Bradley; Gemma Cooper; Ben Knudsen	✓		31-Aug-2024








* Membership of North East WARP and CiSP. * Use of Protective DNS. * Robust backup regime, including off-line tape backups to ensure recovery				
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





Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-09	Corporate Governance arrangement not fit for purpose	If the Council's Corporate Governance arrangements are not fit for purpose and appropriate action is not taken to rectify this at pace , this could result, censure from the Council's auditors within a public interest report that would damage the Council's reputation and/or in government formal intervention including removal of powers from officers and members and direction of council spend.	 15	 28	 9	Director of Legal and Governance
Current Mitigation		Future Mitigation	Responsible Officer		Director	Target Date
External reports commissioned on Corporate governance and findings reflected within a Corporate Governance Improvement Plan Improvement Board in place Detailed improvement plan in place that has delivered a range of changes to corporate governance processes Annual Governance Statement process and supporting action plan. Draft AGSs in place for both 2021/22 and 2022/23 Regular reports to Audit Committee on aspects of corporate governance to provide assurance		Complete delivery of the Section 24 Action plan	Ann-Marie Johnstone		Director of Legal and Governance	31-Mar-2025
		Refreshed approach to corporate governance agreed by council	Ann-Marie Johnstone			31-Jul-2023
		Corporate peer review held to assess process	Ann-Marie Johnstone			31-Jan-2025
		Develop the detailed delivery plan	Gemma Cooper			30-Sep-2023
		Progress report from MIIAB to Council by end March 2024	Ann-Marie Johnstone			31-Mar-2024
		Progress report from MIIAB to Executive by end July 2024	Ann-Marie Johnstone			31-Jul-2024

Code	Risk Description		Original Score	Current Score	Target Score	Managed By
SR-10	Negative Impact of Mayoral Development Corporation	If the Council's ambitions for town centre regeneration or the wider financial sustainability of the organisation are negatively impacted by the establishment of a Mayoral Development	 10	 15	 3	Director of Regeneration

	Corporation that would take over some of the Council's existing statutory roles. This could potentially result in a lack of investment in the town, reduction in the Council's business rates income, loss of commercial income and reduction in asset holdings affecting the Council's financial viability. Reputational damage is also possible through the incorrect discharge of responsibilities such as town planning or business rate relief.				
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Council representation on the board of the MDC Pushing for no detriment clauses in the MDC constitution Engagement with TVCA on the development of future MDC projects		Heads of Terms agreed on individual asset transfers	Director of Regeneration 	Director of Regeneration	31-Jul-2025
		Delivery of planning functions until robust alternative is in place	Director of Regeneration 		31-Dec-2023
		Agree robust business rates protocols	Sue Blakey; Janette Savage 		31-Oct-2024

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-11	Failed Partnerships If the Council and its partners do not have the collective capacity to deliver system wide change to key issues such as public health, crime and safeguarding, then this could result in the population's health, wellbeing and safety declining.	 35	 21	 10	Chief Executive
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Partnership governance register in place. Partnership governance annual assurance report and supporting register in place to assess the health of key partnerships. Children's Controls All partnerships contain TOR - Partners contribute. External scrutiny of partnerships. New Mayor to chair Corporate Parenting Board. Formal reporting process in place - record of discussion and decision making. Adults Controls Victim support for those within ASC who require it. Additional resources as required,		Refresh of the Partnership Governance register	Ann-Marie Johnstone 	Chief Executive	31-Dec-2023
		Community Cohesion	Marion Walker 		19-Jul-2024







Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-12	Fail to deliver quality practice within children's safeguarding services If the Council fail to deliver quality practice within children's safeguarding services then this may result in further government intervention, serious harm to individuals and loss of financial control.	 35	 21	 10	Director of Children's Care; Director of Children's Services
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Delivered Children's services improvement plan Improvement board in place External oversight of progress from DFE Monthly performance monitoring reports		Implementation of post ILACs improvement plan	Director of Adult Social Care and Health Integration; Director of Children's Care 	Director of Children's Care; Director of Children's Services	31-Jan-2024
		Creation and recruitment to the head of Quality Principal Social Work Learning and Review	Director of Adult Social Care and Health Integration; Director of Children's Care 		30-Sep-2023
		Review progress in delivery of the ILACS improvement plan to assess progress and impact of actions	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services 		30-Apr-2024
		Complete delivery of the ILACs improvement	Director of Adult Social Care and Health Integration; Director of Children's Care; Director of Children's Services 		31-Jan-2025

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-13	Failure to deliver transformation successfully If the Council fails to transform its service delivery model to a model that can deliver outcomes for residents at a reduced cost base, then the Council's financial position will become untenable and may result in the issuing of a S114 Notice.	 35	 10	 5	Chief Executive; Gemma Cooper
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
- PPMF in place - Transformation governance arrangements and reporting cycle agreed - Funding of £4.827m agreed by Council to fund transformation work		Failure of the Recover, Reset, Deliver Transformation Portfolio	Chief Executive 	Chief Executive	31-Mar-2025
		Failure of the Recover, Reset, Deliver Transformation Portfolio to identify further savings	Chief Executive 		31-Mar-2025
		Agree the content and approach of the transformation portfolio	Chief Executive 		30-Apr-2024

	First cycle of Transformation governance arrangements scheduled	Gemma Cooper			30-Apr-2024
	Develop specification for transformation resourcing	Gemma Cooper			30-Apr-2024

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-14	Failure to ensure effective governance of the Middlesbrough Development Corporation If the Middlesbrough Development Corporation fails to reflect the relevant findings from the review of Teesworks governance in its structures, then there is a risk that it could fail to ensure value for money or good governance in its decision making, which will have an adverse impact on the economic vitality of the Town Centre.	35	10	10	Director of Regeneration
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
<ul style="list-style-type: none"> - Teesworks report and commitment from TVCA to reflect findings in the governance arrangements of the MDC - Council representatives on the MDC Board 		Refresh the Local Plan	Paul Clarke	Director of Regeneration	31-Mar-2025

Code	Risk Description	Original Score	Current Score	Target Score	Managed By
SR-15	Threats to Social Cohesion and Democratic Resilience If Communities feel disconnected and that they do not live in a safe and resilient environment that promotes the best outcomes for citizens of the town. This could lead to local flashpoints which would be damaging to community relations, the reputation and image of a multi-cultural Middlesbrough.	35	21	14	Marion Walker
Current Mitigation		Future Mitigation	Responsible Officer	Director	Target Date
Internal Controls (Current Mitigations in place): <ul style="list-style-type: none"> . Community tension monitoring undertaken. . Community engagement undertaken. . Neighbourhood safety liaison in place. . Prevent operational group risk plans in place 		Promote social cohesion through a dedicated local government effort, amplifying and reinforcing democratic freedoms and norms; and supporting evidence-based local cohesion initiatives.	Marion Walker	Director of Environment & Community Services	30-Aug-2025

<ul style="list-style-type: none"> . Liaison with policing partners to verify validity of possible demonstrations. . Initial credibility verification through visual audits using CCTV operations and open sources. . Gatekeeping protocols with marketing and communications for potentially controversial communications . Ongoing promotion of education around disinformation and building of media literacy by partners within the local authority and via social media . Monthly meetings held with senior leadership. . Gold and Silver recovery group meetings with senior leadership teams across the organisation and partners. . Action plan developed by silver group to be reported to gold with escalations. . Community safety partnership reconstituted to provide greater strategic oversight. . MBC have secured £600k to be spent in response to community tensions as a further control. 	Build resilience in local communities against extremist ideologies and narratives, including conspiracy theories and disinformation (PREVENT).	Marion Walker			30-Aug-2025
	Engage people utilising the neighbourhood model, tying in with partnership organisations, VCS, local community groups and elected members. We will work to find solutions with communities and not to them.	Marion Walker			30-Aug-2025
	Develop an early tension warning system that monitors and alerts the local authority and other key local partners about growing tensions.	Marion Walker			30-Aug-2025
	Marginalise and isolate extremist and other malign actors to prevent the mainstreaming of extremist ideologies and dangerous conspiracy theories which are causing severe harm and disruption in local areas (PREVENT).	Marion Walker			30-Aug-2025
	Respond quickly and effectively to flashpoint incidents and triggers.	Marion Walker			30-Aug-2025
	Repair relationships and engagement between local communities where they have broken down following serious conflict and flashpoint incidents.	Marion Walker			30-Aug-2025

Appendix 4: Proposed KPIs to demonstrate incremental progress against the Council Plan 2024-27

Directorate	Ambition	Key Performance Indicator	New Freq	Internal v Published
Regeneration	A successful and ambitious town	Employment Rate (16-64 years) %	already Quarterly	Published
Regeneration	A successful and ambitious town	Rate of births of new enterprises per 10,000 resident population aged 16 and above	Quarterly	ONS internal
Education & Partnerships	A successful and ambitious town	Number of pupils in local authority funded alternative provision	Quarterly	internal
Adult Social Care & Health Integration	A successful and ambitious town	Households owed a duty under the Homelessness Reduction Act	Quarterly	published
Regeneration	A successful and ambitious town	Number of completed affordable homes delivered (gross)	Quarterly	Internal
Regeneration	A successful and ambitious town	New Homes: Started	Quarterly	Internal
Regeneration	A successful and ambitious town	New Homes: Completed	Quarterly	Internal
Public Health	A healthy place	Cancer Screening coverage: Breast Cancer	Quarterly	Internal
Public Health	A healthy place	Cancer Screening Coverage: Cervical Cancer (aged 25 to 49 years old)	Quarterly	Internal
Public Health	A healthy place	Cancer Screening Coverage: Cervical Cancer (aged 50 to 64 years old)	Quarterly	Internal
Environment & Community Services	A healthy place	Household waste sent for reuse, recycling and composting	Quarterly	Internal
Environment & Community Services	A healthy place	Residual household waste per household	Quarterly	Internal

Directorate	Ambition	Key Performance Indicator	New Freq	Internal v Published
Multiple	A healthy place	Index of Multiple Deprivation Decile	Quarterly	Published
Adult Social Care & Health Integration	Safe and resilient communities	The number of adults aged 18 to 64 whose long-term support needs are met by admission to residential and nursing care homes (per 100,000 population)	Quarterly	Internal
Adult Social Care & Health Integration	Safe and resilient communities	The number of adults aged 65 and over whose long-term support needs are met by admission to residential and nursing care homes (per 100,000 population)	Quarterly	Internal
Adult Social Care & Health Integration	Safe and resilient communities	The proportion of older people (aged 65 and over) who received reablement/rehabilitation services after discharge from hospital	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Bus Patronage	Quarterly	Published
Environment & Community Services	Safe and resilient communities	Number of publicly accessible Electric Vehicle charging points	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Total Middlesbrough Council website page views	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Total MyMiddlesbrough user accounts	Quarterly	Internal
Legal and Governance Services	Safe and resilient communities	Satisfaction with the local area as a place to live	every 5+ years	Internal
Environment & Community Services	Safe and resilient communities	Anti-Social Behaviour Rate per 1,000	Quarterly	Internal
Multiple	Safe and resilient communities	Domestic abuse rate per 1,000 population	Quarterly	Internal
Multiple	Safe and resilient communities	First time entrants into the Criminal Justice System	Quarterly	Internal
Environment & Community Services	Safe and resilient communities	Crime rate per 1,000	Quarterly	Internal
Children's Services	Delivering best value	CLA placed out of area	Quarterly	Internal

Directorate	Ambition	Key Performance Indicator	New Freq	Internal v Published
Legal & Governance Services	Delivering best value	Number of member-to-member complaints	Quarterly	Internal
Legal & Governance Services	Delivering best value	GDPR Mandatory Training Completion %	Quarterly	Internal
Environment & Community Services	A healthy place	400m walk of a commercial daytime bus service	Quarterly	Provided by TVCA

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MIDDLESBROUGH COUNCIL	
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Report of:	Director of Regeneration
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Relevant Executive Member:	Executive Member for Development
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Submitted to:	Executive
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Date:	4 December 2024
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Title:	Housing Supply
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Report for:	Decision
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Status:	Public
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Council Plan priority:	A successful and ambitious town
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Key decision:	Yes
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Why:	Decision(s) will incur expenditure or savings above £250,000
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Subject to call in?:	Yes
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Why:	Non-urgent report, placed on Executive forward work programme.
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Proposed decision(s)	
It is recommended that Executive:	
<ul style="list-style-type: none"> a) approves the business case set out in Appendix I aimed at delivering the approved savings of £0.5m over the period 2024/25 to 2026/27 identified within the Council's Transformation Programme as REG07; b) approves the use of approved capital resources from the Towns Fund (£4m) and Levelling Up Partnership (£2.141m), as set out in the Business Case included as Appendix I, to acquire and refurbish properties to increase the supply of housing in order to reduce expenditure on temporary accommodation; and, c) delegate authority to the Director of Regeneration, following consultation with the Executive Member for Regeneration, to utilise the three delivery proposals set out in paragraphs 4.11 to 4.13 of this report, within the approved funding envelope of £6.141m, to maximise potential cost reductions. 	

Executive summary

As with all local authorities, Middlesbrough Council is spending increasing sums each year on placing people in expensive temporary accommodation solutions provided by the private sector, in order to comply with legislative duties in relation to homelessness. The rising cost of this temporary accommodation is leading to significant revenue overspends in both Adult Social Care and Children's Social Care. The potential to reduce the amount spent on temporary accommodation has been identified within the Council's transformation programme, through a series of capital investments aimed at securing a supply of suitable properties within the Council's control.

Funding has been identified to support this capital investment through the Towns Fund, and Levelling Up Partnership, that would allow costs to be reduced, and secure better outcomes for families, single people with complex needs, and young people leaving care.

If implemented, the measures in the report should see a reduction in temporary homelessness costs and provision of external residential care for care leavers of £2.091m over a five year period.

1. Purpose

- 1.1 To seek Executive approval to implement a cohesive and co-ordinated approach to providing a housing supply model to address the needs of residents at risk of homelessness, particularly families, single people with complex needs and young care leavers within Middlesbrough and to reduce the significant financial costs to the Council of providing temporary accommodation.

2. Recommendations

- 2.1 It is recommended that Executive:

- a) approves the business case set out in Appendix I aimed at delivering the savings identified within the Council's Transformation Programme as REG07;
- b) approves the use of approved capital resources from the Towns Fund (£4m) and Levelling Up Partnership (£2.141m), as set out in the Business Case included as Appendix I, to acquire and refurbish properties to increase the supply of housing in order to reduce expenditure on temporary accommodation; and,
- c) delegate authority to the Director of Regeneration, following consultation with the Executive Member for Regeneration, to utilise the three delivery proposals set out in paragraphs 4.11 to 4.13 of this report, within the approved funding envelope of £6.141m, to maximise potential cost reductions.

3. Rationale for the recommended decision(s)

- 3.1 The funding available through the Towns Fund and Levelling Up Partnership will be used to create a supply of suitable accommodation with support (where needed) to reduce the usage of expensive temporary accommodation, reducing costs and creating better long-term outcomes for families, single people with complex needs, and young people leaving care.

3.2 The use of capital funding to acquire and refurbish properties to increase the housing supply will complement the proposals of the Empty Properties Strategy – Domestic, which will also be presented to Executive on 4 December 2024.

3.3 If the recommendations of this report are approved, it is estimated that the cost of providing housing will be reduced by £2.091m over a five-year period.

4. Background and relevant information

4.1 The stated ambition behind the introduction of The Homeless Reduction Act 2017 is “to shift the culture of homelessness services towards prevention and provide assistance to all eligible people in need of it, removing barriers for service users.” (Ministry of Housing, Communities and Local Government, 2020).

4.2 The Act introduced an enhanced prevention duty extending the period a household is threatened with homelessness from 28 days to 56 days, meaning that housing authorities are required to work with people to prevent homelessness at an earlier stage; and a new duty for those who are already homeless so that housing authorities will support households for 56 days to relieve their homelessness by helping them to secure accommodation (called the relief duty).

4.3 From April – June 2018 to January – March 2024, the number of households owed a homeless duty in Middlesbrough rose from 135 to 493, which is a 365% increase. Whereas across the North-East over the same time frame, the number of households owed a homeless duty rose from 3550 to 5480, which is a 154% increase. Whilst both increases are high, Middlesbrough’s rise in homelessness has been much more dramatic.

4.4 During the financial year 23/24, the Council spent £1.29m on temporary accommodation, which is the highest expenditure of any financial year to date. Without any housing market intervention, this will continue to be an annual cost pressure to the Council.

4.5 In addition, there are currently 38 young people aged 17 who will require accommodation at the point of leaving care at 18, that will potentially increase the cost pressure still further.

4.6 Authorities should therefore be expected to have more prevention cases than relief cases, as this would indicate a more upstream prevention approach is embedding. An assessment of Middlesbrough’s prevention and relief statistics over the period from April 2018 to December 2023 has highlighted that that Middlesbrough has not yet effectively embedded an upstream prevention approach to homelessness (and beyond the 56 day prevention duty).

4.7 The benefits of a prevention approach are that it costs less in the long-term. A modest investment in prevention activity and resource, can prevent the use of expensive temporary accommodation or cross subsidised supported accommodation. It can reduce the need for Children’s Social Care intervention and costs associated with this.

It can produce longer term better outcomes for children and families, provide stability and create a stable foundation for life.

- 4.8 This route to reducing costs was identified within the Council's Transformation Programme under the heading REG07, as being achievable across a five year period. This will be aligned with the creation of a Head of Strategic Housing role within the Regeneration directorate, to ensure a more joined up approach to the supply of housing to meet the town's needs.
- 4.9 The capital funding available through the Towns Fund and Levelling Up Partnership present an opportunity to invest in the purchase of properties to enable greater control over the options available for people in need of housing, and greater control over costs. Using this capital funding to increase the range of housing options would also enable the Council to achieve significant savings *without* a requirement for the Council to borrow additional capital.
- 4.10 A business case entitled *Delivering a Better Co-ordinated Housing Supply Model* has been developed to identify the three key areas where application of the capital funding would generate the biggest impact. The business case sets out the potential cost savings and is presented for approval as part of the Council's transformation programme. The business case is included as Appendix I, and is summarised below.

Proposals to reduce revenue expenditure on temporary accommodation.

- 4.11 The purchase, refurbishment and commissioning of 15 units of family exempt supported accommodation will deliver the following benefits:
- Reduction in expenditure within Adult Social Care on temporary accommodation of £0.903m over 5 years.
 - Families supported in a whole family way complementing work undertaken by Children's Services.
 - Support to move people towards independence.
 - Likely to reduce repeat incidence of homelessness through support.
- 4.12 The purchase, refurbishment and commissioning of 25 units of singles/couples exempt supported accommodation will deliver the following benefits.
- Cost reduction within Adult Social Care against temporary accommodation budget of £0.596m over 5 years.
 - Holistic support offered acknowledging more complex needs.
 - Support to move to independence would be a key part of the offer.
- 4.13 The purchase, refurbishment and commissioning of 20 units of exempt supported discrete units of accommodation for young people leaving care will deliver the following benefits.
- Cost reduction in residential budget for 16/17-year-olds currently in care of £0.592m over 5 years.

- More holistic, person-centred support offered but particularly independence preparation.

5. Other potential alternative(s) and why these have not been recommended.

5.1 The following options have been explored and assessed as not delivering the same benefits as the recommended approach:

Do Nothing

5.2 The cost of accommodating people in private sector provision is forecast to increase further as demand outstrips supply. The local market is also geared towards the provision of accommodation only, and is not aligned with the support packages required to maintain tenancies and deliver positive outcomes for people with complex needs or care leavers. As a result, the churn in placements would continue, the costs would continue to rise and the stability required to reduce long term dependency would be missing.

Enter into a Partnership with an Existing Provider With Stock

5.3 The option to enter into a partnership with an existing Registered Social Landlord would potentially allow some of the support services to be aligned with a property offer, but the economics of such a model do not work for the landlord without significant additional revenue input from the Council. Commissioning these services from a provider, but utilising stock owned by the Council would significantly reduce the costs.

Impact(s) of the recommended decision(s)

6. Financial (including procurement and Social Value)

6.1 The cost of creating the role of Head of Strategic Housing has already been accounted for through an internal staffing restructure within the Regeneration Directorate, so there would be no additional budgetary requirement through the creation of this role. For information only, the post is expected to cost £75,600 per annum, inclusive of on-costs.

6.2 Implementing the three proposed routes to securing an appropriate housing supply would generate savings over a five-year period, based upon the delivery of 60 units of accommodation. Although future homelessness demand is determined by a number of external factors beyond the control of the Council, such as mortgage rates, it is difficult to forecast future demand for temporary accommodation. It is however apparent from trend analysis that demand will continue at a level where the proposed investment would be required.

Cost Savings over a 5 year period						
Housing Solution	Year 1	Year 2	Year 3	Year 4	Year 5	Total years
	25/26 £m	26/27 £m	27/28 £m	28/29 £m	29/30 £m	1-5 £m
Cost saving replacement of singles temporary accommodation pa	£0.070	£0.128	£0.131	£0.133	£0.136	£0.598
Cost saving replacement of Family temporary accommodation - saving p/a	£0.087	£0.198	£0.202	£0.206	£0.210	£0.903
Cost saving semi independent young carers leavers accommodation saving p/a	£ 0.201	£ 0.044	£ 0.137	£ 0.155	£ 0.056	£ 0.593
Total Cost Savings over 5 years	£ 0.358	£ 0.370	£ 0.470	£ 0.494	£ 0.402	£ 2.094

6.3 The use of the £2.141m Levelling Up Programme capital that will fund the property proposals for families has been approved by Executive and MHCLG.

6.4 The proposals for young people leaving care and singles with complex needs will be funded by an allocation of £4m from the Towns Fund. A Project Adjustment Request (PAR) has been approved by MHCLG and both grants are now approved and sit within the Council's approved capital programme.

6.5 The budgets that these proposals will have a positive impact on are currently significantly overspending, as the following table shows.

Directorate	Cost Centre Description	2022/23 Actuals			2023/24 Actuals			2024/25 Projections		
		Budget £m	Outturn £m	Variance £m	Budget £m	Outturn £m	Variance £m	Budget £m	Outturn £m	Variance £m
Children's Care	External Residential Services	9.008	15.188	6.180	12.398	16.726	4.328	13.300	14.839	1.539
Children's Care	Daniel Court	0.434	0.507	0.073	0.587	0.651	0.064	0.601	0.678	0.077
Children's Care	External Residential Placements - Supported Accom.	0.000	0.000	0.000	0.000	0.000	0.000	1.500	2.815	1.315
Children's Care	Fostering In-House Allowances	1.654	1.942	0.288	2.702	2.219	-0.483	1.972	2.292	0.320
Children's Care	Fostering In-House Allowances (Connected Carers)	0.624	0.797	0.173	0.995	1.023	0.028	1.612	1.247	-0.365
Children's Care	External Fostering Agency Fees	5.395	6.292	0.897	6.673	7.546	0.873	7.546	7.037	-0.509
	Total Children's Care	17.115	24.726	7.611	23.355	28.165	4.810	26.531	28.908	2.377
Directorate	Cost Centre Description	2022/23 Actuals			2023/24 Actuals			2024/25 Projections		
		Budget £m	Outturn £m	Variance £m	Budget £m	Outturn £m	Variance £m	Budget £m	Outturn £m	Variance £m
Adult Social Care	Temporary Accommodation For Homeless	0.026	0.038	0.012	0.030	0.475	0.445	0.228	0.613	0.385
Finance	Benefits Subsidy (Account Code 6148000 Only)	0.000	0.582	0.582	0.351	0.442	0.091	0.460	0.518	0.058
	Total Adults Social Care / Finance	0.026	0.620	0.594	0.381	0.917	0.536	0.688	1.131	0.443

6.6 The table below gives a summary of the assumed costs and savings.

Housing Solution	Funding Source	Number Of Houses	Total Cost Of Acquisitions and Refurbishment £m	Assumed Savings Over 5 Years £m
Homes for single homeless with complex needs	Towns Fund grant	25	2.000	0.596
Homes for care leavers	Towns Fund grant	20	2.000	0.592
Homes for homeless families	Levelling Up Partnership	15	2.141	0.903
	Total	60	6.141	2.091

6.7 The Government has recently announced an increase in funding to local authorities to reflect the rising cost of homelessness. Allocations have not yet been provided at individual local authority level, and as a consequence have not yet been factored into the Medium Term Financial Plan.

6.8 The savings identified through the above transformation activity will also be reflected in the 2025/26 budget setting for Children's Services, Adult Social Care and other related services where housing costs are allocated. This will be aligned with the impacts of the Government announcements on funding, once they are known.

6.9 Increasing the housing supply will also complement the proposals of the Empty Properties Strategy – Domestic, which will be presented to Executive on 4 December 2024.

7. Legal

7.1 All property acquisitions will be undertaken in accordance with the requirements of the corporate Asset Acquisition Policy.

7.2 In order to deliver the increased housing supply, the Council will need to work to secure legal compliant routes, including legal arrangements with third parties such as RSL's, to protect the Council's financial investment and to ensure compliance with landlord responsibilities generally.

8. Risk

8.1 The implementation of the recommendations of this report are estimated to generate savings of £2.091m over a five-year period. The Business Case appended to this report sets out a number of risks to delivery of the savings, but a significant amount of proactive work will be undertaken with external partners who can help deliver the supply of properties, such as engaging with RSLs, private rented partners and other key agencies.

9. Human Rights, Public Sector Equality Duty and Community Cohesion

9.1 The Impact Assessment, attached as Appendix 2 has concluded that the decisions would not have any disproportionately negative impacts on protected groups.

10. Climate Change / Environmental

10.1 As part of the Council's drive to achieve net carbon and in line with One Planet Living, building contractors will be encouraged to implement energy efficiency measures in line with Building Regulations, and to reuse and source local materials and labour to reduce transportation impacts.

11. Children and Young People Cared for by the Authority and Care Leavers

11.1 The Impact Assessment demonstrated that this development presents no impact on children and young people cared for by the Authority and care leavers.

12. Data Protection

12.1 The proposed decision does not involve the collation and use of personal data.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Commence purchase of properties	Director of Regeneration	February 2025
Refurb works completed – Tranche 1	RSL and housing panels/ACT	August 2025

Appendices

1	Business Case - Deliver a better co-ordinated housing supply model.
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2	Impact Assessment

Background papers

Body	Report title	Date

Plan / Deliver Phase	Level 1 Business Case
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Creator	Author(s)	Suzanne Halliwell
	Approved by	Richard Horniman
	Department	Regeneration
	Service area	Regeneration
	Head of Service	Suzanne Halliwell
	Director	Richard Horniman
Date	Created	12 th July 2024
	Submitted to PMO for QA	
Status	Version: 4.0	
Contributor(s)	Richard Horniman, Rachel Jenkins, Tracy Jelfs, Brian Relphs	

Document Control

Version	Date	Revision History	Reviser
1.0			

Approvals

Approver	Name	Title	Date
Programme Management Office			
Finance Business Partner	Paul Shout	Finance Business Partner	17/09/2024
Project Sponsor	Richard Horniman	Director, Regeneration	17/09/2024
Programme Board Chair	Richard Horniman	Director, Regeneration	17/09/2024
LMT (if relevant)			

Distribution List

Version	Date	Name/Service area	Action
1.0	13/08/2024	Brian Relph/Tracy Jelfs CSC	Minor amendments
1.0	13/08/2024	Paul Shout Finance	No amendments
2.0	14/08/2024	Rachel Jenkins ACT	Minor amendments
3.0	15/08/2024	Martin Barker Rev & Bens, Sam Gilmore Regeneration, Louise Grabham Commissioning	Minor amendments
4.0	16/08/2024	Richard Horniman Regeneration	Minor amendments
4.0	03/09/2024	Paul Shout, Parm Phipps, Chad Thompson	No amendments
5.0	17/09/2024	Paul Shout Finance	Finance amendments

Document Version Control

Version Number	Reason for Change	Author	Date
4.0	Feedback from above people distributed to	Suzanne Halliwell	16 th August



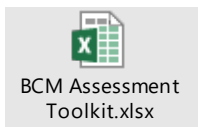
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moving forward

Project Name:	REG 07 Deliver a better co-ordinated housing supply model
Budget Code	(once approved, finance will set up budget codes aligned to capital grants)
Programme or Portfolio	Property Thematic Programme
Programme Sponsor	Richard Horniman
Programme Manager	Suzanne Halliwell
Project Sponsor	Richard Horniman
Project Manager	TBC

Project Definition

Target Project Start Date:	1 st April 2024
Target Project End Date:	30 th March 2026
Project Level:	Level 1



PART ONE - OUTLINE BUSINESS CASE

Part One **ONLY** of this business case should be developed and completed during the **START** phase of the project and a preferred option for delivery approved by the Directorate (and if it meets the criteria) the LMT monthly meeting before moving onto Part Two.

- 1 INTRODUCTION
- 2 STRATEGIC CASE

2.1 Context

Overview of Homelessness in Middlesbrough

The stated ambition behind the introduction of The Homeless Reduction Act 2017 is “to shift the culture of homelessness services towards prevention and provide assistance to all eligible people in need of it, removing barriers for service users.” (Ministry of Housing, Communities and Local Government, 2020). To this end it introduced an enhanced prevention duty extending the period a household is threatened with homelessness from 28 days to 56 days, meaning that housing authorities are required to work with people to prevent homelessness at an earlier stage; and a new duty for those who are already homeless so that housing authorities will support households for 56 days to relieve their homelessness by helping them to secure accommodation (called the relief duty). As well as introducing these new duties, the spirit of the act was intended to encourage Local Authorities to work more upstream to prevent homelessness well before the 56-day period. So, it is through these lenses we should review how Middlesbrough currently performs in relation to homelessness.

Middlesbrough Homeless performance in relation to neighbouring Authorities

In general terms you’d expect to see better performing Authorities having more prevention cases than relief cases, as this would indicate a more upstream prevention approach is embedding.

Table 1 below shows initially Middlesbrough did have more prevention cases than relief cases throughout 19/20. However, this changed in 2021, where there were more relief cases than prevention. Whereas for the majority of North East Local Authorities, they continued to have more prevention cases, right up until July to September 2023. This is when the region started to see more relief cases than prevention. Most of this likely to be attributable to the period when the Home Office announced that newly granted refugees had to be leave their asylum accommodation within 7 days, when it had previously been 28 days. It would

be worth revisiting as the next national homeless statistics are released to see whether the North East regions have continued to see more relief cases or whether, due to the Home Office's decision to reinstate 28 days notice for newly granted refugees leaving asylum, the situation has returned to more prevention cases. It is worth noting whilst the table shows the North East Authority averages, there are wide variations. The best performing authorities being Gateshead and Stockton, the worst performing being Durham and Middlesbrough being in the lower quartile of performers.

Table 1 – Comparing prevention and relief statistics for Middlesbrough and regionally over time

Homeless Statistics for Middlesbrough over time					Homeless Statistics for North East over time	
Dates	Owed Duty	Prevention	Relief	Owed Duty	Prevention	Relief
April - June 2018	135	70	65	3550	1930	1620
July - September 2018	196	127	69	3740	2550	1490
October - December 2018	211	127	84	3400	1860	1540
January - March 2019	354	180	154	4150	2210	1940
April - June 2019	294	166	128	4020	2060	1970
July - September 2019	344	199	143	4270	2130	2140
October - December 2019	280	157	123	3830	1950	1880
January - March 2020	352	192	160	4230	2240	1990
April - June 2020	255	125	128	3990	1420	1970
July - September 2020	262	156	106	3950	2060	1890
October - December 2020	no stats provided			3420	1660	1760
January to March 2021	235	104	131	3850	1980	1870
April - June 2021	271	134	137	3630	1890	1740
July - September 2021	282	120	162	3700	1990	1700
October - December 2021	328	152	176	3780	2140	1650
January - March 2022	321	153	168	4670	2810	1860
April - June 2022	379	172	207	4200	2450	1740
July - September 2022	357	149	208	4590	2600	1980
October - December 2022	342	114	228	4350	2320	2030
June - March 2023	382	117	263	4990	2660	2330
April - June 2023	388	123	265	4520	2240	2290
July - September 2023	364	143	221	4730	2230	2510
October - December 2023	440	167	273	5090	2270	2760

In summary, the above table shows that Middlesbrough has not yet effectively embedded an upstream prevention approach to homelessness (and beyond the 56 day prevention duty). Firstly, its worth stating the case for prevention. Prevention costs less in the long term. Through a modest investment in prevention activity and resource, later it can prevent the use of expensive temporary accommodation or cross subsidized supported accommodation. It can reduce the need for Children's Social Care intervention and costs associated with this. It can produce longer term better outcomes for children and families, provide stability and create a stable foundation for life. Homelessness threatens all of this.

A previous report written, entitled [Accommodation - Deep Dive Review](#) from September 2023, highlighted key gaps in the Council being able to accurately analyse demand for accommodation that would meet the needs of residents and have a clear route to the supply of accommodation to meet those needs.

Without capacity and expertise within the Authority, opportunities are being missed to both achieve significant cost savings for the Council and to achieve better outcomes for the residents of Middlesbrough through enabling the supply of accommodation to meet the Council's and residents' needs both now and in the future years ahead.

Therefore, it is proposed that a post of the Head of Housing Strategy is created.

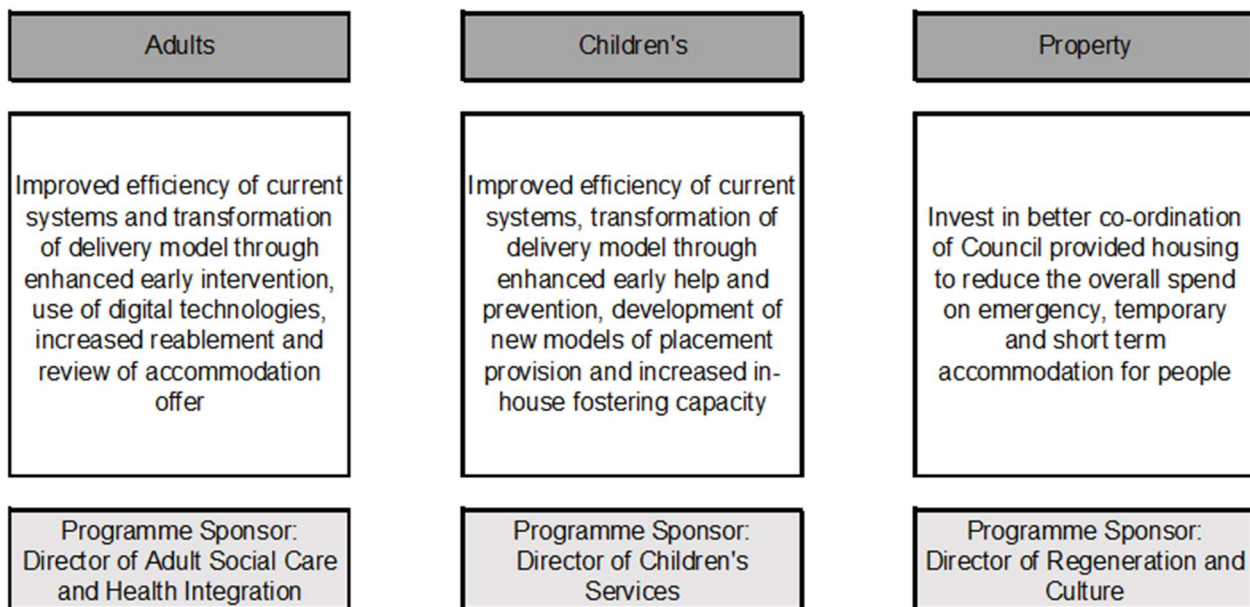
The purpose of this post would be:

- Provide capacity to understand the strategic housing needs for the borough and the existing supply of affordable housing and future growth plans to develop a series of interventions
- Develop the Authority's Housing Strategy
- Accurately assess demand for accommodation, recognising the assets the council already owns, acknowledge and prioritise competing demands between different services for the supply of accommodation
- Identify opportunities to minimise demand through better ways of working or lean processing
- Provide a central point for external accommodation providers to approach the authority, particularly where they are considering divesting themselves of accommodation which may be of use to the Authority

- Allow different services to operate in a collaborative and partnership way to collectively solve the problems faced by service areas to meet the accommodation needs of residents by ensuring a supply of accommodation.
- Develop the supply of accommodation in collaboration with internal and external partners to meet the affordable housing needs of residents in Middlesbrough
- Co-ordinate the review of the local housing market needs assessment
- Support with the development of the Supported Housing Strategy as part of the regulatory requirements coming from the Supported Housing (Regulatory Oversight) Act 2023.
- Chair the Strategic Housing Group and oversee its function.
- The grading of the post will reflect budgetary responsibility and the flexibility to seek and undertake new build opportunities and other relevant items in relation to accommodation.

2.1.1 The implementation of a Strategic Housing Group will play a key part in the development of a cohesive approach to assessing demand and achieving a supply of affordable housing and accommodation options to meet the needs of our residents. This [diagram](#) sets out how this group will operate.

By creating this post, the Council will be more effectively be able to deliver on the three of The Transformation Portfolios thematic programmes which are:



To date a seconded Strategic Housing Advisor, which is a post created for eight months to end of November 2024, has been able to make progress in developing a supply of accommodation to meet housing needs, but this momentum will be lost without the creation of a Head of Housing Strategy post on a permanent basis.

2.2 Strategic Priorities and Aims

Priority	Source	Impact
Council Priority 1 – “Ambitious and successful town” through ensuring that housing provision meets demand, that housing provided through the Council promotes and supports independent living and that services for homeless people will be safe, dignified, supporting access into long term sustainable accommodation	Strategic Plan	Direct
Council Priority 3 – “Safe and Resilient Communities” Through creating a safer environment where residents can live more independent lives, where we will develop the choice of accommodation and support options for vulnerable adult to promote independent living,	Strategic Plan	Direct

reducing reliance on residential care and where we track the number of admits whose long term support needs are being met by admission to residential and nursing care homes, as well developing our expanding our use of assistive technology”		
Council Priority 2 – “Healthy Place, helping our residents to live longer healthier lives” – Early intervention and support for families will prevent issues escalating and build resilience, as well as working with partners to support our residents out of poverty.	Strategic Plan	Indirect
Council Priority 4 – “Delivering Best Value – Changing how we operate to deliver affordable and cost effective outcomes for residents and businesses”	Strategic Plan	Indirect

2.3 Other Relevant Strategies

This will contribute towards North East Child Poverty Action targets

This will contribute towards the Government’s plan to build 300,000 new homes per year between now and 2030

2.3.1 Key Objectives and Outcomes

1.	To create a dedicated corporate resource to develop and oversee the Council’s Housing Strategy which will enable a proactive approach to effectively and systemically identifying demand and supply needs over the long-term using a planned approach
2.	Create a supply of suitable accommodation with support (where needed) to reduce the usage of expensive temporary accommodation, reducing costs and creating better long-term outcomes for families and single people with complex needs through the effective utilisation of existing capital funds
3.	Create a supply of suitable accommodation with support (where needed) for young people leaving care, reducing costs and creating better longer terms outcomes for our care leavers through the effective utilisation of capital funds
4.	Embed effective and efficient ways of working to work upstream, taking a preventative approach to prevent homelessness, including through reduction and alleviation of poverty

2.3.2 Existing Arrangements

Currently there is no existing resource or single area of the Council that is overseeing an approach to effectively identifying demand and supply of accommodation for people in Middlesbrough.

There are some discrete groups meeting to attempt to identify some accommodation issues and work out a supply chain, for instance a group meeting to identify accommodation supply for children currently in care, are operating in silos, however without access to knowledge, data and expertise that operates across the Council to assist them in that process. This has meant that service leads have attempted to purchase properties that may not be suitable, in ignorance of whether there is already existing council assets, whether other organisations such as Registered Social Landlords (RSL’s) may have stock to offer, what other capital funding is available or could be applied for, nor utilising the full range of expertise available across the Council in order to realise their ambitions. In practice, whilst there are ambitions across service areas to achieve a supply of accommodation to meet needs, such as the purchase of further children’s residential accommodation, significant internal and external challenges have thwarted progress.

There is no capacity to deliver a review of the local housing market needs assessment, a statutory document that requires review on a 5-year cyclical basis. This was last written in 2021 and therefore will need to be reviewed no later than 2026.

There is no capacity to deliver the work that will be required to set up a group to oversee the work that the Authority will be required to undertake as part of the Supported Housing (Regulatory Oversight) Act 2023, though until the government has undertaken consultation, it is unclear what exactly this will entail although it will require:

- A supported housing panel to be created
- The develop of a supported housing strategy
- An assessment of the current supported housing
- An assessment of the need for supported housing over the next five years
- A supply delivery plan

Both the Strategic Housing Group and the role of the Head of Housing Strategy will be crucial to the development of the Housing Strategy and supported housing strategy.

2.3.3 Business Needs

Below sets out current issues for the Authority in relation to assessment of demand and supply and how creating the new role will help to resolve those issues.

Issue	How the Head of Housing Strategy Role will help
Lack of reviewing of demand and supply in the private rented sector, including levels of affordability is driving homelessness and use of temporary accommodation (cost 1.29m for 23/24).	This will clearly understood and interventions put in place to increase a supply of private rented accommodation at LHA levels, which will in turn decrease usage of temporary accommodation and create budgetary savings.
Lack of reviewing of demand and supply in the social rented sector is driving homelessness and the inability of young people leaving care to move onto independence, as well as families with disabilities being able to find suitable accommodation	Clear understanding of the levels and types of social housing required will enable a clear plan to be made for the supply and type of social housing required to meet need
Lack of reviewing of demand amongst young people leaving care both for independent living, semi-independent living and supported housing is driving usage of Air BnB type accommodation at 18 (projected to be £225k 24/25). and a lack of a positive move to independence	By clearly understanding what number and type of accommodation required by young people leaving care, a clear plan for supply can be brought forward. By consulting with young people will better be able to meet their needs. There will be budgetary savings through not using Air BnB type accommodation.
A lack of understanding of interdependencies between accessing accommodation for young people leaving and operational requirement of clearly evidencing independence preparation having been undertaken so that accommodation would be forthcoming	The Head of Housing Strategy will be developing the relationships between Tees Valley Home Finder and CSC, the development of a clear pathway for 16/17-year-olds to access independent tenancies alongside clear independence preparation that ensures young people will be ready to live on their own
Lack of reviewing demand for single people with complex needs is driving a cycle of homelessness and compounded vulnerability, plus risks an increase of street homelessness if not tackled	Understanding commissioning arrangements and when external funding is ending and what is replacing it and whether those numbers are enough to meet demand will enable a clear plan for supply to be brought forward
Statutory requirements relating to Housing Market Needs assessment and Supported Housing Strategy being required cannot currently be met	Capacity to deliver Housing Market Needs assessment, can supply with the delivery of the supported housing strategy
Lack of reviewing demand for Adults with Adult Social Care Needs is driving use of expensive temporary accommodation, inappropriate placements, un-necessary residential usage	This will be clearly understood, and a clear plan made for the supply of accommodation required to meet need
No central place to review accommodation demands means that teams are working in silo, sometimes with competing demands and no understanding of prioritisation	Through the Strategic Housing Group there will be a clear understanding across the Authority and a prioritisation framework can be put in place.

External partners do not know which part of the Council to approach when they have accommodation they wish to sell	There will be clear single point of contact for external partners to liaise with through the Strategic Housing Group.
Service leads looking at accommodation issues are not aware of what the Council owns or what is currently commissioned or otherwise being delivered in the borough	Strategic Housing Group will hold and share clear data on all commissioned services, all property owned, all accommodation with the borough (even uncommissioned accommodation).

2.3.4 Scope and Services

Target Groups in Scope

- Families and single people with complex needs
- Young care leavers

Activities in scope

- Recruitment of a permanent Head of Housing Strategy
- Using funding from DLUHC and Town's Fund to securing a housing stock of 60 units to address the needs of the above target groups
- Implementation of a council-wide approach to assessing demand and providing accommodation solutions to meet needs
- Embed effective and efficient ways of working to work upstream, taking a preventative approach to prevent homelessness, including through reduction and alleviation of poverty

2.3.5 Key Benefits

Aside from the financial benefits, measurable benefits are as follows:

- 1 15 units of family exempt supported accommodation created for vulnerable families facing homelessness. Working in a whole family way will provide more comprehensive support to these residents, and hopefully reduce the cycle of vulnerability and homelessness in future. These units will be fully in place by the end of 25/26.
- 2 25 units of exempt supported accommodation for vulnerable and complex needs individuals facing homelessness. Creating a more supportive model, this will seek to engage and proactively support more vulnerable single and couples and hopefully reduce the cycle of vulnerability and homelessness in future. These units will be fully in place by the end of 25/26.
- 3 20 units of semi independent living for young people leaving care will be purchased and a service delivered to meet the needs of young people leaving care. This will reduce the usage of Air BnB type accommodation, allowing young people to move into semi-independent living earlier.

Financial benefits

The cost of creating the role of Head of Housing Strategy has already been accounted for through an internal staffing restructure within the Regeneration Directorate, so will there would be no additional budgetary ask through the creation of this role. For information only, the post is expected to cost £57,000 to £63,000 plus pension and NI, totalling £75,600 per annum.

The cost savings generated over a five year period are based upon the assumption through the creation of the Head of Housing Strategy, the supply of accommodation outcomes as above will be achieved.

Cost Savings over 5 years

Cost saving replacement of singles temporary accommodation pa	Year 1	Year 2	Year 3	Year 4	Year 5	Total years 1-5
	25/26	26/27	27/28	28/29	29/30	
	£70,221	£127,595	£130,147	£132,750	£135,405	£596,118
Cost saving replacement of Family temporary accommodation - p/a	£87,296	£197,977	£201,937	£205,976	£210,096	£903,282
Cost saving semi-independent young carers leavers accommodation p/a	£200,953	£43,731	£136,704	£154,648	£55,986	£591,986

Total Cost Savings over 5 years

£2.091m

Non-financial benefits

Benefit Description	Benefit Measure	Current	Target	Month / Year
Our relationship with Tees Valley Home Finder will be more productive, we will have reviewed our partnership agreement with them and we will receive the data we require to accurately assess demand	Quarterly data reports received	Not received	Will be received	December 2024
It will reduce the risk of homelessness and it will reduce the time people who are homeless spend in temporary accommodation	Numbers in temporary accommodation will drop over time	560 23/24	500	26/27
Relationships with Registered Social Landlords will improve by having a central point of contact	Will have named contacts	None	Have named contacts	Jan 2025
We will fulfil our duties as a corporate parent in ensuring young people are leaving care fully ready for independence and with a settled place to call home	20 units of accommodation available for young people to move into	None	20 units	March 2026

Key Risks and Issues

Key Risks

Risk Description	Owner	Likelihood (1-5)	Impact (1,2,3,5,7)	Score	Mitigating Actions
Young people will continue to leave care with nowhere to live if we do not create capacity to deliver on supply demand	PM	3	5	15	Working closely with CSC and external partners to deliver a supply of accommodation for young people leaving care
Savings not achieved to timescales	Directors	3	4	12	Proactive work to engage external partners who can help us deliver the supply, a mixed model to help us deliver this, such as engaging with RSLs, ethical private rented partners and other key agencies, whilst we can purchase properties, we can also consider the gifting of grant to other partner agencies as long as residents get the end benefit and the Council achieve the savings required..
We go over owning 200 properties, which would affect and increase our responsibilities in relation to the Housing Regulator	Director of Regeneration	2	5	10	See above point
We cannot recruit to the post of Head of Housing Strategy	Director of Regeneration	2	5	10	As well as using normal recruitment channels we also promote the post ourselves through LinkedIn to generate interest
The properties required to be purchased cannot be found	New Head of Housing Strategy	2	5	10	Develop good relationships with estate agents in the area, work proactively with RSLs, weekly review of new properties for sale
CSC do not identify the young people to go into the properties	Head of Corporate Parenting	2	5	10	The Young Care Leavers Housing Panel should resolve these issues in the next 6 weeks, plus clear identification of what the accommodation pathway is in the back-office system should stop this from happening.
Internal partners do not actively participate in the Housing Strategy group nor provide key data	Directors	3	5	15	Directors should publicly commit to this approach, in part by being clear preventing homelessness is everyone's business.
The Empty Property Team is a key internal partner but may struggle to identify properties we can purchase	Empty Property Manager	3	5	15	Diversification of where properties are purchased from and how should avoid risks associated with only using empty properties as the route for purchasing accommodation

2.3.6 Assumptions and Constraints

Constraints

- Supply of data continues in relation to the scale of demand around accommodation for different groups continues to be a challenge

- Capacity of Finance Officers to provide key financial data to inform the level of cost pressures is problematical
- We cannot know if central Government will increase the numbers of asylum seekers and refugees being dispersed to the area
- We do not yet know how the supported housing regulations may affect the supply of accommodation in the sector
- Yet unknown factors may further affect housing demand
- The level of Local Housing Allowance, particularly if not updated next year, may further worsen the situation.

Assumptions

- The £2.141m DLUHC funding and the £4m Towns Fund will still be available.
- The other directorates are bought into the concept of increasing supply of accommodation to meet the needs of their clients and that they are willing to provide necessary data to support an evidence base for doing so.
- It assumes that the trend of homelessness will remain high
- It assumes that CSC will continue their work to date on developing independence preparation and are supportive of moving young people (when ready) before 18.
- RSL's will be interested in the proposals

2.3.7 Dependencies

There is an aspiration to work with the Empty Property Team to purchase some properties that are currently empty, however, the pragmatic approach will be to diversify our approach to how we bring on the supply of accommodation should minimise this risk.

There is an assumption that by the time the properties for care leavers are ready, CSC will have made progress and fully embedded the independence preparation work with young people and that they will be following the accommodation pathways' minimum expectations in terms of when they start finding accommodation with the young person.

There is an interdependency with being able to find an RSL willing to manage/own the properties relating to this supply of accommodation.

2.3.8 Data Protection Impact Assessment (DPIA)

Please find attached completed DPIA assessment below

DPIA assessment still in progress but will not be required until first tranche of properties ready to let (June 2025)

2.3.9 Equality Impact Assessment (EIA)

An initial EIA screening form has been completed and can be found below.

[EINA for accommodation proposals](#)

3 ECONOMIC CASE

3.1 Summary of Options Appraisal

OPTION ONE

Description of option	
Do nothing	
Key Benefits	Key Risks
Will not have to pay for a Head of Housing Strategy role	Will not have the capacity to deliver on supply projects that will improve outcomes for residents and reduce costs spent on temporary accommodation for those who are homeless or be able to reduce costs spent on Air BnB for young people leaving care.
Will meet project objectives (Ref Nos)	Costs (likely to be high level / estimated at this stage)
	Continued anticipated spend of 225k per annum associated with the continuation of use of Air BnB type accommodation for care leavers Continued spend of 1.29m per annum (net cost £822,000 for 24/25) continued usage of expensive private rented temporary accommodation. Continued spend of £278,000 per annum on young people not been moved into accommodation until they are 18.

OPTION TWO

Description of option	
Create Head of Housing Strategy Role	
Key Benefits	Key Risks
Will be able to identify the housing demand for Middlesbrough and deliver via a whole council co-ordinated approach, a supply of accommodation to meet the needs of residents and create cost savings for the Council. Will be instrumental in identifying and embedding effective and efficient ways of working to work upstream, taking a preventative approach to prevent homelessness, including through reduction and alleviation of poverty	Does not deliver the supply, thus also not achieving the cost savings associated with it and will not deliver the positive outcomes for residents.
Will meet project objectives (Ref Nos)	Costs (likely to be high level / estimated at this stage)
1, 2, 3 and 4	No additional budgetary ask required as the costs of this post will be covered through a restructure within the Regeneration Directorate

	For information only the salary of the post is expected to be £57,000 to £63,000 plus pension and NI = £75,600 per annum.
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OPTION THREE

Description of option	
Invest in a supply of suitable accommodation with support (where needed) to reduce the usage of expensive temporary accommodation for families and single people with complex needs and young care leavers (refer to section 2.3.5)	
Key Benefits	Key Risks
Will provide a supply of accommodation to meet the needs of residents and create cost savings for the Council.	Does not deliver the supply, thus also not achieving the cost savings associated with it and will not deliver the positive outcomes for residents.
Will meet project objectives (Ref Nos)	Costs (likely to be high level / estimated at this stage)
2, 3 and 4	£4m utilised in capital funding from Towns Fund £2m utilised in capital funding from DLUHC Levelling Up Funding.

3.2 Recommended Option

The recommended option for successfully delivery of this project and longer term BAU needs of the Council is to approve options 2 and 3.

The creation of the post of Head of Housing Strategy will effectively enable the supply of accommodation that will meet housing needs and generate significant cost reduction over a five-year period of £2.091m. During the last six months, a seconded post holder, Strategic Housing Advisor has been able to demonstrate the great potential in creating this post.

By creating a supply of accommodation to meet housing needs (refer to section 2.3.5), we will alleviate and prevent homelessness. We will offer a positive pathway of accommodation towards independence.

By creating a supply to alleviate and shorten the length of time someone is homeless and by supporting them this process, we will prevent repeat episodes of homelessness, we will reduce the vulnerability of children subject to homelessness.

Wider than the pure financial case, if we purchase some of the properties that are standing empty, then we will bring those properties back into use and improve the look and feel of the area as a result.

Additionally, there is a danger that the capital monies, without being used, is recalled by central government because we've failed to use them, which in turn would be a missed opportunity for the Authority to gain additional units to be used as accommodation for the benefit of residents in housing need.

3.3 Key Milestones

Detail the key milestones for the **PLAN** stage that will be used to track progress. These will include the completion of key project deliverables and sign off points and will become your project baseline, subject to formal change control if they change outside of agreed tolerance.

No.	Milestone Description:	Due Date:	Responsible:
MS1	Business Case presented to property Thematic Programme Board	6 th August	S Halliwell
MS2	Business Case presented to LMT Transformation Session	24 th September	R Horniman

3.4 Confirmed Specialist Support Resource Requirements

Detail the specialist support resources that the project will need for the **PLAN** and **DELIVER** stages.

In relation to the Creation of the post - Head of Housing Strategy

Support required	PLAN Yes / No	DELIVER Yes / No	Description of support required
Analytics	No	No	
BAU teams	No	Yes	Leaving Care Housing Panel would be expected to identify young people for whom the housing offer would be suitable. ACT team would be expected to identify single people and families who would be suitable for the accommodation being proposed when presenting as homeless.
Business change	No	No	
Customer Services	No	Yes	Residents may present as homeless and be directed to ACT services.
Data Protection	Yes	Yes	DPIA sign off. If not already in place would need a data sharing agreement with RSL managing the accommodation.
Directorates		Yes	Directorates will be expected to ensure their appointed representative is an active participant of the Strategic Housing Group.
External support		Yes	RSL delivering accommodation will be expected to work in partnership with the Council
Finance	Yes	Yes	Cost savings modelling in Plan stage. As and when supply opportunities present in delivery, particularly if can move young people leaving care earlier, cost savings would be higher
HR	Yes	Yes	Support with recruitment, draft JD already written
Organisational Development	No	No	
ICT	No	Yes	Laptop, access to systems, creation of share point site for Strategic Housing Group
Legal		Yes	As and when supply opportunities present
Marketing and Communications			
Procurement & Commissioning		Yes	Where commissioning is required to go alongside the purchase of property
Property Services		Yes	Provide details of properties that may be available that are owned by the Council for use as accommodation.
Risk and insurance		Yes	Assuming properties are purchased in future

PART TWO - FULL BUSINESS CASE

Part Two of this business case should be developed and completed during the PLAN phase of the project only when an option for delivery has been approved by the Directorate (and if it meets the criteria) LMT monthly meeting.

4 COMMERCIAL CASE

In relation to the Head of Housing Strategy there is no procurement.

In relation to purchase, refurbishment and delivery of accommodation and support for families, single complex needs and young people leaving care, it will require a procurement exercise with RSLs who also have a supply of general needs accommodation in the borough to facilitate a smoother move on process. In relation to the young people leaving care, the RSLs will also have OFSTED permissions in place, because it involves the housing and support of under 18's.

5 FINANCIAL CASE

It is assumed that to deliver a range of supply of accommodation to meet housing need the Head of Housing Strategy will need to be created.

Working on the above assumption, the creation of this post will generate a saving to the Council of £2.091m over the next five years.

5.1 Funding and Affordability

Financial business case for accommodation for young people can be found here [here](#)

Financial business case for accommodation for singles with complex needs can be found [here](#)

Financial business case for accommodation for families can be found [here](#)

Overview of cost savings to be generated can be found [here](#)

These have all been discussed and agreed by our Finance Business Partner as being realistic and achievable.

5.1.1 Overall Affordability and Funding Statement

Provide a summary of the overall affordability and funding of the project, together with an assessment of how any shortfalls in available funding will be covered.

£4m will be utilised in capital funding from the Towns Fund for the property proposals for young people leaving care and singles with complex needs. This includes purchase, refurbishment and professional fees. £2.141m will be utilised in capital funding from DLUHC Levelling Up Funding for the property proposals for families. This includes purchase, refurbishment and professional fees.

Year on year savings will be generated through not having to use expensive temporary accommodation, not having to use Air BnB type accommodation, not having services having to access multiple service points, not having to use residential or other placements for children in care when they are ready to move on to semi-independence. It assumed a small amount of this cost reduction is repurposed so that commissions are created to deliver the intensive housing management and support, though the expected cost reduction of £2.091m takes this into account.

The following tables show the purchase models and spend of the capital funds

Semi independent young carers leavers accommodation 20	
Units	£m
Professional Fees	0.180
Purchase of Properties (1-2 Bed Avg £0.070m)	1.400
Refurbishment and furnishings (Avg £0.015m)	0.300
Contingency	0.120
Total Cost / Income Grant: Towns Fund	2.000

Replacement of Family temporary accommodation 15 Units	
	£m
Professional Fees	0.193
Purchase of Properties (Avg £0.100m)	1.500
Refurbishment and furnishings (Avg £0.025)m	0.375
Contingency	0.073
Total Cost / Income Grant: DLUHC	2.141

Replacement of singles temporary accommodation 25 Units	
	£m
Professional Fees	0.180
Purchase of Properties (1-2 Bed Avg £0.060m)	1.500
Refurbishment and furnishings (Avg £0.010m)	0.250
Contingency	0.070
Total Cost / Income Grant: Towns Fund	2.000

6 MANAGEMENT CASE

Governance Reporting and Operational Arrangements

The Housing Strategy Group will meet at least quarterly. Operational panels are expected to provide regular data and intelligence into this group and bring forth any demand issues around accommodation. Where this is identified a discrete task and finish group will be set work out firm proposals, which will then be brought back to the Housing Strategy Group, which is a recommendation body. This [diagram](#) sets out how this group will operate.

From there, a final decision on whether a supply of accommodation will go ahead will be made by presenting to the operational investment and property group. This group will also have line of sight of all accommodation in the borough, including commissioned and non-commissioned and keep this information updated.

A discrete project group will be set up from September 2024 until end of March 2026 to ensure progress of the purchase, refurbishment and delivery of accommodation and support for the three proposals already outlined this report. Progress against the key milestones and benefits realisation will be monitored by the PMO and reported monthly at the Property Thematic Programme Board and by exception at the Corporate Transformation Programme Board.

6.1.1 Stakeholder Management and Communications

Stakeholder Group:	Communication Method:	Frequency:
Members of the Housing Strategy Group	Meetings, Share point site (once set up), emails	Quarterly
RSLs	Quarterly newsletter Quarterly meeting with commissioned providers	Quarterly
Council Members	Member briefings	As and when
Ethical Private Rented Providers	Periodic meetings	As and when

6.1.2 Project Roles and Responsibilities

Identify below the key project roles and responsibilities.

Role	Name
Sponsor	Richard Horniman
Core Team	
Head of Service	Head of Housing Strategy (post being created)
Project Manager	
Business Change Lead	Charlotte Considine
Data Analyst Lead	
ICT Lead	
Senior User	
Senior Supplier	
Sub-Teams	
Directorate Lead	Head of Housing Strategy
HR Business Partner (as required)	Rachael Walker
Subject Matter Expert(s)	Martin Barker (Revs and Bens),
Service Users (as required)	Care leavers (as and when regarding consultation).
Housing Strategy Group members	Chair - Richard Horniman Commissioning - Louise Grabham Finance – Paul Shout Customer and Business Support - Janette Savage Valuation – Angela Cooper Adult Services – Ruth Musicka ACT Lead – Rachel Jenkins Children Services Tracy Jelfs Regeneration - Andrew Carr

6.1.3 Key Milestones

In relation to the Head of Housing Strategy Role

No.	Milestone Description:	Due Date:	Responsible:
MS1	Post advertised and advert date closes	30 th September	R Horniman
MS2	Interview	30 th October	R Horniman
MS3	Post holder expected to start in post	January 2025	R Horniman
MS4	Quarterly meetings of Strategic Housing Group continue	January 2025	Head of Housing Strategy
MS5	Formal review of the local housing market needs assessment begins	January 2025	Head of Housing Strategy
MS6	Local Housing Market Needs assessment – draft for comment	April 2025	Head of Housing Strategy
MS7	Work on Supported Housing Strategy begins and working group formed in relation to the Supported Housing Regulatory Oversight Act 2023	April 2025	Head of Housing Strategy
MS8	Supported Housing Panel TOR and group formed	August 2025	Head of Housing Strategy
MS9	Formal review of Housing Strategy beings	September 2025	Head of Housing Strategy
MS10	Draft of Housing Strategy – begin consultation	January 2026	Head of Housing Strategy
MS11	Housing Strategy formally signed off	March 2026	Head of Housing Strategy

Milestones - Purchase and Move in of residents to Properties

Nos.	Milestone Description:	Due Date:	Responsible:
MS1	RSL expressions of interest submitted	November 2024	Programme Management
MS2	Terms agreed between MBC and RSLs	December 2024	Programme Management
MS2	RSL begin purchase of properties	December 2024	RSL
MS3	RSL providers procure refurb contractors	January 2025	RSL
MS4	Refurb works completed Tranche 1 and residents moved in	June 2025	RSL and housing panels/ACT
MS5	Refurb works completed Tranche 2 and residents moved in	September 2025	RSL and housing panels/ACT
MS6	Refurb works completed Tranche 3 and residents moved in	December 2025	RSL and housing panels/ACT
MS7	Refurb works completed Tranche 4 and residents moved in	March 2026	RSL and housing panels/ACT
MS8	Project evaluation, closure and BAU	March 2026	Head of Housing Strategy

SUPPORTING INFORMATION / APPENDICES

Within the Regeneration Directorate, a Strategic Housing Advisor post was created for eight months from the 1st of April to the 30th of November 2024.

The Strategic Housing Advisor undertook a wide-ranging fact find across different directorates where accommodation and housing need were identified to be issues.

The report of the Strategic Housing Advisor's findings and recommendations can be found [here](#)

A project plan in relation to the three property proposals set out in this document can be found [here](#)

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Template for Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	Accommodation proposals to meet the housing needs of vulnerable homeless families and single people with complex needs, additionally those leaving care moving into semi independent living			
Coverage:	Service specific to ACT in relation to families and singles presenting as homeless, service specific to CSC for children leaving care			
This is a decision relating to:	<input type="checkbox"/> Strategy	<input type="checkbox"/> Policy	<input type="checkbox"/> Service	<input type="checkbox"/> Function
	<input type="checkbox"/> Process/procedure	<input type="checkbox"/> Programme	<input checked="" type="checkbox"/> Project	<input type="checkbox"/> Review
	<input type="checkbox"/> Organisational change	<input type="checkbox"/> Other (please state)		
It is a:	New approach:	<input checked="" type="checkbox"/>	Revision of an existing approach:	<input type="checkbox"/>
It is driven by:	Legislation:	<input type="checkbox"/>	Local or corporate requirements:	<input checked="" type="checkbox"/>

Description:

Insert short description, using the following as sub-headings:

- Key aims, objectives and activities

It aims to meet the housing and support needs of families and singles with complex needs who found themselves homeless through purchasing a supply of properties which can be utilised for the purpose of accommodating and providing support and then positively moving the residents onto their own independent tenancy. Two of the properties will include a ground floor living arrangement, which means that a 2nd reception room could be used as a ground floor bedroom and there is a downstairs bathroom, which means if someone cannot manage stairs in a property, they could still be accommodated, which would meet the needs of either parents or children with physical disabilities.

It aims to meet the housing and support needs of children leaving care through purchasing a supply of properties which be utilised for the purpose of a semi independent living offer to build up a young person's independent living skills until they are ready for their own independent tenancy, whereby they will be supported to move onto independence.

In achieving the above aims it will result in better outcomes for families and single people with complex needs and young people leaving care by providing both accommodation and support it will give assistance to enable people to live independent lives and successfully maintain their accommodation in future.

In achieving the above aims it will also create efficiencies and cost savings for the Council through reducing the usage of expensive private rented temporary accommodation for families and singles with complex needs, but also reduce the usage of Air BnB type accommodation for young people leaving care.

- Statutory drivers (set out exact reference)

In relation to families and single people with complex needs, the Local Authority has responsibilities as set out in the Homeless Reduction Act 2017, which includes a duty to relieve homelessness.

The Children and Social Work Act 2017 defines, for the first time in law, the role of corporate parents, in addition to expanding and extending support for care leavers, for example through the publication of a 'local offer for care leavers' and making personal advisers available for care leavers up to the age of 25. Part of this responsibility includes preparing young people for adulthood and independent living.

- Differences from any previous approach

Currently families and singles with complex needs, when presenting as literally homeless and in priority need, are placed in expensive private rented temporary accommodation. This is problematic for 2 reasons:



Description (continued)

- 1 Whilst it provides a roof over someone's head, there is little to no support provided. This is an issue when over a third of all people presenting as homeless have 3 or more support needs (ranging from mental health issues, history of offending, history of homelessness). It is also an issue when all but 2 of the current families in temporary accommodation are also either open or have been open to CSC in some capacity. So the approach being proposed does not only provide a roof over their heads but provides ongoing support whilst they are accommodated. This will address some of the vulnerabilities of these households and also help to prevent future presentations of either homelessness or to other services within the Council.
 - 2 There is a cost to the Council of £1.29m during 23/24 (and expected to be similar in 24/25) through the use of expensive temporary private rented accommodation and B&B usage. This has been a dramatic increase in cost for the Council.
- Regarding young people leaving care. Currently there is no semi independent living offer for young people leaving care. In a recent consultation undertaken with young people leaving care, they said this was something they wanted. Choices are limited to either an independent tenancy, but many young people don't yet feel ready for, or supported housing, which in the consultation event young people we consulted with said they did not want, as for some it replicated too closely the experience of being in residential children's placements, which they did not want as they became an adult. Some of the units purchased will be 2 bedrooms and will be ground floor, so that if someone needs an overnight carer or has a physical disability, they could still be accommodated within this offer.
 - This in total will create 60 extra units of accommodation with support, that does not currently exist and this is why currently people are getting stuck in temporary private rented accommodation or going into Air B&B type accommodation upon leaving care at 18.
 - Key stakeholders and intended beneficiaries (internal and external as appropriate)
 - Internal Stakeholders
 - CSC – Pathways Team – will identify young people to go into the accommodation
 - ACT Service – will identify the single complex needs and the families to go into the accommodation.
 - Programme Management – will be involved in the purchase, arrangements with RSLs
 - Revenue and Benefits – Customers will be claiming Housing Benefit as it's exempt supported model of accommodation
 - External Stakeholders
 - Registered Social Landlords – will be providing the housing management and support

Description (continued)

Intended beneficiaries

Young people leaving care will have a supportive offer of accommodation if they are fully ready for independence, instead of having to go into Air B&B type accommodation. Currently the Council is projected to spend £225k on Air B&B, which is ultimately only a temporary offer of accommodation and gives the young people leaving care no security or support. This will provide both. There are currently 38 people requiring an accommodation offer as they turn 18. It will provide 20 units of accommodation and support will be provided at a ratio of 1:5 (each FTE frontline staff member will support 5 young people at any one time)

Families with children will benefit from more than a “roof over their head” when they become homeless. All but 2 families currently in temporary accommodation are known to Children Social Care. These families will benefit from accommodation and support to enable them to get their lives back on track. There will be 15 units of accommodation for families to stay an average of 6months.

Singles with complex needs will benefit from more than a “roof over their head” when they become homeless. There is a cohort of 454 singles/couples who presented as homeless, but it is a subset of this group who stay much longer and get stuck in the accommodation, with 50 (44 singles and 6 couples) who stay on average 150 days. There is a strong correlation between the length of stay and vulnerability. It is this group who need more support as well as an accommodation offer. There will be 25 units of accommodation with support, with an average stay of 6 months.

The Council would be able to create efficiency savings of £2,363,463 over 5 years, indirectly council tax payers could also potentially benefit.

In general, there is a high level of vulnerability amongst those who are accepted as homeless duty, which can be seen from the Homeless Statistics Oct-Dec 2023, which show out of 440 accepted as being owed a homeless duty, 143 of those had 3 or more support needs, which is nearly a third (32.5%).

	<i>Number of households</i>						
	Households with no support needs owed duty ^{1,2}	Households with unknown support needs owed duty		Households with one or more support needs owed duty ^{1,2}			
				Total households with support needs	1	2	3+
Middlesbrough	83	0		357	103	111	143

Description (continued)

Interded outcomes

Children leaving care – 20 young people every 18 months will be supported in a semi independent living offer meaning they can positively leave care and the Council can fulfil its corporate parenting responsibilities. During those 18 months, they will continue to be supported to build up their independent living skills and proactively helped to navigate the housing system in order to positively move onto an independent tenancy at the point they are ready. It will reduce the spend of Air B&B. It will stop young people leaving care with nowhere to go at 18 and having to present as homeless. It will save the Council £1,462,423 over 5 years.

Families with children – 30 families will be supported each year, as the intended stay will be 6 months for each family. By providing whole family support, as well as a roof over their head, parents and children will be supported, building upon skills to help the household be able to manage and sustain a tenancy for the long term. They will be proactively supported to find suitable long term housing for when they are ready to move on. It is expected to save the Council £735,003 over a five year period.

Singles with complex needs – 50 households will be supported and accommodated each year, as it expected that each household will stay an average of 6 months. They will continue to be supported to build up their independent living skills and proactively helped to navigate the housing system in order to positively move onto an independent tenancy at the point they are ready. It is expected to save the Council £509,063 over a five year period.

In all of these offers the support will be 2 fold.

1 Intensive Housing Management

2 Care, support and supervision.

Live date:

In reference to the nature of the care, support and supervision, whilst the exact delivery model may vary, many RSL's align themselves to the LIFE model, which is:

Somewhere to Live

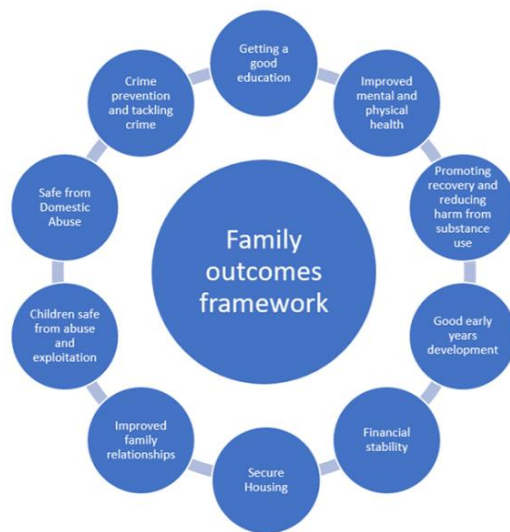
Independence, Health and Wellbeing

Financial Inclusion

Employment, Education and Training

The model of support is exempt supported as defined by Housing Benefit regulations. This means some of the support is actually intensive housing management and some of the support is classed as care, support, supervision.

In relation to the family units, the support provider would be expected to work in a whole family way, aligned the National Supporting Families Outcome Framework:



When will this be implemented

If approved:

	<p>Purchase of the properties for the families and singles with complex needs would begin immediately, with a view that the first properties and support would be in place by Quarter 1 25/26 and the number of properties would continue to be purchased throughout 25/26.</p> <p>Purchase of the properties for usage as semi independent living offers for young people leaving care would begin immediately with a view that the first properties and support would be in place by Quarter 1 25/26 and properties would continue to be purchased throughout 25/26.</p>
Lifespan:	Properties and support start quarter 1 25/26, remainder of properties purchased throughout 25/26. Becomes BAU from 26/27 onwards.
Date of next review:	As the support to the residents and the housing management of the properties would be delivered by the RSL's, this would be somewhat dependent on the break clauses included in those contracts, which are yet to be determined as will be subject to negotiation.

Screening questions	Response			Evidence
	No	Yes	Uncertain	
<p>Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation?*</p>	☒	☐	☐	<p>The proposals are more likely to enhance someone's human rights given the importance of housing is recognised in the United Nations Covenant on Economic, Social and Cultural Rights, which includes 'the right of everyone to an adequate standard of living for himself and his family, including adequate ... housing'. The United Kingdom is legally bound by this treaty.</p> <p>Evidence about availability of general needs accommodation from Tees Valley Home Finder for 23/24 Tees Valley Home Finder Data Middlesbrough 2023-24.xlsx shows that currently even on band 1 (which is the highest level of need, there were times when people were waiting as long as 362 days for accommodation. So by providing an additional 60 units of accommodation, which will be achieved through this proposal, there is a much greater likelihood that households will be able to access accommodation sooner.</p>

* Consult the Impact Assessment further guidance for details on the issues covered by each of these broad questions prior to completion.

Equality

Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law?
 Could the decision impact differently on other commonly disadvantaged groups?*



The Public Sector Equality Duty (PSED) requires that when exercising its functions the Council must have due regard to the need to: -

- o eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by or under this Act.
- o advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- o foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

In having due regard to the need to advance equality of opportunity, the Council must consider, as part of a single equality duty:

- o removing or minimising disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic.
- o taking steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it; and
- o encouraging people who share a protected characteristic to participate in public life or in any other activity in which participation is low.

The impact of this proposal will be increased ability to meet the additional needs of those with disabilities who present to the service. Improved support for children and their families, providing more appropriate As some of the properties purchased will include extra bedrooms or ground floor living arrangements, it means that households with disabilities or the need for carers will still be able to be accommodated within these offers.

Evidence used to inform this assessment includes:

1 Families – we undertook a deep dive exercise of those currently presenting as homeless. All but two of the households were already known to Children’s Services. A desktop review of the cases currently open showed that the families had multiple needs and not just the lack of accommodation. We expect to be able to support an additional 50 households per year. At present, no such service exists and all families go into temporary accommodation, even where that’s not the right offer for them because there is nothing else. So this is providing a service that doesn’t currently exist and thus enhances the offer to families.

Equality (continued)

o 2 Regarding young people leaving care – there are currently 38 young people due to leave care in the next 2 years with no clear route as to their accommodation options. Currently no such service exists in the borough to provide a semi independent living offer to young people leaving care and based upon consultation we did with young people leaving care, this is what they said they wanted, In line with UN Convention on the Rights of a Child, we need to listen to the views of children and act upon them. Results of that consultation can be found [here](#). Instead currently young people are currently turning 18, having to leave their placement and being placed in Air B&B. But this offer will allow a young people to build upon their independent living skills in a supportive way and be positively supported to move onto independence, thus removing or minimising disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic (assuming that the LA accepts that being a leaving care child is a relevant characteristic). This will provide an additional 20 units that currently don't exist.

3 Regarding single people with complex needs. Out of 454 singles/couples who presented as homeless, there is a subset of this group who stay much longer and get stuck in the accommodation, with 50 (44 singles and 6 couples) who stay on average 150 days. There is a strong correlation between the length of stay and vulnerability. It is this group who need more support as well as an accommodation offer. There will be 25 units of accommodation with support, with an average stay of 6 months. Currently no such offer exists for this group and they struggle to move on from the temporary accommodation and remain homeless for long periods. This offer will provide proactive support to this group to help rebuild their lives and then positively move onto independence.

It is important to note in all of these offers, they are not taking away resources from elsewhere in order to create this resource. The funding is a capital grant to purchase the properties and the support will be funded through a mixture of housing benefit and a small commission, which would be funded directly from the cost saving of not having to place this group in more expensive and yet less supportive private rented temporary accommodation.

-

<p>Community cohesion Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town?*</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>RSLs will be expected to provide the housing management and support to the households accommodated. As part of this, they would be expected to give careful consideration to any community cohesion issues. For instance, if a newly granted refugee household required accommodation, but it was known there had been racist incidents in the very near vicinity, i.e. in the same street, then careful consideration would need to be given as to whether this is safe placement of accommodation, whilst at the same time ensuring choice and also ensuring that such issues are robustly being tackled.</p> <p>Evidence used to inform this assessment all RSLs are subject to regulation from the Housing Regulator. Two of the areas upon which RSLs are assessed by the regulator are:</p> <ul style="list-style-type: none"> • The Neighbourhood and Community Standard which requires landlords to engage with other relevant parties so that tenants can live in safe and well-maintained neighbourhoods, and feel safe in their homes. • The Tenancy Standard which sets requirements for the fair allocation and letting of homes, as well as requirements for how tenancies are managed by landlords. <p>If the RSL's were not meeting these standards, they would be sanctioned by the housing regulator and ultimately could have their status as a RSL removed.</p> <p>In addition, the fact that all of the accommodation will be a dispersed model, ie properties will be all over the borough, with no one concentrated area, unlike blocks of accommodation, it would be unlikely attract community tensions in the way a concentration of stock for one client group would.</p> <p>As part of the support, being neighbourly and adhering to the tenancy agreement will be part of the expectation of service.</p>
<p>Armed Forces Could the decision impact negatively on those who are currently members of the armed forces of former members in the areas of Council delivered healthcare, compulsory education and housing policies?*</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The proposal will ensure that those entitled to support under the existing Housing policy continue to have that met and this already has provision for those involved in the armed forces. The approach will improve outcomes for all.</p> <p>Evidence used to inform this assessment is the TVHF allocation policy which sets out that those who are in the Armed Forces will be given a band 1, which is the highest priority <u>The Tees Valley (beyondhousing.co.uk) (page 15)</u></p>

<p>Care leavers Could the decision impact negatively on those who are care experienced?*</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The semi independent living offer will enhance the choices available to young people leaving care.</p> <p>Evidence used to inform this assessment include the list of commissioned accommodation for young people presently which is accommodation available to children leaving care.xlsx which demonstrates there is currently no offer of semi independent discrete units of accommodation available to young people leaving care.</p> <p>Upon consulting with young people, this demonstrated that this is the offer of accommodation they want. Evidence of the consultation can be found here</p> <p>Currently spend there is £225,000 spent on Air B&B because young people currently have nowhere to go upon turning 18 and leaving care. This new accommodation and support offer, which currently does not exist, will be provide them an opportunity to be accommodated and provided support to build upon their independent living skills. Currently there up to 38 young people aged 16-17 who would potentially benefit from this offer. This new offer will positively impact care leavers.</p> <p>Evidence from Tees Valley Home Finder showed that there were no young people aged 16 or 17 accommodated through general needs accommodation at all during 23/24. Tees Valley Home Finder Data Middlesbrough 2023-24.xlsx Thus, by purchasing and providing this offer of accommodation and support, there is now a realistic chance young people will be accommodated.</p>
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Next steps:

- ➡ If the answer to all of the above screening questions is No then the process is completed.
- ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.

Assessment completed by:	Suzanne Halliwell	Head of Service:	Richard Horniman
Date:	14/08/2024	Date:	14/08/2024

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MIDDLESBROUGH COUNCIL	
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Joint Report of:	Director Of Finance and Director of Regeneration
Relevant Executive Member:	Executive Member for Finance and Executive Member for Development
Submitted to:	Executive
Date:	4 December 2024
Title:	Empty Properties Strategy - Domestic
Report for:	Decision
Status:	Public
Council Plan priority:	Safe and resilient communities
Key decision:	Yes
Why:	Decision(s) will have a significant impact in two or more wards
Subject to call in?:	Yes
Why:	Non urgent report

Proposed decision(s)	
That Executive approves the Empty Property Strategy – Domestic.	
That Executive approve delegation to make any future minor revisions/modifications to the Director of Finance and the Director of Regeneration following consultation with the Executive Member for Finance and Governance and the Executive Member for Regeneration. The purpose of which is to maintain effective service delivery and reflect revisions brought about by regulatory and/or statutory guidance changes.	

Executive summary	
<p>The Empty Property Strategy for Domestic / Residential Properties aims to identify, monitor, address and highlight the extent of the problem in Middlesbrough and proactively tackle it through collective identification, monitoring, addressing and ultimately reducing the number of detrimental properties in Middlesbrough.</p> <p>Empty and problem properties can be severely detrimental to residents and communities. A single empty property or property in disrepair can be the root of many issues such as vandalism, fly-tipping and other anti-social and criminal activity. Any crime or fear of crime, minor or more serious can have a detrimental impact on the local community. Such properties also present a risk to emergency services as well as putting additional pressure</p>	

on various Council services, such as Public Protection, Planning and Building Control, which respond to empty and insecure properties, dangerous structures, properties in ruinous or dilapidated condition, and properties that are causing detriment to the local area.

Tackling empty properties in Middlesbrough and bringing them back into use will positively impact on our residents, including individuals and families in need of accommodation, and the wider community for whom empty properties often cause problems. The strategy aims to ultimately reduce the number of empty and problem homes and return these properties back into use.

The potential benefits include an increase in council tax income from empty homes premiums that would in turn support the medium-term financial plan, support for local housing needs, investment into the town, assistance in reducing crime and anti-social behaviour and maximisation of both physical and social regeneration outcomes.

Returning empty homes to use can be a way to increase the supply of housing. While it will not fully respond to housing related matters, it can play an important part in maximising existing housing stock for the benefit of the people of Middlesbrough and support the provision of Council priority services including child, elderly and family care placements, homelessness and resettlement schemes.

The strategy highlights how resources will be best placed to target and address empty homes in Middlesbrough and achieve beneficial positive outcomes, both from a financial and community perspective.

The strategy is subject to a regular 3-year review to ensure that it reflects any changes in legislation and provides clarity and guidance.

1. Purpose

1.1 To approve the Empty Property Strategy - Domestic

1.2 As this is a new strategy, for clarity and transparency the strategy is proposing the following:

- a) Resident and Business Support will provide the overall single point, through a corporate lead, for the delivery of the Empty Property Strategy and,
- b) Monitor the number and location of empty and problem properties and those brought back into use through joint working with Regeneration.
- c) A Strategic Governance Board be formed to oversee the development, monitoring, and review of the Problem Properties Action Plan.
- d) Cross-directorate and multi-agency Action Groups be developed.
- e) Strategic corporate opportunities to convert empty homes into accommodation for priority vulnerable groups be identified.
- f) Up to date knowledge of best practice be maintained through research and liaison including membership of the national Empty Homes Network.

2. Recommendations

- 2.1 That Executive approves the Empty Property Strategy – Domestic.
- 2.2 That Executive approve delegation to make any future minor revisions/modifications to the Director of Finance and the Director of Regeneration following consultation with the Executive Member for Finance and Governance and the Executive Member for Regeneration. The purpose of which is to maintain effective service delivery and reflect revisions brought about by regulatory and/or statutory guidance changes.

3. Rationale for the recommended decision(s)

- 3.1 The Empty Property Strategy for Domestic properties impacts ALL wards and as such requires Executive approval.
 - a) The strategy provides best practice guidance to support landlords and property owners to bring empty properties into use by working with the property owner or landlord where possible, providing advice, assistance and guidance.
 - b) The Council will access certain powers were appropriate, working with landlords and owners wherever possible to bring properties back into use.
 - c) There are many reasons why properties become empty and or fall into disrepair, these can also be linked to specific circumstances such as the death of the homeowner, lack of funds needed to bring properties back into use or repossession etc some reasons being sensitive. It is important to gain full understanding of each individual situation and ensure that information held by the Council on these properties is complete and accurate.
 - d) The strategy is intended to strengthen existing arrangements and with the introduction of measures linked to the cross-directorate, multi-agency action plan, will further enhance these arrangements. A joined-up corporate approach is necessary to ensure positive steps are taken to stabilise and then reduce the number of empty homes and problem properties across the town.
 - e) The approval of the proposed approach will aid with several financial benefits associated with empty homes and bringing them back into use.
 - f) Tackling our empty properties and problem properties will assist in meeting local housing needs, improve housing conditions, assist in reducing crime and anti-social behaviour and maximise both physical and social regeneration outcomes within the town. This strategy will complement the Housing Supply Report which will be presented to Executive on 4 December 2024.
 - g) In addition to the Empty Property Strategy – Domestic, the Commercial Empty Property Strategy will be scheduled for February 2025 Executive.

4. Background and relevant information

- 4.1 According to data extracted from council tax records for 7 October 2024, 2,695 homes were empty in Middlesbrough. Empty homes are monitored and tracked through a corporate dashboard which provides a comprehensive overview of the Councils current position.

No. of properties	Duration and charge
826 306	Empty for less than six months And owned by charities (exempt from council tax)
1045	Empty between 6 months to 2 years (council tax payable)
514	Empty for more than 2 years (premium charge payable) 128 of these are high rise flats due for demolition

- 4.2 Of the recorded empty homes in Middlesbrough, some are ‘transactional vacancies’ (for instance, properties empty following the death of the owner) and are necessary for the normal operation of the housing market and are therefore not the focus of this strategy.
- 4.3 The 514 homes that have been empty for 2 years or more are the cause of most concern as they are more likely to remain empty for longer without intervention and are also more likely to have a negative impact on both the social and physical regeneration of the area.
- 4.4 In addition to these empty homes, Middlesbrough has an as-yet unquantified number of problem properties, streets, and gardens in poor condition.
- 4.5 At present, the council tax database is the only verified method to evaluate and monitor the number of empty homes in Middlesbrough. This method does not provide a full and accurate view of the actual number of empty homes and does not include problematic occupied properties.
- 4.6 Between 2019-2024 the rented housing market has changed significantly. In the social rented sector, the turnover of properties has reduced from an average of 12% in 2019 to less than 5% in 2024. This directly impacts the availability of affordable properties to rent in the town.
- 4.7 Affordable options to move out of social rented, such as moving into private rented or securing a mortgage have become more limited and this strategy is intended to support reversing this trend.
- 4.8 Some high rise multi storey properties are in the process of being demolished following new Building Safety Regulations and this will reduce the number of reported empty properties.
- 4.9 Properties can become empty as they become unaffordable for residents in receipt of Housing Benefit/Universal Credit where rental inflation outstrips Housing Benefit. This leaves landlords who provide low-cost housing unable to find tenants who can afford to pay market rent. Consequentially, this has created an affordability gap for those on lower incomes being able to access or continue to live in the private rented sector. In short, the private rented sector has become unaffordable for many.

5. Other potential alternative(s) and why these have not been recommended.

- 5.1 The Council does have the option not to implement a strategy and do nothing. However substantial areas of the town have high residential voids, low sale values and high population churn, creating potential market failure.
- 5.2 Doing nothing with empty and problem properties may create further social consequences and implications for Council resources and service delivery. Which is unsustainable and could result in the need for significant invention.
- 5.3 Clusters of empty homes can be problematic, putting pressure on Council and partner services.

6. Impact(s) of the recommended decision(s)

6.1 Financial (including procurement and Social Value)

- 6.1.1 Dedicated resource is already provided for within the existing Resident and Business Support to perform the lead function and the implementation of the strategy. Adoption of the strategy should generate an increase in council tax income from empty homes premiums which will help to support the medium-term financial plan.
- 6.1.2 This strategy will also complement the delivery of the business case detailed in the Housing Supply Report. Any further/future projects and or initiatives which are seeking funding to address housing supply will be considered by Executive at a future date.

6.2 Legal

- 6.2.1 There are no legal requirements for the council to hold an empty homes strategy although it is considered good practice.
- 6.2.2 The Local Government Finance Act 1992 was amended to allow local authorities to charge an empty homes “premium” from 1 April 2013.
- 6.2.3 Local Authorities have a number of enforcement powers which are referenced in the strategy, and these can be used as an aid with bringing properties back into use. Other legislative powers exist to address specific concerns such as the prevention of damage by pests, environment protection, nuisance and antisocial behaviour, detriment to local amenity and security of properties.

6.3 Risk

- 6.3.1 The proposed scheme will directly address and support delivery of strategic priority action ASB 07 “Increase enforcement against problem properties / streets / gardens in disrepair” within the Crime and Anti-Social Behaviour priority in the Council’s Strategic Plan workplan 2022-24.
- 6.3.2 People: Reducing the negative impact of empty homes and problem properties will improve the quality of life of residents. By increasing Net Collectable Debt and empty

property premium recovery, the proposals will support the Council’s Medium Term Financial Plan and protect vital public resources and services for local people.

6.3.3 Place: The proposals will assist in meeting local housing needs, improve housing conditions, assist in reducing crime and anti-social behaviour and maximise both physical and social regeneration outcomes within the town.

6.3.4 Business: By reducing empty homes and problem properties, the Council will be improving business opportunities for further inward investment into Middlesbrough.

6.4 Human Rights, Public Sector Equality Duty and Community Cohesion

6.4.1 There are no disproportionate adverse impacts on any group or individuals with characteristics protected in UK equity law.

6.5 Climate Change / Environmental

6.5.1 There are no disproportionate adverse impacts on the aspirations of the Council to achieve net zero, net carbon neutral or be the lead authority on environmental issues.

6.6 Children and Young People Cared for by the Authority and Care Leavers

6.6.1 The strategy will have no negative impact on children and young people cared for by the authority and care leavers. It will increase the availability of low cost / value properties for young people and care leavers.

6.7 Data Protection

6.7.1 The collation and use of personal data will be managed in accordance with the Council’s Data Protection policy.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Publication on the Council Website - Empty Property Strategy – Domestic.	Janette Savage	30 December 2024.
Implementation of an empty property action plan	Emma Dorgan	30 January 2025.

Appendices

Appendix 1 - Empty Property Strategy - Domestic

Appendix 2 - Checklist

Appendix 3 - Impact Assessment

Background papers

No background papers were used in the preparation of this report.

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Empty Property Strategy – Domestic

Live from: December 2024

Live until: December 2027



Empty Homes Strategy

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Service area: Head of Service: Director:	Finance		
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Distribution List			
Version	Date	Name / Service area	Action
0.1	20230425	Resident and Business Support	Comment

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1. Vision

The Empty Property Strategy – Domestic, and accompanying cross-directorate Problem Properties Action Plan, aims to highlight the extent of the problem in Middlesbrough and proactively tackle it through collective identification, monitoring, addressing and ultimately reducing the number of detrimental properties in Middlesbrough. The potential benefits will be an increase in council tax and empty homes premiums which will go some way to supporting the medium-term financial plan. It will also aid with meeting local housing needs, better housing conditions, attraction of increased investment into the town, reduction in crime and anti-social behaviour and maximisation of both physical and social regeneration outcomes.

Returning empty homes to use can be a way to increase the supply of housing. While it will not fully respond to housing related matters, it will play an important part in maximising existing housing stock for the benefit of the people of Middlesbrough, and support the provision of Council priority services including child, elderly and family care placements, homelessness and resettlement schemes.

This strategy highlights how resources will be best placed to target and address empty homes in Middlesbrough and achieve beneficial positive outcomes, both from a financial and community perspective.

2. Background

This document aims to highlight the extent of empty and problem properties and provide an awareness of the issues caused by them that impact the local community. It explains why homes can become empty, what advice and assistance is available to property owners, and how the Council will use the range of powers available to address problem properties and influence/support the return of empty homes to use.

Empty and problem properties can be severely detrimental to residents and communities. A single empty property or property in disrepair can be the root of many issues such as vandalism, fly-tipping and other anti-social and criminal activity. Any crime or fear of crime, minor or more serious can have a detrimental impact on the local community. Such properties also present a risk to emergency services as well as putting additional pressure on various Council services, such as Environmental Health.

Tackling empty properties in Middlesbrough and bringing them back into use will positively impact on our residents, including individuals and families in need of accommodation, and the wider community for whom empty properties often cause problems.

2.1 Scope - What is an Empty or Problem Property?

What is an Empty Home?

For the purposes of this strategy, a dwelling is considered to be an established empty home if it has been unoccupied for 6 months or more. Whilst privately owned long term empty homes are a strong focus of this strategy, the Council also needs to support Registered Providers (RPs) to take appropriate steps if the number of empty properties in the town is to be minimised.

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It should be noted that not all empty homes are located in run down areas, nor are they semi-derelict, boarded up or causing a problem. There are a large number of homes which naturally become empty for periods of time, perhaps due to the buying and selling process, being between tenants or when the owner passes away and the probate process delays moving the property on.

When a dwelling remains empty for a significant period of time, or is attracting unwanted attention, this would be considered a high priority case, which this strategy aims to address.

What is a Problem Property?

Problem properties can be either empty or occupied, that are in poor and potentially dangerous condition which can have a severely detrimental impact on neighbourhoods, including by virtue of the state of a garden.

Problem properties can be visual eyesores or be in a dilapidated condition that poses a health and safety risk to occupants, neighbours and the general public.

Examples of visual eyesore elements include broken front windows and doors, full or partial boarding/shuttering, overgrown land and gardens, fly-tipping, rubble or accumulation of detritus, and noticeable vandalism and graffiti.

Dilapidated and dangerous properties include those that are unsecured allowing unauthorised access, substantially uneven land, damaged utilities pipes or wiring, evidence of or likelihood of attracting vermin and those posing an arson risk.

These homes can attract anti-social behaviour, increased crime rates and fire risks; and decrease local property values and outside investment opportunities.

2.2 Why are homes empty or in disrepair?

There are a number of reasons why properties become empty or fall into disrepair, including:

- The property is difficult to sell or let due to its physical state;
- It is being renovated.
- The owner does not have the capacity/finances/time/skills to manage the property to an acceptable standard.
- The property has or is in the process of being repossessed.
- Probate issues – where there is an issue with unresolved ownership, often as a result of a previous owner's death. Resolving ownership can be a lengthy legal process, during which time the property may remain empty.
- The owner is being cared for elsewhere/hospital and may choose not to sell the property or may no longer have capacity which may result in it remaining empty either short or long term.
- The property has been abandoned by the owner and the owner is untraceable.
- The property is being left empty due to speculative investment.

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It is important that the Council understands why individual properties become and remain empty or problematic so we can work with the owners in the most appropriate way.

2.3 Challenges and Impact

Challenges to monitoring and tackling empty properties

- **Identification:** Identifying an empty property is not always straightforward. A property may be used as a second home, and so not occupied on a permanent basis. It may be that residential space often found above a shop is being used as storage or other business-related matters and is not immediately obvious it is in use. There may be properties awaiting planning permissions and work is unable to start whilst this is being sought. A number of these may include specialist permissions if they are a listed building, for instance.
- **Ownership issues:** A property may be owned by a number of different people, or the property may be subject to legal proceedings such as probate, divorce settlements or proceeds of crime restrictions. It may not be immediately evident who the owner of a property is or where they are, as they may have moved away with little information available to trace them.
- **Land Registry issues:** Whilst it is compulsory in England to register any property which changes ownership or has a mortgage taken out against it for the first time, properties which have not changed ownership since that time may not be registered with the Land Registry and ownership information will not be available from this source. Changes to Land Registry are also not often timely.
- **Intentional Empty Homes:** Some properties are deliberately kept empty by the owner for specific reasons such as for their children when they leave home or because of elderly relatives who are in care. Some are also kept empty until the owner feels the housing market is suitable to sell the property at a price they want. Some owners are reluctant to engage with the Council and believe that as the property is privately owned the Council do not have a right to require action to return it to use. They may be unaware, or have no concern for, the affect the property has on the local area and surrounding properties. These are properties that are likely to be left empty for many years and fall into disrepair.
- **Avoidance and Fraud:** Due to existing Empty Property council tax Premiums, owners also frequently seek to avoid additional charges by fraudulently declaring homes as 'lived in' despite them being empty for long periods of time.
- **Other:** Properties that have a low value are often bought up by property investors from outside of the region (and sometimes the Country) as an investment to either sell on or refurbish and let. However, we find that such people or companies have never visited the property and don't have established plans for the property, so it stands empty and often unmanaged for long periods. Properties are bought and sold online with new owners not really interested in doing much with them. There is also a potential issue of buying properties as a means to launder money.

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Impact of empty and problem properties

- The council has a legal environmental protection obligation to deal with complaints about empty homes from local residents who object to unsightly properties. Council service areas must use their limited time and resources to intervene to deal with such things like pest control, dilapidation, overgrown gardens, damage to neighbouring properties, anti-social behaviour and boarding up.
- Empty and poorly maintained properties can attract unwanted attention including anti-social and criminal behaviour through vandalism, squatting, burglary, copper-stripping, drug-use and arson, leading to increased pressure on local police and fire authorities as well as the council's community safety services.
- If empty properties are poorly maintained, they can be costly to refurbish and bring back into use.
- Without timely intervention, worsening deterioration of an occupied or unoccupied property becomes increasingly expensive to resolve with essential repair works needed to bring the property back up to housing standards.
- For nearby neighbours, problem homes can have a direct impact on adjoining properties through issues such as damp, vermin and structural problems, as well as posing fire and explosion risks due to combustible materials and exposed gas pipes.
- Unsightly properties can also impact on neighbouring house prices and result in a lack of pride in the area/lack of investment.
- There is also an environmental impact of empty homes not being available to serve local housing needs resulting in the unnecessary building development of greenfield sites.
- The number of new homes being built is under threat due to Nutrient Mitigation Scheme announced in July 2022. The number of people in need of housing is rising, therefore it is imperative we make best use of all the town's existing homes, including empty ones.

3. Legislative and regulatory framework

Key elements of the legislative and regulatory framework for this Strategy are set out below.

Local Government Act 1992 (as amended)	Allows local authorities to charge an Empty Homes Premium from 1 April 2013 to provide a stronger incentive get homes back into productive use and remove the blight of such properties on local neighbourhoods.
Council Tax (Administration and Enforcement) Regulations 1992	Make provision for the administration and enforcement of Council Tax.
Housing Act 2004	Provides local authorities with legal powers for the enforcement of housing standards which cover improvement notices, prohibition orders and hazard

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	awareness notices, and includes Empty Dwelling Management Orders.
Data Protection Act 2018	Controls the lawful passing of personal data from one part of the Council to another.
Insolvency Act 1986	Consolidates enactments relating to company insolvency and winding up, and bankruptcy of individuals
General Data Protection Regulation 2016 (GDPR) and Data Protection Act 2018 (DPA2018)	The GDPR/DPA2018 place a duty on the Council to comply with the data protection principles relating to processing of personal data: (1)(a) Lawfulness, fairness and transparency; (1)(b) Purpose limitation; (1)(c) Data minimisation; (1)(d) Accuracy; (1)(e) Storage limitation; (1)(f) Integrity and confidentiality (security); (2) Accountability (including the rights of data subjects).
Freedom of Information Act (FOIA) 2000	Under the FOIA, the Council has a duty to make information available to the public upon request, unless specific exemption(s) apply. It is also obliged to proactively and routinely publish information that has been frequently requested in the past in its Publication Scheme. Information requests frequently include requests for information held in emails.
Non-Domestic Rating (Collection and Enforcement)(Local Lists) Regulations 1989	Make provision for the collection and enforcement of non-domestic rates.
Charging Orders Act 1979	An Act to make provision for imposing charges to secure payment of money due, or to become due, under judgments or orders of court; to provide for restraining and prohibiting dealings with, and the making of payments in respect of, certain securities; and for connected purposes.
Safeguarding Vulnerable Groups Act 2006	An Act to make provision in connection with the protection of children and vulnerable adults.
Insolvency Act 1986	Consolidates enactments relating to company insolvency and winding up, and bankruptcy of individuals
Equality Act 2010.	Is an amalgamation of previous anti-discrimination laws. It is a law which protects from discrimination of unfair treatment on the basis of certain personal characteristics such as age, gender, race, religion, etc.
Regulation of Investigatory Powers Act 2000 (RIPA)	Governs the use of covert surveillance by public bodies.
Town and Country Planning Act 1990	To gain entry to or dispose of a property
Building Act 1984 Sections 77-79	For dilapidated and/or dangerous buildings and sites

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Housing Act 2004 -	Several sections may be used under this act depending on the severity of the problem; from improvement notices to demolition orders
Environmental Protection Act 1990	Section 79-81 where a premises causes a health risk or nuisance and repair work is required to make it safe.
Prevention of Damage by Pest Act 1949	Section 4 might be used
Local Government (Miscellaneous Provisions) Act 1982	Section 29 is used where a property is open to access but also this act may be used to request information from the owners of properties and anyone (including companies) who have an interest in the property.
Anti-social Behaviour, Crime and Policing Act 2014	Councils can now serve notices on owners of empty properties that are in poor condition.

4. Current baseline position

4.1 National Position

Since 2010 the Government has placed considerable emphasis on the importance of returning empty homes to use. 2023 data shows that there were 261,189 empty homes in the UK.

In 2018 a national campaigning charitable organisation 'Action on Empty Homes' published a report that identified an upward trend of empty properties and several recommendations were published:

- Local authorities should have an empty homes strategy for their area, with the aspiration to reduce the number of long-term empty homes.
- Local authorities and social housing providers should seek funding and allocate resources to buy and refurbish empty properties for people in housing need.
- Local authorities should take a casework approach with owners of long-term empty properties to encourage, advise and support them to bring homes back into housing use. Employing dedicated empty homes staff can ensure the Council is able to act on information about homes and build up expertise in working with owners, including take enforcement action where necessary.
- Local authorities with concentrations of long-term empty homes should look at how they can support community-based neighbourhood regeneration approaches.

Since 2013, powers previously held by central government to vary the amount of council tax paid on some empty homes has been devolved to a local level. The aim of this government policy is to further incentivise the reoccupation of long-term empty homes by increasing council tax payable or by removing discounts that were previously in place. Local authorities are now able to decide at what rates to apply a discount for properties empty for up to six months and for those properties empty and in need of considerable renovation. Councils also became able to take advantage of an 'empty homes premium'.

From 2024 and as part of the Levelling up and Regeneration Act, local authorities are able to charge a 100% premium after 1 year rather than 2 years previously as well as

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charging a 100% premium on second homes, subject to formal determination by the Council.

4.2 Local Position in Middlesbrough

According to council tax records, for 7 October 2024, 2,695 homes were empty in Middlesbrough, of which 826, have been empty for less than six months, 1045 have been empty for between 6 months to 2 years and 514 properties have been empty for more than 2 years, although 128 of these are high rise flats that are due for demolition. Most of these empty homes fall into Band A for council tax purposes.

Of the recorded empty homes in Middlesbrough, some are 'transactional vacancies' (for instance, properties empty following the death of the owner) and are necessary for the normal operation of the housing market and are therefore not the focus of this strategy.

The 435 homes that have been empty for 2 years or more are the cause of most concern as they are more likely to remain empty for longer without intervention and are also more likely to have a negative impact on both the social and physical regeneration of the area.

In addition to these empty homes, Middlesbrough has an as-yet unquantified number of problem properties, streets and gardens in poor and potentially dangerous condition.

At present, the council tax database is the only verified method to evaluate and monitor the number of empty homes in Middlesbrough. It is accepted however that this method does not provide a full and accurate view of the actual number of empty homes and does not include problematic occupied properties. The initial phase of the action plan that supports this strategy sets out to deliver a dedicated empty and problem property database that will take data from all available council sources including council tax records, Environmental Health databases, Community Safety information, planning records as well as resident notifications, subject of course to meeting GDPR requirements.

4.3 How the local empty property position could solve housing need

Between 2019-2024 the rented housing market has changed significantly. In the social rented sector, the turnover of properties has reduced from an average of 12% in 2019 to less than 5% in 2024. This directly impacts the availability of affordable properties to rent in the borough. A table below shows how one local housing association's properties available for rent has gone down over time, which typifies the sector.

Example of one Housing Association's properties available for rent over time

	2021/22	2022/23	2023/24
General Needs	75	67	50

Reasons for this change are varied but include:

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- Affordable options to move out of social rented, such as moving into private rented or securing a mortgage have become more limited.
- Some high rise multi storey properties are being demolished following new Building Safety Regulations as a result of Grenfell recommendations, reducing stock availability.
- Awab's Law, (not law yet) is proposed to tackle damp and mould issues, has resulted in many properties being extensively refurbished but has created a backlog due to capacity of specialist contractors.
- Purchasing of properties through the Right to Buy scheme.

Whilst there remains a number of empty properties in the town a large proportion of them are in the private rented sector. Factors such as rental inflation has far outstripped the increases to the Local Housing Allowance over time.

- Local Housing Allowance sets the rates at which someone on a low income can get help towards rent;
 - and is paid through Housing Benefit or Universal Credit Housing Costs.
- Average rental inflation for Middlesbrough was 17% between 2020-2024,
- Local Housing Allowance inflation rates over the same period were as low as 2% for shared accommodation.

Consequently, this has created an affordability gap for those on lower incomes to be able to access or continue to live in the private rented sector. In short, the private rented sector has become unaffordable for many.

Opportunities to bring empty properties back into use by repurposing, refurbishing will have a positive impact on the following:

- Vulnerable households and families with children.
- Young care leavers - to build up their independent living skills and move out of care.
- Those who are homeless and onward housing solutions for those in temporary accommodation (and reduce the need for B&Bs and hotels).
- Others (those who may be in need of affordable accommodation).

5. Key Strategy Objectives

To support with the reduction of empty properties and increase affordable rental accommodation opportunities for vulnerable individuals and families supported by council services, particularly in the pursuit of the prevention and relief of homelessness and to support aspirations to ensure young people leaving care have access to accommodation.

1. To ultimately reduce the number of empty and problem homes and return these properties back into use;

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2. To ensure holistic advice, assistance and governance for landlords and property owners is provided;
3. To raise awareness of the issues around empty and problem homes;
4. To support cross-directorate and multi-agency interventions into tackling empty and problem properties;
5. To record and monitor accurate, complete and current information on empty and problem homes in Middlesbrough;

6. Benefits

The anticipated benefits of this strategy will include:

- An increase in the Council Tax Net Collectable Debt, which includes Empty Homes Premiums which were designed to act as an effective deterrent and support the Council's medium term financial plan;
- Empty homes returned to use as domestic dwellings increases the availability of housing options, including the potential for more affordable homes for rent, as many in Middlesbrough are in Band A for council tax purposes. These homes can be transformed from a wasted resource into a home for an individual or family in need. This will assist those people who require local care placements, are facing homelessness, overcrowding and those looking for their first home.
- A decrease in the use of expensive temporary accommodation by providing accommodation to alleviate homelessness, thus creating efficiency savings by not only providing suitable accommodation for a child leaving care, it will also reduce expensive placement costs, further creating efficiency savings
- For owners who leave properties standing empty they can become costly to maintain and be a source of anxiety for them. By renting or selling the property not only are these issues resolved but there is the added advantage of gaining regular rental income or the capital from the sale of the property.
- By returning empty properties back into use this could mean that greenfield sites have to be used less for building and can be left open for local people to use and value. It is much more efficient and sustainable to make the best use of existing properties.
- Local housing conditions will be improved, assisting in reducing crime and anti-social behaviour, maximising both physical and social regeneration outcomes Whilst the majority of empty properties are Band A, there will be a need to repurpose some. There is currently a shortage of 1 and 2 bedroomed properties, with current empty properties more usually being 3-bedroom properties. If a housing association property has more bedrooms than a family unit needs this can trigger the 'bedroom tax' although support may be available through Discretionary Housing Payments to bridge some of the gap in housing benefit paid and rent due. This aids in supporting the in balance between current housing stock and housing needs.

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The case for dealing with empty and problem homes is therefore compelling from a housing, financial and community perspective.

7.Roles and Responsibilities

7.1 The Council's role

Middlesbrough Council aim to provide strategic local leadership for reducing empty and problem properties, by coordinating intervention activity through the collaboration of the following internal stakeholder services:

- Resident and Business Support (Revenues and Benefits)
- Regeneration, Economic Development, Housing Growth and Planning
- Capital Projects
- Environmental Services and Enforcement
- Property Services and Asset Management
- Public Protection
- Neighbourhood Management and Locality Working
- Community Safety
- Selective Landlord Licensing
- Housing Services and Homelessness
- Cohesion and Migration Management
- Procurement and Commissioning
- Children's and Adults' Social Care
- Legal Services

7.2 Other key stakeholder roles

The council will provide the necessary local strategic leadership on this strategic agenda, however due to the complexity of the issues involved it will be vital to work harmoniously in coordination with our local public and private partners who currently manage a large proportion of empty and problem properties, including the following key stakeholders:

- Registered Social Landlords
- Local housing providers,
- Property owners
- Landlords
- Cleveland Police
- Cleveland Fire
- Other

8. Problem Properties Action Plan Principles

The live, cross-directorate, multi-agency action plan has been designed to tackle empty and problem properties and addresses the priorities outlined in this strategy with a programme of proactive, specific and measurable actions. However, each action within this plan will adhere to the following principles:

Each home identified is assessed using a RAG-rated scoring mechanism to categorise the priority for investigation by the relevant Council service team(s).

Properties will be reassessed when necessary or if new information comes to light to ensure the correct categorisation/priority is given.

Support to landlords and property owners

The starting point of the action plan is to work with the property owner or landlord where possible, providing advice, assistance and guidance.

Communication

A communications plan is in place to promote this strategy and this will run continuously alongside the action plan.

Enforcement

The Council has a number of powers that can aid bringing empty properties back into use:

It is also important, however, to be committed to the recognition that an empty or problem home can have a detrimental impact on the community.

The Council will work with owners wherever possible, although where this is not possible, the Council will rely on the powers provided through specific legislation to support bringing properties back into use. These powers can include environmental protection, private sector housing enforcement, compulsory purchase orders, Empty Dwelling Management Orders and = enforced sale.

Financial Benefits.

As pressures on Council finances continue it is important to ensure all income generation and debt recovery opportunities are taken and maximised, as well as realising cost savings

There are several financial benefits associated with empty homes and bringing them back into use:

- Maximising Net Collectable Debt (including empty property premiums)
- New Homes Bonus grant funding
- Improve debt recovery
- Charging Orders

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- Reducing costs associated with the provision of expensive temporary accommodation
- Reducing costs associated with the un-necessary delay in young care leavers being able to move out of care and into independence

Utilising External Capital Funding Opportunities

Examples of which are as follows:-

- MHCLG (Levelling Up Funding) or other will be used as a means to support the delivery of this strategy.
- Towns Fund monies to prevent and alleviate homelessness by providing affordable for rent properties either in the private rented sector or through sublease with RPs by bringing empty properties back into use
- External capital and revenue funding opportunities with the express purpose of bringing back empty properties to create affordable rental opportunities in the borough in order to meet housing need and specifically prevent homelessness

Improving outcomes for residents

By bringing properties back into use and making properties available at affordable rents, this will:-

- Allowing individuals to move on from Temporary Accommodation into suitable accommodation.
- Provide properties available as discrete exempt supported units of accommodation to effectively support more vulnerable households, particularly families with children
- Provide properties available as discrete exempt supported units of accommodation to allow young care leavers to move out of care and build up their independent living skills

9. Governance, Performance Monitoring and Review

9.1 Governance

It is essential that the effectiveness of actions delivered by the implementation of this strategy and problem property action plan are closely monitored and reviewed. As outlined below:

- Resident and Business Support will provide the overall single-point corporate lead for the Empty Property Strategy.
- Creation of a Strategic Governance Board to oversee the development, monitoring and review of the Problem Properties Action Plan;
- Development of cross-directorate and multi-agency Action Groups.
- Monitoring the number and location of empty and problem properties and those brought back into use;

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- Identification of strategic corporate opportunities to convert empty homes into accommodation for priority vulnerable groups
- Maintenance of up to date knowledge of best practice through research and liaison including membership of the national Empty Homes Network

9.2 Key Performance Monitoring

The following performance measures will be utilised to evaluate the impact and effectiveness of the Action Plan:

1. Overall number of empty properties
2. Number of empty homes brought back into use
3. Number of problem properties returned to acceptable condition
4. Percentage of Empty Property Premiums applied
5. Change in New Homes Bonus

9.3 Review

This Strategy contains the priority objectives for addressing the current empty and problem property issues in Middlesbrough for 2024-2027. The Strategy will be scheduled for review in 2027.

Checklist for:	Empty Property Strategy – Domestic
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Planned submission timeline (complete all that apply)	Body	Target date
	DMT	<i>28.10.24 and 07.11.24</i>
	LMT	<i>14.11.24</i>
	Mayoral briefing	<i>A date will be added to brief the Executive Member Finance and Exec Member of Regeneration</i>
	Scrutiny	<i>n/a</i>
	Pre-Executive	<i>14.11.24</i>
	Executive / single Member	<i>04.12.24</i>
	Council committee	<i>n/a</i>
	Full Council	<i>n/a</i>

No report should be submitted to any of the above bodies until all of the questions below have been answered. Good time must be allowed to engage corporate governance leads to ensure they have the time and space to fully consider your report. A minimum of 5 working days for comments should be planned into report development.

Corporate Governance discipline	Question	Answer Y/N	If you answered yes	Record of action
Projects and Programmes	Is the report seeking approval to start a new project?	<i>N</i>	No report must be submitted to Members until the business case for a new project has been agreed by LMT. The Council's approach to programmes and project management is set out in the <u>Programme and Project Management Policy</u> and supporting <u>Programme and Project Management Framework</u> .	
Projects and Programmes	Is the report presenting a business case for a new project or seeking to revise an existing business case?	<i>N</i>	The <u>Programme and Project Management Framework</u> requires that all business are approved by the Heads of Strategy, Information and Governance and Financial Planning	
Revenue Finance	Does the report have revenue expenditure or income	<i>N</i>	The Finance Business Partner must be engaged and give approval that the financial implications are accurately	Linked with Finance Business Partner. There is no additional cost to the Council in respect

Corporate Governance discipline	Question	Answer Y/N	If you answered yes	Record of action
	implications for the organisation?		described and the planned approval route is in line with the constitution.	of the implementation of this strategy
Capital Finance	Does the report require any capital borrowing or change the Council's approach to planned capital borrowing	N	The Head of Finance and Investment must be engaged and give approval that the capital implications are accurately described and the planned approval route is in line with the constitution.	
Tax implications	Is the report likely to impact the councils tax position, for example in relation to VAT liabilities of the Council?	N	The Senior Financial accountant must be engaged and give approval to the representation of VAT and taxation liabilities outlined in the report.	
Assets	Does the report involve the acquisition, enhancement, disposal of an asset? Does it involve any kind of asset leasing arrangement?	N	The Head of Asset Management must be engaged and the <u>Asset Disposal Policy</u> should be adhered to.	
Grant / funding obligations	Will the Council incur grant / funding obligations as a result of this report? This should include any new grant / funding, any decision to repurpose an existing grant or funding	N	The Finance Business Partner must be engaged and give approval that the grant implications are accurately and fully described, along with a plan to manage them and the planned approval route is in line with the constitution.	
Insurance	Will the report impact on the Council's insurance position?	N	The Insurance manager must be engaged and give approval that the recommendations reflect the impact on the Council's insurance posture.	
Risk	Does the report impact on the Council's known risks or create a new risk to the organisation?	Y	The Risk assessment section of the report must set this out in full. Advice should be sought from the Risk Business Partner to ensure new risks are captured once the report is agreed. The Risk Business Partner must be engaged to seek guidance on capturing all risks. The Council's approach to risk is set out in the <u>Risk and Opportunity Management Policy</u> .	Risks have been added to the report provided by Ann-marie Johnson
Workforce	Will the report involve decisions to establish new posts, restructure or delete posts? Will it involve procurement of interim or agency staff?	N	The Head of HR and the must be engaged Discuss where this goes: Establishment control – finance business partner / HR Control over agency – procurement / finance business partner	
Public Sector Equality Duty	Is the report relevant to the PSED?	N	A screening impact assessment must be completed and appended to the report. The Governance and Information Manager must be engaged and give approval that the assessment is robust. The process is set out in the Impact	Impact Assessment attached to the report.

Corporate Governance discipline	Question	Answer Y/N	If you answered yes	Record of action
			Assessment Policy . Guidance can be sought from the Policy Business Partner.	
Consultation	Is the report seeking approval to consult?	N	The Governance and Information Manager must be engaged and approve the approach to consultation. The policy will be updated in 2023, attached is a link to the existing policy .	
Data Protection	Does the report have implications for data protection? Does it seek to gather new data or use existing data in a different way	N	The Data Protection officer must be engaged and approve the proposed use of data.	
Legal	Does the report have legal implications?	Y	All reports must be submitted to the Monitoring officer for legal services views.	Reviewed by Catherine Cunningham
ICT	Does the report have implications for ICT? This could include procuring or using a new ICT system, decommissioning systems(s), expanding access to existing systems.	N	The Head of Strategy, Business and Customer who is responsible for ICT must be engaged and approve the proposed ICT implications.	
Procurement and commissioning	Will the report trigger new procurement and commissioning activity, including: commence, change or cease a service. Enter into a new contract, vary a contract, terminate a contract?	N	The Head of Commissioning and Procurement must be engaged and approve the proposed approach to ensure it is in line with the strategy , constitution and legislation	
Partnership governance	Will the report create, change or cease partnership arrangements	N	The Head of Strategy, Information and Governance must be engaged and approve that the recommendations are in line with the Council's Policy for Partnership Governance	
Health inequalities	Will the report have an impact on health inequalities or is there an opportunity to use the proposed outcomes to impact positively on health inequalities?	N	The Public Health Principal must be engaged and approve the proposed approach to ensure that it is in line with the Council's commitment to reduce health inequalities as set out in the Health and Wellbeing Strategy .	

Checklist completed by:

Name	Emma Dorgan
Date	30.10.24

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Template for Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	Empty Property Strategy - Domestic			
Coverage:	All Wards - Regeneration			
This is a decision relating to:	<input checked="" type="checkbox"/> Strategy	<input type="checkbox"/> Policy	<input type="checkbox"/> Service	<input type="checkbox"/> Function
	<input type="checkbox"/> Process/procedure	<input type="checkbox"/> Programme	<input type="checkbox"/> Project	<input type="checkbox"/> Review
	<input type="checkbox"/> Organisational change	<input type="checkbox"/> Other (please state)		
It is a:	New approach:	<input checked="" type="checkbox"/>	Revision of an existing approach:	<input type="checkbox"/>
It is driven by:	Legislation:	<input type="checkbox"/>	Local or corporate requirements:	<input checked="" type="checkbox"/>
Description:	<ul style="list-style-type: none"> • Key aims, objectives and activities - To implement a corporate strategy to develop a new approach to dealing with empty and problem domestic properties. • Statutory drivers – none, the strategy is a local approach to dealing with empty and problem properties, supported by a variety of powers contained in housing, environmental, local government, and planning laws. • Differences from any previous approach - creation of a new strategic approach. • Key stakeholders and intended beneficiaries (internal and external as appropriate) - Residents, landlords and neighbourhoods, affected by the impact of empty and problem properties. Lost revenue (Council tax), costs incurred by the Council dealing with empty, insecure, dangerous properties. • Intended outcomes - Implementation of a new strategy and approach to reducing empty properties, reducing crime and antisocial behaviour linked to empty properties, area regeneration, increase in council revenue. 			
Live date:	As soon as possible, post approval of strategy by Executive.			
Lifespan:	3 year review period			
Date of next review:	2027/2028			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation?*	☒	☐	☐	<p>The Empty Property Strategy for Domestic / Residential Properties aims to identify, monitor, address and highlight the extent of the problem in Middlesbrough and proactively tackle it through collective identification, monitoring, addressing and ultimately reducing the number of detrimental properties in Middlesbrough.</p> <p>Tackling empty properties in Middlesbrough and bringing them back into use will positively impact on our residents, including individuals and families in need of accommodation, and the wider community for whom empty properties often cause problems. The strategy aims to ultimately reduce the number of empty and problem homes and return these properties back into use.</p> <p>Therefore, there are no concerns that the proposals with the Empty Property Strategy – Domestic will impact adversely on human rights.</p>
Equality Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups?*	☒	☐	☐	<p>No evidence to suggest that the policy will have an adverse impact on individuals in terms of equality due to the fact that the Empty Property Strategy for Domestic / Residential Properties aims to identify, monitor, address and highlight the extent of the problem in Middlesbrough and proactively tackle it through collective identification, monitoring, addressing and ultimately reducing the number of detrimental properties in Middlesbrough.</p> <p>Tackling empty properties in Middlesbrough and bringing them back into use will positively impact on our residents, including individuals and families in need of accommodation, and the wider community for whom empty properties often cause problems. The strategy aims to ultimately reduce the number of empty and problem homes and return these properties back into use.</p>
Community cohesion Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town?*	☒	☐	☐	<p>The Empty Property Strategy for Domestic / Residential Properties aims to identify, monitor, address and highlight the extent of the problem in Middlesbrough and proactively tackle it through collective identification, monitoring, addressing and ultimately reducing the number of detrimental properties in Middlesbrough.</p> <p>Tackling empty properties in Middlesbrough and bringing them back into use will positively impact on our residents, including individuals and families in need of accommodation, and the wider community for whom empty properties often cause problems. The strategy aims to ultimately reduce the number of empty and problem homes and return these properties back into use.</p> <p>Therefore, there are no concerns that the strategy could have an impact on community cohesion. No evidence to suggest that the proposals will have an adverse impact on relationships between different groups, communities of interest or neighbourhoods within the town.</p>

* Consult the Impact Assessment further guidance for details on the issues covered by each of these broad questions prior to completion.

Screening questions	Response			Evidence
<p>Armed Forces Could the decision impact negatively on those who are currently members of the armed forces of former members in the areas of Council delivered healthcare, compulsory education and housing policies?*</p>	☒	☐	☐	<p>No evidence to suggest that the strategy will have an adverse impact on individuals who are in the armed forces. The Empty Property Strategy for Domestic / Residential Properties aims to identify, monitor, address and highlight the extent of the problem in Middlesbrough and proactively tackle it through collective identification, monitoring, addressing and ultimately reducing the number of detrimental properties in Middlesbrough. Tackling empty properties in Middlesbrough and bringing them back into use will positively impact on our residents, including individuals and families in need of accommodation, and the wider community for whom empty properties often cause problems. The strategy aims to ultimately reduce the number of empty and problem homes and return these properties back into use.</p>
<p>Care leavers Could the decision impact negatively on those who are care experienced?*</p>	☒	☐	☐	<p>No evidence to suggest that the strategy will have any negative impact on care leavers due to the fact that the Empty Property Strategy for Domestic / Residential Properties aims to identify, monitor, address and highlight the extent of the problem in Middlesbrough and proactively tackle it through collective identification, monitoring, addressing and ultimately reducing the number of detrimental properties in Middlesbrough. Tackling empty properties in Middlesbrough and bringing them back into use will positively impact on our residents, including individuals and families in need of accommodation, and the wider community for whom empty properties often cause problems. The strategy aims to ultimately reduce the number of empty and problem homes and return these properties back into use.</p>
<p>Next steps:</p> <ul style="list-style-type: none"> ➡ If the answer to all of the above screening questions is No then the process is completed. ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed. 				

Assessment completed by:	Emma Dorgan	Head of Service:	Janette Savage
Date:	23/10/2024	Date:	23/10/2024

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MIDDLESBROUGH COUNCIL	
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Report of:	Director of Finance (s151 Officer)
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Relevant Executive Member:	Executive Member for Finance
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Submitted to:	Executive
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Date:	4 December 2024
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Title:	Revenue and Capital Budget – Forecast Year-end Outturn position at Quarter Two 2024/25
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Report for:	Decision
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Status:	Public
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Strategic priority:	All
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Key decision:	Yes
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Why:	Decision(s) will incur expenditure or savings above £250,000 and have a significant impact in two or more wards
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Subject to call in :	Yes
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Why:	
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Proposed decision(s)
<p>That the Executive approves budget virements within the revenue budget (Appendix 3), and revisions to the capital programme in relation to activity in Quarter Two (Appendix 8 and paragraphs 4.41 and 4.42) as set out in recommendations 2.1.1 to 2.1.3</p> <p>That the Executive notes the key issues impacting the Council’s financial performance as set out in recommendation 2.2.1 to 2.2.8.</p>

Executive summary

This report advises the Executive of the Council's forecast year-end financial outturn as at Quarter Two 2024/25, and seeks approval of budget virements within the revenue budget and revisions to the capital programme in relation to activity in Quarter Two.

The report enables the Executive to discharge its financial management responsibilities by setting out the following position at Quarter Two (30 September 2024):

- General Fund Revenue Budget forecast outturn;
- Statement of the Council's reserves and provisions;
- Capital Programme forecast outturn;
- statement of the Council's borrowing and prudential indicators;
- statement of the level of debt owed to and to be recovered by the Council;
- actions that have been taken and are planned to be taken in order address the issues identified.

The main highlights of the report are :

- the forecast 2024/25 revenue outturn as at Quarter Two is a year-end overspend of £1.382m (0.97%), and whilst this is an improvement from the £3.742m reported at Quarter One there is a need to take further management action in consultation with Executive Members to control expenditure within the approved budget of £143.190m. Any underspend against the approved budget will reduce the Council's need to draw down Exceptional Financial Support (EFS) and avoid associated capital financing costs of borrowing.
- Financial Recovery Plan savings of £0.498m have currently been identified which if fully delivered could reduce the forecast year-end overspend to £0.884m
- the forecast year-end overspend of £1.382m currently includes £2.481m of net savings where there is a high risk that they will not be deliverable in 2024/25, which are offset by £1.099m of operational underspends.
- If these savings remain unachievable at year end, a proportion of the £3.5m Exceptional Financial Support (EFS) agreed in-principle for this purpose would be utilised to cover these unachieved savings up to a maximum of the total overspend at 31 March 2024. The cost of borrowing for this purpose is factored into the MTFP.
- If an element of any overspend at 31 March 2024 is not linked to savings delivery, this would fall to be met from revenue reserves.
- Based upon the Quarter Two forecast, the General Fund Balance is forecast to be £11.100m whilst the balance on usable unrestricted reserves is forecast to be £7.814m at 31 March 2025. This would be in line with that recommended by the Director of Finance in the Reserves Policy approved by Council on 8 March 2024 to rebuild the Council's financial resilience.
- The 2024/25 Capital Programme forecast year-end outturn of £72.546m at Quarter Two is a reduction of £34.165m from the revised £106.711m budget.
- This is largely due to slippage of planned expenditure from 2024/25 into 2025/26 and 2026/27. The Executive agreed measures to improve capital programme management and forecasting at its meeting on 13 November 2024.

1. Purpose

- 1.1 This report discharges the responsibilities of the Executive to manage and control the revenue budget, capital programme and overall balance sheet position of the Council.

2. Recommendations

- 2.1 The Executive is requested to **approve** recommendations **2.1.1 to 2.1.3** below:

- 2.1.1 The proposed revenue budget virements over £250,000 as detailed in Appendix 3.
- 2.1.2 The inclusion of additional expenditure budgets to the Capital Programme totalling £0.523m for 2024/25 which are externally funded (detailed in Appendix 8). Subject to approval this will increase the approved 2024/25 Capital Programme budget to £106.711m.
- 2.1.3 The proposed virements over £250,000 between schemes in the 2024/25 Capital Programme approved by Council in March 2024 which are funded from within existing Council resources (detailed in Appendix 8).

- 2.2 The Executive is requested to **note** the key issues impacting the Council's financial performance in 2024/25 set out at **2.2.1 to 2.2.8** below:

- 2.2.1 The forecast 2024/25 revenue outturn as at Quarter Two of £144.572m against an approved budget of £143.190m. This is an overspend of £1.382m (0.97%) as summarised below and detailed in Table 1. This is an improvement of £2.360m from the £3.742m forecast year-end overspend reported at Quarter One.

	£m
Adult Social Care – unachieved savings	0.417
Adult Social Care – other - mainly by maximising a one-off grant	(0.362)
Children’s Social Care – increased numbers and complexity of external residential placements	1.957
Children’s Social Care –unachieved savings	1.730
Other variances (ECS, Education & Partnerships, Regeneration, Legal and Governance, Finance, and Central)	(2.360)
Total	1.382

- 2.2.2 The progress on savings delivery set out in Tables 3 and 4 and Appendix 4.

- 2.2.3 The Council is dependent upon Exceptional Financial Support (EFS) in 2024/25 approved in principle by the Ministry of Housing, Communities & Local Government (MHCLG) of up to £13.4m of one-off borrowing, the costs which are factored into the MTFP. Of this sum £4.7m has been utilised to

achieve a balanced budget in 2024/25. The forecast use of EFS has been reduced to up to £8.2m (paragraph 4.5).

- 2.2.3 it is essential that all available measures are taken by management to control revenue expenditure within the approved budget, given that the Quarter Two forecast overspend, if realised will potentially require further £1.382m of EFS borrowing to fund slippage in savings delivery. if the overspend increases in the remainder of 2024/25 this will require further use of EFS or reserves. Both EFS and reserves can only be used once, and the financial pressure will remain in 2025/26 to be addressed.
- 2.2.4 based upon the Quarter Two forecast outturn, the forecast revenue balances at 31 March 2025 would at £18.914m which is in line with that recommended in the approved Reserves Policy:
- General Fund Reserve of £11.1m (minimum recommended)
 - Council's unrestricted usable earmarked reserves of £7.814m
- 2.2.5 The 2024/25 Capital Programme forecast year end outturn of £72.546m at Quarter Two is a reduction of £34.165m (32.02%) from the revised Quarter One budget of £106.711m comprising:
- An underspend on projects of £8.720m
 - Slippage on projects of £25.445m into 2025/26 and 2026/27
- 2.2.6 The current forecast deficit of £5.935m for 2024/25 relating to the High Needs Block with the Dedicated Schools Grant which increases the forecast cumulative deficit to £20.228m at 31 March 2025. If the statutory override is removed by Government on 31 March 2026 without national funding solution in place for High Needs, then this presents a critical risk to the Council's financial viability, given that it will wipe out the Council's general fund reserves. The DSG recovery actions and risks to the Council's financial resilience are set out in paragraph 4.39 and Appendix 6.
- 2.2.7 The level of Middlesbrough's share of Collection Fund and General Fund Debtors at 30 September 2024 is as follows (paragraphs 4.56 to 4.58 and Table 11):
- | | |
|--------------------------------|----------|
| - Council Tax | £34.713m |
| - Business Rates | £6.592m |
| - Sundry Debt | £14.299m |
| - Housing Benefit Overpayments | £6.196m |
- 2.2.8 This report should be read together with the separate half yearly Treasury Management report elsewhere on this Executive agenda, in order to fully consider the Council's overall financial position.

3. Rationale for the recommended decision (s)

- 3.1 To enable the effective management of finances, in line with the Council's Local Code of Corporate Governance, the Scheme of Delegation and financial regulations.

4. Background and relevant information

- 4.1 The Council's Scheme of Delegation gives the Executive collective responsibility for corporate strategic performance and financial management, monitoring and control. Standing Orders and Financial Procedures require the Executive's approval for major virements between revenue budgets, and in-year changes to the Council's Capital Programme within approved Council resources within the approved policy framework.
- 4.2 This report enables the Executive to discharge its financial management responsibilities by setting out the Council's position at Quarter Two.
- 4.3 Financial Procedure Rule 18.38.3 of the Council's constitution requires the Executive's approval of revenue and capital programme budget virements over £250,000.

Revenue Budget

- 4.4 Section 25 of the Local Government Act 2003 requires the Chief Finance officer to report on the robustness of the budget estimates and the adequacy of the financial reserves to Council in agreeing its annual budget and precept for the forthcoming financial year. The Chief Finance Officer is as defined in S151 of the Local Government Act 1972 and is fulfilled by the Director of Finance.
- 4.5 The Director of Finance (S151 Officer) issued her Section 25 Report Council Members in presenting the 2024/25 Revenue Budget, Medium Term Financial Plan, and Council Tax setting report approved by Council on 8 March 2024. The report set out the basis upon which the revenue budget was considered to be robust and the basis upon which reserves were considered adequate, being dependent upon the approval of Exceptional Financial Support (EFS) by the Ministry of Housing, Communities and Local Government (MHCLG) (formerly DLUHC) as summarised below:

Exceptional Financial Support 2024/25

Directorate	2024/25 £m
Required to balance 2024/25 budget	4.700
Contingency for non-delivery of budgeted 2024/25 savings risk	3.500
Contingency for capital receipts delivery risk	4.600
General contingency	0.600
TOTAL	13.400

Only up to £8.2m of this will potentially be required in 2024/25, comprising of those elements relating to balancing the 2024/25 budget (£4.7m) and the contingency for non-delivery of budgeted 2024/25 savings risk (£3.5m).

- 4.6 The Council's financial position remains fragile and its ability to control expenditure within the approved 2024/25 budget whilst developing further savings and income

generating opportunities through the Recover, Reset, Deliver Transformation Portfolio in order to balance the MTFP will be crucial to stabilising the Council's financial position and rebuilding its financial resilience. This requires the delivery of all approved £13.9m of 2024/25 savings plans in full.

- 4.7 The Council has achieved significant improvement in its financial position from that which existed at the start of the 2023/24 financial year. However, it continues to spend above its available annual income sources as reflected by the forecast year end overspend of £1.382m for 2024/25, after using £4.7m of EFS to balance the budget which is £6m above annual revenue income streams.
- 4.8 The further challenges of delivering a balanced budget in 2025/26 to 2028/29 were initially set out in the Medium-Term Financial Plan (MTFP) report to Executive on 4 September 2024 agenda. The latest update is set out in the 2025/26 Draft Budget and Medium Term Financial Plan 2025/26 to 2028/29 report elsewhere on this agenda. Both reports should be read together to fully understand the context within which the Council is operating and the financial challenges that it faces.
- 4.9 The 2024/25 forecast year end outturn at 30 September 2024 (Quarter Two) is an overspend of £1.382m (0.97%) against the approved budget of £143.190m and is summarised by Directorate in Table 1. A summary of the key issues and variances is included in Appendix 1a with details of Directorate variances in Appendix 1b. Table 1 includes any potential non-delivery of required budget savings as detailed in paragraphs 4.19 to 4.25 and Appendix 4.

Table 1 - Summary of Revenue Budget Forecast Outturn 2024/25 at Quarter Two

All Directorates	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance	Movement from last quarter (Forecast Variance before Financial Recovery Plan)	MEMO FORECAST VARIANCE SPLIT					
						Financial Recovery Plan		Savings Delivery Variance		Other variances	
						£m	£m	£m	£m	£m	£m
				Adv/(Fav)	Adv/(Fav)	Adv/(Fav)	Adv/(Fav)	Adv/(Fav)	Adv/(Fav)		
Adult Social Care	52.075	52.481	52.536	0.055	(0.375)	(0.234)	(0.179)	0.417	(0.362)		
Public Health	0.006	0.006	0.006	0.000	0.000	0.000	0.000	0.000	0.000		
Children's Care	54.038	54.685	58.372	3.687	(0.065)	(0.264)	3.423	1.730	1.957		
Education & Partnerships	7.992	7.221	6.373	(0.848)	(0.116)	0.000	(0.848)	0.000	(0.848)		
Regeneration	2.023	2.037	1.471	(0.566)	(0.285)	0.000	(0.566)	0.080	(0.646)		
Environment & Communities	20.176	19.027	19.676	0.649	0.566	0.000	0.649	(0.336)	0.985		
Legal & Governance	10.387	10.755	10.724	(0.031)	(0.275)	0.000	(0.031)	0.148	(0.179)		
Finance	3.121	3.767	3.767	0.000	(0.000)	0.000	0.000	0.198	(0.198)		
Chief Executive	0.242	0.241	0.241	0.000	0.000	0.000	0.000	0.000	0.000		
Total Directorates	150.060	150.220	153.166	2.946	(0.552)	(0.498)	2.449	2.237	0.709		
Central Budgets	(6.870)	(7.029)	(8.593)	(1.564)	(1.808)	0.000	(1.564)	0.244	(1.808)		
Total Budget	143.190	143.190	144.572	1.382	(2.360)	(0.498)	0.884	2.481	(1.099)		

NOTE – In Quarter One growth provided for 24/25 but unused was included within the outturn projections for the relevant Directorate lines – namely £0.673m unused growth in ECS relating to Waste Disposal, £0.414m unused growth in ECS for Concessionary Fares, and £0.732m unused growth in Education & Partnerships relating to ITU. As approved at Quarter One this unused growth has since been vired and is now held centrally, and is reflected in the outturn projection for Central Budgets from P5.

NOTE – Environment & Communities includes an overachievement of £0.515m against the savings for the implementation of Green Waste charging, and Adult Social Care includes an overachievement of £0.172m against the Fairer Funding saving. This reduces the savings delivery variance from £3.168m to £2.481m.

- 4.10 The forecast overspend of £1.382m comprises potential overspends due to delayed or undeliverable savings of £2.481m and other variances of (£1.099m). Further analysis of progress on savings delivery that is being managed through the Transformation Portfolio is set out at Tables 3 and 4 and Appendix 4.
- 4.11 Directorates have identified £0.498m of Financial Recovery Plans (see Appendix 2). These will require further Director and Finance assurance to confirm deliverability together with the identification of further mitigations to deliver the financial outturn within the approved budget by the year end. Subject to satisfactory assurance the recovery plans will be factored into the year-end forecast.
- 4.12 Containing expenditure within the approved budget remains a priority for the Leadership Management Team and the Executive for the remainder of the financial year in order to protect critically low reserves and provide an opportunity to start to rebuild them over the period of the MTFP as set out in the approved Reserves Policy.
- 4.13 £20.764m of budgetary growth was provided in setting the 2024/25 budget to Directorates presenting forecast demand pressures primarily in Adults, Children’s Integrated Transport Unit, and Waste Disposal. Upon reviewing the 2023/24 financial outturn and performance during 2024/25, the requirement for this growth has been reviewed.
- 4.14 In the Quarter One report to Executive on 4 September 2024 the Director of Finance proposed and Executive agreed that where it is determined that the allocated growth was not required in full (and underspending within Directorates is arising directly from a surplus of budgetary growth provided) that the surplus budget is transferred (vired) from Directorates in 2024/25 to be held centrally. The Director of Finance will then assess how this budgetary provision can be applied to best effect in order to offset the financial pressures arising elsewhere in the Council to meet forecast pressures. The review will be undertaken quarterly throughout the year as refinements to demand and cost modelling are progressed. In the Quarter One report the following virements summarised below were approved to be transferred to central budgets and the Directorate budgets in Table 1 reflect these virements:
- Concessionary Fares £0.414m
 - Waste Disposal £0.673m
 - Integrated Transport Unit £0.732m

The above were actioned for 2024/25 only with any ongoing adjustments being included in the 2025/26 MTFP report to the Executive on 4 September 2024 and these will be reviewed in the 2025/26 Budget and MTFP report to Executive elsewhere on this agenda. Further virements will be considered at Quarter Three reporting.

- 4.15 As part of the approved 2024/25 budget a budget of £1.550m was provided to cover the effects of contractual inflation on a number of services and this was held centrally. A review of the requirements against this budget has been undertaken during Quarter Two and technical adjustments have been made to allocate this to Directorate

budgets as shown in Table 2, and Executive are requested to formally approve these virements as detailed in Appendix 3:

Table 2 - Allocation of central contractual inflation budget 2024/25

		<u>£m</u>	<u>£m</u>
AMOUNT AVAILABLE			1.550
Adult Social Care	Care Packages	0.440	
Childrens Care	External Residential Placements	0.274	
	Independent Fostering Agency	0.234	
	Internal Fostering allowances	0.116	
	Family & Friends allowances	<u>0.292</u>	
		0.916	
Legal & Governance	Mail and print	0.113	
Allocated to date			1.469
BALANCE REMAINING			0.081

- 4.16 Note that contractual inflation has only been provided where there is a contractually binding requirement for contract price increases and will not be provided for general inflation relating to supplies and services.
- 4.17 The local government pay award for 2024/25 was agreed between national employers and trade unions on 23 October 2024. It is initially estimated that this will create a saving of approximately £0.2m against the budget provided for this. This saving is included in the forecast outturn for Central Budgets in Table 1.
- 4.18 Adjustments for the pay award are included in Appendix 3 as virements which require Executive approval under Financial Procedure Rule 18.38.3. Directorate budgets will be revised in the Quarter Three budget monitoring report to account for this, subject to approval of the recommendations in the report. Any further adjustments to the budget virements for this will be included in future quarterly budget monitoring reports.

Budget savings delivery

- 4.19 The approved revenue budget includes savings totalling £15.302m in 2024/25, a further £5.151m in 2025/26 and a further £1.967m in 2026/27 arising from the 2023/24 and 2024/25 approved budgets. The savings tracker included in Table 3 summarises performance in 2024/25 and the impact upon delivery for 2024/25, categorising the current expected achievability of the savings. Table 4 shows performance for each Directorate against the 2024/25 approved savings. Savings delivery plans are monitored via the Thematic and Corporate Transformation Boards.
- 4.20 Table 4 shows that £2.964m (19%) of savings for 2024/25 categorised as “Red” within the savings tracker. There are also £0.244m (2%) of savings categorised as “Purple” within the savings tracker which have been deemed unachievable and require alternative proposals to be put forward. Those categorised as “Amber” £1.619m (11%) are not factored into the forecast overspend. They have mitigation in play, or in development and are being monitored through the Programme Management Office to get delivery back on track (“Green”).

- 4.21 Those categorised as “Green” £9.263m (60%) and considered to be on track are being further challenged to ensure delivery. £1.212m (8%) have been delivered and classed as ‘Blue’.
- 4.22 If the savings rated “Red” and “Purple”, where there is currently a high risk that they will not be deliverable in 2024/25, remain unachievable, they will contribute to an overspend unless fully mitigated by other underspends in “Business as Usual” operations. Up to £3.5m EFS is agreed in-principle to cover any final overspend driven by non-delivery of savings in order to protect critically low revenue reserves. There is a long-term cost of borrowing associated with use of EFS which is factored into the MTFP.
- 4.23 Directors are required to develop mitigation plans for those savings which are categorised as “Red” and “Purple” where there is significant risk to delivery, and “Amber” where there is medium risk to delivery. Also, there is a need to ensure full achievement of savings categorised as “Green”.

Table 3 – Savings Programme Assurance Summary

RAG	Savings	24/25 (£m)	25/26 (£m)	26/27 (£m)	Total (£m)	Total (%)
	Approved Budget	(15.302)	(5.151)	(1.967)	(22.420)	
Blue	Benefits and / or saving(s) realised, with evidence provided.*	(1.212)	0.000	0.000	(1.212)	5%
Green	Benefits and / or saving delivery on-track, with assured plans in place.	(9.263)	(2.930)	(0.240)	(12.433)	55%
Amber	Medium-risk to benefits and / or saving(s) delivery. Mitigation in-play, or in development.	(1.619)	(0.756)	(0.162)	(2.537)	11%
Red	High-risk to benefits and / or saving(s) delivery. Limited scope for mitigation.	(2.964)	(1.465)	(1.565)	(5.994)	27%
Purple	Benefits and / or saving(s) are undeliverable. Alternative plan / saving required, for Executive approval.	(0.244)	0.000	0.000	(0.244)	1%
	Total Savings	(15.302)	(5.151)	(1.967)	(22.420)	100%

Table 4 – Savings Programme Assurance for 2024/25 by Directorate

		Benefits and / or saving(s) realised, with evidence provided.	Benefits and / or saving delivery on-track, with assured plans in place.	Medium-risk to benefits and / or saving(s) delivery. Mitigation in-play, or in development	High-risk to benefits and / or saving(s) delivery. Limited scope for mitigation.	Benefits and / or saving(s) are undeliverable. Alternative plan / saving required, for Executive approval.
		£m	£m	£m	£m	£m
Directorate	Approved Budget	Blue	Green	Amber	Red	Purple
Adult Social Care	(5.757)	(0.902)	(3.260)	(0.924)	(0.671)	0.000
Children's Care	(5.080)	(0.067)	(2.722)	(0.591)	(1.700)	0.000
Education and Partnerships	(0.285)	0.000	(0.285)	0.000	0.000	0.000
Environment and Community Services	(1.522)	(0.105)	(1.196)	(0.042)	(0.179)	0.000
Regeneration	(0.607)	0.000	(0.527)	0.000	(0.080)	0.000
Finance	(1.379)	(0.138)	(0.993)	(0.050)	(0.198)	0.000
Legal and Governance	(0.672)	0.000	(0.280)	(0.012)	(0.136)	(0.244)
TOTAL (£m)	(15.302)	(1.212)	(9.263)	(1.619)	(2.964)	(0.244)
Overall Percentages		8%	60%	11%	19%	2%

NOTE – Tables 3 and 4 above do not include overachievement of savings whereas Table 1 includes a reduction in the savings delivery variance due to the fact that Environment & Communities has an overachievement of £0.515m against the savings for the implementation of Green Waste charging, and Adult Social Care has an overachievement of £0.172m against the Fairer Funding saving.

- 4.24 A detailed savings tracker of savings categorised as “Red” and “Purple” by Directorate is attached at Appendix 4. “Red” and “Purple” savings are factored into the forecast year-end overspend for the year together with any in-year mitigations to offset the resultant overspend.
- 4.25 A number of savings initiatives required the removal of posts and therefore a budget is in place to cover any redundancy costs that may have to be incurred. The capital budget for redundancy costs was estimated at £6.5m covering £2.9m for a planned Management Review (estimated 60.8 FTE) and £3.6m for approved 2024/25 Savings Initiatives (75.4 FTE). The Management Review has been rephased into 2025/26, and therefore the allocation of £2.9m remains unspent. The Savings Initiatives have progressed whereby 52.4 FTE are concluded with the removal of posts through vacant posts and redeployment to other posts within the Council. A further 7 posts incurred redundancy and pension costs of £0.492m, and the remaining balance of £3.097m (16 FTE) are in the progress of restructure and reorganisation.

Table 5 – Redundancy costs budget

Estimated Redundancy Costs	Planned Management Review	2024/25 Savings initiatives	Total
Budget £m	£2.894m	£3.589m	£6.483m
Budget FTE	60.8 FTE	75.4 FTE	136.2 FTE
Posts Closed FTE	0	52.4 FTE	52.4 FTE
Redundancy incurred £m	0	£0.492m	£0.492m
Redundancy incurred FTE	0	7 FTE	7 FTE
Budget provision £m	£2.894m	£3.097m	£5.991m
Post Remaining FTE	60.8 FTE	16 FTE	76.8 FTE

Quarter Two Budget challenge agreed actions

- 4.26 During Budget Challenge Sessions held up to the end of Quarter Two, it was agreed that a number of fundamental reviews be required in order to develop plans to address forecast financial pressures and control expenditure within the approved budget.
- Children’s Social Care (see summary of progress at 4.27 to 4.30)
 - Adult’s Social Care – Develop and assure financial recovery plan (see Appendix 2)
 - Crematorium - Reduced income due to falling demand for service, to consider options for reducing operational costs to align to reduced activity and to assess the business case for replacement cremators which are approaching the end of their useful life. (outstanding)
 - Waste Services - zero based budget to be prepared reflecting the change in service operations following implementation of fortnightly collection. (outstanding)
 - Fleet Services - review of strategic options for sustainable service delivery arising from operation due to recruitment and retention issues and other financial pressures. (outstanding)

- Integrated Transport Unit / Special Educational Needs & Disabilities (SEND) transport – completed baseline budget and development of MTFP forecast to assess demand and unit cost modelled using Special Educational Needs (SEN) data – this work has been updated to reflect the start of the new academic year in September 2024

4.27 The Children’s Services budget challenge meetings have reviewed, analysed and challenged financial performance with a particular focus upon the identified cost pressures in external residential care placements budget. The service faces a significant challenge in year which is summarised as follows

- The approved saving **CC02 ‘ Review of Placements’** is required to deliver £1.1m budget reduction in 2024/25. This plan was based upon a net reduction in the number of children in high-cost placements of 11 (from 66 to 55).
- The work programme to achieve the saving, involves the operation of regular care placement panels which are being successful in transferring existing children in placements from high-cost external residential care into more suitable placements to meet their needs. This work aims to improve the outcomes for those children and can be delivered at lower cost for the Council. It is proving successful with 16 children so far this year being transferred from high cost external residential placements into more suitable care settings (called ‘step down’) to meet their needs, avoiding cost of approximately £2.4m to date.
- However, the cost reductions achieved through placement panels are being more than offset by increased expenditure due to an additional 28 children being assessed as requiring external residential care provision.
- Therefore, the financial benefits of current activity in CC02, are exceeded by the additional cost of new placements, resulting in an overspend against the budget of £2.7m and an assessment as red in terms of delivering the financial objective.
- Table 6 below summarises the number and forecast cost of children in different types of external residential care to the year end, based upon activity to 30 September. The forecast outturn is for a total spend on residential care of £17.776m for 78 children across different care categories representing an average of £0.228m per child. However, there are significant variations in cost, with the three highest cost placements totalling £2.596m in 2024/25 and a £3.145m full year effect.

Table 6 – Children’s Care External Residential Budget 2024/25 Q2 Forecast

Detail	Budget		Forecast		Pressure /
	£m	Numbers	£m	Numbers	(saving) £m
External	6.453	13	9.162	23	2.710
Supported	0.817	5	2.219	15	1.402
Semi-support	0.317	8	0.627	16	0.310
Mother & baby	0.000	0	0.117	0	0.117
Block	2.688	12	2.688	12	0.000
School Residential	3.262	7	1.785	4	(1.476)
Secure	0.480	1	0.635	2	0.155
Contingency/Growth	0.784	9	0.544	6	(0.240)
Inflation (Q2)	0.274				(0.274)
Total	15.074	55	17.776	78	2.702

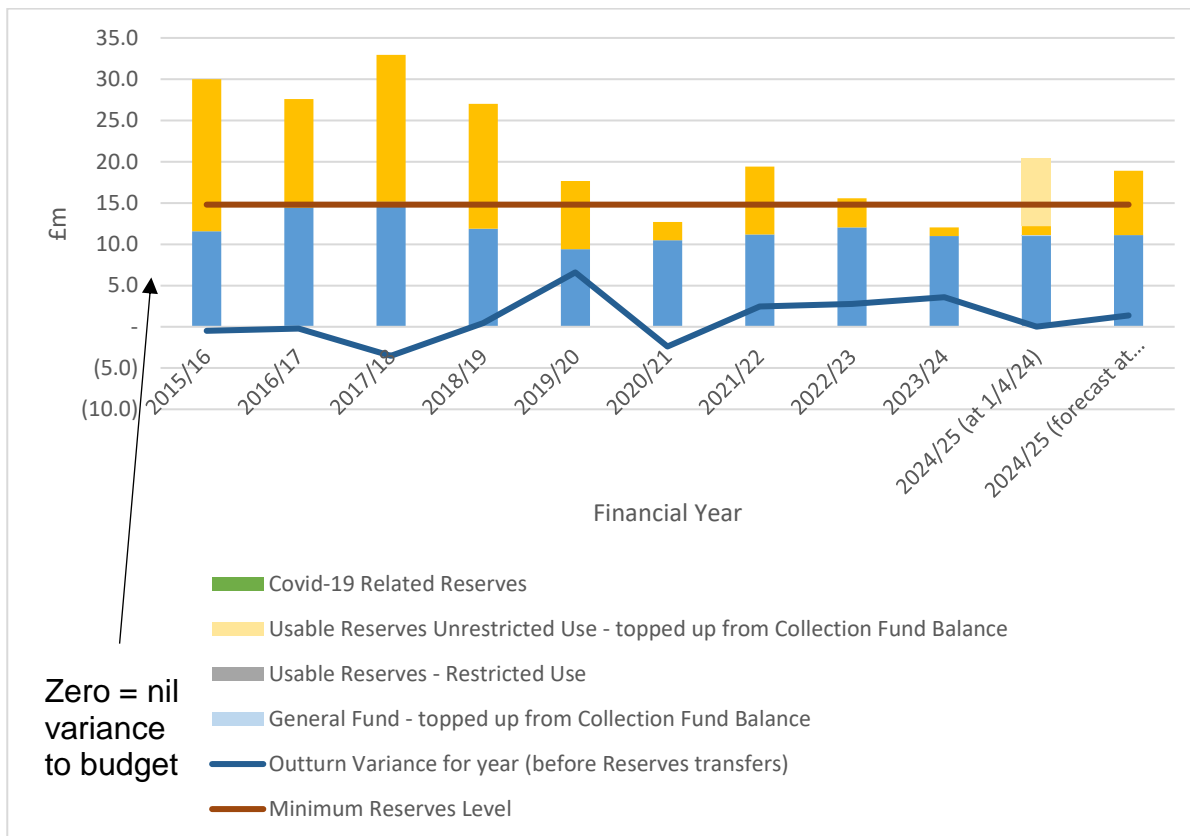
- 4.28 The plan for CC02 needs to be revised in order to deliver the planned net reduction in the number of children in external residential care and/or a reduction in the cost of placements. Additional measures are required which deliver improved social care practice in order to prevent children escalating through the social care system to require external residential care. In addition, more appropriate (and lower cost) categories of care should be used wherever possible.
- 4.29 Whilst existing measures have reduced the level of forecast overspending compared to no management action being taken, the planned savings delivery for CC02 is at high risk of not delivering the required saving against the budget within 2024/25. Additional measures to address social care practice to prevent the need for residential care are required, but this will take time and will more likely take effect in financial terms in 2025.
- 4.30 The Service is putting additional measures in place to address these pressures which will be incorporated into the Transformation Portfolio as appropriate:
- Development of a business case to increase Edge of Care provision to prevent more children from needing to be brought into care
 - Development of a business case to extend the reunification pilot project which is funded via the Department for Education (DfE) which will support children to return to their family members which is likely to reduce the number and cost of children in care.
 - Ongoing recruitment of permanent staff is taking place to replace agency staff by using specialist recruiting agencies and some agency staff have committed to convert to permanent posts.
 - Reviewing the plans for internal residential provision to ensure that these are utilised effectively to meet the needs of children within Middlesbrough.
 - Development of a business case around fostering arrangements to increase internal capacity to support children to live locally at a reduced cost compared to other Children's Care placements.
 - Potential expansion of the SHIFT project

Council Reserves and Provisions

- 4.31 It is essential for the Council's financial recovery that expenditure is contained in 2024/25 within the approved budget of £143.190m and that there is no unplanned drawdown upon critically low revenue reserves to meet overspending. It is essential that the Council's financial position is stabilised and reserves are protected and rebuilt over the course of the MTFP. The Reserves Policy was approved by Council on 8 March 2024 and set out the plan to recover the reserves position.
- 4.32 At Quarter Two the General Fund Balance is forecast to be £11.100m whilst the balance on usable unrestricted reserves is forecast to be £7.814m at 31 March 2025. This gives a forecast total on unrestricted usable revenue reserves of £18.914m at 31 March 2025 which is in line with the planned recovery. Appendix 5 provides an analysis of restricted and unrestricted reserves together with General Fund Provisions. It should be noted that reserves could potentially be reduced if the overspend increases in the remainder of 2024/25.

4.33 Figure 1 below shows the trajectory of Middlesbrough’s unrestricted usable Reserves from 2015/16 through to 2024/25 forecast closing balance against both the recommended minimum reserves level and the reported outturn position.

Figure 1 - Middlesbrough Council - Unrestricted Reserves Balances from closing balance 2015/16 through to forecast closing balance 2024/25 and reported outturn variance per year



Contingency Budget and Change Fund

4.34 Table 7 summarises the 2024/25 budget and commitments against the central budgets controlled under the delegated powers of the s151 Officer (and deputy s151 Officers) in relation to the Contingency Budget and the Change Fund Reserve at 30 September 2024. A summary of the expenditure approved for utilisation of these budgets is set out at Appendix 7.

Table 7 – Summary of 2024/25 budget and commitments against central budgets

	Corporate Contingency	Corporate Contingency - unused growth	Change Fund Reserve
	£m		£m
Starting Budget 2024/25	1.422		1.053
Budgeted contribution 2024/25	-		0.730
Additional contributions in year	-		1.000
Permanent adjustment to Regeneration budget (New Homes Bonus grant adjustment)	(0.081)		-
Permanent adjustment to LGS (previous years' savings adjustment)	(0.014)		-
Temporary adjustment from ECS - growth not required in 2024/25 (Waste Disposal)		0.673	-
Temporary adjustment from Education & Partnerships - growth not required in 2024/25 (Integrated Transport Unit)		0.732	-
Available for use	1.327	1.405	2.783
Approved use to date	(0.655)	(0.147)	(0.017)
Declared as saving against 24/25 outturn - net savings remaining at Q2 from Waste Disposal and Integrated Transport Unit		(1.258)	-
Allocated/committed to date	(0.655)	(1.405)	(0.017)
BALANCE REMAINING UNCOMMITTED	0.672	-	2.766

Dedicated Schools Grant (DSG)

4.35 Local authorities receive a ring-fenced grant from central government each year, which can only be used to fund education – Dedicated Schools Grant (DSG). The DSG budget is accounted for separately to the main Revenue Budget. The Council's allocation in July 2024 is to receive £197.453m (before deductions and recoupment) of Dedicated Schools Grant (DSG) for 2024/25. The funding comprises of a number of blocks:

- Schools Block
- Central School Services Block
- High Needs Block
- Early Years Block

A large proportion of the Schools Block is passported directly to academies (known as recoupment). Alongside this, agreed place funding for academies and FE colleges is also deducted from the High Needs block for specialist places. Currently after deductions and recoupment the Council will receive DSG of £63.776m in 2024/25 including an agreed disapplication of £0.699m transfer from Schools Block to High Needs Block.

4.36 The forecast expenditure of £69.711m is a year-end overspend of £5.935m on DSG within 2024/25 as summarised in Table 8.

Table 8 - Dedicated Schools Grant (DSG) after recoupment and deductions

	2024/25 Forecast Income	2024/25 Forecast Expenditure	2024/25 Forecast Year-end Overspend	Balance as at 31/03/2024	Forecast Cumulative DSG Deficit as at 31/03/2025
	£m	£m	£m	£m	£m
Early years	17.692	17.692	(0.000)	(0.467)	(0.467)
Schools Block	14.387	14.387	(0.000)	(0.298)	(0.298)
High Needs	30.651	36.586	5.935	15.079	21.014
Central school services block	1.046	1.046	0.000	(0.021)	(0.021)
TOTAL	63.776	69.711	5.935	14.293	20.228

*(** July 2024 issued allocations for 2024-25 –note these figures can change post these allocations)*

4.37 There was a £14.293m total cumulative deficit on the DSG reserve at the end of 2023/24, which included £15.079m attributed to the High Needs Block. The DSG deficit is forecast to increase during 2024/25 and there is a forecast cumulative DSG deficit of £20.228m at 31 March 2025. This includes £21.014m relating to the High Needs Block which is partly offset by £0.786m of surpluses across the other blocks.

4.38 The DSG is subject to a statutory override by central Government which instructs Councils to account for the DSG deficits and resulting negative balance in a separate reserve and not to fund it by using its General Fund resources. This is planned to end on 31 March 2026 whilst measures to resolve the national issues with expenditure and funding were implanted. There is limited impact of measures taken to date and if the statutory override is removed without a government led solution in 2025, this presents a significant risk to the Council's financial position. The size of the forecast DSG deficit at 31 March 2025, £20.288m, exceeds the total forecast usable revenue reserves £18.914m. Like many local authorities, this could result in the Council being subject to a s114 Notice.

4.39 The position that the new Government plans to takes on this national issue which presents significant financial risks for many local authorities needs to be made clear, and it is essential that a solution is provided early in 2025. This risk will be added to the Strategic Risk Register and will be reflected in the Annual Governance Statement for 2024/25. Further information relating to DSG and the work being undertaken by the Council with the DfE is set out in Appendix 6.

2024/25 Capital Programme Forecast Outturn as at Quarter Two

- 4.40 On 8 March 2024 Council approved a capital programme for 2024/25 of £88.549m (the original 2024/25 capital budget). This was revised to £97.215m as approved by Executive within the 2023/24 Revenue and Capital Outturn and Development of MTFP report of 26 June 2024 to take account of 2023/24 programme slippage and some new externally funded schemes. The budget was further revised at Quarter One by the addition of a total of £8.973m in 2024/25 in order to add new externally funded schemes / additional external funding to existing schemes
- 4.41 The budget has been further revised at Quarter Two by the addition of a total of £0.523m in 2024/25 in order to add new externally funded schemes / additional external funding to existing schemes (detailed in Appendix 8). Subject to Executive approval of incorporating these within the Capital Programme, the revised budget for 2024/25 is £106.711m as summarised in Table 9.
- 4.42 There are also some virements requested for approval by Executive between schemes in the 2024/25 Capital Programme approved by Council in March 2024 which are funded from within existing Council resources and where there is no increase in planned expenditure above that approved by Council for funding by capital receipts and borrowing (details are provided in Appendix 8). For information, virements that are fully grant funded are also included within Appendix 8.
- 4.43 The 2024/25 projected outturn on capital expenditure is £72.546m at Quarter Two, the revised projection includes new and additions to existing schemes, reductions in existing schemes and programme slippage.
- 4.44 The £72.546m of planned expenditure is expected to be funded by:
- £40.108m (55%) grants and external funding
 - £12.544m (17%) capital receipts
 - £19.894m (28%) borrowing
- 4.45 Table 9 summarises the capital programme approved budget, outturn, and variance for 2024/25.

Table 9 - Summary of capital programme approved budget, outturn, and variance for 2024/25

Directorate	2024/25	2024/25	2024/25	2024/25	2024/25	2024/25	2024/25	MEMO Explanation of Forecast Outturn Variance
	Capital Programme Budget (as approved by Council 8/3/24)	Revised Capital Programme Budget (as per Execuitve report 26/6/24)	Revised Capital Programme Budget (as at Quarter One)	Revised Capital Programme Budget (as at Quarter Two)	Forecast Outturn	Forecast Outturn Variance	Forecast Outturn Variance % Against Budget	
	£m	£m	£m	£m	£m	£m	%	
Regeneration	21.582	27.428	29.578	29.578	22.623	(6.955)	(23.51)	Slippage £m
Environment and Community Services	17.396	17.294	21.297	21.637	16.102	(5.535)	(25.58)	Underspend £m
Public Health	0.043	0.519	0.689	0.689	0.689	-	-	
Education and Partnerships	12.040	13.912	14.036	14.159	10.045	(4.114)	(29.06)	
Children's Care	2.035	2.026	2.026	2.026	0.584	(1.442)	(71.17)	
Adult Social Care	1.213	1.351	3.877	3.937	3.616	(0.321)	(8.15)	
Legal and Governance Services	2.350	2.795	2.795	2.795	3.333	0.538	(19.25)	
Finance	4.790	4.790	4.790	4.790	0.810	(3.980)	(83.09)	
Transformation Programme	13.700	13.700	13.700	13.700	6.544	(7.156)	(52.23)	
Exceptional Financial Support	13.400	13.400	13.400	13.400	8.200	(5.200)	(38.81)	
Total	88.549	97.215	106.188	106.711	72.546	(34.165)	(32.02)	(25.445)
								(8.720)

- 4.46 Capital slippage results from a delay in delivery of projects compared to the planned delivery. Whilst expenditure remains within the approved project budget, this results in an in year underspend which is required to be carried forward to the new financial year. This is called slippage. The amount of slippage (currently forecast at £25.445m) is reprofiled and carried forward to 2025/26 and 2026/27 to reflect revisions to the expected delivery and expenditure timescale. £22.178m of the stated £25.445m slippage has been identified following reviews of the status of the projects within the capital programme during Quarter Two. Details of capital slippage for 2024/25 as at Quarter Two are shown in Appendix 9.
- 4.47 The major reasons for the forecast underspend of £8.720m is that there is a reduction of £5.2m relating to Exceptional Financial Support which was planned to be funded from borrowing. These funds were set aside as contingency for capital receipts delivery risk (£4.6m) which is not required as sufficient planned capital receipts have been realised to fund the forecast transformation expenditure in the year, and the general contingency (£0.600m) will not be required based upon the revenue outturn forecast. Also, as outlined in the Quarter One report there was an underspend of £3.100m of Council resources due to the Capitalisation of Property Finance Lease Arrangements scheme.
- 4.48 Table 10 summarises and Appendix 10 details updated forecast expenditure for the period 2024/25 to 2026/27 split over the various schemes and the proposed funding. Since the Capital Programme for the period 2024/25 to 2026/27 was approved by

Council on 8 March 2024, there has been forecast slippage from 2024/25 and increased externally funded schemes as detailed above, and there is therefore a need to revise the forecasts for the period 2024/25 to 2026/27. Any changes to the budgets approved by Council in March 2024 for 2025/26 and future years, will be formally approved by Council as part of 2025/26 budget setting in February 2025.

Table 10 – Summary of Forecast Capital Programme 2024/25 to 2026/27

Directorate	2024/25 Forecast £m	2025/26 Forecast £m	2026/27 Forecast £m	TOTAL £m
Regeneration	22.623	48.233	7.785	78.641
Environment and Community Services	16.102	21.426	8.172	45.700
Public Health	0.689	-	-	0.689
Education and Partnerships	10.045	7.765	0.996	18.806
Children’s Care	0.584	1.200	2.603	4.387
Adult Social Care	3.616	0.981	0.660	5.257
Legal and Governance Services	3.333	1.647	2.185	7.165
Finance	0.810	0.430	0.150	1.390
Transformation Programme	6.544	14.856	5.300	26.700
Exceptional Financial Support	8.200	-	-	8.200
Total EXPENDITURE	72.546	96.538	27.851	196.935
Funded by				
Borrowing	11.694	28.803	8.282	48.779
EFS Borrowing	8.200	-	-	8.200
Capital Receipts	6.000	6.000	6.000	18.000
Flexible Use of Capital Receipts	6.544	14.856	5.300	26.700
Grants	38.813	44.241	3.404	86.458
Contributions	1.295	2.638	4.865	8.798
Total FUNDING	72.546	96.538	27.851	196.935

4.49 The Director of Finance has led the development of strengthened governance and reporting arrangements during 2024/25. These were detailed in the Capital Programme Governance Improvement report which was approved by Executive on 13 November 2024. The revised arrangements for capital governance, management and reporting will be implemented by the newly appointed Director of Finance and Transformation and Director of Regeneration as soon as possible. The Corporate Capital Board and Strategic Capital Board will be created and operational for Quarter Three monitoring and to develop the 2025/26 capital programme.

Treasury Management - Borrowing & Prudential Indicators

4.50 The Council’s investment and borrowing activity is managed in accordance with the Treasury Management Strategy (TMS) which is a key element of the MTFP alongside the annual revenue budget and capital programme which are approved by Council annually before the start of the financial year.

4.51 Treasury Management activity is governed by the Prudential Indicators which are set within the TMS. The Council uses external expert treasury advisers (Arlingclose) to

inform the development of its strategy and operational in year decisions. A half yearly review of the Council's TMS and prudential indicators has taken place at Quarter Two and a specific report is submitted to Executive elsewhere on this agenda.

- 4.52 The half yearly review of the Council's TMS shows that the forecast capital financing cost in 2024/25 is £11.154m, which is in line with the budget set.

Collection Fund - Council Tax and Business Rates income

- 4.53 Income received from Council Tax and Business Rates (NNDR) is a major source of revenue income for the Council and funds around 62% of its annual net budget in delivering all Council services. It is accounted for separately from the General Fund in the Collection Fund which is heavily regulated by Government. Due to the prescribed mechanisms for operating the Collection Fund, the financial impact of any 2024/25 income collection variances do not immediately affect the General Fund position. By illustration, the impact of any estimated surplus or deficit variance on the Collection Fund for 2024/25 is fed into the development of the 2025/26 budget and MTFP and any cost / benefit does not impact the 2024/25 financial year.
- 4.54 There is currently an estimated forecast surplus on the Collection Fund for 2024/25. This will be subject to further assurance work before the figure is confirmed and this will be reported as part of the Budget report in February 2025. The estimated surplus is unavailable in 2024/25, but becomes available to support the development of the 2025/26 budget, and currently it is estimated that potentially £2m of this will be available to support the 2025/26 budget.
- 4.55 Paragraph 4.65 of the 2025/26 Draft Budget and Medium Term Financial Plan 2025/26 to 2028/29 report to this Executive details the proposed use of the estimated Collection Fund surplus for 2024/25 in the 2025/26 budget setting.

Debt Recovery Performance

- 4.56 A key workstream within the plans to recover the Council's financial position is the renewed focus upon recovering monies owed to the Council from the following sources
- Council Tax
 - Business Rates
 - Sundry (general) debt
 - Housing Benefit Overpayments
- 4.57 The Council's approach to improving debt recovery performance whilst maintaining appropriate support to residents and businesses who are entitled to available help, advice and support, is set out in Appendix 11. Progress will be incorporated into quarterly monitoring reports throughout 2024/25, with the position at Quarter Two 2024/25 (30 September 2024) shown in Table 11 in paragraph 4.58. An exercise to review uncollectable debt for write off will be completed during Quarter Four.
- 4.58 The debt collection performance for 2024/25 together with the movement in debt balances between 31 March 2024 to 30 September 2024 is summarised below:

Table 11 – Debt Collection Performance Quarter Two 2024/25 (as at 30 September 2024)

Category of Collectable Debt	Balance at 1/4/24 (£m)	Movement in-year (£m)	Balance at 30/9/24 (£m)
Council Tax	36.773	(2.060)	34.713
Business Rates	8.391	(1.799)	6.592
Sundry Debt	15.516	(1.217)	14.299
Housing Benefits Overpayments	6.535	(0.339)	6.196
Total	67.215	(5.415)	61.800

Note that the figures for Council Tax and Business Rates are Middlesbrough’s share of the Collection Fund debt (Council Tax 83% and Business Rates 49%).

5. Other potential alternatives(s) and why these have not been recommended

5.1 Not applicable.

6. Impact(s) of the recommended decision(s)

6.1 Financial (including procurement And Social Value)

6.1.1 This report sets out the implications associated with the financial performance of the Council in managing its revenue, grant and capital resources for the financial year 2024/25 and the financial implications are incorporated throughout. The report should be read in conjunction with the Treasury Management Half Year Review report elsewhere on this agenda to fully understand the financial position of the Council.

6.2 Legal

6.2.1 The proposed recommendations are consistent with and will promote the achievement of the Council’s general legal duty to achieve Best Value in accordance with Section 3 of the Local Government Act 1999 (as amended by s137 of the Local Government & Public Involvement in Health Act 2007).

6.3 Risks

6.3.1 In line with the Council’s Risk Management Policy, the corporate Strategic Risk Register will be reported to this Executive as part of the Corporate Performance Update: Quarter Two 2024/25 report.

6.4 Human Rights, Equality and Data Protection

6.4.1 The complete overall impact assessment included in Appendix 3 of the budget report to Council on 8 March 2024 , along with all the individual impact assessments found that there was a justified adverse impact from these proposals in order to ensure the Council is able to maintain a balanced budget and continue to meet its statutory obligations.

6.5 Climate Change / Environmental

Not applicable

6.6 Children and Young People Cared for by the Authority and Care Leavers

Not applicable

6.7 Data Protection / GDPR

Not applicable

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Corporate revenue budget spending controls set out in the main body of the report will continue to be applied to Directorates as stated.	Director of Finance	31/3/25
Service Reviews to be undertaken in following areas as detailed in para. 4.26 to 4.30 <ul style="list-style-type: none"> Children's Care Adults Social Care Crematorium Waste Services Fleet Services Integrated Transport Unit / SEND transport 	Director of Childrens Services Director of Adult Social Care Director of Environment & Community Services Director of Environment & Community Services Director of Environment & Community Services Director of Education & Partnerships	31/12/24
Revenue budget virements detailed in Appendix 3 to be actioned, subject to approval	Head of Financial Planning & Support	31/12/24
Review Debt for potential write off	Head of Resident & Business Support Director of Finance	31/3/25
Amendments to the capital programme for 2024/25 to be actioned, subject to approval	Head of Financial Planning & Support	31/12/24

Appendices

1a	Summary of key variances and financial recovery plans Quarter Two 2024/25
1b	Details of Directorate variances Quarter Two 2024/25
2	Directorate Financial Recovery Plan Savings Quarter Two 2024/25
3	Proposed revenue budget virements above £250,000 at Quarter Two 2024/25
4	Detailed savings tracker of savings categorised as "Red" and "Purple" by Directorate at Quarter Two 2024/25
5	Reserves and Provisions
6	Summary of projects approved for utilisation of Contingency Budgets and Change Fund at Quarter Two 2024/25
7	Dedicated Schools Grant
8	Capital Programme Quarter Two 2024/25 - additional external funded schemes / additional external funding to existing schemes, and transfers between schemes
9	Capital Programme Quarter Two 2024/25– details of capital slippage

10	Revised Capital Programme Forecasts 2024/25 to 2026/27
11	Council's approach to debt recovery

Background papers

Body	Report title	Date
Executive	2024-25 Budget and MTFP – Application for Exceptional Financial Support	17/1/24
Executive	Middlesbrough Independent Improvement Advisory Board: First Update Report	17/1/24
Council	Corporate Governance Improvement Plan and Section 24 Action Plan progress report	17/1/24
Council	Flexible Use of Capital Receipts Policy	17/1/24
Executive	2024/25 Revenue Budget, Medium Term Financial Plan, and Council Tax setting	28/2/24
Executive	Prudential Indicators and Treasury Management Strategy Report – 2024/25	28/2/24
Council	2024/25 Revenue Budget, Medium Term Financial Plan, and Council Tax setting, and Treasury Management Strategy 2024/25	8/3/24
Executive	2025/26 Budget and MTFP Approach and Timetable	22/5/24
Executive	2023/24 Revenue and Capital Outturn and development of MTFP	26/6/24
Executive	2025/26 Medium Term Financial Plan	4/9/24
Executive	Revenue and Capital Budget – Forecast Year-end Outturn position at Quarter One 2024/25	4/9/24
Executive	Capital Programme Governance Improvement	13/11/24
Executive	2025/26 Draft Budget and Medium Term Financial Plan 2025/26 to 2028/29	4/12/24
Executive	Treasury Management Mid-Year review – 2024/25	4/12/24

Contact: Andrew Humble, Head of Financial Planning & Support
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Email: andrew_humble@middlesbrough.gov.uk

Summary of Key variances and financial recovery plans

The most significant directorate variances and financial recovery plans are summarised in below, with further detail for each Directorate being included in Appendices 1b and 2.

It should be noted that the measures taken to control expenditure in year are a combination of 'one off mitigations' that have a favourable impact only in 2024/25 and plans that deliver 'ongoing' cost reductions or income generation that will have a favourable impact upon the calculated budget gap for 2025/26.

The ongoing pressures that remain as a result of the following will impact upon the 2025/26 budget model:

- Partial or Non-delivery of approved planned savings (RAG Red and Purple)
- Demand and other financial pressures for which a one-off mitigation has been delivered

Directorate	Service Area	Summary of Variances over £250,000	2024/25 Forecast Overspend/ (underspend) £m	Financial Recovery Plan Key Actions	Value of Recovery Plan 2024/25 £m
Adults Social Care	Prevention, Provider & Support Services	Levick Court £0.514m - 2024/25 budget saving currently rated as "RED" : ASC11 Re-provision use of Levick Court £0.311m due to further consideration of alternative options regarding the unit's future cost plus cost of re-provisioned care to the independent sector £0.165m. Partly offset by carers underspend.	0.718		
	Purchasing - savings	£0.278m of 2024/25 budget saving ASC12 Adult Social Care Services transformation currently rated "RED"	0.278	Additional Transformation resources have been approved to undertake care package reviews where Assistive Technology can be implemented as an alternative	(0.150)
	Purchasing - Personal Care	Maximise use of the Discharge grant funding (one-off for 24/25)	(0.306)		
	Purchasing - other	Additional fairer charging income in excess of budget (£0.409m), and additional direct payment surplus in excess of budget	(0.688)		
	Temporary Accommodation	Combination of increased demand and delays in Move On work due to sickness and vacancies in key roles.	0.372		
	Across Directorate	Pay related savings across the Directorate due to new vacancies and delayed/difficulties in recruitment	(0.407)	Additional pay related savings across the Directorate due to new vacancies and delayed/difficulties in recruitment	(0.084)
	Across Directorate	Other variances below £250,000	0.088		
Children's Care	External Residential	Increased numbers of children in external residential placements above budgeted level. Includes 2024/25 budget saving currently rated as "RED" : CC02 Review of Placements £1.1m and CC06 Shift Programme £0.400m	2.702	Placement reviews - based on 9 changes in placements that if successful, reduces forecast outturn based on planned placement moves.	(0.264)
	External Residential	Health contributions (forecast £0.117m saving) and Education contributions (£0.257m pressure) against placements	0.140	Review of contributions	TBC
	Internal Residential	Agency staff covering significant absences and staff pressures.	0.636	Project team to continue to look at sourcing properties to deliver Internal Residential Services to Young people currently placed in External provision for future savings. Permanent recruitment to posts, including marketing campaign and review of recruitment and retention packages.	TBC
	Fostering & Adoption	Increases in internal fostering provision (increase of 10%) changes in policy to be fully implemented across service	0.154	Recruitment of internal foster carers to reduce reliance on Independent Fostering Agencies and higher cost placements	TBC
	Corporate Parenting	Forecast pressure in Children Looked After & Pathways and Children with Disabilities services due to agency posts across the service along with edge of care placements.	0.432	To investigate looking at reducing number of Social worker/Resource worker posts as part of consultant structure plan	TBC
	Management	Forecast pressure from agency costs and posts in both Heads Of Service (3) and Service Manager (4) posts offset by saving in Admin.	0.437	Adverts to go out shortly for vacant senior posts.	TBC

	Across Service Teams	Staff savings from vacant posts held across service teams	(1.044)	To investigate increasing savings on vacant posts to cover overspend in Directorate. Also Children's Services structure review.	TBC
	Across Directorate	Other budget savings for Children's Care (excluding CC02) currently rated "Red" (as detailed in Appendix 4).	0.230	Review of savings required in order to meet existing savings targets , and continue to look at other savings opportunities across the Directorate.	TBC
Education & Partnerships	Integrated Transport Unit	Following a reassessment of demand from start of academic year in September 2024 there is an additional forecast saving of £0.848m for 2024/25. This is in addition to the £0.732m transferred to Central Budgets at Quarter One.	(0.848)	Continue with efficiency of service delivery and routes	TBC
Regeneration	Investment Properties	Income below budget set at Cleveland Centre offset by increased income above budget at Teesside Advanced Manufacturing Park (TAMP) where the sale concluded later than originally expected which provided additional rent to the Council whilst in it's ownership.	0.311		
	Property Services	Savings of £0.608m on the running costs budgets - this includes a one-off rates refund of (£0.195m) relating to the Crematorium	(0.705)		
	Commercial	Saving against the Valuation & Estates budget, this is mainly due to increased income as a result of sales associated with the asset review programme, and leases.	(0.202)		
	Regeneration Management	Saving currently rated "Red" re. improved housing co-ordination and provision (REG07)	0.080		
	Across Directorate	Other variances below £250,000	(0.050)		
Environment & Communities	Bereavement Services	Reduced income due to falling demand for service of £0.428m, and £0.071m due to increased costs relating to equipment and materials to enable burials at cemeteries. This is partially offset by staff savings due to posts being held vacant	0.499	Service review to be undertaken to consider options for reducing operational costs to align to reduced activity and to assess the business case for replacement cremators which are approaching the end of their useful life.	TBC
	Waste Collection	Overachievement of income from implementation of charging for Green Waste Collection Service (£0.515m) partially offset by the junk job saving shortfall £0.054m and other income shortfall £0.078m. Also additional one-off set up costs of £0.316m to deliver Fortnightly Collection and Garden Waste Service.	(0.067)	Service review to be undertaken including zero based budget to be prepared reflecting the change in service operations following implementation of fortnightly collection	TBC
	Fleet Management	Increased staff costs and vehicle hires due to recruitment issues	0.495	Review to be undertaken. Market supplements are being made to solve recruitment issues and avoid greater overspend due to outsourcing work to external supplier.	TBC
	Highways Maintenance	Increased use of internal staff for grant funded projects	(0.151)		
	Street Lighting	Energy costs above budget	0.157	Review to determine whether this will continue or reduce.	TBC
	Car Parking	Residents Permits Charge unlikely to be implemented until 2025 due to software issue creating forecast pressure of £0.125m.	(0.125)		
	Supported Communities	Addition unringfenced grants received that can be used to cover work previously budgeted	(0.778)		
	Across Directorate	Other variances below £250,000	0.619		
Legal and Governance	Across Directorate	Other variances below £250,000	(0.031)		
Central Budgets	Pay and Prices Contingencies	Projected saving on Pay & Prices Pay Award contingency following 24/25 pay award agreement being reached	(0.200)		
	Inflation Held Centrally	Funding set aside centrally to cover income shortfalls within Bereavement Services. Saving reported within Central budgets offsets pressure on Bereavement Services reported under ECS	(0.350)		
	Contingency for Future Uncertainty	Net savings from growth awarded in 24/25 but not yet required, (previously reported within individual Directorates), returned centrally for 24/25. (Waste Disposal - ECS and Integrated Transport Unit - Education & Partnerships)	(1.258)		
	Senior Management Review	Budget saving currently rated as "RED" : CEN02 23/24 Senior Management Review £0.244m.	0.244		
Total Variance			1.382		(0.498)

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Adult Social Care Summary

**

**MEMO FORECAST
VARIANCE SPLIT**

Adult Social Care	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance	Financial Recovery Plan	Forecast Outturn Variance	Savings Delivery Variance	Other variances	Issues Ref. No.
	£m	£m	£m	£m	£m	£m	£m	£m	
						Adv /(Fav)	Adv /(Fav)	Adv /(Fav)	
Service Strategy	0.740	0.726	0.802	0.076		0.076		0.076	
NHS Support/MSIF grant	(9.615)	(9.615)	(9.615)	0.000		0.000		0.000	
Prevention, Provider & Support Service	2.834	2.758	3.476	0.718		0.718	0.311	0.407	1
Better Care Fund (including Improved BCF grant)	(8.618)	(8.618)	(8.618)	0.000		0.000		0.000	
Specialist & Lifelong Learning	3.144	3.197	3.159	(0.038)		(0.038)		(0.038)	
Access & Safeguarding	6.040	6.236	5.833	(0.403)		(0.403)		(0.403)	2
A&S : Temporary Accommodation only	0.165	0.228	0.600	0.372		0.372		0.372	3
Purchasing - Residential	26.527	27.506	27.493	(0.013)		(0.013)		(0.013)	
Purchasing - Direct Payments	7.578	7.770	7.817	0.047		0.047		0.047	
Purchasing - Supported Tenancies	10.866	11.401	11.425	0.024		0.024		0.024	
Purchasing - Enablement & Support	2.906	2.775	2.765	(0.010)		(0.010)		(0.010)	
Purchasing - Day Care	1.668	1.805	1.803	(0.002)		(0.002)		(0.002)	
Purchasing - Personal Care	10.472	10.577	10.271	(0.306)		(0.306)		(0.306)	4
Purchasing - Other	(3.997)	(3.911)	(4.599)	(0.688)		(0.688)	(0.172)	(0.516)	5
Purchasing - Savings / Growth / Inflation	1.365	(0.354)	(0.076)	0.278	(0.150)	0.128	0.278	0.000	6
ASC recovery plan	0.000	0.000	0.000	0.000	(0.084)	(0.084)		0.000	7

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Total Directorate	52.075	52.481	52.536	0.055	(0.234)	(0.179)	0.417	(0.362)	
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07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance</u> <u>£m</u>	<u>Issue</u>
1	Prevention, Provider & Support Service	0.718	Levick Court £0.514m : Savings not yet achieved £0.311m due to further consideration of alternative options regarding the unit's future plus cost of re-provisioned care to the independent sector £0.165m. Partly offset by carers underspend
2	Access & Safeguarding	(0.403)	Underspend on pay due to difficulties in recruitment -£0.407m
3	Temporary Accommodation	0.372	Combination of increased demand and delays in Move On work due to sickness and vacancies in key roles.
4	Purchasing - Personal Care	(0.306)	Maximise the Discharge grant re. the additional pressures contract (one-off for 24/25)
5	Purchasing - Other	(0.688)	Additional fairer charging income in excess of budget (YTD -£0.137m, FYE - £0.409m); additional direct payment surplus in excess of budget
6	Purchasing - Savings/Growth/Inflation	0.278	Current shortfall in ASC12 savings re. Adults transformation
7	Other Variance < £250k	0.084	
		<u><u>0.055</u></u>	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Public Health Summary

**

Public Health	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance
	£m	£m	£m	£m
Substance Misuse	3.908	3.908	3.368	(0.540)
Misc Public Health	(9.195)	(9.195)	(9.119)	0.076
Best Start In Life	3.549	3.549	3.617	0.068
Health Protection	1.092	1.092	1.138	0.046
Healthy Environments	0.147	0.147	0.147	0.000
Public Health Prevention	0.376	0.376	0.434	0.058
Public Mental Health	0.129	0.129	0.170	0.041
Total Before Movement to Reserves	0.006	0.006	(0.245)	(0.251)
Transfer surplus to PH reserve	0.000	0.000	0.251	0.251
Total Directorate	0.006	0.006	0.006	0.000

**MEMO FORECAST
VARIANCE SPLIT**

Financial Recovery Plan	Forecast Outturn Variance	Savings Delivery Variance	Other variances	Issues Ref. No.
£m	£m	£m	£m	
	Adv /(Fav)	Adv /(Fav)	Adv /(Fav)	
0.000	(0.540)	0.000	(0.540)	1
0.000	0.076	0.000	0.076	2
0.000	0.068	0.000	0.068	3
0.000	0.046	0.000	0.046	
0.000	0.000	0.000	0.000	
0.000	0.058	0.000	0.058	
0.000	0.041	0.000	0.041	
0.000	(0.251)	0.000	(0.251)	
0.000	0.251	0.000	0.000	4
0.000	(0.251)	0.000	(0.502)	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance</u> <u>£m</u>	<u>Issue</u>
1	Substance Misuse	(0.540)	£0.120m relates to savings on vacant posts, the remainder is a contract saving from bringing the prescribing service in house. The core substance misuse budget has to remain at this level in order to achieve the conditions within the other substance misuse grants. A plan will be put in to place to utilise this saving within the substance misuse team.
2	Misc Public Health	0.076	£11k is one off costs in relation to licences at venues. £17k maternity payments that the HDRC grant won't cover and £44k is an overspend on the shared service mainly relating to the need for a pitch/building strategy.
3	Best Start In Life	0.068	£48k relates to the HDFT contract, negotiations around prior years pay award resulted in this one off payment being agreed on top of the current budget. £20k is the introduction of a new fluoride scheme in oral health.
4	PH Reserve	0.251	It is proposed to transfer any underspend within the PH budget to reserve, per the grant guidance/conditions
	Other Minor Variances	0.145	
		<u><u>0.000</u></u>	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Children's Care Summary

**

**MEMO FORECAST
VARIANCE SPLIT**

Children's Care	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance	Financial Recovery Plan	Forecast Outturn Variance	MEMO FORECAST VARIANCE SPLIT		Issues Ref. No.
	£m	£m	£m	£m			Adv /(Fav)	Adv /(Fav)	
Assessments & Safeguarding Care Planning	8.333	8.459	8.290	(0.170)	0.000	(0.170)	0.200	(0.370)	1
Children Looked after, Corporate Parenting and Children with Disabilities	3.291	3.291	3.753	0.462	0.000	0.462	0.030	0.432	2
Fostering, Adoption and Connected Carers	16.399	17.041	17.195	0.154	0.000	0.154	0.000	0.153	3
External Residential Expenditure	14.800	15.074	17.776	2.702	(0.264)	2.438	1.500	1.202	4
External Residential contributions	(2.155)	(2.155)	(2.015)	0.140	0.000	0.140	0.000	0.140	4
Internal Residential services	3.789	3.827	4.462	0.636	0.000	0.636	0.000	0.636	5
Other Services	5.999	6.049	5.375	(0.674)	0.000	(0.674)	0.000	(0.674)	6
Management, Business Development & Admin	3.581	3.099	3.536	0.437	0.000	0.437	0.000	0.437	7
Total Directorate	54.038	54.685	58.372	3.687	(0.264)	3.423	1.730	1.958	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance</u> <u>£m</u>	<u>Issue</u>
1	Assessments & Safeguarding	(0.170)	£370k Savings due to vacant posts across service due to reductions in Assessments and Child in Need numbers, offset by unachieved saving £200k grants maximisation saving.
2	Corporate Parenting	0.462	£462k Forecast pressure in Children Looked After & Pathways and Children with Disabilities services due to agency posts across the service along with edge of care placements (£30k of this is due to unachieved saving re. Short Breaks)
3	Fostering & Adoption	0.154	£154k forecast pressure, due to increases in internal fostering provision (increase of 10%) changes in policy to be fully implemented across service and effect of inflation on Fostering and carer payments.
4	External Residential	2.702	£2.702m forecast pressure due to External Residential numbers being higher than budget (currently 78 against budget of 55). This is due to market sufficiency. Also includes unachievable savings - CC02 Review of Placements £1.1m and CC06 SHIFT programme £0.4m. The service has a recovery plan of £264k (based on 9 changes in placements) that if successful, reduces forecast outturn based on planned placement moves.
4	External Residential	0.140	Forecast pressure from combination of Health contributions (£117k saving) and Education contributions (£257k pressure) to placements
5	Internal Residential	0.636	Forecast £636k over spend due to agency staff required covering significant absences across the service area.
6	Other Services	(0.674)	£674k forecast savings due to vacant posts held across resource teams along with projected savings in Prevention service.
7	Management	0.437	£437k forecast pressure from agency costs and posts in both Heads Of Service (3) and Service Manager (4) posts offset by saving in Admin.
		<u>3.687</u>	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Education & Partnerships Summary

**

Education & Partnerships	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance
	£m	£m	£m	£m
				Adv / (Fav)
Management Budgets	(0.880)	0.043	0.043	0.000
Dedicated Schools Grant	0.000	(0.962)	(0.962)	0.000
Achievement	0.730	0.730	0.730	0.000
SEN & Vulnerable Learners	0.896	0.896	0.896	0.000
Access to Education (Excl ITU)	0.104	0.104	0.104	0.000
Partnerships	0.495	0.495	0.495	0.000
Integrated Transport Unit	6.648	5.916	5.068	(0.848)
Non DSG - Early Years	0.000	0.000	0.000	0.000
De-delegation / Buy back Services	0.000	0.000	0.000	0.000
Total Directorate	7.992	7.221	6.373	(0.848)

**MEMO FORECAST
VARIANCE SPLIT**

Financial Recovery Plan	Forecast Outturn Variance	Savings Delivery Variance	Other variances	Issues Ref. No.
£m	£m	£m	£m	
	Adv / (Fav)	Adv / (Fav)	Adv / (Fav)	
0.000	0.000	0.000	0.000	
0.000	0.000	0.000	0.000	
0.000	0.000	0.000	0.000	
0.000	0.000	0.000	0.000	
0.000	0.000	0.000	0.000	
0.000	(0.848)	0.000	(0.848)	1
0.000	0.000	0.000	0.000	
0.000	0.000	0.000	0.000	
0.000	(0.848)	0.000	(0.848)	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	<u>Forecast Variance £m</u>	<u>Issue</u>
1	Integrated Transport Unit	(0.848)	£848k forecast saving against budget due to improved efficiencies of routes. Variance from Q1 is due to reassessment of demand from start of academic year in September alongside new route plans. Assessment of growth funding provided required to inform MTFP development.
		<u>(0.848)</u>	

Regeneration Summary

**

Regeneration	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance
	£m	£m	£m	£m
Regeneration Management	0.065	0.067	0.140	0.073
Economic Growth	(0.812)	(0.730)	(0.600)	0.130
Investment Properties	(1.463)	(1.463)	(1.152)	0.311
Planning Services	0.172	0.169	0.164	(0.005)
Property Services	5.757	5.690	4.985	(0.705)
Commercial	(1.960)	(1.960)	(2.229)	(0.269)
Cultural Services	0.416	0.416	0.333	(0.083)
Marketing & Comms	0.399	0.399	0.381	(0.018)
Community Learning	(0.551)	(0.551)	(0.551)	0.000
Total Directorate	2.023	2.037	1.471	(0.566)

MEMO FORECAST VARIANCE SPLIT

Financial Recovery Plan	Forecast Outturn Variance	Savings Delivery Variance	Other variances	Issues Ref. No.
£m	£m	£m	£m	
	Adv /(Fav)	Adv /(Fav)	Adv /(Fav)	
0.000	0.073	0.080	(0.007)	1
0.000	0.130	0.000	0.130	
0.000	0.311	0.000	0.311	2
0.000	(0.005)	0.000	(0.005)	
0.000	(0.705)	0.000	(0.705)	3
0.000	(0.269)	0.000	(0.269)	4
0.000	(0.083)	0.000	(0.083)	
0.000	(0.018)	0.000	(0.018)	
0.000	0.000	0.000	0.000	
0.000	(0.566)	0.080	(0.646)	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance £m</u>	<u>Issue</u>
1	Regeneration Management	0.073	An officer from Thirteen Group is seconded in to the Council in part to identify necessary savings, whilst initiatives have been identified the savings are yet to come to fruition.
2	Investment Properties	0.311	The current projections for the Investment Properties are as follows, £0.542m Cleveland Centre, £0.079m Captain Cook Shopping Precinct, (£0.235m) Teesside Advanced Manufacturing Park (TAMP), (£0.075m) Centre Square 1 and 2. The position is similar to that reported at quarter 1 with the exception of TAMP, where the sale concluded later than originally expected which provided additional rent to the Council whilst in it's ownership. This does assume though that the new owner collects all outstanding rent owed to the Council on it's behalf.
3	Property Services	(0.705)	The running costs budget is expected to under spend by (£0.608m), this includes a one off rates refund of (£0.195m) relating to the Crematorium.
4	Commercial	(0.269)	The forecast variance is primarily due to a saving of (£0.202m) against the Valuation & Estates budget, this is mainly due to increased income as a result of sales associated with the asset review programme, and leases.
	Other Variances +/- £0.250m	<u>0.024</u> <u>(0.566)</u>	

Environment & Community Services Summary

**

Environment & Community Services	Original Budget Full Year £m	Current Budget Full Year £m	Forecast Outturn £m	Forecast Variance £m
Strategic Asset Management	0.121	0.121	0.135	0.014
Property & Commercial	(0.862)	(0.862)	(0.542)	0.320
Environment Services	11.671	10.907	11.039	0.132
Fleet & Highways	3.171	3.171	3.755	0.584
Transport	1.973	1.559	1.606	0.047
EPCS General	0.083	0.273	(0.075)	(0.348)
Supporting Communities	2.647	2.486	2.084	(0.402)
North East Migration P'ship	0.000	0.000	0.000	0.000
Public Protection	1.366	1.366	1.464	0.098
Parks & Farms	0.006	0.006	0.210	0.204
Total Directorate	20.176	19.027	19.676	0.649

MEMO

Financial Recovery Plan £m	Forecast Outturn Variance £m	Savings Delivery Variance £m	Other variances £m	Issues Ref. No.
	Adv /(Fav)	Adv /(Fav)	Adv /(Fav)	
	0.014		0.014	
	0.320		0.320	1
	0.132	(0.461)	0.593	2
	0.584		0.584	3
	0.047	0.125	(0.078)	
	(0.348)		(0.348)	4
	(0.402)		(0.402)	5
	0.000		0.000	
	0.098		0.098	
	0.204		0.204	6
0.000	0.649	(0.336)	0.985	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance</u> <u>£m</u>	<u>Issue</u>
1	Property & Commercial - Bereavement Services-Income Shortfall	0.428	The number of cremations is less than budgeted resulting in a shortfall against the income target.
1	Property & Commercial - Bereavement Services-Overspend	0.071	Equipment and Materials to enable burials at cemeteries has created an overspend. This is partially offset by staff savings due to posts being held vacant
1	Property & Commercial - Building Cleaning	(0.178)	A high staff turnover and issues with recruiting to vacant posts has resulted in a projected underspend on salaries. This is partially offset by a reduction in income due to ceased contracts. Unbudgeted expenditure due to the need to carry out essential health and safety work to trees have resulted in a projected overspend.
2	Environment Services-Area Care	0.114	
2	Environment Services - Waste Collection-Income	(0.383)	The Garden Waste saving overachievement (£0.515m) is partially offset by the junk job saving shortfall £0.054m and other income shortfall £0.078m
2	Environment Services - Waste Collection-Savings Implementation Expenditure	0.316	Additional expenditure has been incurred in order to deliver Fortnightly Collection and Garden Waste savings
2	Environment Services-Catering	0.084	There is an expected £0.146m shortfall on school meal sales in addition to a £0.149m overspend on food due to increase in prices. This is partially offset by (£0.211m) saving on staffing costs.
3	Fleet & Highways-Fleet Management	0.495	Market Supplement payments are being made to solve recruitment issues and avoid greater overspend due to outsourcing work to external supplier. Vehicle hires due to number of essential vehicles awaiting repair - also due to recruitment issues are expecting to result in an overall pressure Energy costs have not reduced as much as anticipated.
3	Fleet & Highways-Street Lighting	0.157	
3	Fleet & Highways-Highways Maintenance	(0.151)	Additional capital grant has been received. Associated work is to be carried out by internal operatives
3	Fleet & Highways -Streetworks	0.084	There is an expected shortfall against the Income target for Street/Highways Permits.

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

4	ECS General	(0.345)	Notification has been received of unringfenced grant in relation to supporting refugees/asylum seekers
5	Supported Communities- Neighbourhood Safety	(0.433)	(£0.245m) additional grant received that can be used to cover work previously budgeted in core. In addition (£0.188m) expected salary savings due to staff turnover and recruitment issues
6	Parks & Farm	0.204	The footfall at Newham Grange Leisure Farm over the summer income was lower than expected. Additional expenditure has been incurred due to health and safety issues
	Other Variances across the Directorate	0.186	
		0.649	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Legal & Governance Services Summary

**

**MEMO FORECAST
VARIANCE SPLIT**

Legal & Governance Services	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance	Financial Recovery Plan	Forecast Outturn Variance	Savings Delivery Variance	Other variances	Issues Ref. No.
	£m	£m	£m	£m		£m	£m	£m	
						Adv /(Fav)	Adv /(Fav)	Adv /(Fav)	
Legal & Governance Services Management	0.153	0.156	0.156	0.000	0.000	0.000	0.000	0.000	
Coroners	0.487	0.487	0.543	0.056	0.000	0.056	0.000	0.056	
Cross Cutting Admin Saving	(0.136)	(0.136)	(0.085)	0.051	0.000	0.051	0.136	(0.085)	1
Legal Services	1.456	1.451	1.389	(0.062)	0.000	(0.062)	0.000	(0.062)	
Legal Childcare	0.671	0.671	0.800	0.129	0.000	0.129	0.000	0.129	2
Democratic Services	1.379	1.388	1.304	(0.084)	0.000	(0.084)	0.000	(0.084)	
Human Resources	1.508	1.767	1.716	(0.051)	0.000	(0.051)	0.012	(0.063)	
Strategy, Information & Governance Service	0.985	0.980	1.004	0.024	0.000	0.024	0.000	0.024	
ICT Service	2.545	2.539	2.454	(0.085)	0.000	(0.085)	0.000	(0.085)	
Customer Centre / Mail & Print	1.339	1.452	1.443	(0.009)	0.000	(0.009)	0.000	(0.009)	3
Total Directorate	10.387	10.755	10.724	(0.031)	0.000	(0.031)	0.148	(0.179)	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance</u> <u>£m</u>	<u>Issue</u>
1	Cross Cutting Admin Saving	0.136	Savings will be achieved through pausing recruitment throughout the directorates. The savings will therefore be contained within other Directorate outturn projections.
2	Legal Childcare	0.129	Currently assuming the same level as spend as 2023/24. To demonstrate the potential pressure on this budget an impending court case has been costed at £0.120m
3	Customer Centre / Mail & Print	(0.132)	The variance from that reported at quarter 1 is due to budget being provided from Contractual Inflation to acknowledge the significant rise in postage charges.
	Other Variances +/- £0.250m	<u>(0.164)</u>	
		<u>(0.031)</u>	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Finance Summary

**

Finance	Original Budget Full Year £m	Current Budget Full Year £m	Forecast Outturn £m	Forecast Variance £m
Strategic Finance	0.156	0.262	0.262	(0.000)
Financial Planning & Support	0.724	0.810	0.810	0.000
Central Support Services & Overheads to Grants	(2.483)	(2.483)	(2.483)	0.000
Cross Cutting Savings	(0.888)	(0.538)	(0.538)	0.000
Finance & Investments	2.276	2.459	2.459	0.000
Pensions Governance & Investments	0.602	0.602	0.602	0.000
Resident & Business Support Housing Benefits Subsidy	1.020	1.087	1.087	0.000
Resident & Business Support - Operational / Non-Housing Benefits Subsidy	0.266	0.058	0.168	0.110
Strategic Commissioning & Procurement	1.449	1.510	1.400	(0.110)
Total Directorate	3.121	3.767	3.767	(0.000)

**MEMO FORECAST
VARIANCE SPLIT**

Financial Recovery Plan £m	Forecast Outturn Variance £m	Savings Delivery Variance £m	Other variances £m	Issues Ref. No.
	Adv /(Fav)	Adv /(Fav)	Adv /(Fav)	
	(0.000)		(0.000)	
	0.000		0.000	
	0.000		0.000	
	0.000		0.000	
	0.000		0.000	
	0.000		0.000	
	0.110	0.198	(0.088)	1
	(0.110)		(0.110)	2
0.000	(0.000)	0.198	(0.198)	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance</u> <u>£m</u>	<u>Issue</u>
1	Resident & Business Support - Operational / Non-Housing Benefits Subsidy	0.110	Although budgeted saving FIN02 (Review of Council Tax Single Persons Discount) will be achieved in year as planned, the financial benefit from this is not achievable in the General Fund in 24/25. This is due to a timing issue, as it will be reflected in the Collection Fund in 24/25, and Collection Fund adjustments are not able to be realised in the General Fund until the following year. The shortfall on the financial element of the saving in the General Fund in 24/25 will be covered by other savings within the Finance Directorate.
2	Strategic Commissioning & Procurement	(0.110)	Savings on staffing, due to vacancies and reduced hours and on the central stationery budget. Additionally, there is a saving on Community grants due to the repayment of some grants previously awarded, as the associated projects have not been delivered. Overachievement of SIP (Supplier Incentive Payments) Rebates - Budget was set at a conservative estimate for prudence, but forecast outturn has been revised based on actual activity to date. Note that SIP Rebates, were previously reported under a separate line at Q1, but are now included within the Strategic Commissioning & Procurement total.
		<u><u>0.000</u></u>	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Chief Executive Summary

**

Chief Executive	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance
	£m	£m	£m	£m
Chief Executive	0.242	0.241	0.241	0.000
Total Directorate	0.242	0.241	0.241	0.000

**MEMO FORECAST
VARIANCE SPLIT**

Financial Recovery Plan	Forecast Outturn Variance
£m	£m
	Adv / (Fav)
	0.000
0.000	0.000

Savings Delivery Variance	Other variances
£m	£m
Adv / (Fav)	Adv / (Fav)
	0.000
0.000	0.000

Issues Ref. No.

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

Central Budgets Summary

**

General Fund & Centrally Held Budgets	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance
	£m	£m	£m	£m
General Fund	(0.204)	0.165	0.165	0.000
Capital Financing	11.154	11.154	11.154	0.000
Added Years Pensions	1.216	1.216	1.216	0.000
Change Fund	0.730	0.730	0.730	0.000
Pay & Prices Contingencies	4.754	4.734	4.534	(0.200)
Inflation Held Centrally	2.900	1.431	1.081	(0.350)
Centrally Held Grants	(33.105)	(33.105)	(33.105)	0.000
Senior Management Review	(0.244)	(0.244)	0.000	0.244
Exceptional Financial Support	(4.700)	(4.700)	(4.700)	0.000
Contingency for Future Uncertainty	1.422	2.383	1.125	(1.258)
Contributions to/from Reserves	8.825	8.825	8.825	0.000
External Audit	0.382	0.382	0.382	0.000
Total Directorate	(6.870)	(7.029)	(8.593)	(1.564)

MEMO FORECAST VARIANCE SPLIT

Financial Recovery Plan	Forecast Outturn Variance	Savings Delivery Variance	Other variances	Issues Ref. No.
£m	£m	£m	£m	
	Adv /(Fav)	Adv /(Fav)	Adv /(Fav)	
	0.000		0.000	
	0.000		0.000	
	0.000		0.000	
	0.000		0.000	
	(0.200)		(0.200)	1
	(0.350)		(0.350)	2
	0.000		0.000	
	0.244	0.244	0.000	3
	0.000		0.000	
	(1.258)		(1.258)	4
	0.000		0.000	
	0.000		0.000	
0.000	(1.564)	0.244	(1.808)	

07) Appendix 1b - Detailed Directorate Revenue Budget Forecast Outturn Quarter Two 2024-25

ISSUES

<u>Ref. No.</u>	<u>Service Area</u>	** <u>Forecast Variance</u> <u>£m</u>	<u>Issue</u>
1	Pay & Prices Contingencies	(0.200)	Projected saving on Pay & Prices Pay Award contingency following 24/25 pay award agreement being reached
2	Inflation Held Centrally	(0.350)	Funding set aside centrally to cover income shortfalls within Bereavement Services. Saving reported within Central budgets offsets pressure on Bereavement Services reported under ECS
3	Senior Management Review	0.244	Senior Management Review budgeted saving unlikely to be achieved in 24/25
4	Contingency for Future Uncertainty	(1.258)	Net savings from growth awarded in 24/25 but not yet required, (previously reported within individual Directorates), returned centrally for 24/25. (Waste Disposal - ECS and Integrated Transport Unit - Education & Partnerships)
		<u>(1.564)</u>	

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07) Appendix 2 - Directorate Financial Recovery Plan Savings Quarter Two 2024-25

Adult Social Care Recovery Plan

Adult Social Care	Budget issue	Financial Recovery Plan £m	Description of Proposed Management Recovery Plan
Across directorate	Need to provide additional pay related savings across the directorate due to new vacancies and delayed/difficulties in recruitment	(0.084)	Additional pay related savings across Directorate due to new vacancies and delayed/difficulties in recruitment. At P5/6 £416,000 built into forecast outturn, therefore reduced recovery by this amount
ASC Transformation	ASC Transformation : Digital	(0.150)	Additional Transformation resources has been approved to undertake care package reviews where Assistive Technology can be implemented as an alternative
Total Directorate		(0.234)	

Children's Care Recovery Plan

Children's Care	Budget issue	Financial Recovery Plan £m	Description of Proposed Management Recovery Plan
Assessments & Safeguarding Care Planning	Freeze of 1 Team posts to Contribute saving to overall Children's Care overspend	TBC	To investigate increasing savings on vacant posts for social workers to cover other overspend in Directorate aligned with consultant structure plan
Children Looked after, Corporate Parenting and Children with Disabilities	Contribution to overall Children's Care overspend	TBC	To investigate looking at reducing number of Social worker/Resource worker posts as part of consultant structure plan
Fostering, Adoption and Connected Carers	Recruitment of Internal carers will reduce future impact on IFA	TBC	Increasing internal fostering capacity. ASF assessments and process (linked to therapeutic support)
External Residential	High number of placements (69 paid placements) well above average of 55 average number budget set upon	(0.264)	Review of all Young people placed in external & internal to plan around any opportunities to support to improve placements for young people and potentially also bring forecast over spend down.
Placement Contributions	Not achieving budgeted contributions for placements	TBC	Review of Health and Education contributions.
Internal Residential services	Agency staff covering significant staff absences and staff pressures	TBC	Project team to continue to look at sourcing properties to deliver Internal Residential Services to Young people currently placed in External provision for future savings. Permanent recruitment to posts, including marketing campaign and review of recruitment and retention packages.
Other Services	Forecast savings against vacant posts across resource teams	TBC	Continue to look at savings opportunities across service areas whilst meeting existing savings targets
Management, Business Development & Admin	Agency staff filling majority of senior roles (HOS)	TBC	Adverts to go out ASAP for senior posts vacant
Total Directorate		(0.264)	

Appendix 3 : Proposed revenue budget virements above £250,000 at Quarter Two 2024/25
(under Financial Procedure Rule 18.38.3)

<i>Proposed Virement Request</i>	Regeneration	Environment & Community Services	Public Health	Education & Partnerships	Children's Care	Adult Social Care	Legal & Governance Services	Chief Executive	Finance	Central Budgets
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
<u>Permanent</u>										
Contractual Inflation					0.916	0.440	0.113			(1.469)
<u>Temporary</u>										
2024/25 pay award	0.202	0.972		0.247	0.678	0.544	0.292		0.309	(3.244)
Total Virement	0.202	0.972	0.000	0.247	1.594	0.984	0.405	0.000	0.309	(4.713)
									Total:	0.000

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Appendix 4

Detailed savings tracker of savings categorised as “Red” and “Purple” by Directorate at Quarter Two 2024/25

Directorate	Ref:	Categorisation	Budget savings proposal	Approved 24/25 (£m)	Benefits and / or saving(s) realised, with evidence provided.					Forecast 24/25 (£m)
					Blue	Green	Amber	Red	PURPLE	
Adult Social Care	ASC11	T	Re-provision use of Levick Court	(0.311)		(0.095)		(0.216)		(0.311)
Adult Social Care	ASC12	T	Transformation of Adult Social Care Services	(1.900)	0.000	(0.541)	(0.904)	(0.455)		(1.900)
Children's Care	CC02	E	Review of Placements (including Processes and Procedures).	(1.100)				(1.100)		(1.100)
Children's Care	CC05	E	Other savings - Maximising grants	(0.454)		(0.104)	(0.150)	(0.200)		(0.454)
Children's Care	CC06	T	SHIFT Project, a multidisciplinary approach in prevention.	(0.400)				(0.400)		(0.400)
Environment & Communities	ECS03	I	Junk' Job collection will be chargeable.	(0.092)		(0.038)		(0.054)		(0.092)
Environment & Communities	ECS08	I	Resident Parking Permits Charge	(0.125)				(0.125)		(0.125)
Regeneration	REG07	T	Investing in better co-ordination of the way the Council provides housing to reduce the overall spend on emergency, temporary and short term accommodation for people.	(0.080)				(0.080)		(0.080)
Finance	FIN02	I	Review of Single Person Discounts and Student Exemption for Council Tax.	(0.198)				(0.198)		(0.198)
Legal & Governance	LGS03	E	A Cross-Council review of administrative roles and functions.	(0.136)				(0.136)		(0.136)
Legal & Governance	CEN02 - 23-24		Senior Management Review	(0.244)					(0.244)	(0.244)
TOTAL				(5.040)	0.000	(0.778)	(1.054)	(2.964)	(0.244)	(5.040)

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Analysis of unrestricted and restricted reserves and provisions, and impact of the forecast year-end overspend on the level of reserves

	<u>ORIGINAL</u> <u>Closing Balance</u> <u>31/03/24 / Opening</u> <u>Balance 01/04/24</u>	<u>Amendments to</u> <u>Opening Balance</u> <u>from Collection</u> <u>Fund Surplus</u>	<u>REVISED</u> <u>Opening</u> <u>Balance</u> <u>01/04/24</u>	<u>Forecast Use in</u> <u>Year</u>	<u>Additional</u> <u>Contributions</u>	<u>Transfers between</u> <u>Reserves</u>	<u>Use for forecast</u> <u>year-end 2024/25</u> <u>overspend</u>	<u>Forecast</u> <u>Balance at</u> <u>year-end</u> <u>2024/25</u>
	£m	£m	£m	£m	£m	£m	£m	£m
GENERAL FUND RESERVE	10.986	0.114	11.100					11.100
USABLE EARMARKED RESERVES								
<i>Restricted Use</i>								
Public Health	1.172		1.172		0.251			1.423
Insurance Fund	-		-	-	0.500	0.118		0.618
Better Care Fund	0.590		0.590					0.590
Marton Library S106	0.025		0.025			(0.025)		-
Housing Rental Sinking Fund	0.093		0.093			(0.093)		-
	1.880	-	1.880	-	0.751	-	-	2.631
<i>Unrestricted Use</i>								
Financial Resilience Reserve	-	6.211	6.211		0.500			6.711
Legacy Accounts Reserve	-	1.000	1.000					1.000
Change Fund	1.036	1.000	2.036	(2.766)	0.730			-
Elections Costs	0.033		0.033		0.070			0.103
	1.069	8.211	9.280	(2.766)	1.300	-	-	7.814
	2.949	8.211	11.160	(2.766)	2.051	-	-	10.445
UNUSABLE EARMARKED RESERVES								
Revenue Grants Unapplied (Technical Reserve)	5.408		5.408					5.408
Dedicated Schools Grant Adjustment Account	(14.293)		(14.293)	(5.935)				(20.228)
	(8.885)	-	(8.885)	(5.935)	-	-	-	(14.820)
SCHOOL BALANCES	4.599	-	4.599					4.599
PROVISIONS								
Business Rates Appeals	1.339		1.339					1.339
Insurance	3.007		3.007					3.007
Other	0.184		0.184	(0.017)				0.167
	4.530	-	4.530	(0.017)	-	-	-	4.513
	14.179	8.325	22.504	(8.718)	2.051	-	-	15.837
NOTE	<p>The year-end balances may be subject to further change due to further technical adjustments which may be required as part of the external audit of the Council's accounts for 2023/24. These will be mainly relating to the closure of the Collection Fund accounts, DSG, school balances, and Insurance Fund. There may also be potential changes required as part of the external audit of the Council's accounts for 2021/22 and 2022/23 which still remain subject to external audit. The level of reserves will be updated as far as is possible as part of the quarterly budget monitoring reports throughout the financial year, and the final year-end balances will be reported in the Council's Statement of Accounts for 2024/25.</p>							

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Dedicated Schools Grant

1. The DSG conditions of grant require that any local authority with an overall deficit on its DSG account at the end of financial year 2021/22, or who's DSG surplus had substantially reduced, present a plan to the DfE for managing its DSG spend in 2022/23 and future years and commit to reducing the deficit. There is also a requirement to provide information as and when requested by the DfE about pressures and potential savings on its High Needs budget.
2. The Council complete regular DSG management recovery plans to outline forecasts over the next 5 years. The Council is also working with the DfE and has received a Stage 1 grant of £45,000 and a Stage 2 grant of £1m has been approved for the "Delivering Better Value" (DBV) programme that is supporting work to reduce the ongoing pressures within the High Needs Block using best practice and benchmarking across the country. Within this programme it has been identified that to be successful schools will need to be more inclusive. DBV is a long-term programme and 55 other local authorities as well as Middlesbrough Council are participating in the DBV programme. It should be noted that Middlesbrough Council is not involved in the "Safety Valve" programme, which is support for those local authorities with the greatest DSG deficits.
3. DfE also expect that schools be regularly updated via the Schools Management Forum about the authority's DSG account and plans for handling it, including high needs pressures and potential savings.
4. The DBV programme (which commenced in September 2023) highlighted there were risks to the programme outcomes without significant change, in particular regarding inclusion in mainstream schools. Inclusion within mainstream has remained a challenge, which has resulted in continued increased demand for specialist provision for children with an Education, Health and Care Plan (EHCP) and alternative provision for those children and young people who are permanently excluded. This has resulted in over commissioned places which subsequently comes in financial pressure to provide place funding as well as banding funding to support needs. Alongside this, there has also been an increase in rates from specialist providers across the board and significant increased pressure from rising permanent exclusions.
5. A range of management actions are being taken alongside the DBV programme these include initiatives such as :
 - Launch of SEND and Inclusion clinics in all schools to review how they are using their notional SEND budget as well as identifying training and support required within the setting.
 - Work with health colleagues to identify health contributions where relevant
 - On-going reviews of Education, Health, and Care Plans (EHCPs)

- Dedicated training for school staff to ensure they are increasing inclusive practice
 - On going work with school to support reintegration of excluded pupils into mainstream school where possible
 - Review of funding provided to schools including special schools
 - Continued work with schools to reduce exclusions
 - Review of maintained schools reserves and updated policy for challenging the use of those reserves
 - New Free School to be built by September 2026 which will support more children access local provision.
 - Ongoing development of local provision to meet needs and reduce the number of out of area placements
 - Greater support during transitions
6. Regular meetings take place with the DfE and the DBV lead to monitor the actions within our DBV plan. During these meetings the pressures on the High Needs Block are discussed to ensure the DfE are fully aware of the ongoing pressures within Middlesbrough.
7. The increasing pressure in DSG and in particular the High Needs Block is due to the fact that alongside social care, the Service has seen, and is predicting, an increase in more complex placements with a forecast increase in Education, Health, and Care plans (EHCPs) in the future. In Middlesbrough, the number of EHCPs have increased from 1,659 in 2022 and 1,804 in 2023 to a current level of 1,877 in June 2024, a 13.1% increase from 2022 to 2024, and this is predicted to increase further in the future (see Table 1). It should be noted that the number of children with and EHCP is a key cost driver in relation to home to school transport costs that are met by the General Fund through the Integrated Transport Unit. Some children in Alternative Provision are also a factor in relation to home to school transport costs. In 2022 132 children accessed Alternative Provision and in 2023 the figure was 175, and this figure has currently risen to 252. This is a national issue affecting a large number of local authorities and presents a growing and significant financial risk to the Council. The Government have partly recognised this by an increase in funding allocated in the finance settlements in recent years for both Schools and High Needs Blocks. However, no specific funding has been provided in recognition of the adverse impact upon the General Fund cost of home to school transport.
8. Table 1 below shows the actual and forecast Education, Health, and Care plans (EHCPs), and is periodically being updated and used to calculate the forecasted increase in required demand on alternative provision services and also the Council's SEND transport requirements.

Table 1 – Actual and forecast Education, Health, and Care plans (EHCPs)

Year	2022	2023	2024	2025	2026	2027
Number of EHCP – actual and forecast	1,659	1,804	1,877	2,076	2,302	2,462

Summary of projects approved for utilisation of Contingency Budgets and Change Fund as at Quarter Two 2024/25

	<u>Corporate Contingency</u>	<u>Corporate Contingency - unused growth</u>	<u>Change Fund Reserve</u>
	£m	£m	£m
Starting Budget 2024/25	1.422	-	
Change Fund - Reserve Opening Balance @ 01/04/24			1.036
Change Fund - Provision Opening Balance @ 01/04/24			0.017
Budgeted contribution 2024/25			0.730
Additional contributions in year			1.000
Permanent adjustment - amendment to 24/25 budget for New Homes Bonus grant funding adjustment (Regeneration)	(0.081)		
Permanent adjustment - amendment to 24/25 budget for previous years' savings removal (LGS)	(0.014)		
Temporary adjustment - unused growth not required for 2024/25 - from Environment & Community Services (Waste Disposal)		0.673	
Temporary adjustment - unused growth not required for 2024/25 - from Education & Partnerships (Integrated Transport Unit)		0.732	
Available for use	1.327	1.405	2.783
<u>Approved use to date</u>			
Children's Social Care Case Review	(0.170)		
Chief Executive - 1 month handover with Interim/permanent postholders	(0.017)		
Middlesbrough Independent Improvement Advisory Board costs 2024/25	(0.030)		
Interim Finance consultant - Infrastructure, assets and leasing	(0.013)		
Financial improvement - Interim finance lead - accounts closure and audit, financial reporting, systems, and control	(0.139)		
Director of Finance costs above budget for permanent Director of Finance post	(0.106)		
Director of Finance - 1 month handover with interim/permanent postholders	(0.012)		
CIPFA FM Model costs	(0.037)		
Mayoral Assistant - 3 week handover of existing / new postholder	(0.003)		
Recruitment costs for Chief Executive/Director of Finance/Head of ICT	(0.036)		
HR - Organisational Development staff to support transformation		(0.147)	
Contribution to Lord Lieutenant of North Yorkshire	(0.004)		
Contribution to Multibank Initiative	(0.025)		
Capital Governance Improvement interim support	(0.063)		
Flexible Retirement Exit costs agreed in 23/24, but commencing in 24/25			(0.017)
Approved use to date	(0.655)	(0.147)	(0.017)
Declared as saving against 24/25 outturn at Q2 - net savings remaining at Q2 from Waste Disposal and Integrated Transport Unit		(1.258)	-
BALANCE REMAINING UNCOMMITTED	0.672	-	2.766

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Appendix 8 : Capital Programme Quarter Two 2024/25 - new externally funded schemes / additional external funding to existing schemes , and transfers between Council funded schemes

Directorate	Scheme	Total Value 2024/25 £m	Total Value Future Years £m	Reason	Change To Capital Programme	External Funding £m	Council Funding £m
Environment and Community Services	Traffic Signals Obsolescence Grant	0.156	-	Additional funding has been received from the Department for Transport, Redcar and Cleveland Council, Stockton Council and Darlington Council for the replacement of obsolescent traffic signals.	Addition to current	0.156	-
Environment and Community Services	Marton West Beck Flood Prevention	0.094	-	The Council has received Section 106 developer contributions to be used for flood prevention measures at Marton West Beck.	New Scheme	0.094	-
Environment and Community Services	Community Recovery Fund	0.090	-	The Ministry of Housing, Communities and Local Government has awarded the Council £0.090m of capital grant for improvements within the community following the civil unrest experienced in August 2024	New Scheme	0.090	-
	Total Environment And Community Services	0.340	-			0.340	0.000
Education and Partnerships	Additional small scale	0.123	0.042		Addition to current	0.165	-
	Total Education	0.123	0.042			0.165	-
Adult Social Care	Additional small scale	0.060	-		Addition to current	0.060	-
	Total Adult Social Care	0.060	-			0.060	-
	Total All Directorates	0.523	0.042			0.565	0.000

Virements Within Directorates

Directorate	Scheme	Total Value 2024/25 £m	Total Value Future Years £m	Reason	Change To Capital Programme	External Funding £m	Council Funding £m
Regeneration	Boho X	-	-4.300	Tees Valley Combined Authority have signed a project adjustment request from the Council to transfer the remaining grant originally set aside for Boho	Virement within directorate	-4.300	
Regeneration	Indigenous Grant Fund - Captain Cook Square	-	4.300	10 to Captain Cook Square for the continuation of the transformation of the shopping precinct into a leisure destination.	Virement within directorate	4.300	
Regeneration	Cleveland Centre		0.360	£0.360m of funding is required to undertake asbestos clearance / encapsulation works within the Cleveland Centre. Of this £0.207m sits within the Acquisition Of Town Centre Properties scheme, these funds were provided for the Cleveland Centre as per the Executive report of 9 November 2021. The additional funds are required from the Property Investment Programme block budget due to the sprinkler works within the precinct being	Virement within directorate		0.360
Regeneration	Acquisition Of Town Centre Properties		-0.207		Virement within directorate		-0.207
Regeneration	Property Investment Programme Block Budget		-0.153		Virement within directorate		-0.153
	Total Regeneration	-	-			-	-
Environment and Community Services	Traffic Signals Replacement - Non Tees Valley Combined Authority	-0.580	-	The Traffic Signals Replacement - Non Tees Valley Combined Authority allocation has been reviewed and reduced in order to fund the acquisition of additional wheeled vehicles and provide additional resources for essential works on the Council's bridges and structures.	Virement within directorate		-0.580
Environment and Community Services	Wheeled Bins as part of the Waste Strategy Review	0.040	-		Virement within directorate		0.040
Environment and Community Services	Bridges & Structures	0.530	-		Virement within directorate		0.530
Environment and Community Services	Transporter Bridge	0.010	-		Virement within directorate		0.010
	Total Environment And Community Services	-	-			-	-
	Total All Directorates	-	-			-	-

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Appendix 9 : Capital Programme Quarter Two 2024/25 – Details of capital slippage

Capital slippage is a way of reprofiling capital budgets between financial years to match forecast timing of expenditure, whilst staying within the approved project budget.

The following details the slippage during Quarter Two. Details of the slippage at Quarter One of £3.267m were shown in Appendix 10 of the Quarter One budget monitoring report. These added together total the £25.445m total slippage for 2024/25 as at the end of Quarter Two.

Directorate	Scheme	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m	Funding Source	Slippage Explanation
Regeneration	Housing Growth	(0.258)	0.258	-	-	Borrowing/Grant	Re-profiled following updated design schemes which reduce spend within the current year.
Regeneration	LUF - South Middlesbrough Accessibility	(0.414)	0.414	-	-	Grant	Re-profiled following updated design schemes which reduce spend within the current year.
Regeneration	Middlesbrough Development Company	(2.346)	2.346	-	-	Borrowing/Grant	Funds are in relation to a disputed claim from the main contractor. The claim is likely to go to arbitration which is anticipated to be during 2025-26. If the claim is resolved some funds may be required to be brought back to 2024/25
Regeneration	LUP	(1.229)	1.229	-	-	Grant	(£0.600m) is in relation to Live Well East, feasibility studies are still being undertaken, upon completion tender documents need to be issued with physical works now expected to commence in 2025/26. £1.000m has been brought forward from within the Cultural allocation for the acquisition of properties led by the Cultural Partnership. (£0.700m) of re-profiling in relation to property acquisitions in respect of the increase in temporary accommodation for homelessness., (£1.000m) has been re-profiled into 2025/26 relating to the Junction project due to delays in a Government decision relating to match funding for the project.
Regeneration	IGF Funding - Captain Cook Square	1.350	(1.350)	-	-		Funds have been brought forward for the landlord works associated with the new cinema tenancy
Regeneration	Other Small Scale Slippage Across The Directorate	0.054	(0.054)	-	-		
	Regeneration Total	(2.843)	2.843	-	-		
Environment and Community Services	Purchase of Vehicles	(0.877)	0.877	-	-	Borrowing	2 Gritters and a refuse wagon will not be delivered until 2025/26
Environment and Community Services	Local Transport Plan -Highways Maintenance	(0.300)	0.300	-	-	Grant	It is expected that due to the need to review the procurement arrangements, the purchase of the replacement Street Lighting columns will be delayed until 2025/26. Also, the re-surfacing schedule is likely to be affected by adverse weather conditions over the winter months which will result in some of the work not completing until early 2025/26.
Environment and Community Services	Bridges & Structures	(1.440)	1.440	-	-	Borrowing	Delays have been experienced in respect of the contract for works regarding the A174 bridge. The contract is now signed but the majority of the physical works on the bridge are now anticipated to be undertaken during 2025/26
Environment and Community Services	Highways Infrastructure	(1.300)	1.300	-	-	Borrowing	Due to delays with finalising contract specifications and procurement (tender) issues, some of the major re-surfacing schemes are not now anticipated to complete until early 2025/26.
Environment and Community Services	Linthorpe Road Cycleway	(0.414)	0.414	-	-	Grant	The planned second phase is currently on hold until a decision has been reached with regard to the future of the completed first phase.
Environment and Community Services	Traffic Signals Obsolescence Grant	(0.250)	0.250	-	-	Grant	The final specifications and plan have now been agreed. A small number of the replacements / upgrades have now been pushed back into 2025/26
Environment and Community Services	Fusion Traffic Light System	(0.319)	0.319	-	-	Grant	The detailed schedule of works has now been finalised which shows that the final stage will not be completed until 2025/26
Environment and Community Services	Food Waste Collection	(0.576)	0.576	-	-	Grant	Due to high demand across the country, it is expected that the specialist vehicles and receptacles will not be available for delivery until 2025/26.
Environment and Community Services	DLUC Levelling Up Neighbourhood Safety	(0.550)	0.550	-	-	Grant	There are still a number of financial and legal factors to be considered before the Vehicle Compound Scheme can be commenced. In addition, a location for the CCTV control room is still to be determined. Previous options have now been judged as not feasible.
Environment and Community Services	Local Transport Plan - Incentive Funding	(0.254)	0.254	-	-	Grant	It is still to be decided the exact locations of some of the Highways Incentive schemes. Therefore, it is likely that an allocation of the block budget funding will not be expended until 2025/26.
Environment and Community Services	Other Small Scale Slippage Across The Directorate	(0.379)	0.379	-	-	Borrowing/Grant	
	Environment and Community Services Total	(6.659)	6.659	-	-		

Directorate	Scheme	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m	Funding Source	Slippage Explanation
Education and Partnerships	Education block budgets	(3.253)	3.253	-	-	Grant	The 2024/25 improvement programme of works has not been finalised, the residual available block budgets are deemed unrequired in-year and have been re-profiled to fund works within the 2025/26 programme when identified.
Education and Partnerships	Macmillan extension SEND classrooms	(0.300)	0.300	-	-		There have been delays associated with the design of the extension, resulting in funds being transferred into 2025/26.
Education and Partnerships	Other Small Scale Slippage Across The Directorate	(0.386)	0.261	0.125	-		
	Education and Partnerships Services Total	(3.939)	3.814	0.125	-		
Children's Care	Children's Services Financial Improvement Plan	(1.500)	0.600	0.900	-	Council	A review is currently being undertaken in respect of the property acquisition strategy to ensure the most appropriate use of resources. It is assumed that no properties will be acquired within this financial year.
	Children's Care Total	(1.500)	0.600	0.900	-		
Adult Social Care and Health Integration	Other Small Scale Slippage Across The Directorate	(0.271)	0.271	-	-	Grant/Contributions	
	Adult Social Care and Health Integration Total	(0.271)	0.271	-	-		
Legal and Governance Services	IT Refresh - Network Refresh	0.441	(0.441)	-	-	Council	Funds required for the replacement of essential VSAN hardware, licenses and Nexus switches to the Council's IT infrastructure.
Legal and Governance Services	Other Small Scale Slippage Across The Directorate	0.029	(0.029)	-	-	Council	
	Legal and Governance Services Total	0.470	(0.470)	-	-		
Finance	Former Partnership Investment (ICT Infrastructure Revenues & Benefits)	(0.264)	0.264	-	-	Council	No planned spend in 24/25 - future years plans and expected spend to be fully reviewed and forecast requirement will be updated accordingly in due course
Finance	Other Small Scale Slippage Across The Directorate	(0.016)	0.016	-	-	Council	
	Finance Total	(0.280)	0.280	-	-		
Transformation Programme	Transformation / Subject Matter Expertise	(0.463)	0.463	-	-	Council	There have been various delays in respect of appointments, resulting in the need for re-profiling.
Transformation Programme	Redundancy	(6.000)	6.000	-	-	Council	There have been considerably less in-year redundancies than originally anticipated.
Transformation Programme	Contingency	(0.693)	0.693	-	-	Council	Upon review of the wider transformation programme the contingency will not be required in its entirety.
	Transformation Total	(7.156)	7.156	-	-		
	TOTAL	(22.178)	21.153	1.025	-		

Appendix 10 : Revised Capital Programme Forecasts 2024/25 to 2026/27 as at Quarter Two 2024/25

	Forecast Expenditure				Council Funding	External Funding
	2024/25	2025/26	2026/27	TOTAL		
	£m	£m	£m	£m	£m	£m
Regeneration						
Town Centre Related Projects	0.028	0.084	-	0.112	0.112	-
Middlehaven Related Projects	0.480	0.226	-	0.706	0.506	0.200
Housing Growth	0.753	9.578	3.935	14.266	4.769	9.497
BOHO X	0.547	0.120	-	0.667	0.058	0.609
Indigenous Growth Fund - Captain Cook Square	1.350	2.950	-	4.300	-	4.300
Towns Fund	0.450	7.377	-	7.827	0.100	7.727
Towns Fund - East Middlesbrough Community Hub	0.295	3.218	-	3.513	1.200	2.313
Future High Streets Fund	3.237	-	-	3.237	-	3.237
Acquisition of Town Centre Properties	-	1.000	-	1.000	1.000	-
Acquisition of The Crown	0.050	-	-	0.050	0.050	-
Levelling Up Partnership	6.114	8.055	-	14.169	0.043	14.126
New Civic Centre Campus	-	0.237	-	0.237	0.237	0.000
Middlesbrough Development Company	0.243	2.346	-	2.589	2.014	0.575
Capitalisation of Major Schemes Salaries	0.530	0.530	0.530	1.590	1.590	-
Capitalisation of Planning Services Surveys	0.084	0.076	0.040	0.200	0.200	-
Affordable Housing Via Section 106	-	1.495	-	1.495	0.302	1.193
Highways Infrastructure Development Section 106	-	0.142	0.580	0.722	0.142	0.580
Lingfield Education Units	0.006	-	-	0.006	0.006	-
Levelling Up Fund - South Middlesbrough Accessibility	1.602	3.210	-	4.812	-	4.812
Derisking Sites	-	0.625	0.500	1.125	1.125	-
Property Services Building Investment	0.340	0.340	0.340	1.020	1.020	-
Property Asset Investment Programme	0.920	1.198	1.800	3.918	3.918	-
Town Hall Roof	0.020	2.936	-	2.956	2.956	-
Municipal Buildings Refurbishment	0.156	1.014	-	1.170	1.170	-
Resolution House	0.020	0.492	-	0.512	0.512	-
Cleveland Centre	1.159	0.722	-	1.881	1.881	-
Members Small Schemes	-	0.210	0.060	0.270	0.270	-
Theatre Bar Refurbishment	-	0.007	-	0.007	0.007	-
Leisure Trust Investment - Equipment	-	0.002	-	0.002	0.002	-
Stewart Park Section 106	0.002	0.032	-	0.034	-	0.034
Investment In Parks	-	0.011	-	0.011	0.011	-
Cultural Development Fund - Enhancements to Central Library & Partner organisations	4.189	-	-	4.189	0.087	4.102
Museum Estate and Development Fund	0.048	-	-	0.048	0.020	0.028
	-	-	-	-	-	-
Total Regeneration	22.623	48.233	7.785	78.641	25.308	53.333

	Forecast Expenditure				Council Funding	External Funding
	2024/25	2025/26	2026/27	TOTAL		
	£m	£m	£m	£m	£m	£m
Environment and Community Services						
Purchase of New Vehicles	2.032	3.606	1.200	6.838	6.838	-
Capitalisation of Wheeled Bin Replacement	0.100	0.100	0.100	0.300	0.300	-
Replacement Wheeled Bins as part of Waste Strategy Review	0.480	-	-	0.480	0.480	-
Capitalisation of Street Furniture / Dog Fouling & Litter Bins	0.055	0.055	0.055	0.165	0.165	-
Capitalisation of Highways Maintenance	0.575	0.575	0.575	1.725	1.725	-
Local Transport Plan -Highways Maintenance	2.744	2.639	2.339	7.722	-	7.722
Local Transport Plan - Incentive Funding	1.403	1.319	1.065	3.787	-	3.787
Street Lighting-Maintenance	0.468	0.568	0.468	1.504	1.504	-
Urban Traffic Management Control 1	0.043	-	-	0.043	-	0.043
Section 106 Ormesby Beck	0.015	-	-	0.015	-	0.015
Bridges & Structures (non Local Transport Plan)	2.032	3.310	1.870	7.212	7.212	-
Transporter Bridge	0.108	-	-	0.108	0.050	0.058
Newport Bridge	1.124	1.171	0.500	2.795	2.795	-
Henry Street	0.001	0.038	-	0.039	-	0.039
CCTV	0.034	-	-	0.034	0.034	-
Cargo Fleet Nature Reserve	0.014	-	-	0.014	-	0.014
Towns Fund Initiatives	0.081	-	-	0.081	-	0.081
Traffic Signals -Tees Valley Combined Authority	0.019	0.010	-	0.029	-	0.029
Highways Infrastructure	0.869	2.300	-	3.169	3.169	-
Libraries Improvement Fund	0.057	-	-	0.057	-	0.057
Urban Traffic Management Control 2	0.670	0.233	-	0.903	-	0.903
Traffic Signals Non Tees Valley Combined Authority	0.186	0.480	-	0.666	0.590	0.076
Traffic Signals Obsolescence Grant	1.156	1.500	-	2.656	-	2.656
Fusion	0.431	0.319	-	0.750	-	0.750
Food Waste Collection	-	1.076	-	1.076	-	1.076
Street Lighting Column Replacement	0.309	0.600	-	0.909	0.909	-
Linthorpe Rd Cycleway	-	0.414	-	0.414	-	0.414
Levelling Up Partnership - Neighbourhood Safety	0.850	1.050	-	1.900	-	1.900
Section 106 Marton West Beck	0.094	-	-	0.094	-	0.094
Community Reaction Fund	0.090	-	-	0.090	-	0.090
Parks Playzones	0.062	0.063	-	0.125	-	0.125
	-	-	-	-	-	-
Total Environment and Community Services	16.102	21.426	8.172	45.700	25.771	19.929

	Forecast Expenditure				Council Funding	External Funding
	2024/25	2025/26	2026/27	TOTAL		
	£m	£m	£m	£m	£m	£m
Public Health						
Relocation of the Safe Haven to Middlesbrough Bus station	0.008	-	-	0.008	0.008	-
Live Well East – Internal Alterations & Improvements	0.052	-	-	0.052	-	0.052
Swimming Pool Support Fund	0.459	-	-	0.459	-	0.459
Middlesbrough Sports Village Pitches	0.170	-	-	0.170	0.040	0.130

Total Public Health	0.689	-	-	0.689
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0.048	0.641
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	Forecast Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
Education and Partnerships				
Block Budget - Family Hubs	-	0.005	-	0.005
Block Budget - Devolved Formula Capital (DFC) - All Schools	-	0.224	-	0.224
Block Budget - School Condition Allocation (SCA)	-	0.434	-	0.434
Block Budget - Basic Need	-	2.665	-	2.665
Block Budget - High Needs Provision Capital Allocation (HNCPA)	-	1.468	-	1.468
Block Budget - Childcare Expansion	-	0.231	-	0.231
Block Budget - Early Years 2 years old entitlement	-	0.001	-	0.001
Section 106 - Lowgill	-	0.035	-	0.035
Contingency Funding Reserve	-	0.105	-	0.105
Building Condition Improvements - Primary School	0.798	0.238	-	1.036
Building Condition Improvements - Special Schools	0.071	0.005	-	0.076
School led Capital schemes - all maintained schools	0.172	0.015	-	0.187
Sufficiency Schemes - Primary	-	0.250	0.250	0.500
Sufficiency Schemes - Secondary	1.475	1.308	0.746	3.529
Sufficiency Schemes - SEND and Alternative Education	7.064	0.781	-	7.845
SEN Small Capital Grant Schemes	0.318	-	-	0.318
Family Hubs and Early Years	0.032	-	-	0.032
Capitalisation of Salary Costs	0.115	-	-	0.115
Total Education and Partnerships	10.045	7.765	0.996	18.806

Council Funding	External Funding
£m	£m
-	0.005
-	0.224
-	0.434
-	2.665
-	1.468
-	0.231
-	0.001
-	0.035
-	0.105
-	1.036
-	0.076
-	0.187
-	0.500
0.646	2.883
-	7.845
-	0.318
-	0.032
-	0.115
0.646	18.160

	Forecast Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
Children's Care				
Gleneagles Refurbishment	0.050	-	-	0.050
Children's Services Financial Improvement Plan	0.525	1.200	2.603	4.328
Fir Tree Ground Floor and Attic Refurbishment Works	0.009	-	-	0.009
Total Children's Care	0.584	1.200	2.603	4.387

Council Funding	External Funding
£m	£m
0.050	-
4.328	-
0.009	-
4.387	-

	Forecast Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
Adult Social Care and Health Integration				
Chronically Sick & Disabled Persons Act - All schemes	0.923	0.610	0.610	2.143
Disabled Facilities Grant - All schemes	2.579	0.250	-	2.829
Capitalisation of Staying Put Salaries	0.050	0.050	0.050	0.150
Home Loans Partnership (Formerly 5 Lamps)	0.015	0.071	-	0.086
Small Schemes	0.049	-	-	0.049
Total Adult Social Care and Health Integration	3.616	0.981	0.660	5.257

Council Funding	External Funding
£m	£m
1.914	0.229
-	2.829
0.150	-
-	0.086
-	0.049
2.064	3.193

	Forecast Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
Legal and Governance Services				
Desktop Strategy / Device Refresh	0.123	-	-	0.123
Enterprise Agreements	0.850	-	-	0.850
IT Refresh - Network Refresh	1.312	-	-	1.312
IT Refresh - Lights On	0.286	-	-	0.286
ICT Essential Refresh & Licensing	0.427	1.647	2.185	4.259
Sharepoint	0.240	-	-	0.240
HR Recruitment	0.016	-	-	0.016
IKEN	0.042	-	-	0.042
HR Pay	0.037	-	-	0.037
Total Legal & Governance Services	3.333	1.647	2.185	7.165

Council Funding	External Funding
£m	£m
0.123	-
0.850	-
1.312	-
0.286	-
4.259	-
0.240	-
0.016	-
0.042	-
0.037	-
7.165	-

	Budgeted Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
Finance				
Former Partnership Investment (ICT Infrastructure Revenues & Benefits)	-	0.264	-	0.264
Business World Upgrade	0.010	0.016	-	0.026
Capitalisation of Property Finance Lease Arrangements	0.800	0.150	0.150	1.100
Total Finance	0.810	0.430	0.150	1.390

Council Funding	External Funding
£m	£m
0.264	-
0.026	-
1.100	-
1.390	-

	Forecast Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
Transformation Programme				

Council Funding	External Funding
£m	£m

Transformation	5.037	0.263	2.300	7.600
Subject Matter Expertise	-	5.000	1.000	6.000
Redundancy	0.500	6.000	-	6.500
Contingency	1.007	3.593	2.000	6.600
Total Transformation	6.544	14.856	5.300	26.700

7.600	-
6.000	-
6.500	-
6.600	-
26.700	-

	Forecast Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
Exceptional Financial Support				
Revenue Budget Deficit	4.700	-	-	4.700
Contingency For Savings Programme Delivery Risk	3.500	-	-	3.500
Total Exceptional Financial Support	8.200	-	-	8.200

Council Funding	External Funding
£m	£m
4.700	-
3.500	-
8.200	-

	Forecast Expenditure			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
ALL DIRECTORATES				
Total ALL DIRECTORATES	72.546	96.538	27.851	196.935

Council Funding	External Funding
£m	£m
101.679	95.256

	Forecast Funding			
	2024/25	2025/26	2026/27	TOTAL
	£m	£m	£m	£m
FUNDED BY:				
Borrowing	11.694	28.803	8.282	48.779
EFS Borrowing	8.200	-	-	8.200
Capital Receipts	6.000	6.000	6.000	18.000
Flexible Use of Capital Receipts	6.544	14.856	5.300	26.700
Grants	38.813	44.241	3.404	86.458
Contributions	1.295	2.638	4.865	8.798
Total FUNDING	72.546	96.538	27.851	196.935

Council Funding	External Funding
£m	£m
48.779	-
8.200	-
18.000	-
26.700	-
-	86.458
-	8.798
101.679	95.256

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Council's approach to Debt Recovery

1. With high levels of deprivation, a proportionately high benefit caseload, alongside low levels of income, Council Tax collection across the town will remain a challenge. Council Tax Reduction is provided to around 18,300 households, with the maximum award of 90% to some of the town's most financially vulnerable. There is a steady migration to Universal Credit and as such the amount of Housing Benefits Overpayments created is a diminishing return with the debt becoming significantly more difficult to collect as the ability to deduct from ongoing benefit lessons.
2. Business Rates and Sundry Debt collection is considered less of a challenge provided that the debt is collected in-year. The likelihood of collecting aged debt is problematic, businesses can cease trading, wind up, become bankrupt, leaving the Council with very little recovery options and a strong likelihood that the debt will be written off.
3. Whilst overall collection rates over a period of time are respectable, a stronger focus on in-year debt and aged debt is fundamental in ensuring the council optimises cash collection thus further supporting the reduction in the provision which is assigned to bad debt.
4. Through a comprehensive collection strategy, underpinned by the Council's Welfare Strategy for both business and residents, the Council will effectively pursue debt in a firm but fair way. Residents and businesses will be offered a range of support to resolve debt problems, such as maximising benefit, welfare advice and support, debt management, crisis support all of which form part of the support on offer.
5. Where payment is not forthcoming the Council will exercise its powers provided under the relevant legislation to enforce the debt. Some of these powers are significant and can lead to serious consequences such as attachment to earnings, removal of goods, forcing the sale of a property or even commitment to prison all of which are powers enshrined in law.
6. To support the increased focus, additional resource has been placed in all of the four areas above and will mean thousands more cases, where debt remains being actively progressed. The increased activity will likely lead to many difficult conversations with Residents and Businesses some of which may result in member engagement, complaints, disputes and even the possibility of alleged fraud where residents and business have failed to report changes. This is anticipated/expected due to the increased focus and the thousands more cases that will be managed. Over more recent months, a number of aged debt business rates cases have been pursued, most gaining press coverage as the Council gives a strong message that outstanding debt will be collected.

7. Of the debt remaining, it is anticipated that some debt will not be enforceable and as such irrecoverable. Financial provision has been set aside to respond to this on the basis that where the propensity to pay is low and unlikely to be recovered, the Council has the ability to write debt off. Write offs should be routinely undertaken as part of good debt management allowing for a more accurate bad debt provision and greater financial management of debts owed to the Council.

8. The Council's approach to improving its debt position will be based on the following principles:
 - Resolve Debt Problems –By providing Welfare Advice and Support
 - Where Debt Remains a Problem - Exercise the powers provided in law.
 - Where Debt is Irrecoverable – Write the debt off.

MIDDLESBROUGH COUNCIL

Report of:	Director of Finance
Relevant Executive Member:	Executive Member for Finance
Submitted to:	Executive
Date:	4 December 2024
Title:	Treasury Management Mid-Year review – 2024/25
Report for:	Information
Status:	Public
Council Plan priority:	Delivering Best Value
Key decision:	No
Why:	Report is for information only
Subject to call in?:	No
Why:	Report is for information only

Proposed decision(s)

This report is for information purposes for the Executive to comply with legislative requirements and the local authority codes of practice on capital finance and treasury management in respect of the Executive's requirement to formally note:

- the mid-year Prudential Indicator results for 2024/25 as the Council's current position in relation to capital finance activities and overall indebtedness.
- the performance of the treasury management function against the Council's approved strategy for the 2024/25 financial year to date.

Executive summary

In accordance with the Local Government Act 2003 and the Chartered Institute of Public Finance and Accountancy (CIPFA) Codes of Practice on Capital Finance and Treasury Management, the Council is required to approve a Treasury Management Strategy and a set of Prudential Indicators on an annual basis. This self-regulates the level of capital financing activities of the Council and the long-term affordability and the value for money achieved in delivering capital investment and managing the short, medium and long-term borrowing and investment decisions of the Council.

The Treasury Management Strategy is therefore a critical foundation of the Council's financial management and governance framework and is a key aspect of securing the Council's financial recovery and long-term financial resilience.

The report sets out the 2024/25 mid-year performance against the annual treasury management strategy approved by Council and gives an analysis of the results achieved to date. The key points for Members to note on this are as follows:

Borrowing

- Treasury management activity has remained compliant with approved prudential management indicators during the first six months of 2024/25.
- The amount of borrowing required during the year is expected to be £19.894m compared to an approved budget of £36.437m due primarily to slippage in expenditure in the capital programme and a lower level of Exceptional Financial Support (EFS) being required than planned.
- The Council's underlying need to borrow which reflects the total of all historical capital expenditure financed from borrowing is called the Capital Financing Requirement (CFR) and is expected to be £305.707m on 31 March 2025.
- The Council does not borrow externally for the total amount of the CFR as it holds internal cash balances against which it borrows internally as part of its Treasury Management Strategy. Total external debt was £249.300m on 30/09/24.
- The Council is therefore expected to be 'under borrowed' by £27.513m or 9.0% at the financial year end. This means that it is using its internal cash balances rather than borrowing externally to fully fund the CFR. This is good practice to avoid unnecessary revenue costs and effective cashflow management.

Investments

- All cash investments have been made in line with the Council's credit worthiness criteria, generally with either central government or other local authorities.

Affordability

- The net annual revenue cost of financing the Council's current and historic debt, less income from its historic commercial investments and on cash balances is £11.154m or 7.8% of the net revenue budget for the financial year. This reflects the cost of loan principal repayment (Minimum Revenue Provision - MRP) and interest on external borrowing.
- The affordability limit advised by the s151 Officer is for revenue costs of capital financing to be contained within 10% of the net revenue budget.
- The cost of capital financing in future years rises markedly over the medium-term financial plan to be just over 9% by 2026/27 See Table 5.
- The long-term forecast shows costs approaching 10% by 2029. This will limit the availability of borrowing as a source of funding future capital investment and more reliance will be required on external funding and capital receipts and/ or projects for which investment will reduce operating costs or increase operating income of the Council.

The work of the Corporate and Strategic Capital Boards will bring focus to improving the effectiveness of capital programme management in the future.

1. Purpose

- 1.1 This report provides an important update to the Executive on performance in relation to the Council's borrowing, investments, and cash-flow for the 2024/25 financial year to meet the requirements of the CIPFA Treasury Management Code of Practice and the Local Government Act 2003. It should be read in conjunction with the Council's revenue and capital quarter two budget monitoring report for 2024/25 to understand the full financial position of the Council.
- 1.2 The report also provides the mid-year Prudential Indicators results for 2024/25 in accordance with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Capital Finance, which is best practice in terms of governance in this area.

2. Recommendations

2.1 That the Executive:

- Note the mid-year Prudential Indicator results for 2024/25 as the Council's current position in relation to capital finance activities and overall indebtedness. (Tables 1- 5)
- Note the performance of the treasury management function against the Council's approved strategy for the 2024/25 financial year to date. (Para 4.33 – 4.38)

3. Rationale for the recommended decision(s)

3.1 The recommendations above will fulfil the following for the local authority:

- Compliance with the CIPFA Prudential Code for Capital Finance for local authorities.
- Compliance with the CIPFA Treasury Management Code for local authorities.
- Compliance with the Local Government Act 2003 Section 1 in relation to borrowing.

4. Background and relevant information

- 4.1 The Council's treasury management strategy for 2024/25 (including prudential indicators) was approved at the annual budget setting meeting on 8 March 2024. The Authority both borrows and invests substantial sums of money to provide liquidity for its revenue and capital plans, and is therefore exposed to various financial risks, including the potential loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of risk remains central to the treasury management strategy each year.
- 4.2 The Council is a net borrower overall. The borrowing required to fund its capital programme is significantly higher than its normal cash balances that are available for operational purposes and investments. As a result, the timing of capital financing decisions has a significant impact on the overall treasury strategy within the Council, the total cost involved and how risk is managed.

4.3 The structure of this report to assess performance against the 2024/25 approved treasury strategy for the financial year to date is as follows:

- Capital expenditure and financing for 2024/25.
- The Council's overall borrowing need.
- Prudential indicators and any compliance issues.
- Treasury position on 30 September 2024.
- The economic background for the 2024/25 financial year so far.
- A summary of the Treasury Management Strategy approved for 2024/25.
- Treasury Management activity and compliance to date.

Capital Expenditure and Financing 2024/25

4.4 The Council undertakes capital expenditure on long term assets, which can be financed as follows:

- immediately during the year of incurring the expenditure, through capital receipts, capital grants, contributions or from revenue.
- if insufficient financing is available, prudential borrowing can be used to spread these costs over future financial years.

4.5 Part of the Council's treasury activities is to address this borrowing need, either through borrowing from external bodies – predominantly the Public Works Loan Board (PWLB), other banks and financial institutions, or by utilising temporary cash resources within the Council (internal borrowing). The wider treasury activities also include managing the day-to-day cash flow position, its previous borrowing activities, and the investment of surplus funds from cash balances that are not required immediately. These activities are structured to manage risk foremost and then optimise performance where appropriate.

4.6 Capital Expenditure forms one of the prudential indicators that are used to regulate treasury activity. Table 1 shows total forecast capital expenditure for the year and how this is expected to be financed. Further information on the capital variances at directorate level from the original budget and what impact this has had on the overall financing of the programme can be found in the 2024/25 quarter two revenue and capital budget monitoring report.

Table 1: Capital expenditure and financing: 2023-24 FY to 2026-27 FY

	2023/24 actual (£m)	2024/25 original budget (£m)	2024/25 forecast outturn (£m)	2024/25 variance (£m)	2025/26 original budget (£m)	2025/26 revised budget (£m)	2025/26 variance (£m)	2026/27 original budget (£m)	2026/27 revised budget (£m)	2026/27 variance (£m)
Prudential Borrowing	18.469	23.037	11.694	(11.343)	28.009	28.803	0.794	1.913	8.282	6.369
EFS Borrowing	-	13.400	8.200	(5.200)	-	-	-	-	-	-
Capital Receipts	-	6.000	6.000	-	6.000	6.000	-	6.000	6.000	-

Flexible Use of Capital Receipts	2.399		13.700	6.544	(7.156)		7.700	14.856	7.156		5.300	5.300	-
Grants	26.375		29.897	38.813	8.916		27.931	44.241	16.310		-	3.404	3.404
Contributions	0.471		2.515	1.295	(1.220)		3.578	2.638	(0.940)		-	4.865	4.865
TOTAL	47.714		88.549	72.546	(16.003)		73.218	96.538	23.320		13.213	27.851	14.638

The Council's overall borrowing requirement

4.7 The Council's underlying need to borrow is called the Capital Financing Requirement.

The CFR results from the capital activity of the Council and resources used to pay for the capital expenditure over time. It represents 2024/25 and prior years' net capital expenditure which has not yet been paid for from revenue, capital receipts or other external resources and therefore must be met from borrowing.

4.8 The CFR will normally be a combination of external borrowing (from third parties in the form of loan arrangements) or from internal borrowing (from the council's own unapplied revenue and capital resources). External borrowing incurs both principal and interest costs as part of the Council's capital financing budget. Internal borrowing is from the Council's own cash resources and has an opportunity cost in that the cash is spent on capital activities, rather than invested.

4.9 Part of the Council's treasury role is to meet the funding requirements for this borrowing need. Depending on the funding requirements of the capital programme, the treasury team organises the Council's cash position to ensure that sufficient cash is available to meet the capital plans and cash flow requirements. This may be sourced through borrowing from external bodies (such as the government, through the PWLB, or the money markets).

4.10 The Council's underlying borrowing need (CFR) is not allowed to rise indefinitely. Statutory guidance is in place to ensure that capital expenditure is broadly charged to revenue over the life of the asset. The Council is required to make an annual revenue charge, called the Minimum Revenue Provision (MRP), to reduce the CFR. This is effectively a principal loan repayment of the long-term borrowing need from the revenue budget.

4.11 The Council's capital financing requirement for the next three financial years is shown in Table 2 and represent a key prudential indicator for the Council. The CFR position at the mid-year position for 2024/25 is expected to be £305.707m which is £26.156m lower than forecast at the start of the financial year. This is due to:

- a rebasing of the CFR calculation at the 2023/24 year-end of £9.613m to take into third party loan repayments.
- a reduction in the borrowing requirement for the capital programme of £16.543m including
 - a reduction of £5.2m in the expected need to rely upon exceptional financial support due to achievement of planned capital receipts from asset sales.

- o Slippage in the capital programme and large reductions in the CFR carry forward to the two subsequent years of £11.343m.

Table 2: expected change in the Capital Financing Requirement 2024/25 to 2026/27 FY

	2024/25 (£m)	2025/26 (£m)	2026/27 (£m)
Opening CFR at 1 April	290.159	305.707	329.810
Add: Capital expenditure financed by borrowing	19.894	28.803	8.282
Less: Minimum Revenue Provision	(4.316)	(4.700)	(5.323)
Forecast closing CFR at 31 March	305.707	329.810	332.769
Approved CFR 2024/25 – budget setting	331.863	355.426	352.332
Variance on CFR since budget set	(26.156)	(25.616)	(19.563)

Mid-year Treasury Position for 2024/25

4.12 Whilst the measure of the Council's underlying need to borrow is the CFR, the Director of Finance can manage the Council's actual borrowing position by:

- borrowing to the CFR level; or
- choosing to utilise some temporary cash flows instead of borrowing ("under borrowing").

4.13 Most local authorities have a degree of under borrowing within their CFR at present. This tends to be in the range of 10% - 20% of the total CFR. This means that external debt is lower than the need to borrow and other resources available have been used to bridge the gap. This strategy has been common as part of a Treasury Management approach to generating revenue savings in relation to annual capital financing costs, by deferring external borrowing, to a later point in time driven by cash flow/liquidity needs of the organisation. It also mitigates the Council's risk exposure on investments with external counterparties.

4.14 The Council's treasury management debt and investment position is organised by the Finance and Investment service to ensure adequate liquidity for revenue and capital spending needs, security for investments, and to manage risks within all treasury management activities. Procedures and controls to achieve these objectives are well established both through member reporting and through officer activity detailed in the Council's Treasury Management Practices. These practice statements are available for officers, members, auditors, regulators, and members of the public to review if required.

4.15 A summary of outstanding balances is shown below.

Table 3 – summary of borrowing and investments and movement since 2023/24-year end position

<i>Treasury Position</i>	2023/24 Outturn Principal (£m)	Avg Rate (%)	2024/25 mid-year Principal (£m)	Avg Rate %
Public Works Loan Board	186.404	3.61	201.418	3.63
LOBO loans	18.000	6.26	18.000	6.26
Bank loans	13.900	7.00	18.582	7.00
Short term borrowing	29.800	3.85	11.300	3.63
Total Debt	248.104		249.300	
Cash Investments	(12.723)	4.83	(22.213)	4.56
Net Debt	235.381		227.087	

4.16 Around 85% of the Council's total debt is with central government via the PWLB on 30 September 2024. These loans vary in length from between 5 – 45 years and in essence, these match the lives of the capital assets they are financing. Most of the Lender Option Borrower Option (LOBO) and Bank debt was taken out by the Council in the early 2000's when interest rates were higher, but these options were more attractive than borrowing from central government at the time. Due to the terms and conditions on these loans, there is no option to refinance them in the short term.

4.17 The other type of financial instrument used is short-term borrowing from other local authorities. At times the Council will need cash liquidity to finance its revenue and capital commitments but interest rates for longer term borrowing may not in line with the overall treasury strategy and ambitions. In these cases, it is better value to finance this cash need over short periods of time, normally 1-3 months, even if interest rates are higher at that point. This allows the Council time to monitor market rates on long term debt for any temporary reductions in rates caused by fluctuations in economic data (both UK and worldwide) and in government policy.

4.18 Cash investments are temporary surpluses in liquidity that are either invested with central government (via the debt management office) or with other local authorities with a cash need to borrow. Over £0.700m in interest is forecast to be earned during 2024/25 on these balances at an average rate of around 4.6%.

4.19 The Council's total debt outstanding as at 31st March 2024 was £249.300m. The Council's revised CFR position was estimated to be £305.707m at Quarter Two. This means that the Council was "under borrowed by £56.407m or 18.5%. Most borrowing to

date has been to replace maturing short term debt and therefore most of the capital programme borrowing for the financial year still needs to be taken.

- 4.20 This “under borrowed” amount is currently financed by internal borrowing from cash balances which means that the amount that could have been invested externally was reduced to cover this. The reduced under borrowed position has the dual effect of reducing revenue costs incurred by the General Fund budget because borrowing costs are generally greater than investment returns. It also reduces counterparty risk by reducing our exposure to the inherent risks that exist in commercial banks and other financial institutions.
- 4.21 Gross Borrowing and the CFR – in order to ensure that borrowing levels are prudent over the medium term and only for a capital purpose, the Council should ensure that its gross external borrowing does not, except in the short term, exceed the total of the capital financing requirement in the preceding year (2023/24) plus the estimates of any additional capital financing requirement for the current (2024/25) and next two financial years. This essentially means that the Council is not borrowing to support revenue expenditure and allows the Council some flexibility to borrow in advance of its immediate capital needs in 2024/25, if required.
- 4.22 Table 4 sets out the Council’s gross borrowing position against the CFR and shows **compliance with this prudential indicator** as debt levels continue to be lower than required over the medium term.

Table 4 – Gross Borrowing to Capital Financing Requirement comparison in millions

	2023/24 Actual	2024/25 Original	2024/25 Mid-year	2025/26 Forecast	2026/27 Forecast
Gross External Borrowing	248.104	310.535	278.194	306.997	315.279
Capital Financing Requirement	292.090	331.863	305.707	329.810	332.769
(Under)/Over borrowing	(43.986)	(34.203)	(27.513)	(22.813)	(17.490)
% of CFR	15.1	10.3	9.0	6.9	5.3

- 4.23 **The Authorised Limit** – The Authorised Limit is the “Affordable Borrowing Limit” required by section 3 of the Local Government Act 2003. The Council does not have power to borrow above this level.
- 4.24 **The Operational Boundary** – The Operational Boundary is the expected borrowing position of the Council during the year. Periods where the actual position is either below or over the Boundary are both acceptable, subject to the Authorised Limit not being breached.

4.25 **Actual financing costs as a proportion of net revenue expenditure** - This identifies the trend in the revenue cost of capital (borrowing and other long term obligation costs net of investment income) as a proportion of the Council's net revenue budget. The actual for this indicator has risen from the previous year due to an increase in the Financing costs outturn.

Table 5 – Key Prudential indicators in millions

	2023/24 actual	2024/25 mid-year	2025/26 forecast	2026/27 forecast
Authorised Limit (£m)	328.000	372.000	370.000	373.000
Operational Boundary (£m)	308.000	326.000	350.000	353.000
Capital Financing Requirement (£m)	292.090	305.707	329.810	332.769
Financing costs (£m)	9.235	11.154	13.253	13.960
Net Revenue Budget (£m)	126.354	143.190	148.601	152.176
Proportion of net revenue budget (%)	7.4%	7.8%	8.9%	9.2%

4.26 The table above also shows the profile of debt required to fund the capital programme over the whole of the medium-term financial planning period, and that this will rise to a maximum of £332.769m on 31st March 2027. This increase in indebtedness is a direct result of the amount required to fund the capital programme in each financial year, the EFS borrowing required, and any additional cash flow demands in each financial year due to the use of reserves and debt refinancing.

4.27 Although the Council does not have relatively high debt levels against its comparator authorities, the strain on the revenue budget is increasing, particularly against the 2025/26 and 2026/27 budgets. When CIPFA introduced the Capital Finance Code of Practice in 2007, a nominal amount of 10% of the net revenue budget was suggested as being a maximum threshold for sustainability and prudence. Although some councils have exceeded this over the years the S151 Officer's advice is to contain capital expenditure financed by borrowing at a level which remains below this benchmark. This is particularly important given the Council's fragile financial position and the low level of unrestricted revenue reserves.

4.28 The levels though do remain aligned to the operational boundary (the Council's capital planning total) and are within the authorised limit approved by Members, which is the statutory limit for the Council in relation to external debt.

Economic Background 2024/25

4.29 A summary of the general economic conditions that have prevailed through the first six months of the 2024/25 is attached at Appendix 1 for information. This has been

provided the Council's external treasury adviser and gives some context on the current economic drivers that are influencing interest and bond rates at present.

Summary of the Treasury Management Strategy agreed for 2024/25.

- 4.30 Treasury Management is defined as 'the management of the Council's cash flows, borrowing and investments, and the associated risk'. The main risks that affect a local authority include credit risk, interest rate risk, liquidity risk and refinancing risk.
- 4.31 The borrowing approach outlined in the treasury strategy was to achieve the optimum value for money for the revenue budget by a combination of long-term borrowing from the Public Works Loan Board when interest rates reached a trigger rate of below 4.75% and the maturity term of the new borrowing fitted in with the Council's current debt portfolio. If these conditions did not exist when cash balances fell below £10.000m, then short term borrowing would be considered for the minimum period possible, given that interest rates were expected to rise over the period. Additionally short-term borrowing would be capped at a maximum of 20% of the total of the Council's gross external debt balance.
- 4.32 The approach to investing cash balances is to follow the relevant government and CIPFA guidance in prioritising and protecting the principal sums involved by only investing with institutions on the Council's approved lending list. This factor is paramount and more important than the fact that higher interest rates that could be achieved on riskier and illiquid investments with longer duration terms. Only 10% of total investments could be deposited for periods over one financial year given the higher levels of risk associated with these products.

Treasury Management activity during 2024/25

- 4.33 During the financial year, the Council maintained an under-borrowed position. This meant that the capital borrowing need, (the CFR), was not fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow was used as an interim measure. This strategy was prudent as investment returns were low and minimising counterparty risk on placing investments also needed to be considered.
- 4.34 All borrowing and investment activity undertaken so far during the financial year has been in line with the approved strategy agreed, with no exceptions.
- 4.35 A total of £20m of new long-term borrowing was undertaken from the PWLB, with £18.800m repaid on either maturity or annuity loans. The total level of external debt for the Council rose by £1.200m during the first six months of 2024/25. Significant borrowing is still required to fund the capital programme, EFS and liquidity requirements over the remainder of the financial year. A further £30m - £35m is still required. Any borrowing decisions will be undertaken in line with the Council's approved treasury management policy and via consultation with external advisers. All the costs of the above debt decisions have been factored into the medium-term financial plan and are fully funded.

4.36 Investments were made with either central government or other local authorities on an almost daily basis to ensure that the Council's overall liquidity position was protected. All principal sums invested have been repaid on time by each counterparty. The total interest earned on these temporary cash balances for 2024/25 is expected to be £0.700m and helps to balance the overall net capital financing budget of £11.154m.

4.37 The Councils Treasury Management function has complied with all the relevant statutory and regulatory requirements to date during 2024/25, which limit the levels of risk associated with its treasury management activities. The adoption and implementation of both the Prudential Code and the code of Practice for Treasury Management means both that its capital expenditure is prudent, financially affordable, and sustainable, and its treasury practices demonstrate a low-risk approach.

4.38 Officers of the Council are aware of the risks of passive management of the treasury portfolio and, with the support of Arlingclose, the Council's advisers, have proactively managed the debt and investments over the financial year.

5. Other potential alternative(s) and why these have not been recommended.

5.1 Not relevant as the report is for information only.

6. Impact(s) of the recommended decision(s)

Financial (including procurement and Social Value)

All relevant financial implications are outlined within the body of this report and the supporting appendix. The capital programme and financing being recommended in the budget report continues to remain affordable within the approved MTFP and revenue budget parameters. However, the Council needs to manage and prioritise its future capital investment and associated funding strategies more strictly over the term of the MTFP to maintain the revenue cost of capital investment within affordable and prudent parameters. The prudential and treasury management indicators and processes remain robust and within prudent limits over the term of the MTFP.

Tables 3-5 outlines the key debt metrics, and the capital financing costs as a % of the net revenue budget over the medium-term financial planning period.

Legal

There are no direct legal implications of this report. All activity on capital financing, investments and borrowing is under current local authority powers under either the local government act 2003 or the capital finance and accounting regulations.

Risk

Any risk related issues are set out within the report. Risk management is an integral part of the Council's treasury management strategy, and these are considered as part of

business-as-usual activities and are set out in more detail within the Treasury Management Practices document maintained by the central finance team.

Human Rights, Public Sector Equality Duty and Community Cohesion

There are no applicable issues to consider within this report.

Climate Change / Environmental

There are no applicable issues to consider within this report.

Children and Young People Cared for by the Authority and Care Leavers

There are no applicable issues to consider within this report.

Data Protection

There are no applicable issues to consider within this report.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Not applicable		

Appendices

1	Economic Background – 2024/25 financial year – first six months
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Background papers

Body	Report title	Date
Council	Revenue Budget, Capital Programme, MTFS and Prudential Indicators – Budget Setting Report	8 March 2024

Contact: Justin Weston, Head of Finance and Investment
Email: justin_weston@middlesbrough.gov.uk

Appendix 1

Economic Background – 2024/25 Financial Year (first six months)

UK headline consumer price inflation remained around the Bank of England (BoE) target, falling from an annual rate of 3.2% in March to 2.0% in May and then rebounding marginally to June to 2.2% in July and August, as was expected, due to base effects from energy prices. Core and services price inflation remained higher at 3.6% and 5.6% respectively in August.

The UK economy continued to expand over the period, albeit slowing from the 0.7% gain in the first calendar quarter to 0.5% (downwardly revised from 0.6%) in the second. Of the monthly figures, the economy was estimated to have registered no growth in July.

Labour market data was slightly better from a policymaker perspective, showing an easing in the tightness of the job market, with inactivity rates and vacancies declining. However, a degree of uncertainty remains given ongoing issues around the data collected for the labour force survey by the Office for National Statistics. Figures for the three months to July showed the unemployment rate fell to 4.1% (3mth/year) from 4.4% in the previous three-month period while the employment rate rose to 74.8% from 74.3%.

Over the same period average regular earnings (excluding bonuses) was 5.1%, down from 5.4% in the earlier period, and total earnings (including bonuses) was 4.0% (this figure was impacted by one-off payments made to NHS staff and civil servants in June and July 2023). Adjusting for inflation, real regular pay rose by 2.2% in May to July and total pay by 1.1%.

With headline inflation lower, the BoE cut Bank Rate from 5.25% to 5.00% at the August Monetary Policy Committee (MPC) meeting. The decision was finely balanced, voted by a 5-4 majority with four members preferring to hold at 5.25%. At the September MPC meeting, committee members voted 8-1 for no change at 5.00%, with the lone dissenter preferring Bank Rate to be cut again to 4.75%. The meeting minutes and vote suggested a reasonably hawkish tilt to rates, with sticky inflation remaining a concern among policymakers.

The latest BoE Monetary Policy Report, published in August, showed policymakers expected GDP growth to continue expanding during 2024 before falling back and moderating from 2025 to 2027. Unemployment was forecast to stay around 4.5% while inflation was shown picking up in the latter part of 2024 as the previous years' energy price declines fell out of the figures before slipping below the 2% target in 2025 and remaining there until early 2027.

Arlingclose, the authority's treasury adviser, maintained its central view that Bank Rate would steadily fall from the 5.25% peak, with the first cut in August being followed by a series of further cuts, with November 2024 the likely next one, taking Bank Rate down to around 3% by the end of 2025.

The US Federal Reserve (the Fed) also cut interest rates during the period, reducing the Federal Funds Rate by 0.50% to a range of 4.75%-5.00% at its policy meeting in September. The forecasts released at the same time by the central bank suggested a further 1.00% of easing is expected by the end of the calendar year, followed by the same amount in 2025 and then a final 0.50% of cuts during 2026.

Having first reduced interest rates in June, the European Central Bank (ECB) held steady in July before cutting again in September, reducing its main refinancing rate to 3.65% and its deposit rate to 3.50%. Unlike the Fed, the ECB has not outlined a likely future path of rates, but inflation projections remain in line with the central bank's previous forecasts where it will remain above its 2% target until 2026 on an annual basis.

Financial markets: Sentiment in financial markets continued to mostly improve over the period, but the ongoing trend of bond yield volatility remained. The general upward trend in yields in the early part of the period was reversed in the later part, and yields ended the half-year not too far from where they started. However, the volatility in response to economic, financial, and geopolitical issues meant it was a bumpy ride for bond investors during that time.

Over the period, the 10-year UK benchmark gilt yield started at 3.94% and ended at 4.00% but hit a high of 4.41% in May and a low of 3.76% in mid-September. While the 20-year gilt started at 4.40% and ended at 4.51% but hit a high of 4.82% in May and a low of 4.27% in mid-September. The Sterling Overnight Rate (SONIA) averaged 5.12% over the period to 30th September.

Credit review: Arlingclose maintained its advised recommended maximum unsecured duration limit on all banks on its counterparty list at 100 days.

Credit default swap prices were generally lower at the end of the period compared to the beginning for most of the names on UK and non-UK lists. Price volatility over the period was also generally more muted compared to previous periods.

Financial market volatility is expected to remain a feature, at least in the near term and, credit default swap levels will be monitored for signs of ongoing credit stress. As ever, the institutions and durations on the Authority's counterparty list recommended by Arlingclose remain under constant review.

MIDDLESBROUGH COUNCIL	
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Report of:	Director of Finance (s151 Officer)
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Relevant Executive Member:	Executive Member for Finance
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Submitted to:	Executive
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Date:	4 December 2024
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Title:	Calculation of Council Tax Base for 2025/26
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Report for:	Decision
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Status:	Public
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Strategic priority:	All
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Key decision:	Yes
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Why:	Decision(s) will incur expenditure or savings above £250,000 and have a significant impact in two or more wards
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Subject to call in?:	Yes
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Why:	
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Proposed decision(s)
<p>The report requests that the Executive:</p> <ul style="list-style-type: none"> • Notes the contents of the report • Approves the council tax base for 2025/26 as 36,513.9 • Approves 2,447.3 and 1,504.8 as the council tax bases for the parishes of Nunthorpe and Stainton & Thornton respectively for 2025/26 • Following approval, agrees to notify the Police and Crime Commissioner, the Cleveland Fire Authority, and the Parish Councils of the 2025/26 council tax base

Executive summary

The Council has a legal obligation to calculate a council tax base each financial year. The calculation of the council tax base is a part of the Council's budget strategy which forms part of the Council's Policy Framework. This report is part of the process to set the council tax base for the financial year 2025/26 by the statutory deadline of 31 January 2025.

1. Purpose

This report is part of the process to set the council tax base for the financial year 2025/26 by the statutory deadline of 31 January 2025.

2. Recommendations

That the Executive

- Notes the contents of the report
- Approves the council tax base for 2025/26 as **36,513.9**
- Approves **2,447.3** and **1,504.8** as council tax bases for the parishes of Nunthorpe and Stainton & Thornton respectively for 2025/26
- Following approval, agrees to notify the Police and Crime Commissioner, the Cleveland Fire Authority, and the Parish Councils of the 2025/26 council tax base

3. Rationale for the recommended decision(s)

3.1 The recommendations are supported by the following reasons: -

- a) The Local Government Finance Act 1992 requires a billing authority to calculate its council tax base for each financial year.
- b) The method of calculation is specified in the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, which requires the calculation to be approved before 31st January in the year proceeding the relevant financial year.

4. Background and relevant information

4.1 The Council has a legal obligation to calculate a council tax base each financial year. The calculation of the council tax base is a part of the Council's budget strategy which forms part of the Council's Policy Framework.

4.2 The starting point for the calculation of the 2025/26 tax base is the number of dwellings on the Valuation List for Middlesbrough Council on 15 September 2024 provided by the Government's Valuation Office Agency (line 1 of Appendix 1). The figures are then adjusted for exempt dwellings and demolished dwellings as at 7 October 2024, and for dwellings subject to disabled relief reduction.

- 4.3 The number of chargeable dwellings in each band is further adjusted for discounts, premiums, and local council tax support.
- 4.4 The resultant figure (line 2 of Appendix 1) is the total equivalent number of dwellings which are then converted using ratios (in line 3) into the number of Band D equivalents (line 4), specified in the 1992 Act. For 2025/26, the equivalent number of Band D properties is calculated at **37,145.4**.
- 4.5 The council tax base is finally determined by multiplying the sum of the Band D equivalents by the Authority's estimated collection rate, which has been assumed at 98.3% for 2025/26. This is the estimate of the percentage of the 2025/26 Council Tax set which will be collected in total, and not the expected in-year collection rate in 2025/26. The rate used is re-considered each year and the rate of 98.3% used for 2025/26 is higher than that used for 2024/25 of 97.4% due to a review of the bad debt provision. The resulting council tax base for 2025/26 for the whole of Middlesbrough (Appendix 1) is **36,513.9** rounded to one decimal place.
- 4.6 The growth in the council tax base is estimated to have reduced the need for budget reductions by approximately £743,000 in 2025/26 and on an ongoing basis, based on the 2024/25 Basic Council Tax.
- 4.7 Since 2013/14 the Council's Housing Growth Strategy has delivered an increase in the council tax base of 6,343 Band D Equivalent properties, an increase in Middlesbrough's council tax base of 21%. The cumulative effect is approximately £13.2m and reduces the need to make further annual savings within Council services by this amount.
- 4.8 The regulations also require a council tax base to be calculated for parishes, and similar calculations have been made for the parishes of Nunthorpe (Appendix 2) and Stainton & Thornton (Appendix 3). The council tax bases for 2025/26 are **2,447.3** and **1,504.8** respectively, rounded to one decimal place.
- 4.9 The billing authority must notify the major precepting authorities (Cleveland Police and Crime Commissioner and Cleveland Fire Authority) of its council tax base within seven days of making the calculation, or no later than 31 January 2025.

5. Other potential alternative(s) and why these have not been recommended

- 5.1 Not applicable to this report, as the Council has no option but to calculate a council tax base as it is a statutory requirement.

6. Impact(s) of the recommended decision(s)

6.1 *Financial (including procurement and Social Value)*

A comparison with the 2024/25 council tax base is summarised in the table below:

	2024/25	2025/26	Increase / (Decrease)	Increase / (Decrease) %
Total number of dwellings on the Valuation List on 15 September 2024	65,988	66,379	391	0.6
<i>Number of dwellings exempt on 7 October 2024</i>	<i>2,872</i>	<i>3,058</i>	<i>186</i>	<i>6.5</i>
<i>Number of demolished dwellings on 7 October 2024</i>	<i>1</i>	<i>131</i>	<i>130</i>	<i>13,000.0</i>
Number of chargeable dwellings (after removing exempt and demolished dwellings)	63,115	63,190	75	0.1
Total number of dwellings after discounts, premiums, and local tax support	44,653.6	44,590.1	(63.5)	(0.1)
Band D Equivalents	37,102.6	37,145.4	42.8	0.1
Assumed Collection Rate	97.4%	98.3%		
Council Tax Base	36,137.9	36,513.9	376.0	1.0

The table above demonstrates that there is a net increase of 391 (0.6%) in the number of dwellings on the Valuation List on 15 September 2024 as a result of new house building. However, due to an increase in the number of demolished dwellings (due to the demolition of a block of flats) and an increase in the number of other exempt dwellings (mainly due to student properties), there is only an increase of 75 (0.1%) in the number of chargeable dwellings after adjusting for exempt and demolished dwellings. This is then adjusted further for discounts, premiums and local tax support for council tax base purposes resulting in a decrease of 63.5 (-0.1%) in the total number of dwellings, however after converting this to Band D equivalents there is a net increase of 42.8 (0.1%). The net increase in the council tax base from 2024/25 is 376 (1.0%) band D equivalent properties, assuming the collection rate of 98.3% for 2025/26. The growth in the council tax base is estimated to have reduced the need for budget reductions by approximately £743,000 in 2025/26 and on an ongoing basis, based on the 2024/25 Basic Council Tax.

6.2 Legal

- 6.2.1 It is a statutory requirement under the Local Government Finance Act 1992 for billing authorities to calculate a council tax base.
- 6.2.2 Section 84 Local Government Finance Act 2003 amended section 67 of the Local Government Finance Act 1992 so that a full council meeting is no longer required to adopt the council tax base.

6.3 Risk

- 6.3.1 The calculation of the council tax base is a part of the Council's budget strategy which forms part of the Council's Policy Framework.
- 6.3.2 The report ensures that the Council's meets its statutory duty to calculate a council tax base for each financial year.

6.4 Human Rights, Public Sector Equality Duty and Community Cohesion

Not applicable to this report.

6.5 Climate Change / Environmental

Not applicable to this report.

6.6 Children and Young People Cared for by the Authority and Care Leavers

Not applicable to this report.

6.7 Data Protection / GDPR

Not applicable to this report.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Following expected approval, the Police and Crime Commissioner, the Cleveland Fire Authority, and the Parish Councils will be notified of the 2025/26 council tax base before the statutory deadline of 31 January 2025.	Head of Financial Planning & Support	31 January 2025

Appendices

1	Calculation of the 2025/26 Council Tax Base for Middlesbrough area (including parishes)
2	Calculation of the 2025/26 Council Tax Base for Nunthorpe Parish Council (included at Appendix 1)
3	Calculation of the 2025/26 Council Tax Base for Stainton & Thornton Parish Council (included at Appendix 1)

Background papers

None

Contact: Andrew Humble, Head of Financial Planning & Support
(Deputy S151 Officer)

Email: andrew_humble@middlesbrough.gov.uk

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**CALCULATION OF THE 2025/26 COUNCIL TAX BASE FOR MIDDLESBROUGH AREA
(INCLUDING PARISHES)**

	COUNCIL TAX BAND									
	A (with disabled relief reduction)	A	B	C	D	E	F	G	H	TOTAL
		£0-£40,000	£40,001-£52,000	£52,001-£68,000	£68,001-£88,000	£88,001-£120,000	£120,001-£160,000	£160,001-£320,000	£320,001 and over	
Total number of dwellings on the Valuation List		33,207	11,533	11,557	5,603	2,796	1,030	599	54	66,379.0
Total number of dwellings after discounts, premiums, and local tax support	25.5	17,816.5	8,230.2	9,456.9	4,989.6	2,529.7	968.6	541.6	31.5	44,590.1
Ratio to band D	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
Number of band D equivalents	14.1	11,877.6	6,401.3	8,406.2	4,989.6	3,091.9	1,399.0	902.7	63.0	37,145.4

Assumed collection rate of 98.3%

0.983

Council tax base for 2025/2026 (rounded to one decimal place)

36,513.9

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**CALCULATION OF 2025/26 COUNCIL TAX BASE FOR NUNTHORPE PARISH COUNCIL
(INCLUDED AT APPENDIX 1)**

	COUNCIL TAX BAND									
	A (with disabled relief reduction)	A	B	C	D	E	F	G	H	TOTAL
		£0-£40,000	£40,001-£52,000	£52,001-£68,000	£68,001-£88,000	£88,001-£120,000	£120,001-£160,000	£160,001-£320,000	£320,001 and over	
Total number of dwellings on the Valuation List		20	115	400	813	393	271	343	11	2,366.0
Total number of dwellings after discounts, premiums, and local tax support	1.0	11.5	91.3	346.5	732.8	357.1	254.5	328.4	9.0	2,132.0
Ratio to band D	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
Number of band D equivalents	0.6	7.7	71.0	308.0	732.8	436.5	367.6	547.4	18.0	2,489.6

Assumed collection rate of 98.3%

0.983

Council tax base for 2025/2026 (rounded to one decimal place)

2,447.3

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**CALCULATION OF 2025/26 COUNCIL TAX BASE FOR STANTON & THORNTON PARISH COUNCIL
(INCLUDED AT APPENDIX 1)**

	COUNCIL TAX BAND									
	A (with disabled relief reduction)	A	B	C	D	E	F	G	H	TOTAL
	£0-£40,000	£40,001-£52,000	£52,001-£68,000	£68,001-£88,000	£88,001-£120,000	£120,001-£160,000	£160,001-£320,000	£320,001 and over		
Total number of dwellings on the Valuation List		35	163	548	519	251	123	54	1	1,694.0
Total number of 35 dwellings after discounts, premiums, and local tax support	0.0	19.7	120.0	465.8	479.4	232.8	116.6	45.5	1.0	1,480.8
Ratio to band D	5/9	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9	
Number of band D equivalents	0.0	13.1	93.4	414.1	479.4	284.6	168.4	75.8	2.0	1,530.8

Assumed collection rate of 98.3%

0.983

Council tax base for 2025/2026 (rounded to one decimal place)

1,504.8

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MIDDLESBROUGH COUNCIL	
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Report of:	Director of Finance (s151 Officer)
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Relevant Executive Member:	Elected Mayor of Middlesbrough Executive Member for Finance
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Submitted to:	Executive
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Date:	4 December 2024
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Title:	2025/26 Draft Budget and Medium Term Financial Plan 2025/26 to 2028/29
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Report for:	Decision
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Status:	Public
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Council Plan priority:	All
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Key decision:	Not applicable
Why:	The decisions in this report present a draft budget for consultation as part of the budget development process. Final decisions on the 2025/26 budget and MTFP will be taken by Council in February 2025.

Subject to call in?:	No
Why:	The decisions in this report present a draft budget for consultation as part of the budget development process. The Executive will subsequently agree a proposed 2025/26 budget and MTFP to 2028/29 that will be presented to Council for approval in February 2025.

Proposed decision(s)
<p>The report provides an update to the Executive on the budget and Medium Term Financial Plan (MTFP) development process for 2025/26 to 2028/29 that will conclude with consideration and approval of the budget by Council in February 2025. The recommendations in this report are for formal noting and endorsing by Executive of a range of budget proposals aimed to balance the budget to go out to public consultation. These are detailed in paragraph 2.</p>

Executive summary

On 4 September 2024, the Executive received an update on the Medium Term Financial Plan for 2025/26 to 2028/29 which set out the challenging financial and economic environment with the Council, like many local authorities, is operating within. The report set out the key assumptions upon which the budget and MTFP are calculated based upon the best information available at that time, which remain subject to review throughout the budget development and setting period as new information is available.

This report provides a further update on the financial and economic environment and sets out draft budget and associated proposals that present a legally balanced budget for 2025/26 and 2026/27. Sufficient savings and income proposals were made by officers to enable the Mayor and Executive to have options, including the ability to reinvest in some direct services to the community and reinvestment in the resilience of enabling services. These are proposed to meet the Mayor's priorities to deliver against his pledge of 'Recover, Reset, Deliver' for Middlesbrough.

There is a remaining budget gap over the period of the MTFP of £2.686m in 2027/28 and rising to £5.150m by 2028/29 based upon current modelling assumptions that will be revisited upon receipt of the Provisional Settlement on 19 December 2024. (paragraphs 4.124 and 4.125)

The Chancellor announced the Government's Budget on 30 October 2024 which contained a range of measures to support the local government sector in recognition of the critical state of local authority finances. Whilst the headline messages within Budget are welcomed by Middlesbrough and across the local government sector, there is currently insufficient information upon which to fully assess the implications for individual local authorities. This draft budget for Middlesbrough therefore adopts a broadly financially neutral assessment of the Government's announcements made to date. Further work will be required to fully assess the implications upon the Council's financial position once details are published in the Provisional Local Government Finance Settlement that will be made on the 19 December 2024. (paragraphs 4.43 to 4.50)

It is crucially important that members appreciate that the 2025/26 Local Government Finance Settlement is a one year only settlement and that a Government Spending Review will be announced in the Spring 2025, followed by a three-year Settlement for 2026/27 to 2028/29 which will be significantly tighter for the local government sector based upon published data. The Government's Budget provides a one-off 'front loading' of funding in 2025/26 combined with the continuation of the Exceptional Financial Support mechanism for those authorities facing a s114 scenario.

This will provide short term relief for authorities facing the most acute financial difficulty and buys time to develop the 2025 Spending Review, putting in place a three year settlement, combined with a fundamental review of the methodology for distributing government funding to local authorities (Funding Formula). This will take place in 2025 and will be subject to widespread consultation with the local government sector. (paragraph 4.47)

The current Funding Formula is widely recognised as being not fit for purpose and it is

expected that the review will result in significant redistribution of resources between local authorities with effect from the 2026/27 financial year. It is too soon to assess the impact for Middlesbrough, although the Government has recognised the significant financial challenges for areas like Middlesbrough which are subject to high levels of multiple deprivation and low council tax raising abilities to fund disproportionate costs.

No announcement has been made by Government at this stage in relation to the level of Council Tax referendum limits or the continuation of the Adult Social Care Precept beyond 2025/26. There is also no indication of any plan to review the Council Tax system which is widely recognised as being out of date and has resulted in significant anomalies in the level of council tax paid by residents in different areas of the country. Similarly, no announcement has been made in relation to intentions to reform the Business Rates system. These represent the largest proportion of the Council's income streams as a result of declining government grants over the last decade and therefore present significant uncertainty for budget setting in 2025/26 and over the MTFP period. (paragraphs 4.47 and 4.72 to 4.74)

The Council's financial position remains fragile given its low level of reserves resulting from historical spending in excess of annual income streams. It is essential that there is continued focus upon cost reduction and growth of income streams in the short term underpinned by a resolve to protect and rebuild revenue reserves in line with the Reserves Policy approved by Council on 8 March 2024.

The Council must continue to drive forward its plans for service transformation and redesign in order to achieve the Council Plan priorities:

- A successful and ambitious town
- A healthy place
- Safe and resilient communities
- Delivering best value

whilst operating within its financial means over the medium to long term.

Key to the Council's future success will be its commitment to underpin the delivery of its service transformation programme with a step change in its approach to integrated strategic financial and performance management to ensure financially sustainable service delivery. (paragraphs 4.127 to 4.129)

The Council's financial position is still fragile and there is uncertainty over medium term future funding levels which will not become clear until the announcement of a three year settlement following the Spring 2025 spending review and reform of the grant distribution methodology. Therefore, the Director of Finance advises the Executive to propose a Core Council Tax at the referendum limit notified by Government of 2.99% plus 2% for the Adult Social Care Precept in 2025/26. (paragraph 4.72)

This report sets out the draft 2025/26 budget and MTFP to 2028/29 to be endorsed by the Executive to progress to consultation and includes the following key updates:

- an update on the national and local context in which the Council is developing its Council Plan and MTFP (paragraphs 4.1 to 4.28)
- a summary of the headline announcements made in the Chancellor's Autumn Budget

on 30 October 2024 (paragraphs 4.49 and 4.50 and Table 5)

- The Council's financial performance at Quarter Two to 30 September 2024. (paragraphs 4.29 to 4.32)
- Financial planning assumptions based upon the best information available at the time of writing. (paragraphs 4.62 to 4.67)

The report recommends that Executive formally note key information and assumptions used in developing the draft budget and that Executive endorse a range of budget proposals including the proposed total council tax increase in order to progress to the next stage of the budget development process, including public consultation where appropriate.

The final draft MTFP report will be considered by the Executive on 5 February 2025 and recommended to Council for consideration and approval on 19 February 2025. This will also include an updated position for the Capital Programme, Capital Strategy, Treasury Management Strategy, and Flexible Use of Capital Receipts Strategy.

The Council's Director of Finance (Section 151 Officer) has a statutory duty to assess the robustness of the budget estimates and the adequacy of reserves in the form of a report under s25 of the Local Government Act 2003. This formal assessment will be provided in the MTFP report to the Executive and Council in February 2025.

1. Purpose

- 1.1 This report is a key stage in the budget development process for 2025/26 and the MTFP for the four year period to 2028/29. It presents budget and council tax proposals that will achieve a legally balanced budget for 2025/26, a balanced position for 2026/27 with a remaining budget gap in 2027/28 and 2028/29. Subject to endorsement by the Executive, the draft budget will progress to the consultation phase of the budget development process during the period 5 December 2024 to 8 January 2025.
- 1.2 Further work will be required to assess the Council's financial position more fully once the detail of significant Government Budget announcement is made in the Provisional Local Government Finance Settlement on 19 December 2024.

2. Recommendations

That the Executive **Notes** the key issues set out in paragraphs 2.1 to 2.4:

- 2.1 The update on the key budget assumptions upon which the 2025/26 budget and MTFP to 2028/29 is calculated. (paragraphs 4.62 to 4.67)
- 2.2 The proposed draft budgets for 2025/26 and 2026/27 are balanced, with a gap of £2.686m in 2027/28 and rising to £5.150m in 2028/29. (paragraphs 4.124 and 4.125)
- 2.3 Further work is required to fully assess the Council's financial position once the detail of the Provisional Local Government Finance Settlement is published.
- 2.4 Transformation Programme business cases must be robust, and adequately

assured to enable their inclusion in the proposed 2025/26 budget and MTFP. Work is continuing to develop detailed business cases within the Recover, Reset, Deliver Transformation Programme in relation to the cross cutting Programmes: Target Operating Model including Customer Services, Neighbourhoods, IT and Digital. These programmes will fundamentally modernise and redesign the Council's service delivery models to achieve improved outcomes for the community from a lower cost base. It is intended that these will be brought forward to the 5 February 2025 Executive for incorporation into the overall budget to be considered by Council on 19 February 2025.

That the Executive **Endorses** recommendations 2.5 to 2.9 as follows:

- 2.5 Total proposals for savings and income growth of £7.036m in 2025/26 rising to £8.686m in 2028/29, of which £0.249m are deemed to involve policy change and/or impact service delivery levels and will be subject to public consultation (Appendices 1 and 2).
- 2.6 Total budget growth for re-investment in services aligned to the Recover, Reset, Deliver plan of £2.361m in 2025/26 rising to £2.558m in 2028/29 (Appendix 3)
- 2.7 The proposed total Council Tax increase of 4.99% for 2025/26 comprising:
 - 2.99% increase in general Council Tax and
 - 2% Adult Social Care Precept,
- 2.8 The proposed arrangements to make financial provision against the risk of delivering the 2025/26 budget and MTFP which will enable the Council to set a robust budget without an application for reliance upon Exceptional Financial Support (EFS) from Government. (paragraph 4.65)
- 2.9 That where applicable, budget consultation will commence, on 5 December 2024 and conclude on 8 January 2025 prior to finalising the proposed budget by Executive on 5 February 2025 for consideration and approval by Council on 19 February 2025.

3. Rationale for the recommended decision(s)

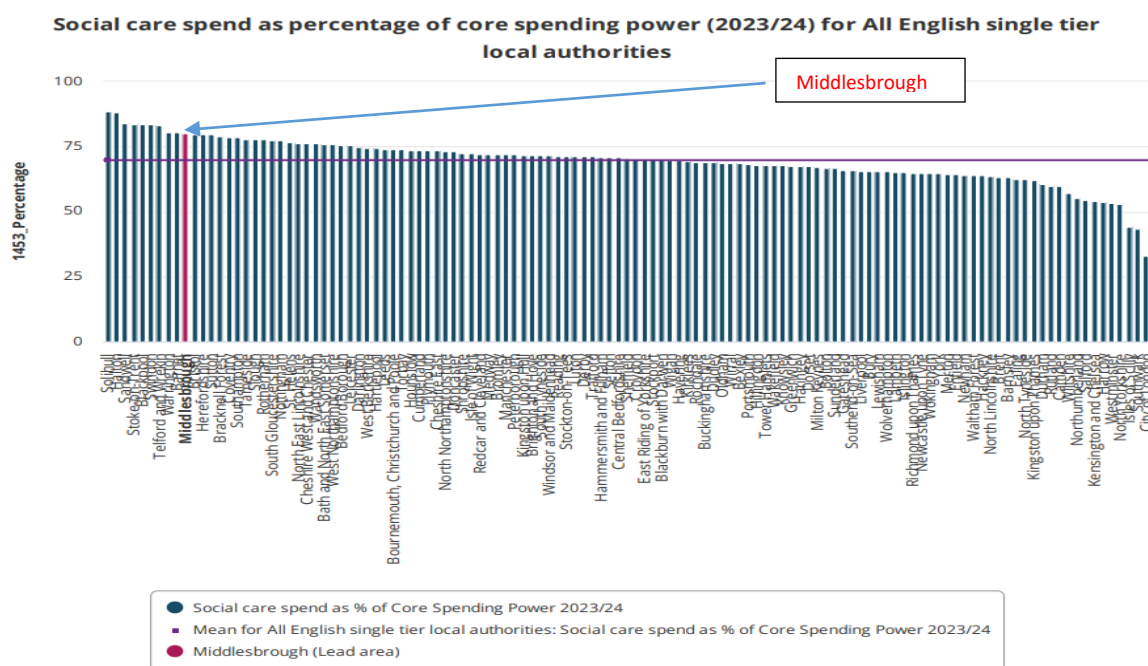
- 3.1 The Council has a legal obligation to set a balanced budget by 11 March 2025 and a Best Value duty to demonstrate financial sustainability through a balanced Medium Term Financial Plan (MTFP). The setting of the budget is part of the budget and policy framework and therefore requires Full Council approval.
- 3.2 The recommendations in this report enable the Council to progress towards meeting its statutory responsibility to set a robust and balanced revenue budget in 2025/26 and a balanced position in 2026/27 working towards financial sustainability over the period of the MTFP.
- 3.3 The Council is required to take a systematic, coherent, and controlled approach to addressing its ongoing financial challenges over the medium-term, while enabling the delivery of the Mayor's vision and priorities for Middlesbrough through delivery of the wider Council Plan.

4. Background and relevant information

Middlesbrough Context

- 4.1 Middlesbrough is the business, culture, and education capital of the Tees Valley. Our location in the North East of England gives us access to stunning countryside, unrivalled coastline and the beautiful North York Moors. It is home to thriving companies who compete on the world stage and award-winning education institutions including Teesside University. With a population of 143,900 (as per the Census 2021) living across an area of around 7 miles by 5 miles, Middlesbrough is one of the most densely populated and diverse towns in the Northeast. Approximately 18% of the town's population are from an ethnic minority background whilst a significant minority of Middlesbrough's total population (12.29%) were born outside of the UK.
- 4.2 Employment and Skills are long outstanding challenges, Middlesbrough is younger on average than the regional and national average, which means that there is a large proportion of the population (62.4%) in education or at working age (higher than the North East at 61.9%), which presents opportunities to shape the future workforce, to meet the needs of the town. However, one of our key challenges is ensuring that the current and future workforce have the skills to attract business to the town, for example, 23.9% of residents have no qualifications, compared with 18.1% nationally.
- 4.3 Middlesbrough ranks as the 5th most deprived area in England and 40% of wards are ranked as amongst the top 3% most deprived areas (as per the Index of Multiple Deprivation 2019). Local people face significant health inequalities, with men and women in some of our poorest areas are likely to live for 4 years and 3 years respectively less on average than those regionally and nationally.
- 4.4 Whilst living in Middlesbrough can be challenging, there is a real sense of community, and the town has been incredibly welcoming to new arrivals, based on the Council's Resident Surveys completed in 2017 and 2023 and has shown real community spirit to recover from the riots that occurred in the summer of 2024.
- 4.5 These characteristics represent long term challenges to the prosperity and wellbeing of Middlesbrough as a town and to the Council in meeting the needs of the community. There is significant and increasing demand for services for which the authority is required to meet its statutory responsibilities, such as adults and children's social care, which in 2024/25 account for 79% of the net revenue budget, a reduction of 4% from 2023/24 as a result of transformation and budget savings implemented in 2024/25.
- 4.6 The graph below shows that Middlesbrough spends 80% of its Core Spending Power on social care in 2023/24 and was the tenth highest of all single tier authorities in England.

Figure 1: Social Care spend as a % of Core Spending Power 2023/24 for all English single tier local authorities



Source: Ministry of Housing, Communities and Local Government

4.7 The high proportion of expenditure directed towards meeting the Council’s statutory responsibilities for social care, significantly limits the Council’s ability to invest in the provision and improvement of other services and particularly discretionary place based services that are highly valued by the wider community. The Council is pursuing strategies to deliver more cost-effective social care provision as part of its transformation and savings plans in order to be able to meet its statutory responsibilities and continue to provide valued discretionary services within its financial means.

Middlesbrough Council Plan

4.8 The Council Plan 2024-27 is the Council’s overarching business plan for the medium-term. It sets out the ambitions and priorities of the Elected Mayor of Middlesbrough and the wider corporate priorities that the Council is required to deliver.

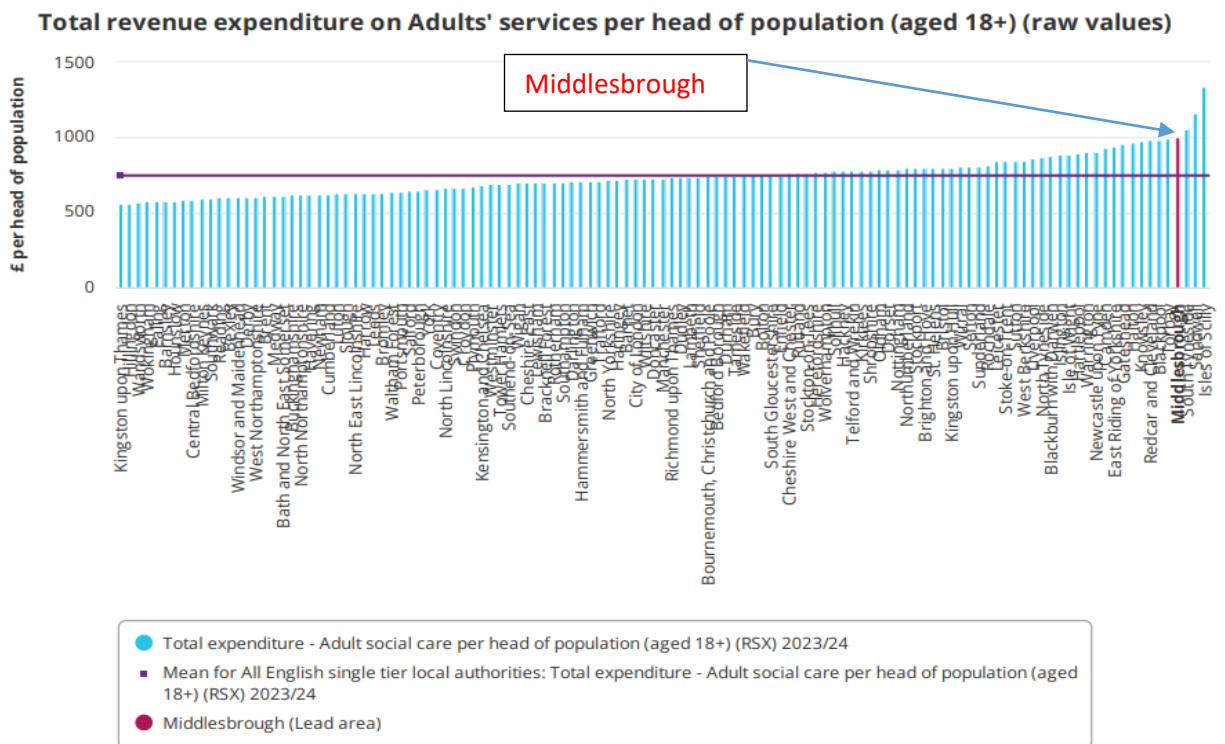
4.9 The MTFP is a financial interpretation of the Council Plan and incorporates the annual revenue and capital spending plans which aim to align to deliver the Council’s ambitions.

4.10 The remainder of this section provides a summary of the local context for high spending areas which present significant financial pressures and upon which the Council’s focus from transformation and efficiency is required.

Adult Social Care

- 4.11 Gross expenditure on Adult Social Care in 2024/25 is £121.7m which is the largest spending area of the Council. After taking account of grants and contributions from the NHS, clients and other third parties, the net budget is £52.075m (39%).
- 4.12 National comparative data for 2023/24 shows that Middlesbrough spent £1,006 per head of the population on Adults Services, which was the fourth highest of all English unitary authorities as shown in the graph below.

Figure 2: Total revenue expenditure on Adult Social Care per head of population (aged 18+) 2023/24 for all English single tier local authorities



Source: Total revenue expenditure on Adults' services per head of population (aged 18+)

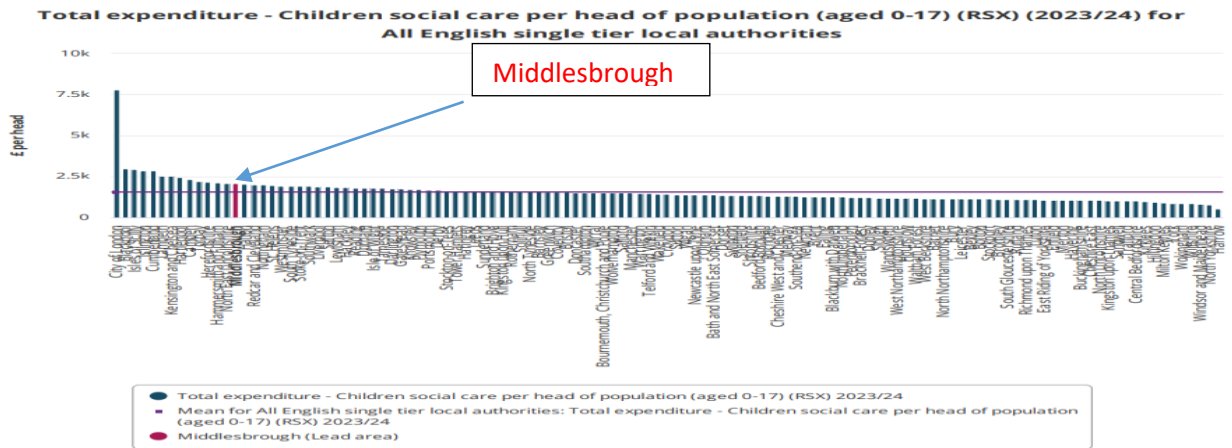
lginform.local.gov.uk

- 4.13 The measures being taken through the Council's Adults Transformation and savings programme seek to modernise social care through the development of "strengths based practice"; this will promote independence and support social care staff in meeting the assessed needs of individuals through a broader range of support mechanisms with less reliance on expensive commissioned care services. Additionally, the service will increase the use of digital technology to increase choice for service users in how their needs will be met and reduce the cost of care provision.

Childrens Social Care

4.14 Childrens Social Care is the largest area of net expenditure for the Council at £54.038m (40% of the Council's total net revenue budget) for 2024/25. National comparative data shows that the Council spent £2,083 per head of the population on Children's Social Care in 2023/24. This is the fourteenth highest of all English single tier authorities.

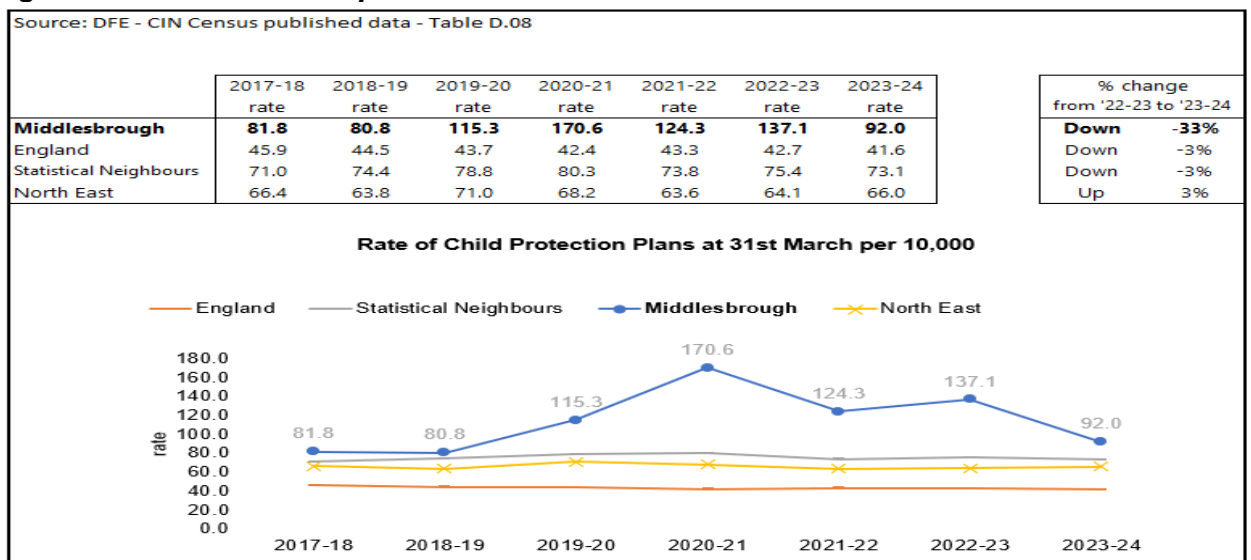
Figure 3: Total revenue expenditure on Children Social Care per head of population (aged 0-17) 2023/24 for all English single tier local authorities



Source:
Ministry of Housing, Communities and Local Government
loginform.local.gov.uk

4.15 The number of Children aged 0-15 in absolute low income families was 31.8% compared to the England average of 15.3% (as per Department for Work and Pensions data). The number of young people, and those living in poverty directly impacts on the number of children requiring support from Children's Services. The level of demand is demonstrated in Figure 4 below, showing that for Child Protection plans in place for Middlesbrough there are 92.0 per 10,000 children whilst the England average was 41.6 in 2023/24.

Figure 4: Child Protection plan numbers for 2017/18 to 2023/24



4.16 The measures delivered during 2024/25 through the Children's Social Care Transformation and savings programme of £5.080m aims to create a stable and renewed workforce through its review of all Services across Children's Social Care which has identified a reduction of posts as part of its establishment review. The Children's programme aims to deliver best value through its reviews of Children in Care who are in high-cost external residential placements looking to step them down in to more appropriate and less expensive settings where safe to do so, also through its review of Children who have Special Guardianship Orders in place. The review ensured there was no duplication of support or overpayments that were made and that the right level of support was given to families. The transformation programme aims to carry out workforce development to reduce the number and reliance of interim and agency Social Workers. The project will ensure a sustainable and highly skilled workforce of permanent social workers being recruited is in place.

The further proposed projects in 2025/26 will look to create an Edge of Care Service which will support children to remain at home or at a family network, which otherwise without the service would come into our care. The Programme will transform and modernise the Fostering Service which is looking to increase the number of foster carers through a marketing campaign and creation of a Kinship Team which will provide training and intervention and support to carers to prevent placement breakdown and children re-entering care. Proposed savings arising in these areas are detailed in Appendix 1.

Waste Management

4.17 The 2024/25 net budget for Waste Collection is £2.210m. Waste disposal is a significant cost to the Council with a 2024/25 budget of £5.134m. In the medium to long term, the Council expects that the cost of disposing of residual waste will increase substantially. This is due to existing long term waste disposal contracts expiring and the new regional Energy from Waste Site and contract, which is in the process of procurement and is planned to become operational in 2029. It is important that the Council works with residents now in order to achieve improved rates of recycling to avoid significant future costs of disposal.

4.18 The Council implemented a new alternate fortnightly collection service for residual and recycled waste in 2024/25 as part of its transformation and savings programme, which aims to improve household recycling rates and reducing the amount of residual waste that is disposed of through the Energy from Waste facilities. The Council is actively working to enhance recycling efforts and address contamination issues to ensure waste management efficiency and environmental sustainability. Regular visits to the recycling facilities are conducted to inspect for contamination, identifying items that do not belong in the recycling stream. Through these visits, tailored feedback is provided to residents via the Council's social media teams, educating them on proper recycling practices to reduce contamination rates. Additionally in promoting good recycling the team carries out visits to schools, delivers roadshows, covering all areas of the town, linking with community groups, housing association and other council departments.

4.19 As well as contributing to the Council's environmental objectives, the cost of disposing of recycled waste (average disposal rate is £50.01 per tonne) is much

lower than the cost of residual waste (disposal rate is £75.01 per tonne). Further, it is important to note that there is a significant cost to disposing of waste incorrectly. Residual waste that is put in the recycling bin causes contamination to the recycled waste stream and is rejected by waste operators and diverted to the residual waste stream for which the Council has to pay to process twice (average residual waste disposal rate of £202.58 per tonne).

4.20 Table 1 below, summarises the percentage of household waste rejected from recycling streams due to contamination over the period 2018/19 to 2022/23 which is the latest available data. In 2022/23, Middlesbrough had 21.18% rejected, the third highest of all English single tier local authorities as shown in Figure 5. Improving household recycling behaviour is important for the environment and is capable of delivering significant savings.

Table 1: Percentage of household waste contaminated/rejected from 2022/19 to 2022/23 for Middlesbrough

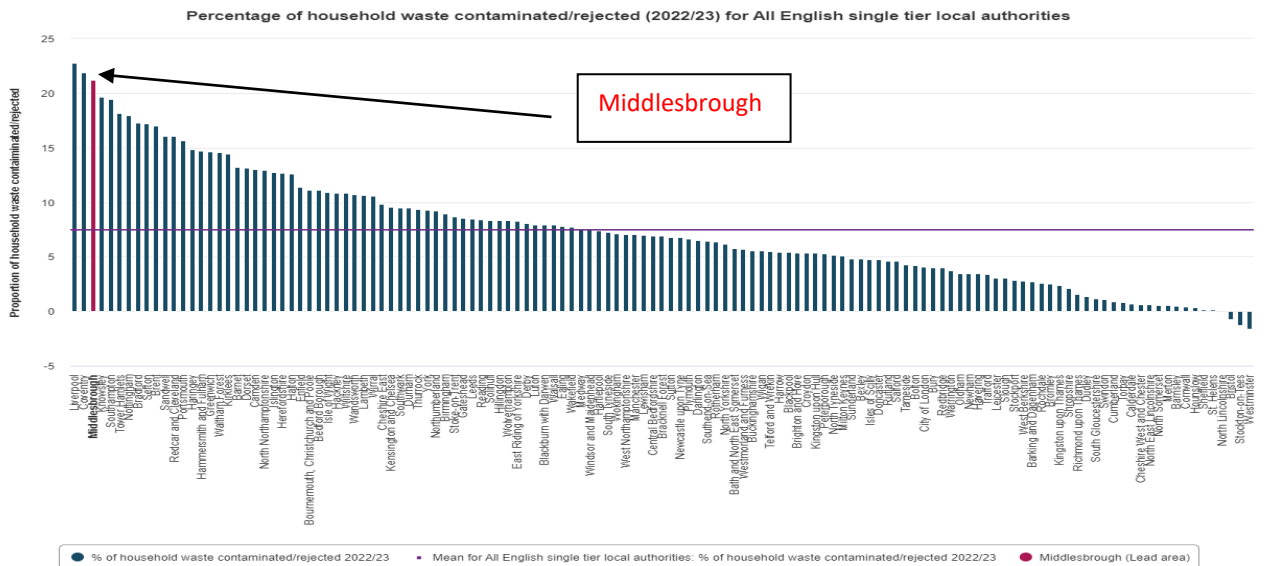
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Percentage of household waste contaminated/rejected (from 2018/19 to 2022/23) for Middlesbrough

Period	% of household waste contaminated/rejected			
	Middlesbrough	Minimum for All English single tier local authorities	Mean for All English single tier local authorities	Maximum for All English single tier local authorities
2018/19	7.66	-2.72	5.95	17.38
2019/20	9.15	-1.88	5.93	17.37
2020/21	15.73	-2.50	7.12	18.49
2021/22	16.38	-2.54	6.99	22.36
2022/23	21.18	-1.64	7.47	22.79

Source:
Department for Environment, Food and Rural Affairs
ginform.local.gov.uk

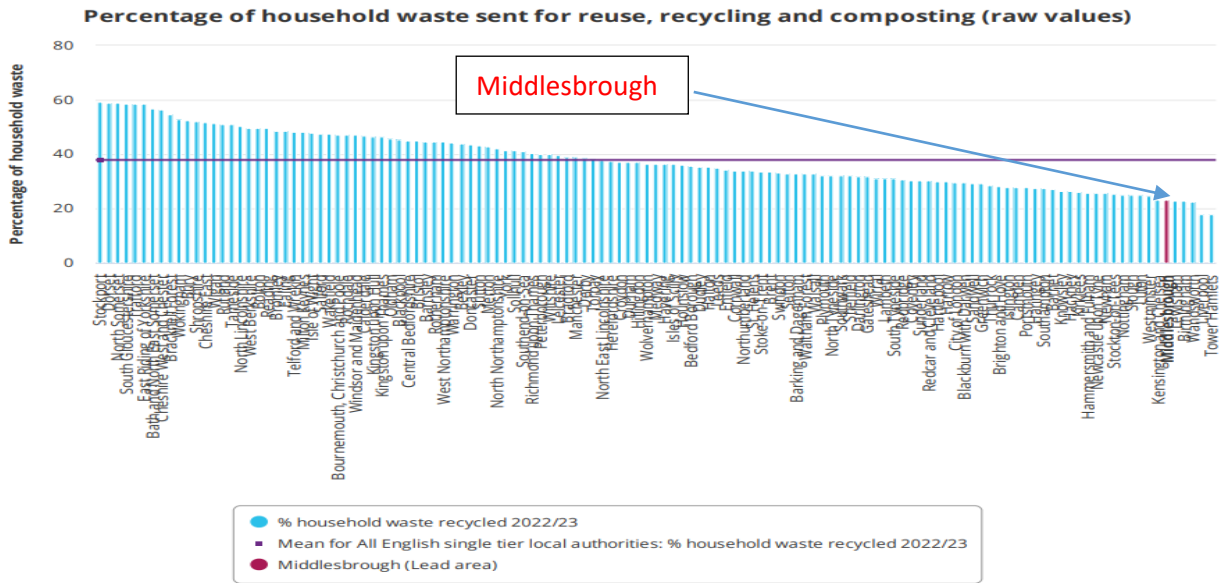
Figure 5: Percentage of household waste contaminated/rejected from 2022/19 to 2022/23 for All English single tier local authorities



Source:
Department for Environment, Food and Rural Affairs
ginform.local.gov.uk

4.21 National comparative data shows that in 2022/23 Middlesbrough had one of the lowest recycling rates of all single tier authorities at 23%, a reduction of 6.8% compared to 2021/22 and compared to a mean for all authorities of 38%.

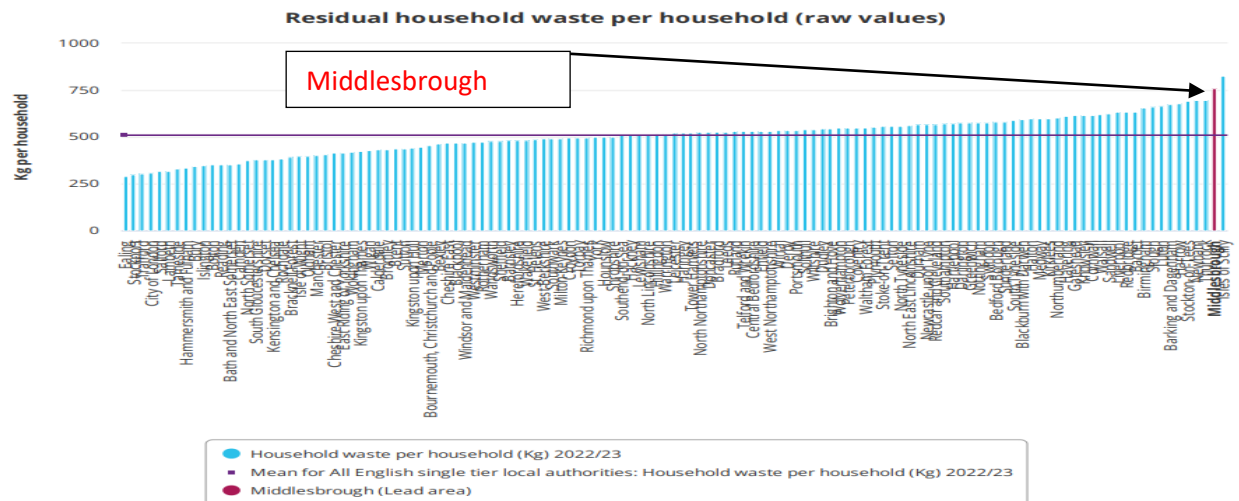
Figure 6: Percentage of household waste sent for reuse, recycling and composting 2022/23



Source:
 Percentage of household waste sent for reuse, recycling and composting
lginform.local.gov.uk

4.22 In 2022/23, the amount of residual waste was the second highest of all single tier authorities at 759kg per household, increased by 8.2% from 701kg per household compared in 2021/22.

Figure 7: Residual household waste per household 2022/23



Source:
 Residual household waste per household
lginform.local.gov.uk

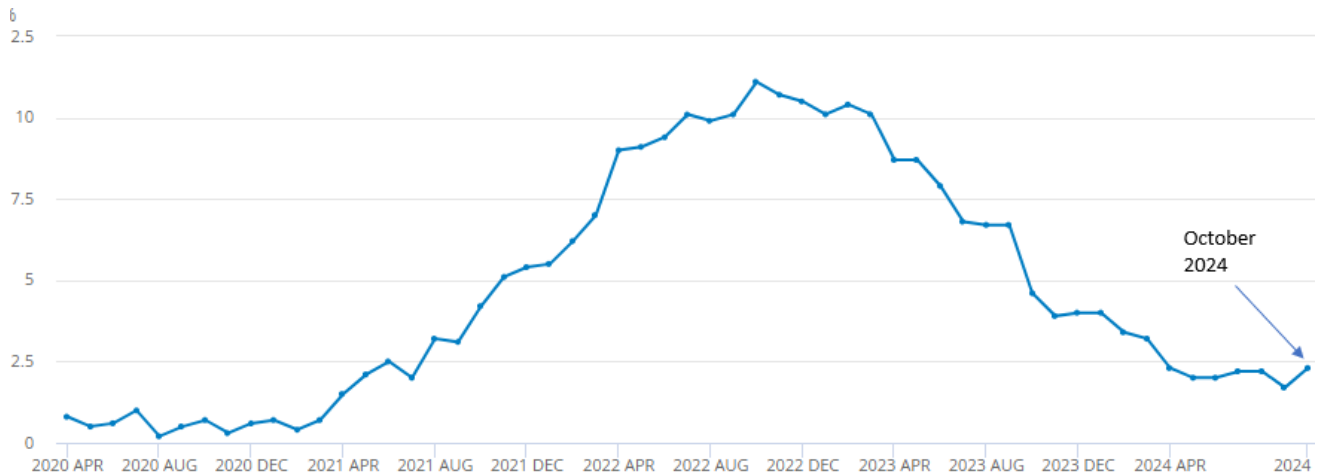
Corporate Governance Improvement Programme (CGIP) & s24 Recommendations

- 4.23 The Council was issued with a Best Value Notice by DLUHC in February 2023 which was subsequently extended in January 2024. In August 2023 it received 11 statutory recommendations relating to the need to improve its Best Value arrangements by the External Auditor Ernst & Young (LLP) (EY). By October 2024, the Council had successfully delivered:
- 91% of its planned CGIP actions with 8% on track by October 2024,
 - 98% of its s24 recommendations with the remaining 2% on track.
- 4.24 The Ministry for Housing Communities and Local Government (MHCLG) (formerly DLUHC) did not renew the Best Value Notice following its review of the Council's progress in September 2024, recognising the significant improvements made, but noting the significant risks remaining in relation to the Council's financial resilience.
- 4.25 EY ceased to be the Council's appointed external auditor with effect from the 2022/23 financial year ending 31 March 2023, but continues to report to the Audit Committee in relation to the conclusion of the financial statements for 2021/22 and 2022/23, which is expected by the 30 November 2024. EY issued its final VFM report to the Audit Committee in August 2024, in which it advised that under the Code of Audit Practice, it was not able to undertake audit work during 2023/24 and 2024/25 to form an opinion on the Council's progress in addressing the s24 recommendations as it was no longer the appointed auditor. It therefore provided no assessment of the Council's progress in addressing the 11 statutory recommendations.
- 4.26 Forvis Mazars LLP was independently appointed as the Council's auditor with effect from 1 April 2023 for the 2023/24 financial year onwards and is due to issue its Value For Money report for 2023/24 to the Audit Committee early in 2025. The findings will also subsequently be reported to Council given the criticality of this report in the context of the Council's improvement journey.

National Economic Context

- 4.27 Inflation as measured by the CPI (Consumer Prices Index) has fallen to over the twelve months to 2.3% at 31 October 2024. The CPI reached a 40 year high at 11.1% in October 2022. The rate of inflation measures the annual increase in prices and therefore the exceptionally high rate in 2022 effectively locked in higher prices that are paid for the Council's supplies of goods, works and services. Local authorities previously received no government support to meet the cost of inflationary pressures in the 2023/24 or 2024/25 finance settlements. The CPI rate between April 2024 and October 2024 is illustrated below:

Chart 1: CPI Monthly increase between April 2020 and October 2024



Source: Office for National Statistics Data Tables

4.28 The last Office for Budget Responsibility (OBR) prediction in May 2024 is for CPI to fall over the course of 2024 to 2.2% on average and reach 1.1% by Q1 of 2025. The latest forecast provided by the Council’s Treasury Management Advisers, Arlingclose indicates that this will not happen as quickly as forecast by the OBR. They state that inflation remains a key concern; CPI is projected to rise to approximately 2.75% by the end of 2024, as the previous year’s energy price reductions fall out of annual comparisons, revealing the underlying persistence of domestic inflationary pressures. Inflation is then expected to fall to the Bank of England’s target of 2% by the end of 2027. The Arlingclose forecast is demonstrated in Chart 2 below :

Chart 2 : Arlingclose outlook for UK CPI inflation



2024/25 Financial Performance

- 4.29 The delivery of a balanced budget and rebuilding reserves during 2024/25 is a critical stage in the Council's financial recovery and is necessary to establish the foundations required to achieve financial sustainability over the medium term.
- 4.30 In setting the 2024/25 budget, the Council provided for £20.764m of growth to meet demand pressures in key statutory service areas. After approving £13.910m of savings, it needed to rely upon one off Exceptional Financial Support of £4.7m in the form of a capitalisation direction in order set a legally balanced budget. However, unanticipated additional pressures primarily in Children's Social Care have resulted in a forecast overspend early in the financial year.
- 4.31 The Quarter Two position now forecasts an overspend of £1.382m which is an improvement of £2.360m compared to the Quarter One position. This is being driven primarily by savings slippage and increased number and complexity of children in external residential care resulting in a forecast overspend of £3.687m in Children's Social Care, offset by underspending in other directorates and central budgets. It is essential that transformation measures to improve social care practice and cost efficiency within the directorate are successfully delivered at pace to stabilise the Council's financial position.
- 4.32 Financial recovery plans continue to be developed and implemented in order to mitigate this further, with current plans totalling £0.498m, bringing the overspend down to £0.884m if delivered. Corporate contingencies that are held for unforeseen events outside the Council's control, will be reviewed and revised in light of financial performance at Period 9 (end of December 2024) to update the forecast outturn and preparation for final budget setting. Indications are that it is possible for the Council to deliver its financial outturn within the approved 2024/25 budget by 31 March 2025, providing that no material adverse events occur during the second half of the year.

Table 2 - Summary of Revenue Budget Forecast Outturn 2024/25 at Quarter Two

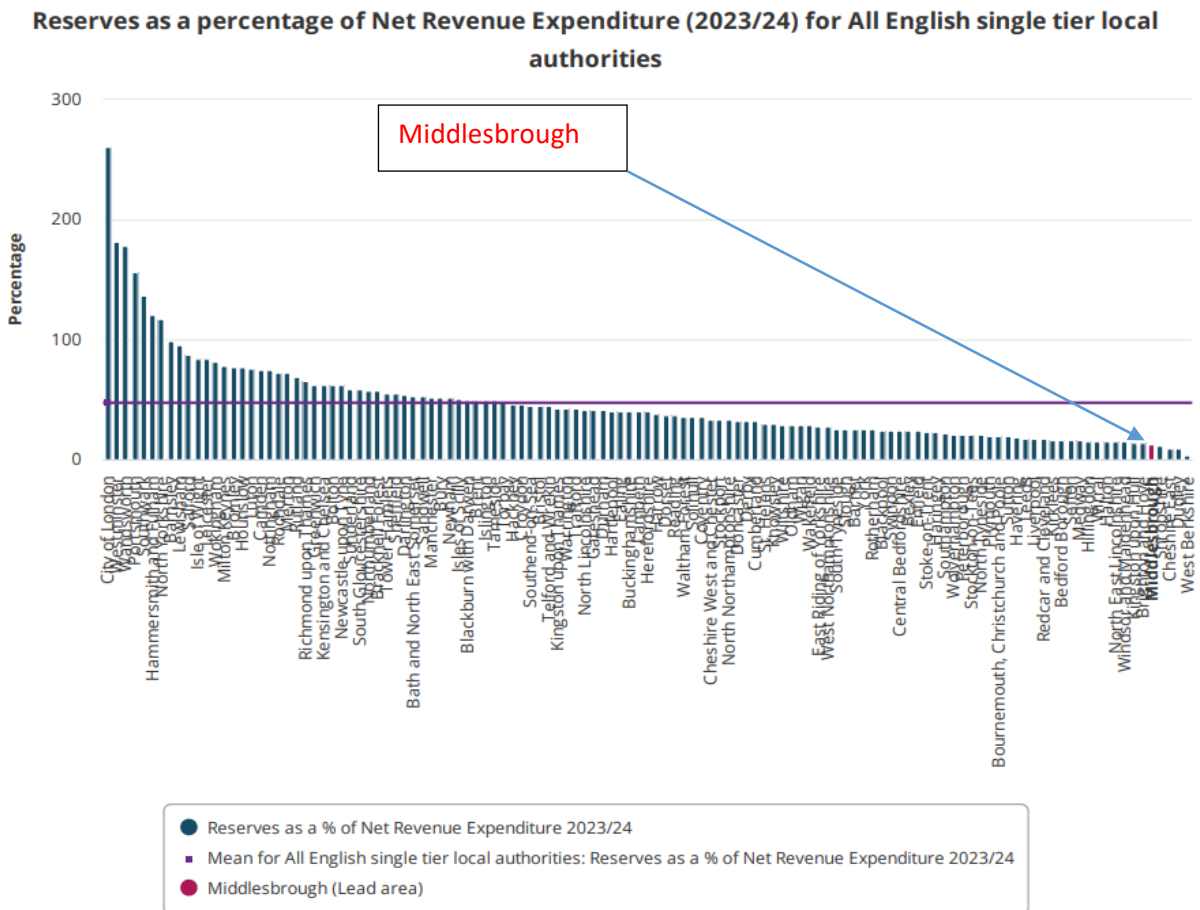
MEMO FORECAST
VARIANCE SPLIT

All Directorates	Original Budget Full Year	Current Budget Full Year	Forecast Outturn	Forecast Variance	Movement from last quarter (Forecast Variance before Financial Recovery Plan)	Financial Recovery Plan	Forecast Outturn Variance (If Financial Recovery Plan Assured)	Savings Delivery Variance	Other variances
	£m	£m	£m	£m	£m	£m	£m	£m	£m
				Adv / (Fav)	Adv / (Fav)	Adv / (Fav)	Adv / (Fav)	Adv / (Fav)	Adv / (Fav)
Adult Social Care	52.075	52.481	52.536	0.055	(0.375)	(0.234)	(0.179)	0.417	(0.362)
Public Health	0.006	0.006	0.006	0.000	0.000	0.000	0.000	0.000	0.000
Children's Care	54.038	54.685	58.372	3.687	(0.065)	(0.264)	3.423	1.730	1.957
Education & Partnerships	7.992	7.221	6.373	(0.848)	(0.116)	0.000	(0.848)	0.000	(0.848)
Regeneration	2.023	2.037	1.471	(0.566)	(0.285)	0.000	(0.566)	0.080	(0.646)
Environment & Communities	20.176	19.027	19.676	0.649	0.566	0.000	0.649	(0.336)	0.985
Legal & Governance	10.387	10.755	10.724	(0.031)	(0.275)	0.000	(0.031)	0.148	(0.179)
Finance	3.121	3.767	3.767	0.000	(0.000)	0.000	0.000	0.198	(0.198)
Chief Executive	0.242	0.241	0.241	0.000	0.000	0.000	0.000	0.000	0.000
Total Directorates	150.060	150.220	153.166	2.946	(0.552)	(0.498)	2.449	2.237	0.709
Central Budgets	(6.870)	(7.029)	(8.593)	(1.564)	(1.808)	0.000	(1.564)	0.244	(1.808)
Total Budget	143.190	143.190	144.572	1.382	(2.360)	(0.498)	0.884	2.481	(1.099)

Financial Resilience – Adequacy of Reserves

- 4.33 The Council’s revenue reserves fell to a critically low level of £10.986m on the General Fund and £1.069m on the Unrestricted Usable Earmarked Reserves at 31 March 2024, which was below the recommended minimum level advised by the s151 Officer, putting the authority at risk of a s114 Notice in 2023/24.
- 4.34 Figure 8 below illustrates the comparative level of reserves at the end of 2023/24 compared to all English single tier authorities which shows the Reserves as a percentage of Net Revenue Expenditure, with Middlesbrough having the fifth lowest level of reserves.

Figure 8: Reserves as a percentage of Net Revenue Expenditure for All English single tier local authorities 2023/24



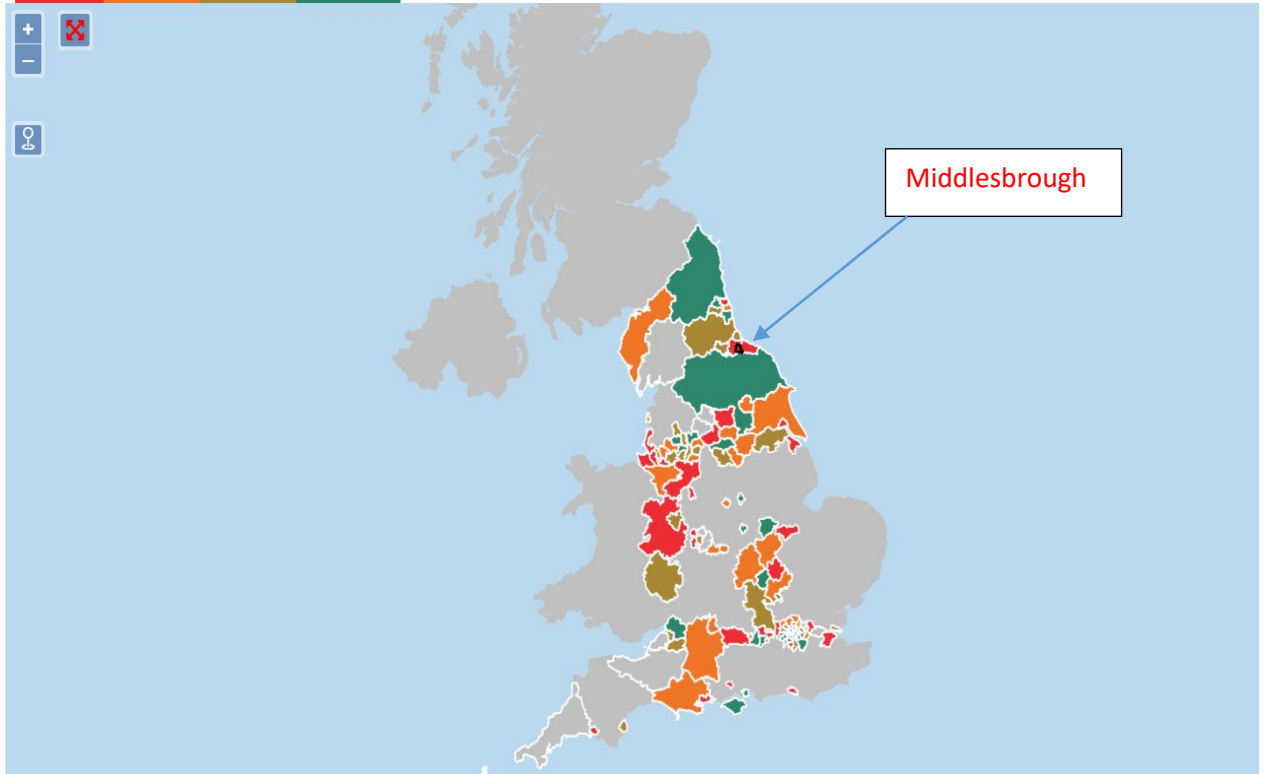
Source: Ministry of Housing, Communities and Local Government

- 4.35 Figure 9 shows a RAG assessment by quartile of the level of reserves of all single tier authorities. Red indicates lower quartile.

Figure 9: Reserves as a percentage of Net Revenue Expenditure for All English single tier local authorities 2023/24 - quartiles

Reserves as a percentage of Net Revenue Expenditure (2023/24) for All English single tier local authorities

Quartiles for All English single tier local authorities



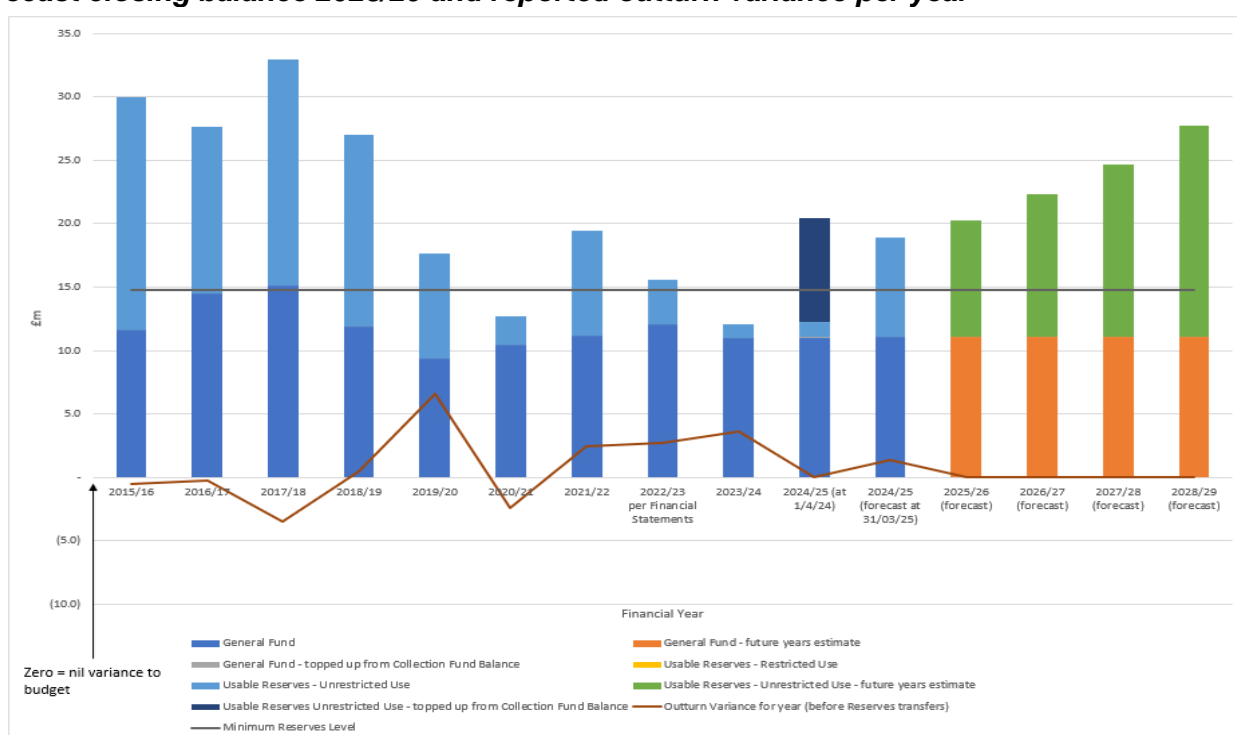
4.36 The level of usable revenue reserves forecast at Quarter Two 2024/25 is summarised below. It is essential that expenditure is contained within the approved budget to avoid a drawdown on reserves at the year end and to deliver in accordance with the approved policy and strategy.

Table 3: Unrestricted Usable Revenue Reserves

Unrestricted Usable Revenue Reserves				
Directorate	Closing Balance at 31/3/24 / Opening Balance at 1/4/24	Use of 23/24 Collection Fund Surplus	Revised Opening Balance 1/4/24	Q2 Forecast Balance at 31/03/25
	£m	£m		£m
General Fund Reserve	10.986	0.114	11.100	11.100
Unrestricted Usable Reserves	1.069	8.211	9.280	7.814
Total Unrestricted Usable Reserves	12.055	8.325	20.380	18.914
% of Net Revenue Budget				
General Fund Reserve	7.7%		7.8%	7.8%
Unrestricted Usable Reserves	0.7%		6.5%	5.5%
Overall	8.4%		14.2%	13.3%
Approved Net Revenue Budget 2024/25	143.190		143.190	
Estimated Net Revenue Budget 2025/26				142.301

4.37 The Reserves Policy approved by Council on 8 March 2024 set out the plan to protect and rebuild usable revenue reserves over the period of the MTFP. As shown in Table 3 above this included an immediate replenishment of reserves on 1 April 2024 utilising the 2023/24 estimated Collection Fund Surplus following a fundamental review of the balance sheet in 2023/24. This included a review of accounting arrangements for the Collection Fund and in particular the methodology for assessing the required Bad Debt provision on the Fund which was revised to comply with IAS37 (international accounting standard). Figure 10 summarises the reserves position and revenue outturn variances over the period from 2015/16 and the forecast to 2028/29 of £27.6m. This illustrates the plan to recover the reserves position over the period of the MTFP and return the Council to a financially sustainable position.

Figure 10 - Unrestricted Reserves Balances from closing balance 2015/16 through to forecast closing balance 2028/29 and reported outturn variance per year



Projected Year End balances On General Fund & Unrestricted Reserves per year and Reserves as % of Projected Net Revenue Budget					
	2024/25*	2025/26	2026/27	2027/28	2028/29
	£m	£m	£m	£m	£m
Projected Reserves Level (General Fund & Unrestricted Reserves)	18.914	20.234	22.304	24.561	27.631
Projected Net Revenue Budget	142.301	144.432	151.359	155.488	155.488
Reserves as % of Net Revenue Budget	13.3%	14.0%	14.7%	15.8%	17.8%

* based on Q2 24/25 reporting

Based on LG Inform Data, the mean % of Reserves as a % of Net Revenue Budget for English single tier authorities is 47%. This means that Middlesbrough reserves would need to be increased to approx. £73m to be in line with the mean. This is deemed to be unachievable in the medium term given the financial challenges faced by the Council and the need to restore levels of service provision. However, the Council should aim to achieve minimum reserves of around £40m (representing approx. 26% of the Net Revenue Budget), and the opportunity to achieve this should be examined on analysing the LGFS. This level of reserves will provide some resilience to be able to respond more effectively to unforeseen financial pressures.

Sources of Revenue Income

4.38 The source of local authority funding has altered in recent years with a greater proportion of overall funding coming from Council Tax and less from Revenue Support Grant (RSG). Figure 11 below shows the Council's Core Spending Power for 2013/14 to 2024/25, with Table 4 showing the absolute figures used for the chart to provide detail on the individual components. This shows a change in the mix of funding over the years including increasing percentage of overall funding from Council Tax and a reducing percentage from RSG.

Figure 11: Core Spending Power per year 2013/14 to 2024/25

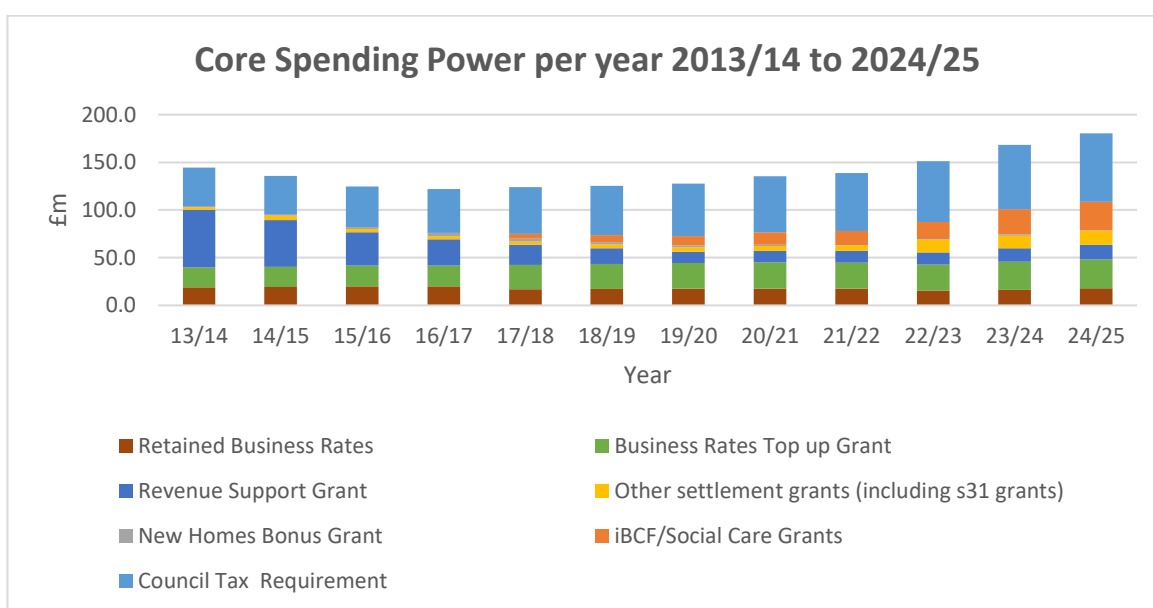


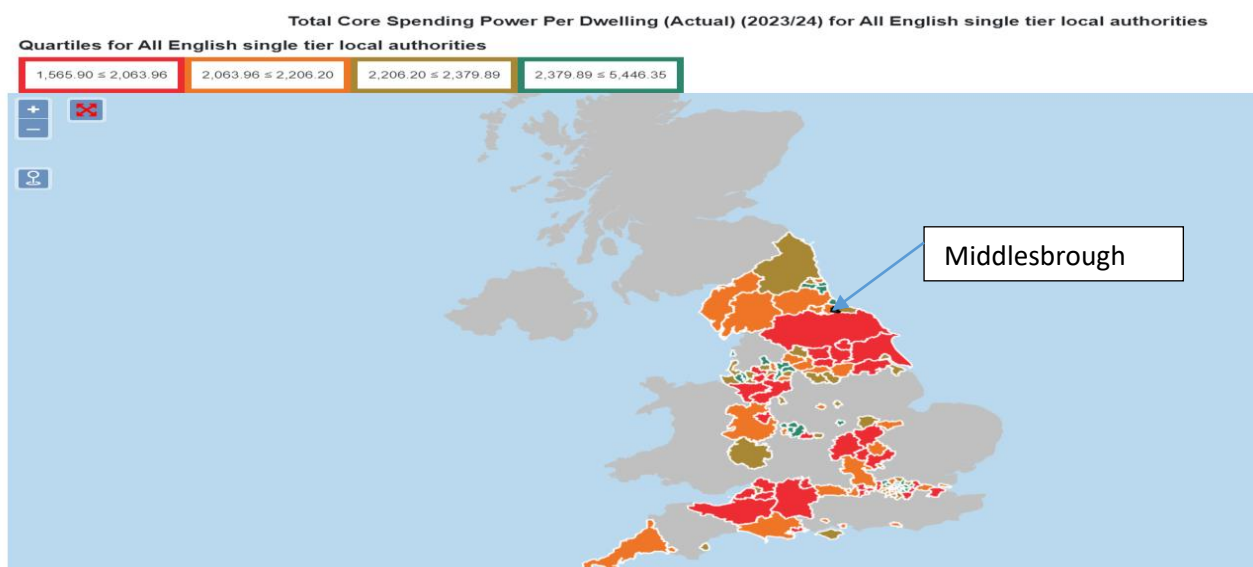
Table 4: Core Spending Power per year 2013/14 to 2024/25

	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Council Tax Requirement	40.2	40.0	42.6	46.2	49.1	51.9	55.3	58.7	60.6	63.8	67.3	71.7
iBCF/Social Care Grants	0.0	0.0	0.0	0.0	5.1	7.3	9.7	13.2	14.7	17.7	26.7	29.8
New Homes Bonus Grant	1.6	1.7	2.1	3.3	3.0	2.3	2.0	1.3	0.2	0.9	1.1	0.5
Other settlement grants (including s31 grant)	2.5	4.6	3.6	3.3	3.3	4.1	4.6	5.0	6.0	13.6	13.2	14.9
Revenue Support Grant	60.4	49.1	34.9	27.6	21.1	16.5	12.0	12.2	12.2	12.6	14.2	15.1
Business Rates Top up Grant	20.8	21.2	21.6	21.8	25.7	26.0	26.9	27.3	27.3	27.3	29.3	30.5
Retained Business Rates	18.9	19.1	20.0	19.9	16.9	17.4	17.5	17.7	17.6	15.5	16.4	17.8
Core Spending Power	144.5	135.7	124.8	122.1	124.1	125.5	127.8	135.4	138.6	151.2	168.1	180.3
% Annual change		-6.1%	-8.0%	-2.1%	1.6%	1.1%	1.8%	6.0%	2.4%	9.1%	11.2%	7.2%

4.39 It is important to note that the Government's calculation of Core Spending Power assumes that the local authority increases the Council Tax by the maximum permitted in each year. Therefore, the extent to which the Council has determined Council Tax increases below the maximum permitted, results in a level of funding below the assessed Core Spending Power.

4.40 Figure 12 shows the comparison of the Council's Core Spending Power per dwelling of £2,547 (green – upper quartile) with all English unitary councils. The median of £2,273 for all single tier local authorities for 2023/24.

Figure 12: Core Spending Power per dwelling for 2023/24 for all English single tier local authorities



Central Government Funding

- 4.41 Government allocates grant funding to local authorities in a process called the 'Local Government Finance Settlement' (LGFS). These can be multi-year or single-year settlements, since 2015 these have been single year.
- 4.42 The 2025/26 MTFP report to Executive on 4 September 2024 provided an overview of the King's speech and the Chancellor's statement on public finances following the election of the new Labour Government in July 2024.
- 4.43 On 30 October 2024 the Chancellor announced the Government's budget for 2025/26. The statement recognised the serious financial challenges that local authorities are facing as demand increases for critical services. Government stated that it has listened to voices across the local authority sector and as a result has prioritised local government in the budget. This is a welcome message for local authorities, although there is insufficient detail at this stage to make robust assessments of the impact on individual authorities, particularly as the LGFS will be for 2025/26 only.
- 4.44 A Policy Statement will be issued before the 30 November 2024, which may provide more information, but the full detail to enable s151 Officers to assess the implications fully will not be published until after the Provisional Local Government Finance Settlement (LGFS) on 19 December 2024. Therefore, the full implications will be factored into the final budget report to be agreed by the Executive and presented to Council for consideration and approval in February 2025.

- 4.45 Total departmental local government spending is predicted to grow by an average of 4.3% per year in real terms between 2023/24 and 2025/26. Total departmental spending is then forecast to grow annually at a real terms rate of 2.2% from 2023/24 to 2029/30. The Institute of Fiscal Studies have highlighted that under these plans, day-to-day public service funding is set to grow by just 1.3% per year following 2025/26. This will likely result in uncomfortably tight settlements for public services, especially unprotected departments.
- 4.46 The effect of the Budget is therefore to “front load” funding in 2025/26 to provide short term relief to local authorities who are struggling. However, the three year settlement from 2026/27 is likely to be much tighter for the sector as a whole. Therefore, the Council must not relax its transformation and cost reduction efforts to achieve financial sustainability. This will serve to provide financial flexibility to target priorities over the medium term, once the three year funding settlement is known.
- 4.47 Fundamental revision and updating to the funding distribution methodology is urgently required, having been delayed for several years and is widely recognised as not being fit for purpose. These changes will aim to ensure an up to date assessment of need and local resources and is likely to achieve a national rebalancing of funding that may be beneficial to Middlesbrough from 2026/27. However, this will be subject to complex work, modelling and consultation between central and local government over an at least 6-9 month period. Based upon previous experience of such changes, achieving implementation from 2026/27 will be extremely challenging. The Council will need to deploy external expert advice to support it through this process.
- 4.48 The Resource Departmental Expenditure Limits show an increase for MHCLG Local Government of £1.8bn between 2024-25 and 2025-26. This will include the £1.3bn increase in grant funding. Together with local income from council tax and locally retained business rates, this will provide a real terms increase in total core spending power of around 3.2%.
- 4.49 The Budget statement confirmed the following key issues:
- There will be a one-year financial settlement for 2025/26
 - There will be a Spending Review announced in the Spring of 2025 followed by a three-year settlement for local government implemented in 2026/27.
 - There will be a Policy Statement issued by MHCLG in November 2024.
 - The long-delayed review of the methodology for distribution of funding for local government will be progressed, with consultation starting after the Policy Statement and before Christmas, with further consultation stages in the new calendar year.
 - There is a recognition of the need to address inadequate funding in Children’s Social Care.
 - That there will be some limited targeting of funding in 2025/26 taking account of deprivation and council tax raising powers.
 - £1.3bn of new grant funding in 2025/26 for local government to deliver core services, of which £600m is for social care.
 - Councils considering that their position is unmanageable and in need of Exceptional Financial Support are expected to continue to liaise with MHCLG to pursue this option. There will be no alternative funding solution in 2025/26 for this situation.

- Headline announcement from the Budget is the increase to the rate of employer National Insurance Contributions (NICs) to 15% and a lowering of the threshold at which employers begin to NICs to £5,000 per year.
- Compensation to public sector organisations for this increase is included in the Budget, at a value of over £4bn every year. This may not cover the contracts for supplies and services entered into by local authorities such as for social care, which presents an adverse rise to the Council and could wipe out any gains in funding from the increase in social care funding listed above.
- There was no confirmation that the Adult Social Care Precept will continue beyond 2025/26 and therefore our prudent assumptions have been revised to reflect this and is consistent with most of our regional neighbours.

4.50 Table 5 summarises the key features of the announcement affecting local government and indicates where the item has been taken into account in the assumptions of the updated MTFP within this report. TBC indicates that it will be updated following analysis of the Local Government Finance Settlement on 19 December 2024 and will be updated for the final budget report in February 2025.

Table 5 – Summary of Budget announcements for local authorities for 2025/26

Key Government Announcements - October 2024	£m	Allocation basis and assumptions	Included in December 2024 MTFP	Estimated Middlesbrough Share £m
Social Care additional grant	600	Estimate based on 24/25 formula expected that it will be applied to 25/26 allocation	Yes	(1.895)
Additional Local Government Grant	700	Basis of allocation unknown. It is possible that this could be applied to fund compensation for Employers National Insurance.	No	TBC
Increase in Employer National Insurance Contributions to 15% and lowering threshold at which Employers National Insurance Contributions are paid to £5,000 per year	TBC	Government commitment to fund impact on staffing costs in public sector although unclear where this will be funded from - assumed cost neutral for MBC. Creates a risk of adverse impact upon Council contracts for supplies and services with private providers. This is likely to impact cost of council services through higher contract prices. An estimate made for adult social care and leisure contract. No basis of reasonable estimate can be made for potential impact on children's social care. Could wipe out the benefit from additional social care grant.	Yes	1.075
Extended Producer Responsibility (Packaging - distributed to support Local Authority Waste Disposal, basis of allocation to be confirmed)	1,100	Basis of allocation and conditions unknown. May result in additional obligations that will result in increased expenditure which is not factored into MTFP.	No	TBC
Household Support Fund (HSF) and Discretionary Housing Payments (DHPs) for 25-26	1,000	N/A for General Fund revenue position. Funding received is passed to members of public who are eligible less a small administration fee	NA	N/A
Special Educational Needs and Disability (SEND) and Alternative Provision funding	1,000	Basis of allocation unknown. There is a £3bn national deficit on DSG reserves due to High needs. This may stem the rate at which the Council's DSG deficit grows. Currently a risk by end of 25/26 when the statutory override ends in relation to Council GF needing to fund DSG deficit. projected £20m by 31/3/25. There is a revenue cost of the GF providing cashflow to meet the deficit. this is not material to balancing the MTFP model on an ongoing basis.	No	TBC
UK Shared Prosperity Fund (UKSPF), will be extended to 2025-26 in advance of wider local growth funding reform	900	Capital Funding does not affect the revenue MTFP model	No	N/A
Bus Service Improvement Plans funding	640	Basis of allocation unknown. Distribution via TVCA and to bus companies. May be capital or revenue	No	N/A
Local Roads Maintenance	500	Basis of allocation and conditions unknown	No	TBC
Affordable Homes Programme	500	Capital Funding - does not affect the revenue MTFP model	No	N/A
Homelessness Pressures (including Prevention in Rough Sleeping) taking total in 2025-26 to £1bn	233	Basis of allocation and conditions unknown	No	TBC
Investment into the Planning system to support capacity and capability in local planning authorities	50	Basis of allocation unknown	No	TBC
Kinship Allowance (pilot in 10 Local Authorities to help increase the number of children taken in by family members and friends)	40	Middlesbrough is not part of the current pilot of 10 local authorities.	No	N/A
Create hundreds of new foster placements by ensuring that every local authority has access to a regional recruitment hub	4	Does not directly impact the revenue MTFP model	No	N/A

Council Tax Income

4.51 Council Tax income has increased as a proportion of total income over the last 10 years as the level of RSG has reduced. This presents a particular financial challenge for the Council given it has a particularly low Council Tax base with 50.0% of dwellings in Band A, and 17.4% in Band B. This is a higher proportion than the national Band A and B percentage and means that a greater proportion of our residents pay a Band A and B than comparable Councils. Every 1% of Council tax raises approximately £0.700m per year.

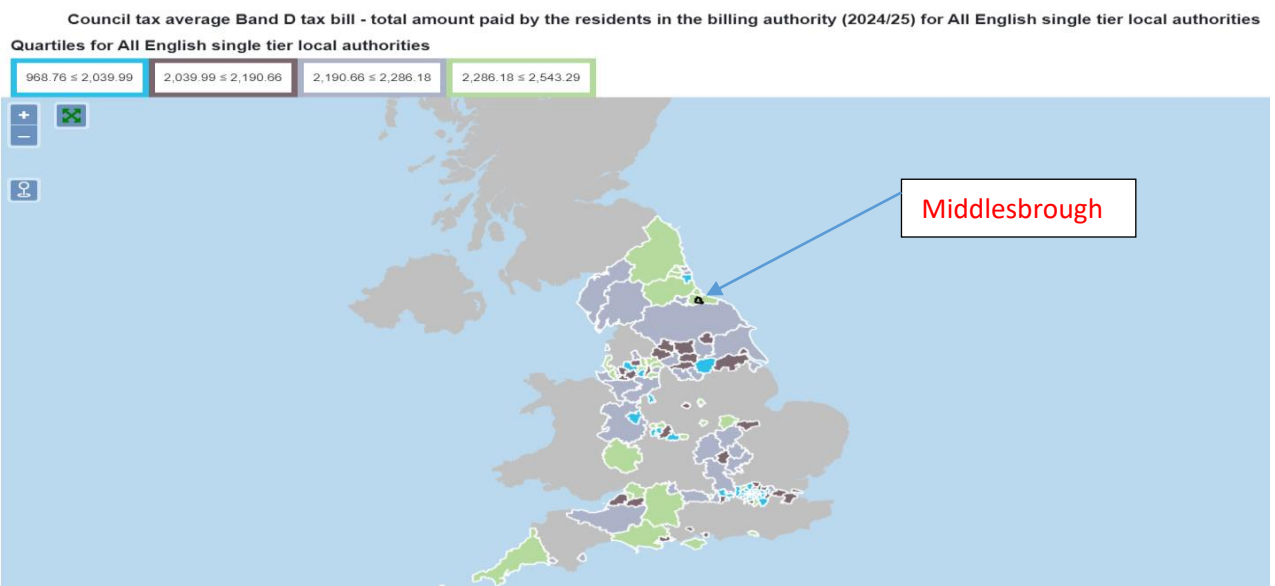
4.52 This means that a higher rate of Council Tax is needed to raise the same income yield compared with many other councils. Table 6 below shows the number of dwellings on the valuation list in each band of Council Tax as at 15 September 2024. The value of the increases in Council Tax being proposed are detailed in the Council Tax section of this report at paragraphs 4.72 to 4.77.

Table 6 – number and percentage of dwellings by Council Tax Band as at September 2024

Number and percentage of dwellings by Council Tax Band as at September 2024									
Council Tax Band	A	B	C	D	E	F	G	H	TOTAL
Total number of dwellings on the Valuation List	33,207	11,533	11,557	5,603	2,796	1,030	599	54	66,379
% in each band	50.0%	17.4%	17.4%	8.4%	4.2%	1.6%	0.9%	0.1%	100.0%

4.53 In 2024/25, the Council had a Band D council tax of £1,976 which is in the upper quartile (highest) for all single tier authorities. However, 85% of Middlesbrough households fall in Band A to C and pay less than this amount. Figure 13 below shows the quartiles by geographical region. The lowest Band D Council Tax being Wandsworth at £968.78.

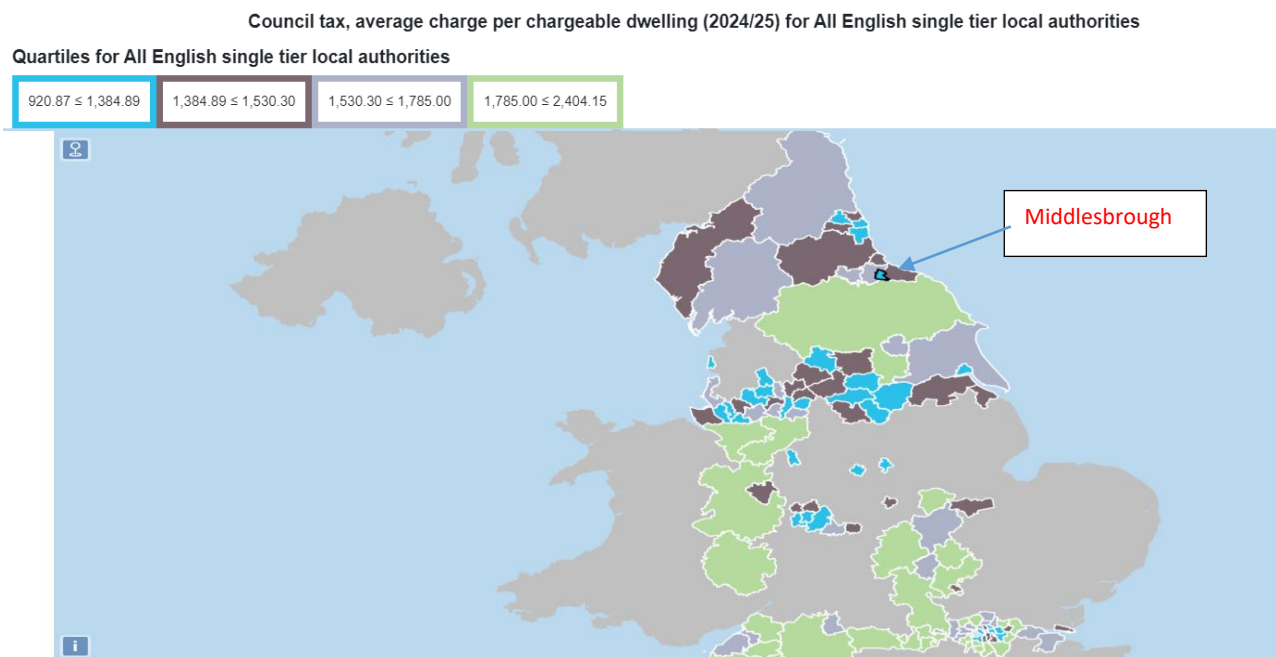
Figure 13: Average Band D Council Tax bill 2024/25



Source MHCLG via inform.local.gov.uk

4.54 A more accurate comparison of the level of Council Tax paid by Middlesbrough households is the Average Charge per dwelling in 2024/25 as shown in figure 14 below and was £1,357 in the lower quartile compared to all single tier authorities presented geographically. The lowest average council tax per dwelling was Wandsworth at £920.87.

Figure 14: Average Band D Council Tax bill per dwelling 2024/25



Source:
Ministry of Housing, Communities and Local Government

4.55 There are significant anomalies in the current council tax system which result in extreme variances in council tax levels both regionally and nationally. It is not yet clear if or when the Government intend to address this issue which is key to achieving fair distribution of funding for local authorities.

4.56 Table 7 below shows the history of Council Tax increases over the period 2013/14 to 2024/25, with Table 8 showing the Band D Council Tax each year from 2013/14 to 2024/25.

Table 7: Council Tax increases from 2013/14 to 2024/25

Council Tax increases - percentage and value of increase												
	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25
Percentage increase												
Core	1.99%	1.82%	1.85%	1.99%	1.99%	2.99%	2.99%	1.99%	1.99%	0.00%	1.99%	2.99%
ASC	0.00%	0.00%	0.00%	1.99%	2.00%	2.00%	2.00%	2.00%	0.76%	2.99%	2.00%	2.00%
Increase	1.99%	1.82%	1.85%	3.98%	3.99%	4.99%	4.99%	3.99%	2.75%	2.99%	3.99%	4.99%

Table 8: Band D Council Tax 2013/14 to 2024/25

Band D												
	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25
Base	1,305.17	1,330.78	1,355.03	1,380.12	1,435.10	1,491.93	1,566.40	1,644.51	1,710.13	1,757.11	1,809.67	1,881.86
Core	25.61	24.25	25.09	27.49	28.34	44.62	46.80	32.73	34.00	0.00	36.00	56.26
ASC	0.00	0.00	0.00	27.49	28.49	29.85	31.31	32.89	12.98	52.56	36.19	37.64
Increase	25.61	24.25	25.09	54.98	56.83	74.47	78.11	65.62	46.98	52.56	72.19	93.90
Band D	1,330.78	1,355.03	1,380.12	1,435.10	1,491.93	1,566.40	1,644.51	1,710.13	1,757.11	1,809.67	1,881.86	1,975.76

4.57 Over the period since 2013/14, Middlesbrough Council has been required to make cumulative savings of £111m in order to balance its budget as shown in Table 9 below.

Table 9: Budget savings per year from 2013/14 to 2024/25

Budget savings per year 2013/14 to 2024/25													
	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	TOTAL
£m	12.657	14.847	14.077	13.163	7.362	6.934	9.908	6.403	2.321	0.000	9.383	13.910	110.965

Medium Term Financial Plan

4.58 The MTFP is based on a number of assumptions that are subject to change prior to final budget setting by the Council in February 2025. The report reflects some of the announcements made in the Chancellors Budget of 30 October 2024. However, as referenced in Table 5 above, there are a number of high-level announcements which, whilst they appear favourable, are not possible to factor into the Council’s MTFP model at this stage of the process.

4.59 The full extent of the impact upon the Council’s finances will only become clearer after the Provisional Finance Settlement for Local Government is analysed following the expected announcement, on or around 19 December 2024.

4.60 Any change in assumptions following the settlement will be reflected and updated in the MTFP for presentation to the Executive on 5 February 2025 and will inform the final budget proposals at Full Council on 19 February 2025. The revenue element of the MTFP is set out in the context of:

- A period of reducing inflation, following a 40 year high in 2022 which locked in high prices for many of the Council’s suppliers and services.
- The continuation of a cost of living crisis impacting on citizens;
- a challenging employment market, with recruitment and retention issues internally within the Council and generally across the wider public sector;
- increased demand for services, in particular those relating to Adults Social Care and Children’s Social Care, Home to School Transport, and Homelessness which is expected to continue over the life of the plan;
- the need to secure financial recovery by protecting the current level of revenue reserves and rebuilding them to strengthen the Council’s financial resilience.
- continued lack of certainty over future Government funding that impacts adversely upon the Council’s ability to carry out any long term financial planning.

4.61 The Council maintains a MTFP which sets the financial envelope that is available within which the aims of the Council Plan are to be achieved. The Draft 2025/26 budget and MTFP to 2028/29 report to Executive on 4 September 2024 provided an update on the financial position. This report provides a further update and is based upon the following key assumptions.

Key MTFP assumptions

4.62 The following key assumptions have been used in balancing the budget and updating the MTFP:

- The MTFP has been amended to reflect relevant announcements where possible that were made in the Chancellor's Budget announced on 30 October 2024 (as detailed in Table 5).
- A range of apparently favourable Budget announcements contained insufficient information to factor into this update and will be incorporated into the February report to Executive following analysis of the Provisional LGFS on or around 19 December 2024.
- It is currently assumed whilst the Council will be compensated for the effect of the increase in Employer's National Insurance contributions on its own staff, it will not be compensated for the effect of the increase for staff employed by providers of services to the Council and that there will be cost to the Council associated with this.
- That energy prices will decrease in line with current forecasts provided by NEPO (North East Purchasing Organisation). These will be updated as further information is received.
- An affordability limit has been applied to the annual revenue capital financing costs associated with any new capital investment as follows:
 - The total annual cost of repayment of principal and interest on Council borrowing shall not exceed 10% of the Net Revenue Budget over the period of the MTFP to 2028/29.
 - This affordability limit has been factored into the MTFP model and any lower cost arising from the confirmation of new capital investment shall be updated in the revised model in February 2025.
- That there will be no increase or decrease to the current levels of RSG and Business Rates Retained and Business Rates Top up Grant in 2025/26 and future years, apart from the application of inflationary increases, which have currently been assumed to be 1.7% for 2025/26 (based on CPI for September 2024). This will be fully considered and updated as part of the February 2025 MTFP Executive report following analysis of the provisional LGFS.
- It is assumed that New Homes Bonus Grant is discontinued or rolled into RSG for 2025/26 without additional funding as a prudent assumption, given that Government have recognised that the system is flawed.
- There are no other major changes to other grant assumptions outlined in the report to Executive in September 2024.
- The Government has confirmed the referendum limit of 4.99% for 2025/26 comprising 2.99% core council tax and a 2% Adult Social Care Precept.
- An assumed increase in the core council tax in 2025/26 to 2028/29 of 2.99%.
- An increase of 2% in the Adult Social Care Precept to fund the pressures in Adult Social Care in 2025/26 only.
- In the absence of Government confirmation of the continuation of the ASC precept beyond 2025/26 when it is due to end, a revised assumption to remove the 2% increase previously assumed has been taken with effect from 2026/27.
- A council tax base for 2025/26 of 36,513.9 assuming a council tax in year collection rate of 98.3% for 2025/26 as outlined in the separate report to this

Executive. Currently similar levels of growth have been assumed for 2026/27 to 2028/29.

- Assumed pay inflation of 3% for 2025/26 and 2% for 2026/27 onwards.
- Assumed inflationary uplift of 2% for 2025/26 on discretionary fees and charges as set in the 2024/25 MTFP. A 2% increase has also been assumed for 2026/27 to 2028/29.
- Income the Council receives from commercial developments has been amended to reflect latest information regarding occupancy and leases, and also lost income from the sale of assets approved by Executive on 21 November 2023 as part of the Asset Review report.

4.63 The Council's usable revenue reserves remain low and must be protected and rebuilt as a minimum in line with the Council approved Reserves Policy in order to achieve financial sustainability over the medium term. They are insufficient to meet unplanned overspends resulting from failure to deliver the financial outturn within the approved budget. The Council must avoid unplanned use of reserves in order to secure its financial recovery going forward.

4.64 In 2024/25, the application for £13.6m of EFS incorporated a sum of £3.5m as a risk sum to cover any overspend arising from delayed or failed saving delivery. This was to protect against the risk of unplanned use of reserves given that reserves remain extremely low.

4.65 Alternative measures are able to be taken in 2025/26 to manage this risk and to avoid the need to seek an application to MHCLG to reprofile unused EFS in 2024/25 to cover savings delivery risk in 2025/26. The s151 Officer recommends that:

- It is estimated that £2m of the forecast surplus on the Collection Fund for 2024/25 will be available to support the 2025/26 budget, and that this, shall be applied on a one-off basis in 2025/26 to establish a Delivery Risk Budget within the 2025/26 base budget.
- Should the Final LGFS be sufficiently favourable, the Delivery Risk Budget will be partially or fully established at £2m on an ongoing basis as a priority over future decisions to :
 - include any further growth in services within the base budget
 - review/revise approved or proposed budget savings

The Delivery Risk Budget shall then remain until the Council's delivery of its planned transformation and savings is proven.

- Any Collection Fund surplus which can be released as a result of the measures described above, will be applied to the Financial Resilience Reserve.
- The utilisation of the Delivery Risk Budget shall be managed within the delegated authority of the s151 Officer.

- Applications for use of the Delivery Risk Budget shall be subject to the following in order to justify allocation of funding from the risk budget:
 - the submission of a business case by the relevant service director and
 - be subject the requirement for a zero base exercise to revise the affected service budgets

4.66 The cost drivers of the budget gap (mainly demand growth and inflationary pressures) reported to the Executive in September 2024 have been reviewed and revised in light of financial performance in 2024/25 and work to model demand and unit cost across children's and adult social care and the Integrated Transport Unit. Further work will take place in relation to waste management costs and homelessness prior to the February 2025 budget report.

4.67 The assessed impact of the Chancellor's budget is currently assumed to be broadly financially neutral and further work will be required to analyse the impact of announcements summarised in Table 5 above following the Provisional LGFS on or around 19 December 2024.

4.68 Based upon the above assumptions, the 2025/26 and 2026/27 budgets are balanced, whilst a budget gap of £2.686m in 2026/27 rising to £5.150m by 2028/29 remains to be addressed. Table 10 summarises the movement in the budget gap since the report to Executive in September 2024.

4.69 Table 10 summarises the movement in the budget gap since the report to Executive in September 2024

Table 10: movement in budget gap since September 2024 report

Item	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	Cumulative £m
25/26 MTFP Report to Executive 4/9/24	7.864	0.169	0.490	0.226	8.749
Growth/Service Demand pressures					
<u>Regeneration</u>					
Reduction in energy budget due to falling prices	(0.957)	(0.343)			(1.300)
<u>Environment and Community Services</u>					
Additional income from green waste implementation	(0.050)				(0.050)
<u>Education</u>					
Reduction in growth previously provided for Integrated Transport Unit	(1.500)	0.500			(1.000)
<u>Adult Social Care</u>					
Additional Fairer Charging Income	(0.500)				(0.500)
	(3.007)	0.157	-	-	(2.850)
Government Announcements					
<u>Regeneration</u>					
Grant Funding Changes - New Homes Bonus Grant removal	0.580				0.580
<u>Adult Social Care</u>					
Adult Social Care National Living Wage changes	0.029	(0.073)	(0.059)		(0.103)
Effect of National Insurance employers increase on ASC providers	0.995				0.995
<u>Public Health</u>					
Effect of National Insurance employers increase on Leisure Services provider (SLM)	0.080				0.080
<u>Central & General Fund</u>					
Grant Funding Changes - additional Social Care Grant	(1.895)				(1.895)
	(0.211)	(0.073)	(0.059)	-	(0.343)
Changes in Assumptions					
<u>Adult Social Care</u>					
Review of triple lock pensions linked income	(0.162)				(0.162)
<u>Central & General Fund</u>					
Capital Financing changes (estimate)		0.067	0.499	0.329	0.895
Grant Funding Changes - Business Rates s31 Grant		(0.780)			(0.780)
Estimated Collection Fund Surplus 24/25	(2.000)	2.000			-
Savings Delivery Risk Budget (only for 25/26) - funded from Collection Fund surplus 24/25	2.000	(2.000)			-
	(0.162)	(0.713)	0.499	0.329	(0.047)
Net Budget movements	(3.380)	(0.629)	0.440	0.329	(3.240)
Changes in Assumptions					
Council Tax - assumed increase of 2.99% p.a. from 26/27	-	1.516	1.652	1.797	4.965
Business Rates Retained - updated inflation estimate (based on CPI)	0.054	0.055	0.058	0.059	0.226
Business Rates Top Up Grant - updated inflation estimate (based on CPI)	0.091	0.095	0.099	0.102	0.387
Revenue Support Grant - updated inflation estimate (based on CPI)	0.045	0.047	0.049	0.051	0.192
Funding movements	0.190	1.713	1.856	2.009	5.769
TOTAL MOVEMENT IN GAP	(3.189)	1.084	2.296	2.338	2.529
Updated Budget Gap + / Surplus () before savings proposals and Reinvestment in Recover, Reset and Deliver	4.675	1.253	2.786	2.564	11.278

**Note MTFP currently assumes that 24/25 budget will be balanced and within that, all budgeted savings will be delivered*

4.70 The following provides further detail of the changes made:

- Energy budgets have been reduced in line with forecast decreases in energy costs provided by NEPO (North East Purchasing Organisation). These will be updated as further information is received.
- Additional income above that forecast received from implementation of previously agreed savings for Green Waste Charges, and additional Adult Social Care Fairer Charging Income.
- Growth for Service Demand Pressures in Integrated Transport Unit has been reviewed and reduced.
- New Homes Bonus grant has been assumed to be nil.

- Adult Social Care Living Wage calculations have been updated to reflect the increase in national living wage to £12.25 per hour from 1 April 2025 as announced by the Government on 29 October 2024
- Amendments to reflect relevant announcements where possible that were made in the Chancellor's Budget announced on 30 October 2024 (as detailed in Table 5).
- Adult Social Care triple lock pensions linked income has been reviewed in line with updated information and inflation rates.
- Capital Financing requirements have been revised and updated.
- Business Rates s31 Grant income has been reviewed.
- Inflation assumptions on RSG and Business Rates have been updated in line with inflation rates for September 2024.

4.71 Table 11 below shows the major components of the revised budget gap before any savings proposals or reinvestment in Recover, Reset and Deliver Transformation programme, with further detail being provided in the following paragraphs.

Table 11: updated MTFP 2025/26 to 2028/29 before budget savings proposals or reinvestment in Recover, Reset and Deliver Transformation programme

Budget Item	See Paragraph Number(s)	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	Cumulative £m
Net Budget brought forward		134,865	142,301	144,432	148,673	570,271
Pay Inflation / change in NI rate & employers pension rate	4.88 - 4.91	3,575	1,778	1,778	1,778	8,909
Contractual inflation	4.92	1,550	1,550	1,550	1,550	6,200
Other Inflation	4.93	(0,830)				(0,830)
Fees & Charges inflation	4.96 - 4.98	(0,648)	(0,648)	(0,648)	(0,648)	(2,592)
Inflation subtotal		3,647	2,680	2,680	2,680	11,687
Service Demand pressures						
Regeneration		(0,367)	(0,343)	-	-	(0,710)
ECS		0,630	-	-	-	0,630
Education		(1,500)	0,500	-	-	(1,000)
Children's Care		3,500	1,500	1,500	1,500	8,000
ASC		2,824	1,770	1,848	1,907	8,349
Public Health		0,080	-	-	-	0,080
Finance		-	-	-	-	-
LGS		0,214	-	-	-	0,214
Central & General Fund		-	-	-	-	-
Service Demand pressures subtotal	4.105 - 4.108	5,381	3,427	3,348	3,407	15,563
Exceptional Financial Support (removal)	4.109	4,700	-	-	-	4,700
Capital Financing	4.113 - 4.116	2,099	0,774	0,499	0,329	3,701
Increased Reserves contributions for financial resilience	4.94	0,750	1,250	0,500	0,500	3,000
Grant Funding adjustments		(1,315)	(0,780)	-	-	(2,095)
Savings - approved in previous years	6.1.6	(5,151)	(1,967)			(7,118)
Other adjustments subtotal		1,083	(0,723)	0,999	0,829	2,188
Projected Net Budget Requirement		144,976	147,685	151,459	155,589	599,709
Delivery Risk Budget (one off budget 25/26)	4.65	2,000	(2,000)	-	-	-
Projected Net Budget Requirement before new savings proposals and Reinvestment in Recover, Reset and Deliver		146,976	145,685	151,459	155,589	599,709
Projected Net Budget Requirement funded by:						
Estimated Collection Fund Surplus	4.65	(2,000)	-	-	-	(2,000)
Council Tax	4.72 - 4.77	(75,770)	(78,803)	(81,928)	(85,146)	(321,647)
Business Rates	4.78	(49,152)	(49,988)	(50,838)	(51,702)	(201,680)
Revenue Support Grant	4.62	(15,379)	(15,641)	(15,907)	(16,177)	(63,104)
Assumed Funding		(142,301)	(144,432)	(148,673)	(153,025)	(588,431)
Updated Budget Gap + / Surplus () before new savings proposals and Reinvestment in Recover, Reset and		4,675	1,253	2,786	2,564	11,278

Local funding increases – Council Tax and Business Rates

- 4.72 Given the Council’s fragile financial position and the uncertainty over the medium term pending the Spending Review and Funding Reform in the Spring 2025, the s151 Officer has advised the Mayor and Executive to adopt the current assumed maximum permissible Council Tax increase of 4.99% p.a. for 2025/26. This provides the ability to make limited investment in the reset of the Council’s transformation journey. Any reduction in planned council tax will be a permanent loss in future funding.
- 4.73 A 2.99% increase in the core council tax is recommended for 2026/27 to 2028/29. The 2% ASC Precept is assumed to end with effect from 1 April 2026 given the Government has not confirmed its continuation. This will be reviewed upon receiving the Policy Statement and LGFS.
- 4.74 This advice also reflects the fact that the Government assumes that local authorities will increase the Council Tax by the maximum permissible in their calculation of the Council’s Core Spending Power, which is a measure of how much the Government believes local authorities can raise from Council Tax and that they have available to spend. This will be key to assumptions in the Funding Reform that is to take place in order to inform the distribution of government funding from 2026/27.
- 4.75 It should be noted that each 1% increase in Council Tax based on the current council tax base of households produces estimated additional income to the Council of approximately £0.7m per annum.
- 4.76 The effect of the proposed total Council Tax increase is set out in Table 12 below on the Middlesbrough Council only element of the Council Tax (excluding Fire, Police and Parish precepts) for all bands.

Table 12: effect of proposed 4.99% p.a. Council Tax increase on Middlesbrough only element in 2025/26 followed by 2.99% in 2026/27 to 2028/29.

Band	% of dwellings per band*	2025/26 4.99% increase**			2026/27 2.99% increase**			2027/28 2.99% increase**			2028/29 2.99% increase**		
		Council Tax £	Annual increase £	Weekly increase £	Council Tax £	Annual increase £	Weekly increase £	Council Tax £	Annual increase £	Weekly increase £	Council Tax £	Annual increase £	Weekly increase £
A	50.0%	1,382.90	65.73	1.26	1,424.25	41.35	0.80	1,466.83	42.58	0.82	1,510.69	43.86	0.84
B	17.4%	1,613.38	76.68	1.47	1,661.62	48.24	0.93	1,711.30	49.68	0.96	1,762.47	51.17	0.98
C	17.4%	1,843.87	87.64	1.69	1,899.00	55.13	1.06	1,955.78	56.78	1.09	2,014.26	58.48	1.12
D	8.4%	2,074.35	98.59	1.90	2,136.37	62.02	1.19	2,200.25	63.88	1.23	2,266.04	65.79	1.27
E	4.2%	2,535.32	120.50	2.32	2,611.13	75.81	1.46	2,689.20	78.07	1.50	2,769.61	80.41	1.55
F	1.6%	2,996.29	142.41	2.74	3,085.88	89.59	1.72	3,178.15	92.27	1.77	3,273.17	95.03	1.83
G	0.9%	3,457.25	164.32	3.16	3,560.62	103.37	1.99	3,667.08	106.46	2.05	3,776.73	109.65	2.11
H	0.1%	4,148.70	197.18	3.79	4,272.75	124.05	2.39	4,400.50	127.76	2.46	4,532.08	131.58	2.53

* Based on number of dwellings on the Valuation List

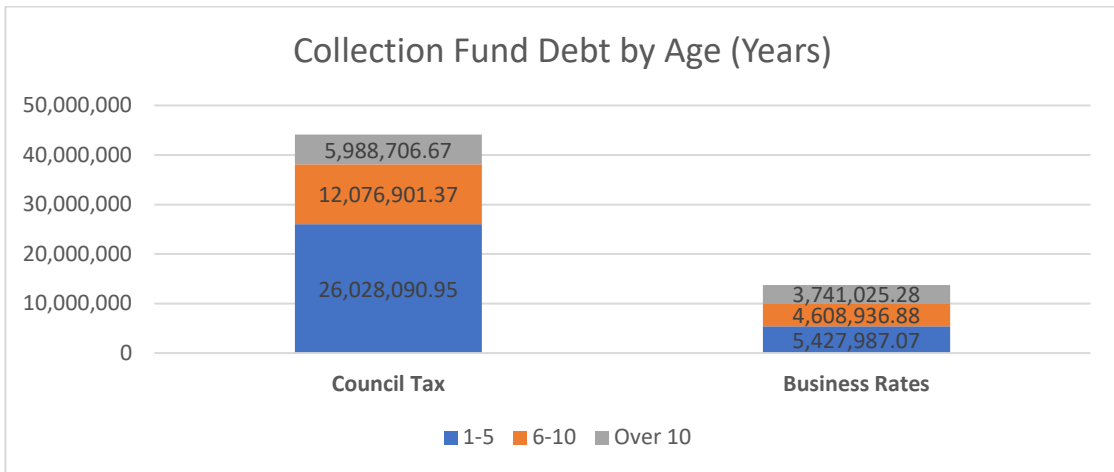
** Based on applying maximum increase without a referendum

- 4.77 There is estimated to be an increase in Council Tax income of approximately £0.750m in 2025/26 and on an ongoing basis due to a predicted increase in the Council's Tax Base resulting from net projected Housing Growth over the period. In addition, it is currently assumed that there will be an increase of a similar amount each year in the MTFP from 2026/27 onwards. These estimates have been reviewed as part of the Council Tax Base return submitted to Government in October 2024. These estimates will continue to be reviewed on a regular basis and will be updated as part of the budget report to Full Council in February 2025 when further information is available.
- 4.78 No growth above an amount for inflation, has been assumed in the Local Share of Business Rates estimated to be received by the Council in 2025/26 to 2028/29.
- 4.79 The Executive recognises the financial challenge faced by many households due to the cost of living crisis and provides financial support in the form of reductions to Council Tax for the most financially vulnerable households in addition to grants under the Household Support Fund and its Welfare Strategy.
- 4.80 Whilst the Council takes a very firm and fair approach to collection there are a number of support solutions which are available to assist financially vulnerable households. Through the Council's Council Tax Reduction Scheme a maximum of 90% support which equates to an overall level of expenditure to support financially vulnerable households of approximately £21.3m per year is provided to 18,439 households across the town.
- 4.81 In addition to the Council Tax Reduction Scheme a number of other support solutions exist. The Council provides a welfare strategy which is designed to support households who may be struggling financially. The range of support is extensive and can include such things like maximising benefits, support with any shortfall in rent, as well as help with white goods, furniture, food, and energy referrals. Assistance is also provided through the Household Support Fund subject to qualifying criteria. The Council were again provided with around £3.3m of Government grant and through a comprehensive plan, many households across the town have benefited from additional financial support made available by the Council. The Council takes a firm but fair and persistent approach to collection of debt including full benefit and welfare checks to ensure that households have access the right level of support to help them meet their council tax obligations.

Debt Recovery

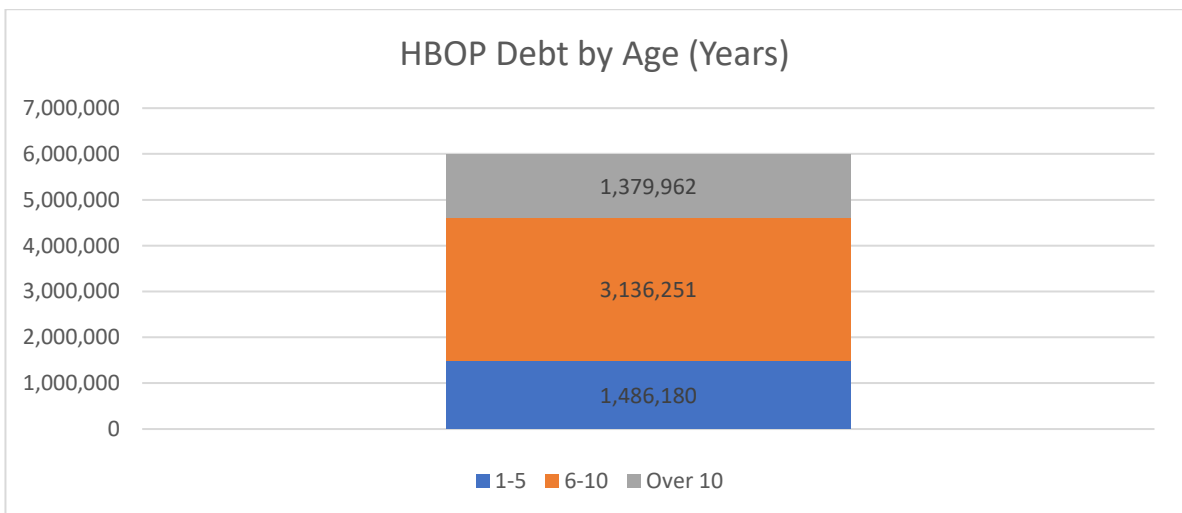
- 4.82 There is a level of debt relating to Council Tax (£44.1m) and Business Rates (£13.8m) (Collection Fund), Housing Benefits Overpayments (£6.0m) and Sundry Debt (£9.6m) as detailed below in Figures 15, 16 and 17.

Figure 15: Total Collection Fund debt by age (years) at 31 March 2024



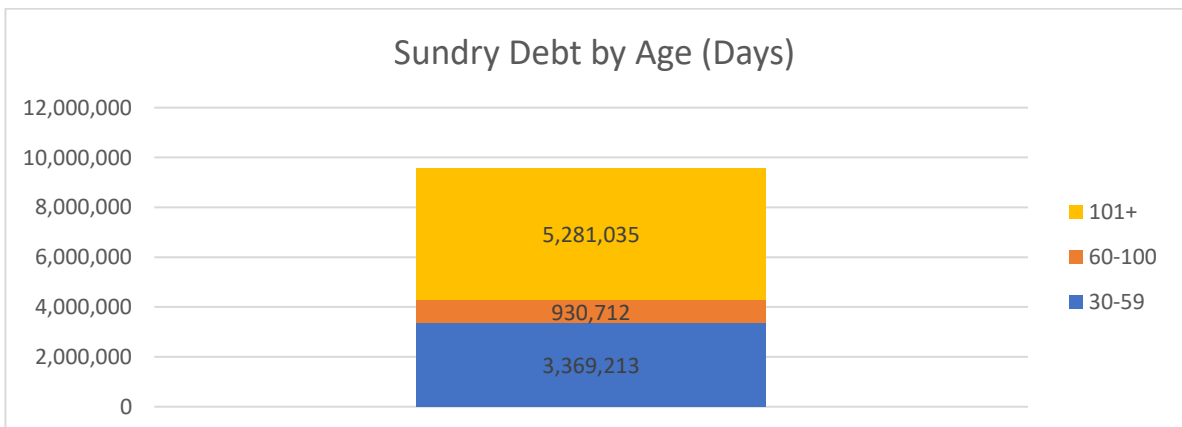
Totals: Council Tax £44,093,698.99 (of which Middlesbrough's share is approx. 83%)
 / Business Rates £13,727,785.46 (of which Middlesbrough's share is 49%)

Figure 16: Net Housing Benefit Overpayments debt by age (years) at 31 March 2024



Total: £6,002,392.17

Figure 17: Sundry Debt over 30 days - due by age (days) at 31 March 2024



Total: £9,580,959.81

- 4.83 The Council will take a firm but fair approach to recovery of debt and this is particularly important given the increasing reliance upon local tax revenues in the wake of reducing Government financial support. In in year collection remains challenging, with collection rates from households in receipt of Council Tax Reduction (CTR) at around 80%, with overall collection in year hovering around 93%. However, due to the ongoing focus and commitment of resources to collect all income due to the Council, the collection rate over the long-term averages at 87% for households in receipt of CTR and 98.8% for all income due to the Council. This performance is currently being reflected in the review of the level of provision made for bad debt referred to earlier in this report.
- 4.84 During and following the Covid pandemic and in response to the cost-of-living crisis, staff resources usually involved in debt collection were prioritised to support the payment of covid related grants and latterly the Household Support Fund. This has resulted in a temporary reduction in collection in recent years. Therefore, to recover this position and to further improve debt collection performance, additional resource was assigned to target specific areas as part of the 2024/25 budget setting. This investment will this lead to an increase in net collectable debt and will serve to provide further scope to reduce amounts provided for bad debt in the future. Investing additional resource in the service has already and will in the future provided the following advantages.
- ensuring appropriate support to those who cannot afford to pay whilst allowing the service to take more prompt action in relation to households who won't pay
 - investing additional capacity in maximising the Council's net collectable debt whilst also ensuring the integrity of discounts and exemptions for council tax and business rates. Any fraudulent claims will be acted upon promptly and diligently giving a clear message that the Council will not tolerate fraud.
 - proactive recovery of income for charged for services and other general debts will improve the Council's cash flow and ensure that services provided for by the Council are paid for promptly.

Inflation

- 4.85 As mentioned in paragraphs 4.27 and 4.28, inflation as measured by the Consumer Prices Index (CPI) is falling from a 40 year high of 11.1% in October 2022. Inflation is expected to fluctuate around the Bank of England target of 2% in the medium term.
- 4.86 It is important to note that the inflation rates incurred and forecast in recent years and over the foreseeable future have resulted in unprecedented cost increases for local authorities which thus far have not attracted central government support through the Settlement.
- 4.87 In common with most local authorities, the combination of high inflation, the cost of living crisis and high energy and food prices have significantly impacted the local and national economy and put significant pressure upon demand for Council services and the cost of providing them.

Pay Inflation

- 4.88 Table 13 below summarises the pay and pension items included in the MTFP, which are unchanged from that in the September report. These form a significant driver to the increased MTFP gaps.

Table 13: Pay and pension inflation

Pay model / pension (incremental increases to existing pay model resources)					
Item	2025/26	2026/27	2027/28	2028/29	Cumulative
	£m	£m	£m	£m	£m
2025/26 Pay award	2.667	1.778	1.778	1.778	8.001
Pay Model	2.667	1.778	1.778	1.778	8.001
Increase in employers pension contributions following actuarial review	0.908	-	-	-	0.908
Pension	0.908	-	-	-	0.908
Pay/Pension	3.575	1.778	1.778	1.778	8.909

- 4.89 The local government pay award for 2024/25 was agreed between national employers and trade unions on 23 October 2024. The estimated full year cost of the 2024/25 pay award, based on the Employers offer of £1,290 p.a. plus on-costs (equates to approx. 4% increase), is currently projected to be in line with the provision already set aside in the MTFP.
- 4.90 The MTFP currently includes a working assumption that the eventual 2025/26 pay award will be at 3% costing £2.667m p.a., with future years assumed as £1.778m p.a. or 2%. There have been no changes to the original assumptions for the 2025/26 pay award in the September 2024 MTFP update.
- 4.91 Employee pension contributions, based on a draft triennial pension valuation, are as included in the 2024/25 MTFP. The next triennial pension valuation will apply from 2026/27 onwards and is currently planned to remain static.

Non Pay Inflation

- 4.92 Contractual inflation is provided for in the MTFP period, with £1.550m p.a. being provided for in relation to specific contracts, mainly around Adult Social Care purchasing budgets and Children's Care external residential and fostering contracts. The level of contractual inflation will be reviewed further in the budget report to Full Council in February 2025.

Other Inflation

- 4.93 Central inflation budgets previously provided for the effects of risk around potential additional inflation across a wide range of areas due to uncertainty around levels of inflation have been reduced by £0.830m due to assumptions for energy prices being revised downwards based upon advice from NEPO.

Risk Management

- 4.94 An amount of £0.750m p.a. in 2025/26 and 2026/27 and £0.500m p.a. in 2027/28 and 2028/29 has been provided to top up the Financial Resilience Reserve to meet

unforeseen financial pressures that cannot ultimately be managed within directorate budgets. Also an amount of £0.500m in 2026/27 has been provided to top up the Change Fund Reserve to meet potential future costs of Transformation.

- 4.95 A one-off Delivery Risk Budget of £2m has been provided for 2025/26 only from the estimated surplus on the Collection Fund for 2024/25 in order to cover savings delivery risk in 2025/26. This will be revised to establish a £2m budget within the base budget as set out in paragraph 4.65, should the LGFS be sufficiently favourable. These measures enable the Council not to need to rely upon EFS whilst its reserves are rebuilt to a sustainable level.

Income Policy and Fees and Charges

- 4.96 A Fees and Charges Policy was adopted in the 2024/25 MTFP and is proposed to continue over the course of the 2025/26 MTFP. This recognises a range of different factors in setting a price including legislative requirements and constraints, the cost of delivering a service, benchmarking with other organisations and achieving policy objectives. The review focuses on discretionary services to residents and businesses and has initially focused on the areas with the highest level of income from Fees and Charges which are incorporated into Directorate budget proposals. An initial composite Fees and Charges booklet, comprising proposed prices across the Councils services for 2025/26 is included at Appendix 4, and this will be finalised as part of the final budget report to Council in February 2025.
- 4.97 Under the Income Policy, the Director of Finance will determine the minimum percentage increase in fees that will apply as part of the annual budget process unless separately addressed in a specific budget proposal. The proposed inflationary increase adopted in the 2024/25 MTFP was 2% for 2025/26 and 2% for 2026/27 onwards and will be revised as appropriate dependent upon inflation forecasts.
- 4.98 Directors should utilise the Fees and Charges Toolkit to regularly review the full cost of discretionary services and to set future discretionary fees and charges.

Commercial Income

- 4.99 The Council receives income from a number of Commercial developments. The March and September MTFPs outlined the assumptions made relating to these and these have not been changed at this stage but are being constantly reviewed in light of the effect of the current economic climate in particular on town centre retail. It should be noted that even with these potential reductions, the commercial developments have provided additional income to the Council, in excess of the cost, in previous years and this is expected to continue in the future.
- 4.100 Income the Council receives from commercial developments has been amended to reflect the revenue costs arising from lost income less running costs from the sale of assets approved by Executive on 21 November 2023 as part of the Asset Review report. This totalled £1.527m in 2024/25 and a further £0.188m in 2025/26.

Living Wage

- 4.101 Increases in the National Living Wage will impact upon organisations – principally adult social care providers – who are contracted to carry out functions on behalf of the Council. Currently increases in the National Living Wage do not have an impact on Council employed staff as the current pay rates paid to Council staff are above the current National Living Wage rates.
- 4.102 The Government announced on 29 October 2024 that the National Living Wage (NLW) for 21 year old and over will increase by £0.77 to £12.21 from £11.44 per hour (a 6.7% increase) from 1 April 2025. The amounts that are allocated in the MTFP to cover the increases in cost expected as a result of this have been revised in line with current available information, and an amount of £2.351m has been allocated for this within Adult Social Care in 2025/26 and £7.876m over the MTFP.
- 4.103 As with future pay awards there is a high level of uncertainty around this and whether the Government will further change the levels of increase for future years, and therefore this will be reviewed again in the budget report to Full Council in February 2025.
- 4.104 A number of years ago, the Council made a commitment to align to the Living Wage Foundation recommended levels for pay which aim to provide a real living wage based on the cost of living. This will be reviewed on a regular basis in line with the Council's financial position to ensure this is affordable to the Council.

Service Demand pressures

- 4.105 As reported in the September 2024 report to the Executive and quarterly reporting, growth provisions have been reviewed over the course of the financial year through budget challenge meetings and associated work to develop more robust demand and cost models. Some of the estimates provided in the 2024/25 MTFP have been revised in light of 2024/25 financial performance and the assessment of the impact of savings and transformation workstreams upon future growth requirements that were not known when the 2024/25 MTFP was approved.
- 4.106 Table 14 summarises the ongoing Service Demand Pressures (including those mentioned above for Commercial Income in Regeneration and in Adult Social Care for the effect of the National Living Wage increase) and these form a significant driver of cost within the MTFP.

Table 14 : Service Demand Pressures

Directorate	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	Cumulative £m
Regeneration					
- Commercial income	0.590	-	-	-	0.590
- Reduction in energy budget due to falling prices	(0.957)	(0.343)	-	-	(1.300)
	(0.367)	(0.343)	-	-	(0.710)
Environment & Community Services					
- Removal of Community Environment Initiatives funding	(0.050)	-	-	-	(0.050)
- Waste Disposal	1.500	-	-	-	1.500
- Concessionary Fares savings	(0.320)	-	-	-	(0.320)
- Additional Green Waste savings	(0.500)	-	-	-	(0.500)
	0.630	-	-	-	0.630
Education & Partnerships					
- Reduction in growth previously provided - Integrated Transport Unit (ITU)	(1.500)	0.500	-	-	(1.000)
Children's Care					
- Demand	3.500	1.500	1.500	1.500	8.000
Adult Social Care					
- Living Wage; external commissioned services	2.351	1.770	1.848	1.907	7.876
- Changes to means tested income generation assumptions	(0.022)	-	-	-	(0.022)
- Additional Fairer Charging income	(0.500)	-	-	-	(0.500)
- Effect of National Insurance increase on ASC providers	0.995	-	-	-	0.995
	2.824	1.770	1.848	1.907	8.349
Public Health					
- Effect of National Insurance employers increase on Leisure Services provider (SLM)	0.080	-	-	-	0.080
Legal & Governance					
- Staffing	0.214	-	-	-	0.214
Service Demand pressures	5.381	3.427	3.348	3.407	15.563

4.107 Details of the spending pressures in the following key areas which are of statutory service provision are provided below :

- Children's Care - this area is continuing to experience increased demand for care and cost increases due to provider rates and complexity of cases and in the updated MTFP an amount of £3.500m has been included for this in 2025/26 and a further £1.500m p.a. for 2026/27 to 2028/29.
- Adult Social Care – as mentioned earlier in addition to the effect of the National Living Wage there are expected to be increased costs from providers due to the increase in Employers National Insurance contributions.
- Integrated Transport Unit (Home to School and Adults Transport) – the growth previously provided as part of the 2024/25 budget setting has been reviewed and reduced in line with updated levels of demand for service, and an amount of £1.500m has been removed from the budget in 2025/26 with £0.500m additional budget being provided from 2026/27 in line with forecast levels of demand. This will continue to be reviewed and any updates will be included in the February report.
- Waste Disposal – as previously reported £1.500m has been provided from 2025/26 due to increases in the price of residual waste disposal under the extension of the current contract until the new Energy from Waste (EfW) Site is complete, which is currently expected in 2029. An assessment of future EfW costs will be made when the procurement and contract negotiation reach an appropriate stage.

4.108 Whilst all directorates have been required to put forward budget proposals to balance the budget, further fundamental review of service models in the main areas of Children’s and Adults Social Care and Waste will be necessary in order for the Council to achieve a financially sustainable budget position in the medium term.

Technical Adjustments

4.109 A technical adjustment is required to reflect the £4.7m of one-off Exceptional Financial Support (EFS) borrowing used to balance the budget in 2024/25 dropping out in 2025/26.

Dedicated Schools Grant

4.110 The Dedicated Schools Grant (DSG) is subject to a statutory override by central Government which instructs Councils to account for the DSG deficits and resulting negative balance in a separate reserve and not to fund it by using its General Fund resources. This was planned to end on 31 March 2023, however Government has extended the arrangement to at least 31 March 2026 given that available funding is not meeting the cost of high needs in particular, with significant pressures being experienced across many local authorities. MHCLG has signalled that additional funding will be made available and that further information will be available in the Policy statement. It is highly likely that the statutory override will continue beyond 2025/26 whilst a long term sustainable funding solution is achieved.

4.111 The deficit on the DSG reserve is forecast to be £20.228m by the end of 2024/25 (as detailed in Table 8 of the Revenue and Capital Budget – Forecast Year-end Outturn position at Quarter Two 2024/25 report to this Executive) and is projected to grow even further to £26.7m by the end of 2025/26. This is considered to be a potential major risk to the Council’s financial resilience in the medium term unless a Government led solution is achieved. The scale of the negative DSG reserve in the context of the Council’s low General Fund reserve is of significant concern and will be recorded as a strategic risk and recognised in the Annual Governance Statement for 2024/25.

4.112 The DSG deficit has potentially resulted in a capital financing cost to the Council. The effect of expenditure being greater than income on this grant has depressed overall cash balances, incurring an opportunity cost of the investment income that could have been earned. It is estimated that the cost related to this is £1.475m over the last three financial years (see Table 15 below). Representations are being made to the Government to allow the borrowing costs incurred in the General Fund to be charged to the DSG. An update will be provided as part of the budget report in February 2025.

Table 15: DSG – negative balance and potential interest lost

DSG - negative balance & potential interest lost	2022/23 £M	2023/24 £M	2024/25 £M
Average Balance (£M)	5.160	10.429	17.044
Average rate on new external debt (%)	3.50	4.65	4.75
Interest on avg DSG bal	0.181	0.485	0.810
Total Income due			1.475

Capital Financing

4.113 The Capital Financing Costs associated with borrowing for capital investment have been subject to detailed review during the 2024/25 financial year. The s151 Officer has issued an affordability threshold that the cost of principal and interest repayments should not exceed 10% of the Net Revenue budget over the period of the MTFP to 2028/29. This means that the Council will need to seek to fund its capital programme primarily through grants and contributions and capital receipts, or restrict borrowing to investments that will deliver ongoing income or cost reductions in its operating costs. The Council must seek to deploy a strategy within the MTFP period to 2028/29 in order to reduce its revenue budget exposure to escalating MRP costs which are set out below.

4.114 Table 16 below sets out the medium to long term impact of funding the current capital programme from 2024/25 to 2034/35, with no further prudential borrowing beyond 2026/27. Any further capital investment thereafter would need to be by grants and contributions or capital receipts. It should be noted that the capital financing costs increase sharply up to the 2027/28 financial year. This is a result of the borrowing factored into the approved programme, plus the costs of exceptional financial support (total increase on capital financing costs from £10.391m to £14.526m). This increases the percentage of the net revenue budget from 7.26% to 9.77%. Although these costs have been factored into the MTFP resource allocation, they are now getting very close to the S151 Officer threshold.

Table 16: DSG – Capital Financing Costs profile – 2024/25 to 2034/35

Capital Financing Costs profile - 2024/25 to 2034/35						
Financial Year	Principal (MRP) (£M)	Interest (£M)	Income (£M)	Capital Fin Net Cost (£M)	Net Revenue Budget (£M)	% of NRB
2024/25	4.316	8.467	(2.392)	10.391	143.190	7.26%
2025/26	4.700	10.412	(2.392)	12.720	140.301	9.07%
2026/27	5.323	11.096	(2.392)	14.027	144.432	9.71%
2027/28	5.561	11.357	(2.392)	14.526	148.672	9.77%
2028/29	5.890	11.357	(2.392)	14.855	153.025	9.71%
2029/30	6.135	11.357	(2.392)	15.100	153.025	9.87%
2030/31	6.383	11.357	(2.392)	15.348	153.025	10.03%
2031/32	6.634	11.357	(2.392)	15.599	153.025	10.19%
2032/33	6.889	11.357	(2.392)	15.854	153.025	10.36%
2033/34	7.148	11.357	(2.392)	16.113	153.025	10.53%
2034/35	7.430	11.357	(2.392)	16.395	153.025	10.71%

4.115 A further factor to consider on the above table relates to the principal repayment of the historic debt used to fund previous capital programmes. This is also known as Minimum Revenue Provision (MRP). In 2022/23, the Council under the direction of the previous S151 Officer, changed its MRP policy from a straight line to annuity basis. This reduced the annual MRP charge by £2.3m as principal repayments are lower in earlier years on an annuity basis. However, what this advice did not factor in is that over the life of the debt, principal charges increase as the annuity is based on fixed repayments and interest payments reduce.

4.116 Even if the Council stopped investing in long term assets from 2026/27, there would be an upward incremental drift on the MRP charge from £5.561m (2027/28) to £7.430m (2034/35), which would breach the 10% S151 threshold from 2030/31 onwards. It is recommended that the Council consider moving back to a straight-line basis on MRP as soon as this is feasible, along with the strategy on funding outlined in 4.113 above.

Measures to Balance the Budget 2025/26 to 2028/29

4.117 The Mayor, Executive Members and the Leadership Team have worked closely since May 2023 to implement measures to control expenditure within the approved budget and develop proposed solutions to achieve a financial recovery and a balanced budget in 2025/26 and over the period of the MTFP to 2028/29. A range of measures have been taken which include:

- Review of previously approved savings
- Review and refinement of demand and cost models for the areas of significant spending pressure to assure and refine the demand growth projections.
- Development of a combination of prioritised budget proposals which:
 - Generate income
 - Manage service demand more effectively
 - Deliver efficiency (do things differently)
 - Deliver transformation (do different things)
 - Service reduction discretionary services
 - Reduce/Realign service provision with statutory requirements

Proposed Budget Savings

4.118 Budget proposals totalling £7.036m in 2025/26 rising to £8.686m in 2028/29 have been categorised as set out in Table 19 in paragraph 4.120 and are summarised by Directorate in Table 17 below.

Table 17: Summary of proposed budget savings by Directorate

Analysis of savings by Directorate	2025/26	2026/27	2027/28	2028/29	TOTAL
	£m	£m	£m	£m	£m
Adult Social Care	(0.750)	-	-	-	(0.750)
Children's Services	(1.853)	(0.768)	-	-	(2.621)
Education & Partnerships	(0.359)	-	-	-	(0.359)
Environment & Community Services	(1.013)	0.460	-	-	(0.553)
Regeneration	(0.348)	-	-	-	(0.348)
Finance	(1.170)	0.015	-	-	(1.155)
Legal & Governance	(0.186)	-	-	-	(0.186)
Council Wide	(1.357)	(1.357)	-	-	(2.714)
Total Directorate	(7.036)	(1.650)	-	-	(8.686)

4.119 Table 18 analyses the savings by type of saving. This shows that in deriving the budget proposals the Mayor and Executive have sought to transform how front line services are delivered rather than make cuts to services.

Table 18: Summary of proposed budget savings by type

Analysis of savings by type	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	TOTAL £m
Income	(0.624)	0.260	-	-	(0.364)
Efficiency	(2.578)	(1.142)	-	-	(3.720)
Service Reduction / Stop	(0.331)	-	-	-	(0.331)
Transformation	(0.900)	-	-	-	(0.900)
Demand Management	(2.603)	(0.768)	-	-	(3.371)
Total	(7.036)	(1.650)	-	-	(8.686)

4.120 The proposals have been categorised into those that require consultation and those that do not using the same categories as previous years as summarised in Table 19 below. Details are provided of the budget savings proposals in Appendices 1 and 2, including the potential numbers of staff affected and the current number of vacant posts for those proposals with staffing implications, with further details being provided in Appendices 1a and 2a. The proposals will be discussed in detail throughout the consultation process, which will be undertaken as detailed in paragraphs 4.131 to 4.135.

Table 19: Analysis of savings by consultation requirements

Appendix		2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	Cumulative £m
1 and 1a	Budget Savings Proposals that are considered to have minimal or no effect on front line service delivery levels These proposals do not have a direct impact on the services for the public and do not therefore require public consultation. Where proposals involve a reduction in staffing, a consultation with Trade Unions and Staff will be required.	(6.787)	(1.650)	-	-	(8.437)
2 and 2a	Budget Savings Proposals considered to potentially affect front line service delivery levels These proposals will form part of the 2025/26 revenue Budget and requires public consultation	(0.249)	-	-	-	(0.249)
Total		(7.036)	(1.650)	-	-	(8.686)

4.121 Further due diligence will be undertaken on the budget proposals over coming weeks to provide assurance of their robustness. In addition, sensitivity analysis will be undertaken on the estimated level of savings in order to review the requirement for contingencies and reserves in the event of estimated savings not being fully achievable (including a review of the proposed £2m Delivery Risk Budget for 2025/26).

4.122 Following consultation and due diligence, if any of the proposed budget savings are deemed to not be achievable then alternative budget savings will have to be found or growth proposals reduced in order to replace the quantified saving (subject to the assessment of the LGFS).

Proposed Budget Growth proposals to support and deliver the ‘Recovery and Reset’ elements of the Transformation journey and the Mayor’s priorities

4.123 Sufficient savings have been identified to enable reinvestment to be made into a number of service areas that contribute to the Recover and Reset phases of the Council’s Transformation journey. These proposals aim to reinvest in a range of services to the community identified as priorities by the Mayor as well as investing in rebuilding resilience in some service areas that are fundamental to delivering and sustaining transformation and delivering priorities set out in the Council plan. A summary of the proposed reinvestment is set out in Table 20 below and further details are provided in Appendices 3 and 3a:

Table 20: Analysis of reinvestment in ‘Recovery and Reset’ elements of the Transformation journey and the Mayor’s priorities

Analysis of Reinvestment by Directorate	2025/26	2026/27	2027/28	2028/29	TOTAL
	£m	£m	£m	£m	£m
Adult Social Care	0.239	0.080	-	-	0.319
Children’s Services	0.353	0.084	-	-	0.437
Education & Partnerships	-	-	-	-	-
Environment & Community Services	0.685	-	(0.100)	(0.100)	0.485
Regeneration	0.200	-	-	-	0.200
Finance	0.558	0.233	-	-	0.791
Legal & Governance	0.126	-	-	-	0.126
Council Wide	0.200	-	-	-	0.200
Total Directorate	2.361	0.397	(0.100)	(0.100)	2.558

Revised budget gap

4.124 After taking account of the budget proposals and proposed growth for reinvestment, currently the budgets for 2025/26 and 2026/27 are balanced, with a gap of £2.686m in 2027/28 and rising to £5.150m in 2028/29, as summarised in Table 21 below:

Table 21: Revised budget gap after budget proposals and growth for reinvestment

Item	2025/26	2026/27	2027/28	2028/29	Cumulative
	£m	£m	£m	£m	£m
Revised gap before new budget savings proposals and Reinvestment in Recover, Reset and Deliver	4.675	1.253	2.786	2.564	11.278
New savings proposals - Appendices 1 and 2	(7.036)	(1.650)	-	-	(8.686)
Revised gap after new savings proposals	(2.361)	(0.397)	2.786	2.564	2.592
New growth to support transformation - Appendix 3	2.361	0.397	(0.100)	(0.100)	2.558
Reinvestment in Recover, Reset and Deliver	2.361	0.397	(0.100)	(0.100)	2.558
Refreshed Budget Gap + / Surplus ()	0.000	0.000	2.686	2.464	5.150

4.125 The revised MTFP can be categorised into the major components as shown in Table 22 below:

Table 22: Revised MTFP 2025/26 to 2028/29

Budget Item	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	Cumulative £m
Net Budget brought forward	134,865	142,301	144,432	148,673	570,271
Pay Inflation / change in NI rate & employers pension rate	3,575	1,778	1,778	1,778	8,909
Contractual inflation	1,550	1,550	1,550	1,550	6,200
Other Inflation	(0,830)				(0,830)
Fees & Charges inflation	(0,648)	(0,648)	(0,648)	(0,648)	(2,592)
Inflation subtotal	3,647	2,680	2,680	2,680	11,687
Service Demand pressures					
Regeneration	(0,367)	(0,343)	-	-	(0,710)
ECS	0,630	-	-	-	0,630
Education	(1,500)	0,500	-	-	(1,000)
Children's Care	3,500	1,500	1,500	1,500	8,000
ASC	2,824	1,770	1,848	1,907	8,349
Public Health	0,080	-	-	-	0,080
Finance	-	-	-	-	-
LGS	0,214	-	-	-	0,214
Central & General Fund	-	-	-	-	-
Service Demand pressures subtotal	5,381	3,427	3,348	3,407	15,563
Exceptional Financial Support (removal)	4,700	-	-	-	4,700
Capital Financing	2,099	0,774	0,499	0,329	3,701
Increased Reserves contributions for financial resilience	0,750	1,250	0,500	0,500	3,000
Grant Funding adjustments	(1,315)	(0,780)	-	-	(2,095)
Savings - approved in 24/25 and prior budget rounds	(5,151)	(1,967)	-	-	(7,118)
Savings proposals - 25/26 budget process	(7,036)	(1,650)	-	-	(8,686)
Other adjustments subtotal	(5,953)	(2,373)	0,999	0,829	(6,498)
Projected Net Budget Requirement after new savings proposals	137,940	146,035	151,459	155,589	591,023
Delivery Risk Budget (one off budget 25/26)	2,000	(2,000)	-	-	-
Reinvestment in Recover, Reset and Deliver	2,361	0,397	(0,100)	(0,100)	2,558
Projected Net Budget Requirement after new savings proposals and Reinvestment in Recover, Reset and Deliver	142,301	144,432	151,359	155,489	593,581
Projected Net Budget Requirement funded by:					
Estimated Collection Fund Surplus	(2,000)	-	-	-	(2,000)
Council Tax	(75,770)	(78,803)	(81,928)	(85,146)	(321,647)
Business Rates	(49,152)	(49,988)	(50,838)	(51,702)	(201,680)
Revenue Support Grant	(15,379)	(15,641)	(15,907)	(16,177)	(63,104)
Assumed Funding	(142,301)	(144,432)	(148,673)	(153,025)	(588,431)
Updated Budget Gap + / Surplus () after new savings proposals and Reinvestment in Recover, Reset and Deliver	0.000	0.000	2.686	2.464	5.150

Further work required to balance the budget

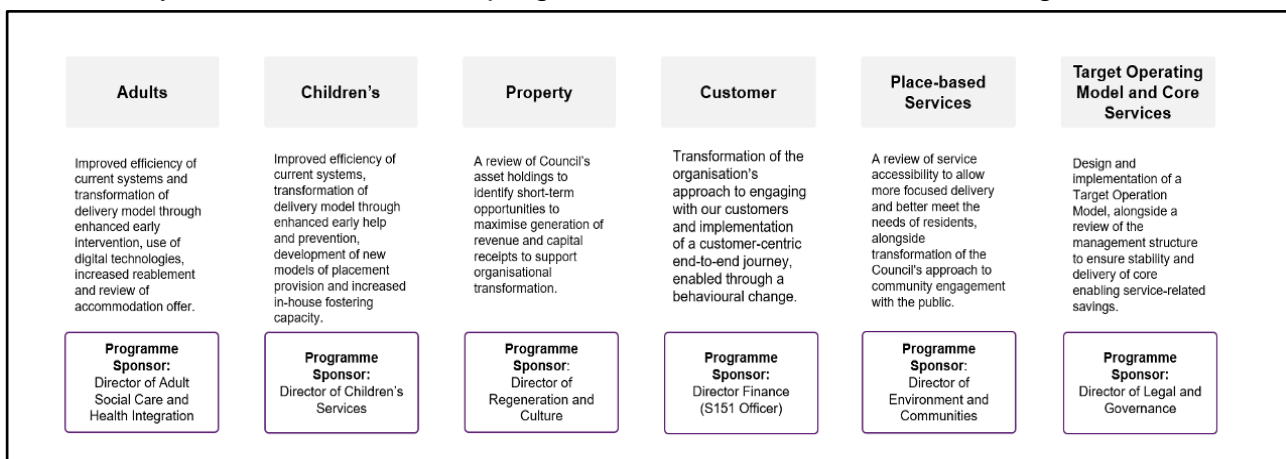
4.126 Further work will continue to assess the impact of the Provisional LGFS and to deliver a balanced position for over the period of the MTFP to 2028/29 ahead of the final budget report that will be considered by the Executive on 5 February and by Council on 19 February 2025.

Transformation Programme

4.127 Integral to the delivery of a financially sustainable Council Plan as reflected by a balanced MTFP to 2028/29 will be the development and implementation of the organisation wide Transformation Programme which commenced in April 2024. The aim of the programme will be to modernise and redesign service delivery models, drive improved control and efficiency and implement effective service demand management measures.

4.128 These measures will enable the Council to deliver improved outcomes for the community from a significantly lower cost base that is financially sustainable over the medium to long term. It will provide the financial stability to enable robust long term planning that will enable the Council to focus upon future investment to secure improved services and outcomes for the community within Middlesbrough.

4.129 A summary of the transformation programme themes is shown in the diagram below.



During 2024/25, work has been undertaken to design and develop the Target Operating Model, Customer Programme and Neighbourhood Programme and the enabling programme for IT and digital. These thematic programmes are to be further progressed over the period leading to the February 2025 budget report and will be aligned to present a new model of operations that will aim to deliver improvement in quality of service and outcomes for the community from a lower cost base over the medium to long term. It is expected that cashable savings will be profiled to deliver from the latter periods of 2025/26 and through into 2026/27 onward. No savings from these cross cutting programmes are currently factored into the MTFP model. Investment plans were contained within the approved investment set out in the 2024/25 budget and MTFP and the Transformation of Middlesbrough Council report approved by Council in April 2024.

4.130 A further review of the budget and MTFP position will be undertaken following consideration and analysis of the expected announcement for the Local Government Finance Settlement which is due on/around 19 December 2024.

Consultation

4.131 Consultation in respect of the proposed budget savings for 2025/26 detailed in Appendix 2 and the proposed Council Tax increase for 2025/26 will commence on 5 December 2024 and conclude on 8 January 2025, with appropriate impact assessments undertaken considering responses to the consultation.

4.132 It is planned that the budget consultation will closely involve elected members in proactively engaging stakeholders. It will have a clear brand identity and be promoted across social media and other channels, gathering both quantitative and qualitative information that will provide both real insight for the Council and real influence for

respondents. The aim is to encourage more people to take part in the annual budget consultation.

4.133 It is planned that the consultation will be politically led and will include:

- a general public survey on the Council's website, with hard copies on request
- a general consultation email address
- public consultations led by the Executive at locality/community hubs
- consultation with the Council's Scrutiny Panels and Overview and Scrutiny Board
- consultation with the Council's partners and the local business sector, including a specific consultation meeting with the town's Chamber of Commerce

4.134 Due to consultation requirements, some proposed budget savings where staff are affected may require a longer consultation than the budget consultation period and therefore there will be need to ensure that a consultation plan is developed, along with an appropriate final decision making point for these proposals.

4.135 The output of the consultation process will then be reported to Executive on 5 February 2025 and then to Full Council on 19 February 2025, which will:

- again refresh the MTFP following the Local Government Finance Settlement, set the 2025/26 budget and any required associated budget savings and targets, and set the Council Tax level for 2025/26;
- comply with the Public Sector Equality Duty and set out any impacts identified from the proposals for 2025/26 and future years.

Capital Programme

4.136 The Council's Capital Programme is reviewed each quarter via the quarterly budget monitoring reports. A comprehensive review of the capital programme, its profiling and forecast outturn including financing has been undertaken to 30 September 2024 as part of the Quarter Two 2024/25 budget monitoring report.

4.137 The Capital Programme will be further reviewed at Quarter Three, and also a full revision of the Capital Programme for the MTFP period including a review of existing schemes and any potential capital investment, will be included in the budget report to Full Council in February 2025 along with a Capital Strategy Report. The Corporate Capital Board and Strategic Capital Board which has been created as part of the Capital Programme Governance Improvement report approved by Executive on 13 November 2024 will play a key role in this.

4.138 Provision has been made in the MTFP in respect of the maximum affordable capital financing costs arising from the Capital Programme. As detailed in paragraph 4.113 an affordability limit has been set by the Council's S151 Officer and this will need to be adhered to in any decisions made regarding capital investment.

5. Other potential alternative(s) and why these have not been recommended

- 5.1 The Council is required by law to set a balance budget and this report sets out the development process and timeline for achieving that objective. Therefore, no other options are feasible.

6. Impact(s) of the recommended decision(s)

6.1 *Financial (including procurement and Social Value)*

- 6.1.1 The Council is required by law to set a legally balanced budget by 11 March 2025. Failure to do so would result in the statutory requirement for the s151 Officer to issue a s114 Notice under s114(3) of the Local Government Finance Act 1988.
- 6.1.2 In order to demonstrate that it is meeting its Best Value duty, the Council is required to demonstrate financial sustainability through setting a balanced MTFP and securing a level of reserves that considered to be adequate in the context of the risks facing the Council in delivering its planned services.
- 6.1.3 As set out in the main body of the report, the Council's financial position remains fragile and its revenue reserves remain low and are required to be rebuilt in line with the approved Reserves Policy over the medium term.
- 6.1.4 Whilst the Government's Budget announcement indicates that the 2025/26 local government finance settlement is likely to be better than widely anticipated, uncertainty over the medium term remains. The Council is strongly advised to continue to progress with its transformation and savings programme, to secure more cost effective services in the medium to long term. This action will serve to provide greater financial flexibility in the future to further invest in the Council and Mayor's priorities.
- 6.1.5 The proposed draft budgets for 2025/26 and 2026/27 are balanced, with a gap of £2.686m in 2027/28 and rising to £5.150m in 2028/29. Details of the revised MTFP are shown in Tables 21 and 22 in paragraphs 4.124 and 4.125.
- 6.1.6 The proposed budget and MTFP presents a significant challenge, building upon the progress made in delivering savings during 2024/25. A summary of the £31.105m of total savings delivered / to be delivered over the period 2024/25 through to 2028/29 is summarised in Table 23 below and this shows that in 2025/26 a total of £12.2m of savings and a further £3.6m of savings in 2026/27 will be required to be made. This will be in addition to £15.3m of savings required in 2024/25.

Table 23: Summary of approved budget savings in 2024/25 and proposed savings for 2025/26 and 2026/27

Directorate	23/24 Savings Yr 2	24/25 Savings Yr 1	TOTAL 2024/25	24/25 Savings Yr 2	25/26 Savings Proposals Yr 1	TOTAL 2025/26	24/25 Savings Yr 3	25/26 Savings Proposals Yr 2	TOTAL 2026/27	Cumulative
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Regeneration	(0.056)	(0.551)	(0.607)	(0.794)	(0.348)	(1.142)	(0.200)	-	(0.200)	(1.949)
ECS	(0.062)	(1.459)	(1.521)	(0.670)	(1.013)	(1.683)	(0.120)	0.460	0.340	(2.864)
Education	(0.153)	(0.132)	(0.285)	-	(0.359)	(0.359)	-	-	-	(0.644)
Children's Care	(0.826)	(4.254)	(5.080)	(1.400)	(1.853)	(3.253)	(0.715)	(0.768)	(1.483)	(9.816)
ASC	-	(5.757)	(5.757)	(1.283)	(0.750)	(2.033)	(0.750)	-	(0.750)	(8.540)
Public Health	-	-	-	-	-	-	-	-	-	-
Finance	-	(1.379)	(1.379)	(0.959)	(1.170)	(2.129)	(0.182)	0.015	(0.167)	(3.675)
LGS	(0.050)	(0.378)	(0.428)	(0.045)	(0.186)	(0.231)	-	-	-	(0.659)
Central & General Fund	(0.244)	-	(0.244)	-	-	-	-	-	-	(0.244)
Council Wide	-	-	-	-	(1.357)	(1.357)	-	(1.357)	(1.357)	(2.714)
Total	(1.391)	(13.910)	(15.301)	(5.151)	(7.036)	(12.187)	(1.967)	(1.650)	(3.617)	(31.105)

6.1.7 Measures are set out to mitigate the risks of failure to deliver expenditure within the proposed 2025/26 budget are set out in paragraph 4.65 of the report. These are primarily focused upon savings delivery risk, but will apply to other otherwise unmanageable pressures that may arise in year. Provided these measures are deployed, the Council should not require assistance from Government in the form of EFS to mitigate the risk exposure presented by its low level of reserves.

6.1.8 The Council needs to develop a more robust and focused approach to financial management and control during 2025/26. In particular stronger control over the main budget categories of pay, non-pay, and income budgets. It is proposed that refinements to financial regulations and further training for Directors and finance staff will be brought forward as part of planned revisions to the constitution in order to drive increased compliance of budgetary control and use of budget virement mechanisms to track and control the movement of financial resources subject to the delegation limits set out in financial regulations.

6.1.9 The detailed financial implications associated with this report are set out throughout the main body of the report.

6.2 Legal

6.2.1 The Council is required under legislation to set a balanced budget for each year. The Medium Term Financial Plan and revenue and capital budgets form part of the Council's policy framework, as set out in its constitution. The approach outlined within the document will enable the Council to operate within the resources available and continue to meet its many statutory duties.

6.2.2 Elected members (individually and collectively) have a fiduciary duty to local taxpayers and so duty to facilitate, rather than frustrate, the setting of a lawful budget, and not to do so would bring damaging legal, financial, operational, and reputational consequences for the Council, and precepting authorities such as the police, fire service and local parish councils. It may also give rise to personal liability for individual members for misfeasance in public office, negligence, or breach of statutory duty, should they be found to be purposely failing to set a lawful budget.

6.3 Risk

- 6.3.1 The revision of the Council's Medium Term Financial Plan for 2025/26 to 2028/29 plays a fundamental role in ensuring that the Council Plan is delivered effectively.
- 6.3.2 The proposed approach will ensure a positive impact on the strategic risk (SR01) that the Council fails to maintain a balanced budget and Medium Term Financial Plan. The proposed approach also aligns with legal requirements around consultation and assessing the impact of proposals. It therefore impacts positively on the risks that the Council could fail to achieve good governance or comply with the law (SR01 and SR04).
- 6.3.3 There is a risk that the financial position of the Council will be adversely affected by any non-achievement of the proposed budget savings for 2025/26 outlined in the report and failure to deliver expenditure within the proposed 2025/26 budget. However, this risk has been mitigated by the measures set out in paragraph 4.65 of the report and mitigating actions that are captured in the Council's Strategic Risk Register. Progress against these actions is reported to Executive on a quarterly basis within the performance outturn report.

6.4 Human Rights, Public Sector Equality Duty and Community Cohesion

- 6.4.1 As stated in paragraph 4.120, savings proposals for 2025/26 and beyond have been initially assessed and categorised in Appendices 1 and 2.
- 6.4.2 The Council must ensure that, in line with the Public Sector Equality Duty, that any budget saving proposals, other budget proposals, or proposed Council Tax increases thought to impact on those with protected characteristics are assessed, mitigated where possible and/or justified. As such impact assessments for specific proposals and the proposed Council Tax increase will be completed prior to consideration by the appropriate decision-making body, where required. This will be either prior to the presentation of the 2025/26 budget report to Full Council in February 2025, or during 2025/26 prior to the decision to implement the proposed budget saving being taken.

6.5 Climate Change / Environmental

- 6.5.1 The proposal REG08 Reduction in Energy Usage should have a positive impact on the Council's aspirations for Climate Change.

6.6 Children and Young People Cared for by the Authority and Care Leavers

- 6.6.1 A number of the proposals within the 2025/26 proposed budget are relevant to these groups. One of the proposals, EDC05 Remove or Recharge Discretionary Home to School Transport, may impact these groups. Other proposals will ensure that service provision is reviewed to ensure it is fit for purpose and should not directly impact on the service provided to these groups. Any potential impact of the proposals will be assessed during the consultation period and the findings from that process will be set out within the report to Council in February 2025 and the supporting Impact Assessment.

6.7 Data Protection / GDPR

6.7.1 There are no concerns that the proposals within the report will impact negatively on data protection or GDPR.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Consultation on the proposed budget savings and Council Tax increase will commence on 5 December 2024 and conclude on 8 January 2025, with appropriate impact assessments undertaken considering responses to the consultation	Head of Financial Planning & Support	8/1/25
The output of the consultation process will be reported as part of the Revenue Budget, Council Tax, Medium Term Financial Plan, and Capital Strategy 2024/25 report to Executive on 5 February 2025 and Full Council on 19 February 2025	Head of Financial Planning & Support	19/2/25

Appendices

1	Budget Savings proposals that are considered to have minimal, or no effect on front line service delivery levels
2	Budget savings proposals considered to potentially affect front line service delivery levels
3	Proposed Budget Reinvestment in Recover, Reset and Deliver
4	Initial Proposed Fee and Charges Schedule 2025/26

Background papers

Body	Report title	Date
Executive	2024/25 Revenue Budget, Medium Term Financial Plan, and Council Tax setting	28/2/24
Executive	Prudential Indicators and Treasury Management Strategy Report – 2024/25	28/2/24
Council	2024/25 Revenue Budget, Medium Term Financial Plan, and Council Tax setting, and Treasury Management Strategy 2024/25	8/3/24
Council	Transformation of Middlesbrough Council	24/4/24
Executive	2025/26 Budget and MTFP Approach and Timetable	22/5/24

Executive	2023/24 Revenue and Capital Outturn and development of MTFP	26/6/24
Executive	Revenue and Capital Budget – Forecast Year-end Outturn position at Quarter One 2024/25	4/9/24
Executive	2025/26 Medium Term Financial Plan	4/9/24
Executive	Capital Programme Governance Improvement	13/11/24
Executive	Revenue and Capital Budget – Forecast Year-end Outturn position at Quarter Two 2024/25	4/12/24
Executive	Treasury Management Mid-Year review – 2024/25	4/12/24
Executive	Calculation of Council Tax Base for 2025/26	4/12/24

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Appendix 1: Budget Savings proposals that are considered to have minimal, or no effect on front line service delivery levels

These proposals do not have a direct impact on the services for the public and do not therefore require public consultation. Where proposals involve a reduction in staffing, a consultation with Trade Unions and Staff will be required.

Adult Social Care

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
ASC16	Demand Management	Strengths-based practice This initiative is to focus on people's strengths to support their health and wellbeing with a reduced, or no, ongoing care package. It will be used to support service users to remain independent for longer	(0.750)	0.000	0.000	0.000	(0.750)	-	-
			(0.750)	0.000	0.000	0.000	(0.750)	0.000	0.000

Children's Services

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
CC08	Demand Management	Modernising foster care This project aims to increase local authority foster carers to reduce the number of children in residential and other settings to reduce costs and better meet children's needs.	(0.735)	(0.368)	0.000	0.000	(1.103)	-	-
CC09	Demand Management	Introduce a reunification team This team would reduce the number of children in the Council's care by helping to place more children in the care of family members under a legal process called a Special Guardianship Order.	(0.318)	0.000	0.000	0.000	(0.318)	-	-
CC10	Demand Management	Introduce edge of care team The team would support families who are experiencing difficulties, with the aim of keeping the family together. This will avoid children needing to be taken into care.	(0.800)	(0.400)	0.000	0.000	(1.200)	-	-
			(1.853)	(0.768)	0.000	0.000	(2.621)	0.0	0.0

Education and Partnerships

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
EDC02	Efficiency	Deliver passenger assistance training internally Passenger assistants who support children on home to school transport would be trained by Council staff.	(0.037)	0.000	0.000	0.000	(0.037)	-	-

Appendix 1: Budget Savings proposals that are considered to have minimal, or no effect on front line service delivery levels

These proposals do not have a direct impact on the services for the public and do not therefore require public consultation. Where proposals involve a reduction in staffing, a consultation with Trade Unions and Staff will be required.

EDC03	Efficiency	Increase transport capacity Increasing the number of vehicles the Council can lease or buy, along with extra staff, would reduce the amount spent on external businesses for home to school transport.	(0.084)	0.000	0.000	0.000	(0.084)	8.0	N/A
EDC04	Efficiency	Management review Up to one management post would be removed from Education and Partnerships following a review of the operational practices.	(0.044)	0.000	0.000	0.000	(0.044)	(1.0)	0.0
EDC06	Income	Increase management fee income The Council will receive more income for services provided on behalf of the Department for Education in relation to home to school transport.	(0.015)	0.000	0.000	0.000	(0.015)	-	-
EDC07	Efficiency	Travel training Providing training and support to enable more students to travel to school independently, reducing the reliance upon Council provision of home to school transport.	(0.102)	0.000	0.000	0.000	(0.102)	-	-
			(0.281)	0.000	0.000	0.000	(0.281)	7.0	0.0

Environment and Communities

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
ECS13	Efficiency	Management review Up to four Environment and Community Services management posts could be removed following a review of the department's operational practices	(0.282)	0.000	0.000	0.000	(0.282)	(4.0)	0.0
ECS15	Income	Grant funding Funding from the Capital Transport Strategy Grant would be used to cover the costs of management.	(0.060)	0.060	0.000	0.000	0.000	-	-
ECS16	Efficiency	Change in Environment and Community Services staffing Review of Environment and Communities staffing will result in 5 FTE reduction through the removal of vacant posts	(0.100)	0.000	0.000	0.000	(0.100)	(5.0)	(5.0)
ECS17	Efficiency	One off - Use of Capital grant funding One off charging of eligible expenditure to capital on street lighting. There would be no change to levels of street lighting maintenance.	(0.200)	0.200	0.000	0.000	0.000	-	-
ECS18	Income	One off - Maximisation of grants Further use of external grant funding to cover appropriate staffing costs within community safety.	(0.200)	0.200	0.000	0.000	0.000	-	-
			(0.842)	0.460	0.000	0.000	(0.382)	(9.0)	(5.0)

Regeneration

Appendix 1: Budget Savings proposals that are considered to have minimal, or no effect on front line service delivery levels

These proposals do not have a direct impact on the services for the public and do not therefore require public consultation. Where proposals involve a reduction in staffing, a consultation with Trade Unions and Staff will be required.

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
REG07	Service Reduction / Stop	Staffing review across Regeneration services Up to six Regeneration posts will be removed following a review of the department's operational practice.	(0.198)	0.000	0.000	0.000	(0.198)	(6.0)	(3.0)
REG08	Efficiency	Reduction in energy usage Restrictions on building use, energy efficiency measures and review of the way energy is purchased	(0.150)	0.000	0.000	0.000	(0.150)	-	-
			(0.348)	0.000	0.000	0.000	(0.348)	(6.0)	(3.0)

Finance

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
FIN12	Transformation	Digitise procurement activity (Council Wide) Organise high volume-low value spending by using a third party to competitively buy goods and services with the use of technology.	(0.200)	0.000	0.000	0.000	(0.200)	-	-
FIN13	Transformation	Procurement Contract Management (Council Wide) Introduce processes, procedures, guidelines and additional resource to strengthen contract management to reduce expenditure on goods, works and services to deliver improved value for money	(0.700)	0.000	0.000	0.000	(0.700)	-	-
FIN14	Efficiency	Cost of finance system Renewal of the contract for the Business World finance system during 2024 has resulted in a lower contract price for the system by rationalising the number and type of licenses.	(0.135)	0.000	0.000	0.000	(0.135)	-	-
FIN15	Service Reduction / Stop	Central stationery reduction The budget for stationery will be reduced by 30% to align with current spending levels.	(0.020)	0.000	0.000	0.000	(0.020)	-	-
FIN16	Efficiency	Accounts payable staffing change A vacant post within the accounts payable finance team will be held temporarily vacant for 2025/26	(0.015)	0.015	0.000	0.000	0.000	-	-
FIN17	Income	Maximisation of grants Increasing the eligible administrative support charges claimed through external grant funding from 8% to 10% will increase the external funding secured to meet the Council's cost of administering grants.	(0.100)	0.000	0.000	0.000	(0.100)	-	-
			(1.170)	0.015	0.000	0.000	(1.155)	0.0	0.0

Legal and Governance Services

Appendix 1: Budget Savings proposals that are considered to have minimal, or no effect on front line service delivery levels

These proposals do not have a direct impact on the services for the public and do not therefore require public consultation. Where proposals involve a reduction in staffing, a consultation with Trade Unions and Staff will be required.

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
LGS09	Efficiency	Legal Services Resource Review of operations will result in the deletion of a vacant Legal Assistant post.	(0.027)	0.000	0.000	0.000	(0.027)	(0.8)	(1.0)
LGS10	Service Reduction / Stop	Governance, Policy and Information Review of operations will result in the deletion of vacant posts within team	(0.113)	0.000	0.000	0.000	(0.113)	(3.0)	(3.0)
LGS11	Efficiency	Members allowance budget rebasing Rebasing of members allowance budget to reflect the maximum amount that can be claimed in the current governance structure.	(0.046)	0.000	0.000	0.000	(0.046)	-	-
			(0.186)	0.000	0.000	0.000	(0.186)	(3.8)	(4.0)

Council Wide

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
CRC01-2526	Efficiency	Financial Management of Pay budgets This initiative standardises the budgeting for employee costs across all directorates to recognise underspends that occur naturally due to staff turnover. It also tightens budgetary control arrangements relating to the management of over and underspending to control expenditure within the overall approved budget.	(1.357)	(1.357)	0.000	0.000	(2.714)	-	-
			(1.357)	(1.357)	0.000	0.000	(2.714)	0.0	0.0

SUB-TOTAL			(6.787)	(1.650)	0.000	0.000	(8.437)	(11.8)	(12.0)
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Appendix 1a: Additional information in regard to Budget Savings proposals that are considered to have minimal, or no effect on front line service delivery levels

These proposals do not have a direct impact on the services for the public and do not therefore require public consultation. Where proposals involve a reduction in staffing, a consultation with Trade Unions and Staff will be required.

Adult Social Care

Reference	Categorisation	Budget savings proposal	Additional Information
ASC16	Demand Management	Strengths-based practice This initiative is to focus on people's strengths to support their health and wellbeing with a reduced, or no, ongoing care package. It will be used to support service users to remain independent for longer	This project will promote independence and support social care staff in meeting the assessed needs of individuals through a broader range of support mechanisms with less reliance on expensive commissioned care services. Additionally, the service will increase the use of digital technology to increase choice for service users in how their needs will be met and reduce the cost of care provision.

Children's Services

Reference	Categorisation	Budget savings proposal	Additional Information
CC08	Demand Management	Modernising foster care This project aims to increase local authority foster carers to reduce the number of children in residential and other settings to reduce costs and better meet children's needs.	This project will introduce a kinship care team that will provide training and a package of support to foster carers in order to prevent children coming back into care. The project will include a comprehensive marketing strategy to attract new foster carers
CC09	Demand Management	Introduce a reunification team This team would reduce the number of children in the Council's care by helping to place more children in the care of family members under a legal process called a Special Guardianship Order.	This team will be carrying out assessments and a legal process after which children will no longer be in the Council's care and will return home. The department have identified 67 children initially to be assessed and supported with a Special Guardianship Order (discretionary financial support).
CC10	Demand Management	Introduce edge of care team The team would support families who are experiencing difficulties, with the aim of keeping the family together. This will avoid children needing to be taken into care.	This project will introduce an Edge of Care team (strengthening families at home through intensive support to prevent further escalation which may lead to Children needing to come into Care).

Education and Partnerships

Reference	Categorisation	Budget savings proposal	Additional Information
EDC02	Efficiency	Deliver passenger assistance training internally Passenger assistants who support children on home to school transport would be trained by Council staff.	Providing training by Council staff to Passenger Assistants allows for improved flexibility and reduced cost for Home to School Transport Services, this will have no direct impact on the community.
EDC03	Efficiency	Increase transport capacity Increasing the number of vehicles the Council can lease or buy, along with extra staff, would reduce the amount spent on external businesses for home to school transport.	Increases in demand and changes in how the private sector market can provide the home to school transport service is limiting the supply chain for various types of vehicles. Increasing the number of vehicles the council can lease or buy will support increases in demand and complex needs within the home to school transport service; adding resilience into the service.
EDC04	Efficiency	Management review Up to one management post would be removed from Education and Partnerships following a review of the operational practices.	Streamlining processes and creating back office efficiencies in the home to school transport team, as a result one vacant management post is to be removed
EDC06	Income	Increase management fee income The Council will receive more income for services provided on behalf of the Department for Education in relation to home to school transport.	Middlesbrough Council will continue to support DfE and by association Middlesbrough Students where necessary. Where this support is of a non-statutory nature the council will be reimbursed in full by DfE in assisting with the delivery of this service.
EDC07	Efficiency	Travel training Providing training and support to enable more students to travel to school independently, reducing the reliance upon Council provision of home to school transport.	In preparation of greater independence and adulthood, the Council will support a greater number of eligible students through its Independent Travel Training Programme to increase their accessibility to education settings, along with wider benefits such as healthier lifestyles, safe and active travel, social activities and employment.

Environment and Communities

Reference	Categorisation	Budget savings proposal	
ECS13	Efficiency	Management review Up to four Environment and Community Services management posts could be removed following a review of the department's operational practices	A review of operational practices and reorganisation of roles and responsibilities will result in an improved alignment of services and result in approximately four posts to be removed .
ECS15	Income	Grant funding Funding from the Capital Transport Strategy Grant would be used to cover the costs of management.	Funding for the Capital Grants awarded to Highway Services have increased allowing for additional costs of project management to be charged.
ECS16	Efficiency	Change in Environment and Community Services staffing Review of Environment and Communities staffing will result in 5 FTE reduction through the removal of vacant posts	A reorganisation of Environment and Community Services capacity to where demand is required will enable efficiencies and result in 5 posts that can be removed
ECS17	Efficiency	One off - Use of Capital grant funding One off charging of eligible expenditure to capital on street lighting. There would be no change to levels of street lighting Maintenance	A one off Capital Grant from MHCLG for Street Lighting will enable eligible expenditure to be charged against this project.
ECS18	Income	One off - Maximisation of grants Further use of external grant funding to cover appropriate staffing costs within community safety.	A one off Grant for Community Safety will enable eligible expenditure to be charged against this project.

Regeneration

Reference	Categorisation	Budget savings proposal	
REG07	Service Reduction / Stop	Staffing review across Regeneration services Up to six Regeneration posts will be removed following a review of the department's operational practice.	A number of reviews will take place within the Regeneration directorate that will have an effect on structures and ways of working. Up to six posts will be removed, which will mainly include vacant roles, but will impact upon two or three employees.
REG08	Efficiency	Reduction in energy usage Restrictions on building use, energy efficiency measures and review of the way energy is purchased	The way the Council manages its energy use will be reviewed to reduce demand. This will involve energy efficiency measures that reduce the usage, energy generation to replace purchased energy, and looking at different ways of buying energy to reduce costs.

Finance

Reference	Categorisation	Budget savings proposal	
FIN12	Transformation	Digitise procurement activity (Council Wide) Organise high volume-low value spending by using a third party to competitively buy goods and services with the use of technology.	This proposal aims to improve the administrative efficiency of purchasing a range of goods and services and also reduce the price paid for those goods and services. There is no direct impact upon the level of service provided to the community.
FIN13	Transformation	Procurement Contract Management (Council Wide) Introduce processes, procedures, guidelines and additional resource to strengthen contract management to reduce expenditure on goods, works and services to deliver improved value for money	This proposal aims to improve the Council's contract management arrangements to achieve better value from its contracts for goods, works and services. There is no direct impact upon the level of service provided to the community.
FIN14	Efficiency	Cost of finance system Renewal of the contract for the Business World finance system during 2024 has resulted in a lower contract price for the system by rationalising the number and type of licenses.	The Council has recently concluded a renegotiation of the contractual terms for its finance system which will cost less than the budgetary provision. There is no direct impact upon the level of service provided internally or to services provided to the community.
FIN15	Service Reduction / Stop	Central stationery reduction The budget for stationery will be reduced by 30% to align with current spending levels.	The budget has been reduced to align to expected stationery usage. There is no direct impact upon the level of services to the community.
FIN16	Efficiency	Accounts payable staffing change A vacant post within the accounts payable finance team will be held temporarily vacant for 2025/26	This proposal will have no direct impact on the community.
FIN17	Income	Maximisation of grants Increasing the eligible administrative support charges claimed through external grant funding from 8% to 10% will increase the external funding secured to meet the Council's cost of administering grants.	This proposal increases the external grant contributions towards the cost of existing service provision and has no direct impact on the community.

Legal and Governance Services			
Reference	Categorisation	Budget savings proposal	
LGS09	Efficiency	Legal Services Resource Review of operations will result in the deletion of a vacant Legal Assistant post.	This is the deletion of a post that has been vacant for a significant period. The work has been absorbed by the other legal assistants and this will continue. The impact will mean that some tasks take longer to complete, however there will be no direct impact upon the level of services to the community
LGS10	Service Reduction / Stop	Governance, Policy and Information Review of operations will result in the deletion of vacant posts within team	No redundancies will occur as a result of the proposal which will see vacant posts following a recent service review, formally removed from the structure.
LGS11	Efficiency	Members allowance budget rebasing Rebasing of members allowance budget to reflect the maximum amount that can be claimed in the current governance structure.	The budget has been amended to align to the maximum amount that can be claimed in the current governance structure. There is no direct impact upon the level of services to the community.

Council Wide			
Reference	Categorisation	Budget savings proposal	
CRC01-2526	Efficiency	Financial Management of Pay budgets This initiative standardises the budgeting for employee costs across all directorates to recognise underspends that occur naturally due to staff turnover. It also tightens budgetary control arrangements relating to the management of over and underspending to control expenditure within the overall approved budget.	<p>The Council's approach to budgeting for pay currently provides for all posts at the top of the pay grade for each role, irrespective of whether posts are actually vacant or are occupied at a lower point within the grade. In addition there is variation in approach between directorates in relation to the budgetary impact of staff turnover (i.e. a percentage vacancy factor applied to pay budgets to reflect the underspend that will be generated during the period between one postholder leaving the Council's employment and a new employee taking up their role. Some directorates make no provision, whilst others make significant provision for vacancies which is restricts the provision of planned service delivery. These disparate practices result in over-budgeting for employee costs at a whole council level which have generated underspends on employee budgets of between 5% and 13% over the period since 2021/22. Such underspends have commonly been informally applied by budget holders to offset overspends on non pay expenditure and/or income shortfalls, rather than being managed in a controlled and systematic manner in accordance with the 'budget virement' (budget transfer) rules set out in financial regulations with the involvement of finance officers. The Council needs to exercise a firmer grip upon its financial management and control and to evidence its spending decisions to demonstrate value for money and control expenditure within the overall budget. The vacancy allowance that will be applied will be:</p> <p>in 2025/26 The higher of:</p> <ul style="list-style-type: none"> - existing vacancy allowance for a directorate or - 2.5% of an adjusted pay budget (taking account of posts that are business continuity critical and funded from grant which would be lost if not applied in year) <p>A further step up of 2.5% in 2026/27 will be applied.</p> <p>To achieve this:</p> <ul style="list-style-type: none"> - Directors will manage the vacancy allowance at directorate level rather than being held at individual service level to enable a corporate and cross cutting approach to managing the pay budget. - Financial regulations will be further refined and training provided to Directors and their budget holders to ensure compliance with budget virement rules in 2025/26. Through this process, transfers of underspending on pay budgets in order to fund identified need to spend in excess of non-pay budgets will be undertaken in accordance with financial regulations and with active involvement of finance officers. Where The finance team will also work with Directors to review the overall approach to pay budgeting. - Where unmanageable non-pay pressures are identified as a result of these strengthened financial management arrangements, the s151 Officer will exercise their delegation to consider the potential to provide transitional funding from a newly established Delivery Risk Budget subject to the conditions that will be applied to the use of the Risk Budget. <p>Once this approach is embedded, it will form the foundation from which to move in 2026/27 to a more dynamic approach to budgeting which reflects the actual grade and costs of staff in post and planned on an annual basis</p> <ul style="list-style-type: none"> - no established posts will be deleted as a result of this initiative.

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Appendix 2: Budget savings proposals considered to potentially affect front line service delivery levels

These proposals will form part of the 2025/26 revenue budget and require public consultation

Education and Partnerships

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)
EDC05	Income	Remove or recharge Discretionary Home to School transport services Where the council provides discretionary as opposed to statutory home to school transport services, these will be recharged to the relevant schools and/ or health services.	(0.078)	0.000	0.000	0.000	(0.078)
			(0.078)	0.000	0.000	0.000	(0.078)

Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
-	-
0.0	0.0

Environment and Communities

Reference	Categorisation	Budget savings proposal	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)
ECS14	Income	Fees and Charges An increase in fees and charges above the 2% increase within the Fees and Charges policy for a number of Environment and Community Services - (See Fees and Charges Schedule)	(0.100)	0.000	0.000	0.000	(0.100)
ECS19	Income	Council Car parking An increase in fees and charges above the 2% increase (average 3.5%) within the Fees and Charges policy for Council Car Parking - (See Fees and Charges Schedule)	(0.060)	0.000	0.000	0.000	(0.060)
ECS20	Income	Fleet services - Increase Charges An increase in fees and charges above the 2% increase within the Fees and Charges policy for MOTs and new promotions to increase volume of business	(0.011)	0.000	0.000	0.000	(0.011)
			(0.171)	0.000	0.000	0.000	(0.171)

Proposed change in Staff over 2025/26 to 2026/27 FTE	Current Vacant Posts FTE
-	-
-	-
-	-
0.0	0.0

SUB-TOTAL			(0.249)	0.000	0.000	0.000	(0.249)
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0.000	0.000
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Appendix 2a: Additional information in regard to Budget savings proposals considered to potentially affect front line service delivery

These proposals will form part of the 2025/26 revenue budget and require public consultation

Education and Partnerships

Reference	Categorisation	Budget savings proposal	
EDC05	Income	<p>Remove or recharge Discretionary Home to School transport services</p> <p>Where the council provides discretionary as opposed to statutory home to school transport services, these will be recharged to the relevant schools and/ or health services.</p>	<p>At present the Council pays for some home to school transport that legally could be charged to special schools and health services.</p> <p>A change would see the Council stop paying these costs. The costs would be covered by a school or health service provider instead.</p> <p>This will not mean a reduction in the number of children transported, it will change how transport for approximately 14 children is paid for.</p>

Environment and Communities

Reference	Categorisation	Budget savings proposal	
ECS14	Income	<p>Fees and Charges</p> <p>An increase in fees and charges above the 2% increase within the Fees and Charges policy for a number of Environment and Community Services - (See Fees and Charges Schedule)</p>	<p>The detailed changes are included in Appendix 4 Fees and Charges Schedule, changes do vary significantly across the services provided and average to a 1% increase. The main increases are attributable to Bereavement Services and Highway Management Services.</p>
ECS19	Income	<p>Council Car parking</p> <p>An increase in fees and charges above the 2% increase (average 3.5%) within the Fees and Charges policy for Council Car Parking - (See Fees and Charges Schedule)</p>	<p>There will be a number of increases in car parking charges in Council Car Parks, these will on average equate to a 3.5% increase, as charges will be set to the nearest 10 pence.</p>
ECS20	Income	<p>Fleet services - Increase Charges</p> <p>An increase in fees and charges above the 2% increase within the Fees and Charges policy for MOTs and new promotions to increase volume of business</p>	<p>The price for MOTs undertaken by Fleet Services will increase as per the Fees and Charges Schedule. Alongside this a number of promotions will take place to increase the volume of business</p>

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Appendix 3: Proposed Budget Reinvestment in Recover, Reset and Deliver

Reference	Directorate	Proposed Budget Reinvestment in Recover, Reset and Deliver	25/26 (£m)	26/27 (£m)	27/28 (£m)	28/29 (£m)	Total (£m)	Proposed Change in Staff over 2025/26 to 2026/27 FTE
RRD01	Adult Social Care	Adult Social Care Resource Investment of additional staffing for a number of services including: - areas experiencing increased complexity and higher demand (homelessness and adult safeguarding) - improvements in practice and data quality for care package allocation	0.239	0.080	0.000	0.000	0.319	7.0
RRD02	Childrens Services	Youth Service Providers: An increased investment in Youth Services through youth providers to enable the provision of more sessions and increased engagement of young people.	0.100	0.000	0.000	0.000	0.100	0.0
RRD03	Childrens Services	Childrens Social Care (S17) Expenditure Investment in resources to deal with increased demand in areas including - Overnight emergency accommodation - Legal and financial support costs	0.253	0.084	0.000	0.000	0.337	0.0
RRD04	Environment and Communities	Tree maintenance: Using a third party to tackle the backlog of work.	0.200	0.000	(0.100)	(0.100)	0.000	-
RRD05	Environment and Communities	Pest control: Increasing staffing in Pest control from 1 to 4 to enable more treatment of open spaces and alleyways across the town	0.125	0.000	0.000	0.000	0.125	3.0
RRD06	Environment and Communities	Area care: Increase expenditure by 10% to improve service levels for grass cutting, street cleansing and shrubs and hedgerow maintenance.	0.360	0.000	0.000	0.000	0.360	10.0
RRD07	Regeneration	Events: Investment to support and attract events to the town to increase footfall and engagement.	0.200	0.000	0.000	0.000	0.200	2.0
RRD08	Finance	Finance Improvement Rebuilding the professional capacity and capability within the Finance Team to strengthen resilience and to deliver the improvements required to strengthen the Council's financial management arrangements as reflected in the CIPFA Financial Management review	0.485	0.191	0.000	0.000	0.676	9.0
RRD09	Finance	Counter Fraud Capacity Investment in additional Counter Fraud capacity in order to strengthen the Council's arrangements to protect the Council's financial interests.	0.073	0.042	0.000	0.000	0.115	0.0
RRD10	Legal and Governance Services	Investment in data analysis: Use of new software would help the Council predict and plan for future demand in areas such as social care and homelessness.	0.126	0.000	0.000	0.000	0.126	2.0
RRD11	Council Wide - Finance	Family resilience fund initiative investment will offer a welfare 'health check' in locations across the town to families facing financial struggles or who do not routinely make contact with the council	0.200	0.000	0.000	0.000	0.200	1.0
		TOTAL	2.361	0.397	(0.100)	(0.100)	2.558	34.0

Appendix 3: Additional Information in regard to Proposed Budget Reinvestment in Recover, Reset and Deliver

Reference	Directorate	Proposed Budget Reinvestment in Recover, Reset and Deliver	Additional Information	Outputs																				
RRD01	Adult Social Care	Adult Social Care Resource Investment of additional staffing for a number of services including: - areas experiencing increased complexity and higher demand (homelessness and adult safeguarding) - improvements in practice and data quality for care package allocation	Additional Staffing will cover the following roles: Local Authority Designated Officer for adult services; Sensory Support Vision Rehabilitation Officer; Principal Social Worker; ACT Data Analyst; Domiciliary Care Broker, 2 x Housing Solution Officers.	- reduction in homelessness caseloads (100 to 70 per officer) - enabling the delivery of Strength based practice - improved data quality for Government returns - continuity of service provision for sensory support and vision rehab																				
RRD02	Childrens Services	Youth Service Providers: An increased investment in Youth Services through youth providers to enable the provision of more sessions and increased engagement of young people.	The service, working alongside the Early Help and Prevention strategy, will offer support to vulnerable young people and their families. This will support the delivery of the Prevention strategy and also wider council initiative for earlier interventions, potentially reducing the points of contacts within the council and other agencies.	- Increased earlier intervention measures with vulnerable young people and their families - Reducing the pressures on high cost Social care services in both Children's and Adults services.																				
RRD03	Childrens Services	Childrens Social Care (S17) Expenditure Investment in resources to deal with increased demand in areas including - Overnight emergency accommodation - Legal and financial support costs	There is a duty on children's services to provide help and support to a child in need, to safeguard the child and promote their welfare. This duty extends to providing help to a family where required. A range of appropriate services may be provided, including financial assistance or housing	An increase across all services provided, these range from: - Overnight Emergency Accommodation - Financial and Legal Support - Travel costs - Goods (e.g. Appliances) - Nursery support																				
RRD04	Environment and Communities	Tree maintenance: Using a third party to tackle the backlog of work.	The number of Trees which are estimated to require Maintenance in the current backlog is c690. The estimated cost is £1000 to fell a tree and up to £500 to crown lift.	<table border="1"> <thead> <tr> <th></th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>TOTAL NO.</th> </tr> </thead> <tbody> <tr> <td>Crown Lift</td> <td>70</td> <td>85</td> <td>76</td> <td>231</td> </tr> <tr> <td>Fell</td> <td>177</td> <td>146</td> <td>136</td> <td>459</td> </tr> <tr> <td colspan="4">GRAND TOTAL OF ACTIONS</td> <td>690</td> </tr> </tbody> </table>		Year 1	Year 2	Year 3	TOTAL NO.	Crown Lift	70	85	76	231	Fell	177	146	136	459	GRAND TOTAL OF ACTIONS				690
	Year 1	Year 2	Year 3	TOTAL NO.																				
Crown Lift	70	85	76	231																				
Fell	177	146	136	459																				
GRAND TOTAL OF ACTIONS				690																				
RRD05	Environment and Communities	Pest control: Increasing staffing in Pest control from 1 to 4 to enable more treatment of open spaces and alleyways across the town	The investment will allow for an increase 4 operatives from 1, resulting in services covering both preventative services as well as reactive.	As a result the investment will allow for: - Back alleys will be treated weekly. - Open spaces will be treated quarterly. - reactive services will continue where required																				
RRD06	Environment and Communities	Area care: Increase expenditure by 10% to improve service levels for grass cutting, street cleansing and shrubs and hedgerow maintenance.	- Increase the number of grass cuts to at least 13 per season with no longer than 10 days between cuts. At present it is 14 days - Increase weed killing from an average of 3 per annum per area to 4 these will be undertaken on foot to increase effectiveness. - Increase in general cleansing across the town by 8 seasonals. At present we have 22. This is a 37% increase. - Increase the shrub and hedgerow maintenance programme by 40%.	This investment aims to improve the cleanliness and appearance of public places.																				
RRD07	Regeneration	Events: Investment to support and attract events to the town to increase footfall and engagement.	Increasing the Council's Events Team from one to three, and creating an operational budget to enable the Council to attract more events to the town and expand the range and scale of those already taking place in key venues such as the town centre and the parks. An increase in events would lead to more visitors, an increase in the money spent locally and improve the town's image.	- Increase in events in Town Centre and Parks - Increase in Visitors - Improvement in Town's Image																				

Appendix 3: Additional Information in regard to Proposed Budget Reinvestment in Recover, Reset and Deliver

Reference	Directorate	Proposed Budget Reinvestment in Recover, Reset and Deliver	Additional Information	Outputs
RRD08	Finance	<p>Finance Improvement Rebuilding the professional capacity and capability within the Finance Team to strengthen resilience and to deliver the improvements required to strengthen the Council's financial management arrangements as reflected in the CIPFA Financial Management review</p>	<p>The proposal increases the staffing establishment by 9 FTE to invest in:</p> <ul style="list-style-type: none"> - a number of professionally qualified financial planning and technical accountancy roles that are deficient in the current structure. - professionally qualified strategic finance business partnering roles to strengthen the support to service directorates and drive efficiency in use of financial systems and budget holder self service - develop a pipeline of trainee accountants in order to grow and develop internal talent for the future - establish a training budget to support the training and development of accountancy teams to maintain professional standards and enable career progression. <p>The operating model will be revised and the team will be reshaped in order to focus upon the delivery of efficient and robust financial governance and value for money in Council decision making.</p>	<p>These measures aim to ensure that the Finance service has sufficient resources to:</p> <ul style="list-style-type: none"> - uphold the statutory responsibilities of the s151 Officer ; - address the recommendations made by CIPFA's Financial Management Review to achieve a minimum 3 star independent assessment in 2026 - address the weaknesses identified in the MHCLG financial assurance review undertaken in relation to the Council's application for Exceptional Financial Support in 2024/25.
RRD09	Finance	<p>Counter Fraud Capacity Investment in additional Counter Fraud capacity in order to strengthen the Council's arrangements to protect the Council's financial interests.</p>	<p>This proposal invests an increase in counter fraud resource from 150 days to 400 days per year by 2026/27. This will enable more proactive counter fraud work to take place and will enable the counter fraud team to respond to requests for fraud investigation more promptly. Counter fraud activity focuses upon protecting the financial interests of the Council and ultimately the tax payer through successful prosecution of perpetrators of fraud and recovery of financial losses incurred by the Council as a result of fraud. The impact of this investment will be reported via Counter Fraud updates to the Audit Committee.</p>	<p>This investment aims to increase the number of successful prosecutions of perpetrators of fraud against the Council and recovery of associated financial losses incurred by the Council as a result of such fraud.</p>
RRD10	Legal and Governance Services	<p>Investment in data analysis: Use of new software would help the Council predict and plan for future demand in areas such as social care and homelessness.</p>		<p>This investment aims to improve medium to long term service and financial planning, enabling the Council to be more proactive in designing and service solutions to meet the needs of the community.</p>
RRD11	Council Wide - Finance	<p>Family resilience fund initiative investment will offer a welfare 'health check' in locations across the town to families facing financial struggles or who do not routinely make contact with the council</p>	<p>The service through the family (household) resilience fund initiative will be offering a welfare 'health check' in locations across the town such as family hubs, neighbourhoods, schools, community groups and other venues that will help the service target those cohorts much in need such as care leavers with children, households facing financial struggles due to a recent change in their circumstances or those that do not routinely make contact with the service. The service can signpost to other support solutions, provide support through the Household Support Fund or where the criteria is not met but further support would be beneficial the fund will provide a means to give additional aid through such things like baby boxes, vouchers, white goods or repairing , winter clothing etc , with each case assessed on its own merits to ensure a more tailored approach is provided. The service will link in with the multi bank where appropriate and sign post to other means of support in the first instance and where a gap remains the Family resilience fund will be accessed to provide immediate support - whilst the welfare 'health check' is undertaken. This work will involve members of the welfare support team working alongside welfare rights. To administer the additional work - will require one FTE (Grade H). Locations will be decided and communicated through a detailed comms plan and shared organisations. Members will be engaged to help manage the message across the town.</p>	<p>This additional investment aims to supplement, co-ordinate and tailor support available to households in financial difficulty.</p>
		TOTAL		

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Appendix 3a: Additional Information in regard to Proposed Budget Reinvestment in Recover, Reset and Deliver

Reference	Directorate	Proposed Budget Reinvestment in Recover, Reset and Deliver	Additional Information	Outputs																				
RRD01	Adult Social Care	Adult Social Care Resource Investment of additional staffing for a number of services including: - areas experiencing increased complexity and higher demand (homelessness and adult safeguarding) - improvements in practice and data quality for care package allocation	Additional Staffing will cover the following roles: Local Authority Designated Officer for adult services; Sensory Support Vision Rehabilitation Officer; Principal Social Worker; ACT Data Analyst; Domiciliary Care Broker, 2 x Housing Solution Officers.	- reduction in homelessness caseloads (100 to 70 per officer) - enabling the delivery of Strength based practice - improved data quality for Government returns - continuity of service provision for sensory support and vision rehab																				
RRD02	Childrens Services	Youth Service Providers: An increased investment in Youth Services through youth providers to enable the provision of more sessions and increased engagement of young people.	The service, working alongside the Early Help and Prevention strategy, will offer support to vulnerable young people and their families. This will support the delivery of the Prevention strategy and also wider council initiative for earlier interventions, potentially reducing the points of contacts within the council and other agencies.	- Increased earlier intervention measures with vulnerable young people and their families - Reducing the pressures on high cost Social care services in both Children's and Adults services.																				
RRD03	Childrens Services	Childrens Social Care (S17) Expenditure Investment in resources to deal with increased demand in areas including - Overnight emergency accommodation - Legal and financial support costs	There is a duty on children's services to provide help and support to a child in need, to safeguard the child and promote their welfare. This duty extends to providing help to a family where required. A range of appropriate services may be provided, including financial assistance or housing	An increase across all services provided, these range from: - Overnight Emergency Accommodation - Financial and Legal Support - Travel costs - Goods (e.g. Appliances) - Nursery support																				
RRD04	Environment and Communities	Tree maintenance: Using a third party to tackle the backlog of work.	The number of Trees which are estimated to require Maintenance in the current backlog is c690. The estimated cost is £1000 to fell a tree and up to £500 to crown lift.	<table border="1"> <thead> <tr> <th></th> <th>Year 1</th> <th>Year 2</th> <th>Year 3</th> <th>TOTAL NO.</th> </tr> </thead> <tbody> <tr> <td>Crown Lift</td> <td>70</td> <td>85</td> <td>76</td> <td>231</td> </tr> <tr> <td>Fell</td> <td>177</td> <td>146</td> <td>136</td> <td>459</td> </tr> <tr> <td colspan="4">GRAND TOTAL OF ACTIONS</td> <td>690</td> </tr> </tbody> </table>		Year 1	Year 2	Year 3	TOTAL NO.	Crown Lift	70	85	76	231	Fell	177	146	136	459	GRAND TOTAL OF ACTIONS				690
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Crown Lift	70	85	76	231																				
Fell	177	146	136	459																				
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RRD05	Environment and Communities	Pest control: Increasing staffing in Pest control from 1 to 4 to enable more treatment of open spaces and alleyways across the town	The investment will allow for an increase 4 operatives from 1, resulting in services covering both preventative services as well as reactive.	As a result the investment will allow for: - Back alleys will be treated weekly. - Open spaces will be treated quarterly. - reactive services will continue where required																				
RRD06	Environment and Communities	Area care: Increase expenditure by 10% to improve service levels for grass cutting, street cleansing and shrubs and hedgerow maintenance.	- Increase the number of grass cuts to at least 13 per season with no longer than 10 days between cuts. At present it is 14 days - Increase weed killing from an average of 3 per annum per area to 4 these will be undertaken on foot to increase effectiveness. - Increase in general cleansing across the town by 8 seasonals. At present we have 22. This is a 37% increase. - Increase the shrub and hedgerow maintenance programme by 40%.	This investment aims to improve the cleanliness and appearance of public places.																				
RRD07	Regeneration	Events: Investment to support and attract events to the town to increase footfall and engagement.	Increasing the Council's Events Team from one to three, and creating an operational budget to enable the Council to attract more events to the town and expand the range and scale of those already taking place in key venues such as the town centre and the parks. An increase in events would lead to more visitors, an increase in the money spent locally and improve the town's image.	- Increase in events in Town Centre and Parks - Increase in Visitors - Improvement in Town's Image																				

Appendix 3a: Additional Information in regard to Proposed Budget Reinvestment in Recover, Reset and Deliver

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		TOTAL		

Middlesbrough Council

Appendix 4 - Initial Proposed Fees and Charges Schedule 2025/26

to be confirmed in Final Budget Report to Council in February 2025

Detailed Service - current fees and proposed increased fees from 1st April 2025*

*unless an alternative date is indicated

ADULT SOCIAL CARE	Current fee	Proposed fees from 1st April 2025	% increase
	£	£	%
Prevention, Provider & Support Services			
Day Centre Meal (2 course lunch & drink)	4.90	5.00	2.0
Day Centre Meal (1 course lunch & drink)	4.10	4.20	2.4
Levick Court (chg/wk re Service User funded by external organisations)	1515.00	1545.00	2.0
North Ormesby Day Centre (chg/wk re Service User funded by external organisations)	243.00	248.00	2.1
The Orchard Complex Needs Service (chg/wk re Service User funded by external organisations)	732.00	747.00	2.0
Community Inclusion Service (chg/wk re Service User funded by external organisations)	403.00	411.00	2.0
Community Inclusion Service - Autism (chg/wk re Service User funded by external organisations)	574.00	586.00	2.1
Connect : Bronze - Monitoring & Response (base unit only)	6.40	6.50	1.6
Connect : Silver - Monitoring & Response (base unit + up to 2 add-ons)	7.99	8.15	2.0
Connect : Gold - Monitoring & Response (base unit + up to 5 add-ons)	10.99	11.20	1.9
Connect : Platinum - Monitoring & Response (base unit + up to 8 add-ons)	15.99	16.30	1.9
Connect : Additional Pendant	1.00	1.00	No Change
Connect : Extra Charges : Damaged/Lost Equipment	Cost of item	Cost of item	n/a
Connect : Extra Charges : Reassurance Visit (per visit)	25.00	25.50	2.0
Connect : Extra Charges : Carer Support (per visit)	25.00	25.50	2.0
Connect : Extra Charges : Client Support - Property (per visit)	25.00	25.50	2.0
Connect : Extra Charges : Prescription collection (emergencies only)	5.00	5.10	2.0
Connect : Extra Charges : Toilet Calls (per visit)	15.00	15.30	2.0
Connect : Extra Charges : Telephone calls for Client (per call)	1.00	1.00	No Change
Connect : Sheltered Out of Hours	3.89	4.00	2.8
Connect : Sheltered - One off call for non-Out of Hours Client (per visit)	25.00	25.50	2.0
Connect : Sheltered Housing : Fire Alarm Monitoring (non-council)	2.99	3.05	2.0
Connect : Sheltered Housing : System Faults Monitoring Evening & Weekend (per call)	2.99	3.05	2.0
Connect : Sheltered Housing : Bldg Repairs monitoring Evening & Weekend (per call)	2.99	3.05	2.0
Connect : Sheltered Housing : Bank Holiday & Training day cover monitoring (per resident)	0.70	0.75	7.1
Connect : Sheltered Housing : Bank Holiday & Training day cover response (per resident)	25.00	25.50	2.0
Connect : Lone Working (non-social care services) Careium 450 (per unit per worker)	100.00	102.00	2.0
Connect : Lone Working (non-social care services) : Monitoring & Sim card (per month)	7.50	7.65	2.0
Connect : Lone Working (non-social care services) : Base Unit for building (monitor only) /wk	6.50	6.65	2.3
Connect : Non-Council Building alarms (per alarm)	2.99	3.05	2.0
Connect : Schools Building alarms (per alarm)	2.99	3.05	2.0
Social Worker Basic (per hour) - charges to Other Local Authority's for Out of Area Assessments	48.65	50.35	3.5
Social Worker Complex (per hour) - charges to Other Local Authority's for Out of Area Assessments	64.54	66.80	3.5
Estates Services			
Estates Team : Banking Fees (Residential) (savings £1000+) - per month	16.00	16.50	3.1
Estates Team : Banking Fees (Community) (savings £1000+) - per month	21.00	21.50	2.4
Estates Team : Funeral Admin fee	314.00	320.00	1.9
Estates Team : Account closure fee	209.00	213.00	1.9
Estates Team : Deputyship - Court Order Initial fee - statutory fees set by OPG	745.00	944.00	26.7
Estates Team : Deputyship - Annual Report fee - statutory fees set by OPG	216.00	274.00	26.9
Estates Team : Deputyship - Annual Management fee (Year 1 maximum) - statutory fees set by OPG	775.00	982.00	26.7
Estates Team : Deputyship - Annual Management fee (Year 2 + maximum) - statutory fees set by OPG	650.00	824.00	26.8
Estates Team : Deputyship - Annual Property Management fee - statutory fees set by OPG	300.00	380.00	26.7
EDUCATION AND PARTNERSHIPS			
	Current fee	Proposed fees from 1st April 2025	% increase
	£	£	%
Middlesbrough Educational Psychology Service (MEPS)			
Daily charge for schools for time purchased	550.00	572.00	4.0
Per person charge for 6 x 2-hour sessions of ELSA (Emotional Literacy Support Assistant)	244.00	253.80	4.0
Education Welfare Officer support			
Berwick Hills primary school, Service Level Agreement (annual charge)	1155.00	1178.00	2.0
Ayresome primary school, Service Level Agreement (annual charge)	3465.00	3534.00	2.0
Hollis Academy, Service Level Agreement (annual charge)	420.00	429.00	2.1
Stainsby Nursery			
Per Hour (price change from 1st September to 31st August):	10.50	10.70	1.9
Session (price change from 1st September to 31st August):	36.50	37.25	2.1
Daily (price change from 1st September to 31st August):	57.50	58.65	2.0
Weekly (price change from 1st September to 31st August):	261.00	266.25	2.0
After school (price change from 1st September to 31st August):	21.00	21.40	1.9
Ethnic Minority Achievement Team (EMAT)			
Annual Service Level Agreement: Secondary School (1st September to 31st August):	7426.00	7575.00	2.0
Annual Service Level Agreement: Primary School (1st September to 31st August):	3808.00	3885.00	2.0
Annual Service Level Agreement: Interpretation only (1st September to 31st August):	2730.00	2785.00	2.0

Budget proposal reference where overall increase for service area is above 2% and requires consultation

ASC14 (24/25 budget)
ASC14 (24/25 budget)
ASC14 (24/25 budget)
ASC14 (24/25 budget)
ASC14 (24/25 budget)

ENVIRONMENT & COMMUNITY SERVICES	Current fee	Proposed fees from 1st April 2025	% increase
	£	£	%
Public Protection			
Public Protection - Cosmetic Treatment License - premises	75.00	76.50	2.0
Public Protection - Cosmetic Treatment License - person	75.00	76.50	2.0
Public Protection - Hairdressing License	39.75	40.60	2.1
Public Protection - Food Hygiene re-visit	187.44	191.20	2.0
Public Protection - IPPC Permit Part B Subsistence Charge	79.00	79.00	No Change
Public Protection - IPPC Permit Part B Subsistence Charge	113.00	113.00	No Change
Public Protection - IPPC Permit Part B Subsistence Charge	228.00	228.00	No Change
Public Protection - IPPC Permit Part B Subsistence Charge	772.00	772.00	No Change
Public Protection - Sale of fireworks (annual license)	500.00	500.00	No Change
Public Protection - Storage of fireworks (set by HSE) – 1 year	111.00	111.00	No Change
Public Protection - Storage of fireworks (set by HSE) – 2 year	144.00	144.00	No Change
Public Protection - Storage of fireworks (set by HSE) – 3 year	177.00	177.00	No Change
Public Protection - Storage of fireworks (set by HSE) – 4 year	211.00	211.00	No Change
Public Protection - Storage of fireworks (set by HSE) – 5 year	243.00	243.00	No Change
Public Protection - Storage of fireworks (set by HSE) (Renewal of a license) – 1 year	55.00	55.00	No Change
Public Protection - Storage of fireworks (set by HSE) (Renewal of a license) – 2 year	88.00	88.00	No Change
Public Protection - Storage of fireworks (set by HSE) (Renewal of a license) – 3 year	123.00	123.00	No Change
Public Protection - Storage of fireworks (set by HSE) (Renewal of a license) – 4 year	155.00	155.00	No Change
Public Protection - Storage of fireworks (set by HSE) (Renewal of a license) – 5 year	189.00	189.00	No Change
Public Protection - HMO Licence (baseline charge for properties up to 5 bedrooms) * <i>*New HMO fees policy may amend proposed fees further for 2024/25</i>	755.42	771.00	2.1
Public Protection - Immigration Inspection fee	150.00	153.00	2.0
Public Protection - Animal Activities Licence - 1 year	290.79	297.00	2.1
Public Protection - Animal Activities Licence - 2 year	370.28	378.00	2.1
Public Protection - Animal Activities Licence - 3 year	448.73	458.00	2.1
Street trading - Daytime	7,126.40	7270.00	2.0
Street trading - Nighttime	1,651.63	1685.00	2.0
Street trading - Riverside	979.06	1000.00	2.1
Premises for Marriage and Civil Partnerships (3 years)	815.88	832.00	2.0
Distribution of free printed materials	108.78	111.00	2.0
Taxi Licensing (Change in Fees is via a separate process in consultation with Taxi Trade)			
Taxi Licensing : Vehicles - New Hackney Carriage - 1 year license	154.00	154.00	No Change
Taxi Licensing : Vehicles - Renewal Hackney Carriage - 1 year license (vehicle 3yr +)	192.00	192.00	No Change
Taxi Licensing : Vehicles - Renewal Hackney Carriage - 1 year license (vehicle < 3yr)	154.00	154.00	No Change
Taxi Licensing : Vehicles - New Private Hire - 1 year license	140.00	140.00	No Change
Taxi Licensing : Vehicles - Renewal Private Hire - 1 year license (vehicle 3yr +)	178.00	178.00	No Change
Taxi Licensing : Vehicles - Renewal Private Hire - 1 year license (vehicle < 3yr)	140.00	140.00	No Change
Taxi Licensing : Vehicles - Full Test (incl meter test)	46.00	46.00	No Change
Taxi Licensing : Vehicles - Partial Test (incl meter test)	31.00	31.00	No Change
Taxi Licensing : Vehicles - Full Test (without meter test)	38.00	38.00	No Change
Taxi Licensing : Vehicles - Partial Test (without meter test)	23.00	23.00	No Change
Taxi Licensing : Drivers - New - 1 year license	221.00	221.00	No Change
Taxi Licensing : Drivers - New - 3 year license	306.00	306.00	No Change
Taxi Licensing : Drivers - Renewal - 1 year license	122.00	122.00	No Change
Taxi Licensing : Drivers - Renewal - 3 year license	209.00	209.00	No Change
Taxi Licensing : Operators - New application - 1 year license	646.00	646.00	No Change
Taxi Licensing : Operators - New application - 5 year license	1246.00	1246.00	No Change
Taxi Licensing : Operators - Renewal - 1 year license	571.00	571.00	No Change
Taxi Licensing : Operators - Renewal - 5 year license	1207.00	1207.00	No Change
Area Care & Waste			
Junk Jobs- up to 5 items- standard service	24.50	24.50	No Change
Junk Jobs- up to 5 items- premium service	24.50	24.50	No Change
Junk Jobs -up to 10 items	47.07	45.00	(4.4)
Junk Jobs - up to 15 items	70.60	72.00	2.0
Allotments - small plot at Low Lane	20.92	21.35	2.1
Allotments-small plot	46.48	47.40	2.0
Allotments-medium plot	89.74	91.50	2.0
Shopping Trolley Retrieval	69.03	70.40	2.0
Green Waste Collection Charge-1st Wheeled Bin	40.00	40.00	No Change
Green Waste Collection Charge - Additional Wheeled Bin	20.00	20.00	No Change
Replacement Wheeled Bin -140ltr	20.45	20.45	No Change
Replacement Wheeled Bin - 240ltr	23.50	23.50	No Change
Replacement Wheeled Bin-240ltr Green Waste	37.50	37.50	No Change
Additional 140ltr Bin	40.00	40.00	No Change
Highways Maintenance Planned/Responsive			
Bus Stop/Traffic Suspension Notice/Demolition Notes	68.00	69.40	2.1
Winter Maintenance			
Salt Provision to Redcar & Cleveland Local Authority -based on current salt prices plus admin fee	variable	variable	N/A
Gritting at James Cook Hospital and Serco-based on demand, includes salt, labour,fuel admin fee	variable	variable	N/A
Highway Maintenance Projects			
Various Highways works linked to one off projects based on activity and level of works required	variable	variable	N/A
Highways Services Management			
New Street Naming and Numbering	180.00	183.60	2.0
1-3 addresses (per address)	46.00	46.90	2.0
4 addresses or more (per address)	15.00	15.30	2.0
for every 50 addresses above 4	115.00	117.30	2.0
Management of the Highways			

Insurance Claims for Damage to Infrastructure following Road Traffic Collision	variable	variable	N/A	
Fleet Management				
MOT - Car	36.61	37.35	2.0	
MOT - Taxi	10.00	15.00	50.0	ECS20
MOT - Minibus 13-16 passenger seats	47.07	48.00	2.0	
MOT - Minibus over 16 passenger seats	47.07	48.00	2.0	
MOT - Vehicles weighing 3000kg to 3500kg	36.61	37.35	2.0	
MOT - Duplicate Test Certificates	10.46	10.65	1.8	
Streetworks				
Permits & Inspections	variable	variable	N/A	
Environment Enforcement				
Fly Tipping (reduction to £600 if paid in 7 days)	800.00	1000.00	25.0	ECS14
Littering (reduction to £200 if paid in 7 days)	300.00	300.00	No Change	
Household Duty of Care Offences	600.00	600.00	No Change	
Pest Control				
Wasps & Bees per visit	48.05	49.00	2.0	
Bed Bugs/Cockroaches per 2 visits	240.14	245.00	2.0	
Rodents per visit	46.07	47.00	2.0	
Other insects per visit	112.05	114.30	2.0	
Hourly Rate per visit	53.36	54.45	2.0	
Concessionary Fares				
Replacement Pass (lost, stolen or damaged)	17.25	17.60	2.0	
Middlesbrough Bus Station				
Departure Charges-increased as from 1 January 2025, contract to 31 December 2025	0.65	0.66	1.5	
Departure Charges-increased as from 1 January 2025, contract to 31 December 2025	2.00	2.05	2.5	
Parks Management				
Events - each event price negotiated	variable	variable	N/A	
Newham Grange Leisure Farm				
Adult -Day Ticket	5.60	5.70	1.8	
Child -Day Ticket	4.75	4.85	2.0	
Senior-Day Ticket	4.75	4.85	2.0	
Family -Day Ticket	18.80	19.20	2.1	
Under 2s	Free	Free	N/A	
Carer	Free	Free	N/A	
Groups - Ratio 1 in 10 Free	Free	Free	N/A	
Adult - School Group	4.10	4.20	2.4	
Child -School Group	4.10	4.20	2.4	
Guided Tour	17.50	17.85	2.0	
Adult - Annual Ticket	68.50	70.00	2.2	
Child-Annual Ticket	47.50	48.50	2.1	
Senior-Annual Ticket	47.50	48.50	2.1	
Family -Annual Ticket	168.00	171.40	2.0	
Children's Party- All Children	12.50	12.75	2.0	
Adults	4.10	4.20	2.4	
Non Refundable Deposit	25.00	25.50	2.0	
Bronze Sponsorship	16.00	16.30	1.9	
Silver Sponsorship	32.00	32.65	2.0	
Gold Sponsorship	53.00	54.00	1.9	
Room Hire - Hour	17.50	17.85	2.0	
Room Hire -Half Day	52.00	53.00	1.9	
Room Hire -Full Day	92.50	94.35	2.0	
Highways Services Management				
Company Registration - Skip, Scaffolding & Hoarding-Annually	New	50.00	N/A	ECS14
Skip Licence-7 days	20.00	22.00	10.0	ECS14
Scaffolding Licence-New Application-for each 28 days or part of	126.00	135.00	7.1	ECS14
Scaffolding Licence -Renewal-each additional 28 days or part of	71.00	80.00	12.7	ECS14
Hoarding Licence-New Application-for each 28 days or part of	126.00	135.00	7.1	ECS14
Hoarding Licence-Renewal-each additional 28 days or part of	71.00	80.00	12.7	ECS14
Highways Licensing Vehicle Crossing Request Assessment	New	25.00	N/A	ECS14
Highways Licensing Vehicle Crossing Works Licence	126.00	170.00	34.9	ECS14
Deposits of material upon the highway-day fee	New	5.00	N/A	ECS14
Deposits of material upon the highway-1 week	31.50	35.00	11.1	ECS14
Placement of containers, cabins, welfare facilities on the highway for each 28 days or part of	126.00	135.00	7.1	ECS14
Advertising Boards-New-1 year licence	119.00	130.00	9.2	ECS14
Advertising Boards-Renewal-1 year licence	70.00	80.00	14.3	ECS14
Display of goods (up to 5m2)- new-1 year licence	119.00	130.00	9.2	ECS14
Display of goods (up to 5m2)-renewal-1 year licence	70.00	80.00	14.3	ECS14
Display of goods (over 5m2) new 1 year licence	185.00	200.00	8.1	ECS14
Display of goods (over 5m2) renewal 1 year licence	138.00	150.00	8.7	ECS14
Mobile elevated work platform (cherry pickers)	126.00	140.00	11.1	ECS14
Vehicle Mounted or Tower Crane	126.00	140.00	11.1	ECS14
Oversail/structures over the highway	126.00	150.00	19.0	ECS14
Highways Licensing road opening notices-2 inspections	164.00	180.00	9.8	ECS14
Street Café licence new application-1 year licence	487.00	500.00	2.7	ECS14
Street Cafe licence renewal-1 year licence	142.00	150.00	5.6	ECS14
Pavement licence-new application -max 2 years	100.00	450.00	350.0	ECS14
Pavement licence-renewal-max 2 years	100.00	300.00	200.0	ECS14
Highways Licensing-canopies,balconies	126.00	130.00	3.2	ECS14
Building works to cellars licence	484.00	500.00	3.3	ECS14
Building works to cellars inspection fee-per month	142.00	150.00	5.6	ECS14
Planting on the highway (cultivation licence)	New	50.00	N/A	ECS14
Minor private works on or near the highway	New	150.00	N/A	ECS14

Banners on the highway-available for local charitable,cultural and educational events-per site for up to two weeks	New	30.00	N/A	ECS14
Street Lighting-application to attach equipment to street lighting assets (per column)	New	135.00	N/A	ECS14
Reclaiming property removed from the highway-unlicensed-advertising boards, removal storage,disposal	New	100.00	N/A	ECS14
Late notification fee	30.00	35.00	16.7	ECS14
Unlicensed fine	New	300.00	N/A	ECS14
Additional site inspection -per inspection	New	45.00	N/A	ECS14
Demolition Notice-Section 80 & Section 81 notice	New	150.00	N/A	ECS14
Private apparatus in the highway-new apparatus applications (section 50)	174.00	180.00	3.4	ECS14
Private apparatus in the highway-capitalised fee (5 years) single payment in lieu of annual licence renewal charges	196.00	200.00	2.0	ECS14
Private apparatus in the highways-capitalised fee (10 years)-single payment in lieu of annual licence renewal charges	New	400.00	N/A	ECS14
Existing apparatus application (section 50)	83.00	90.00	8.4	ECS14
Inspection Fees -per each 200m	142.00	150.00	5.6	ECS14
Emergency Temporary Traffic Regulation Order-Notice (closure 21 days)	343.00	355.00	3.5	ECS14
5 Day Temporary Traffic Regulation Order -Notice (planned works)	343.00	355.00	3.5	ECS14
Temporary Road Closure-up to 18 months-include advert costs	1,760.00	1850.00	5.1	ECS14
Extension to 18 month road closure-includes advert costs	1,760.00	1850.00	5.1	ECS14
Temporary 6 month footpath closure-excluding advertising costs	1,760.00	min 2,500, max4,000	N/A	ECS14
Extension to temporary 6 month closure-excluding advertising costs	1,760.00	min 2,500, max4,000	N/A	ECS14
Permanent Traffic Regulation Order-excluding advertising costs	1,760.00	min 2,500, max4,000	N/A	ECS14
Application from developer to vary,amend or revoke a Traffic Regulation Order	2,750.00	min 2,750, max 2,850	N/A	ECS14
Advertising Costs-charges vary depending on size	variable	variable	N/A	ECS14
Highways Closures Public Path Order Fees-Highway Stopping Orders S116-Highways Act 1980	New	min 2,500, max 4,000	N/A	ECS14
Public Right of Way Stopping up/Diversion Orders-Highways Act 1980	New	min 2,500, max 4,000	N/A	ECS14
Public Right of Way Stopping up/Diversion Orders s.257-Town & Country Planning Act 1990	New	200.00	N/A	ECS14
Fee for each additional unconnected land parcel	New	30.00	N/A	ECS14
S31 (6) Receipt and processing of declaration	New	80.00	N/A	ECS14
S31 (6) Receipt and processing of declaration -(following initial deposited map and statement)	New	100.00	N/A	ECS14
Highways Inspection Reports -Provision of previous 2 years	60.00	62.00	3.3	ECS14
Works Instructions/Orders Provision of previous 2 years	60.00	62.00	3.3	ECS14
Street Works Register of Provision of previous 2 years	60.00	62.00	3.3	ECS14
Additional charge for each additional 2 year period	60.00	62.00	3.3	ECS14
Highway Adoption Plan-per electronic plan	48.00	50.00	4.2	ECS14
Public Right of Way Plan-per electronic plan	New	50.00	N/A	ECS14
Joint Plan-per electronic plan	New	65.00	N/A	ECS14
Electronic copies of Highways Documents (excluding plans)	New	Variable	N/A	ECS14
Highways search queries-per question	New	22.50	N/A	ECS14
Land Drainage Consent (ordinary watercourse) per structure	50.00	50.00	No Change	ECS14
Bereavement Services				
Cremation Fees:				
Child between one month and 18 years old	Free	Free	N/A	ECS14
Person over 18 years old	945.00	995.00	5.3	ECS14
Person over 18 years old -9am and 9.15 Monday to Friday time slots	830.00	870.00	4.8	ECS14
Direct Cremation (no family,mourners,minister,service)	500.00	525.00	5.0	ECS14
Cremation of Body Parts	65.00	68.00	4.6	ECS14
Hospital or Social Services contract cremation	650.00	683.00	5.1	ECS14
Scattering of cremated remains in the Garden of Remembrance	No Charge	No Charge	N/A	ECS14
Scattering of cremated remains elsewhere	65.00	68.00	4.6	ECS14
Urns & Caskets for Cremated Remains:				
Additional plastic urn,scatter tube or cardboard box	21.00	23.00	9.5	ECS14
Wooden Casket	90.00	95.00	5.6	ECS14
Miscellaneous Fees:				
Use of chapel for 30 minutes	115.00	121.00	5.2	ECS14
Temporary Storage of cremated remains per month or part of a month (after 1 month)	32.00	34.00	6.3	ECS14
Burial / Internment Fees				
Child between one month and 18 years old	No Charge	No Charge	N/A	ECS14
Person over 18 years old	830.00	870.00	4.8	ECS14
Burial of body parts	195.00	205.00	5.1	ECS14
Scatter of cremated remains in a grave below the turf (up to 1 foot depth)	95.00	100.00	5.3	ECS14
Internment of cremated remains in an urn or casket (up to 3 foot depth)	200.00	210.00	5.0	ECS14
Internment in a pre-purchased mausoleum chamber	830.00	870.00	4.8	ECS14
Exclusive Rights of Burial (purchasing a grave)				
Full size grave	1,300.00	1365.00	5.0	ECS14
Half size grave for a child (designated section)	No Charge	No Charge	N/A	ECS14
Woodland or Meadowland Grave -single internment	1,290.00	1355.00	5.0	ECS14
Woodland or Meadowland Grave -double internment (side by side)	1,720.00	1805.00	4.9	ECS14
A concrete vault in the Muslim section of Thorntree Cemetery	1,560.00	1640.00	5.1	ECS14
Transfer of exclusive right of burial	60.00	63.00	5.0	ECS14
Headstones Vases and Monumental Inscriptions				
Right to erect a memorial between 12" and 24" in height	120.00	125.00	4.2	ECS14
Right to erect a headstone over 24" and up to 60"	240.00	250.00	4.2	ECS14
Right erect a kerbset on a traditional grave	120.00	125.00	4.2	ECS14
Right to erect an ashes grave memorial/flower vase	60.00	63.00	5.0	ECS14
Right to have a second or subsequent inscription	60.00	63.00	5.0	ECS14
Chapel Service				

Webcast/Livestream	65.00	68.00	4.6	ECS14
Webcast/Livestream-on demand replay & downloadable version	70.00	74.00	5.7	ECS14
Keepsakes-DVD or USB-first copy	70.00	74.00	5.7	ECS14
Keepsakes-DVD or USB-additional copies	70.00	74.00	5.7	ECS14
Keepsake-Video Book	125.00	132.00	5.6	ECS14
Keepsake-Memory Box	160.00	168.00	5.0	ECS14
Single Photo Tribute (first)	No Charge	No Charge	N/A	ECS14
Additional Single Photos	20.00	22.00	10.0	ECS14
Basic Slideshow (up to 25 photos)	60.00	63.00	5.0	ECS14
Music Tribute (formerly pro tribute)	85.00	90.00	5.9	ECS14
Themed Tribute	120.00	125.00	4.2	ECS14
Bespoke Tribute	460.00	483.00	5.0	ECS14
Family Made Tribute	70.00	74.00	5.7	ECS14
Additional 25 photos (tributes/basic slideshows)	35.00	36.75	5.0	ECS14
Download Tribute	20.00	22.00	10.0	ECS14
Extra Work Fee-revisions from standard product-e.g. adding video to Pro Tribute,timing photos,converting files	60.00	63.00	5.0	ECS14
Under 18's Webcast,Single Photo,Basic Slideshow-up to 25 photos	No Charge	No Charge	N/A	ECS14
Memorial Seats & Plaques				
Memorial Wall Small Plaques-10 years	430.00	452.00	5.1	ECS14
Memorial Wall Small Plaques-20 years	635.00	667.00	5.0	ECS14
Add a standard design	130.00	137.00	5.4	ECS14
Add a special design	180.00	190.00	5.6	ECS14
Add a ceramic photograph	190.00	200.00	5.3	ECS14
Memorial Wall Large Plaques-20 years	635.00	667.00	5.0	ECS14
Memorial Wall Large Plaques -20 years	975.00	1025.00	5.1	ECS14
Add a standard design	140.00	147.00	5.0	ECS14
Add a special design	220.00	230.00	4.5	ECS14
Add a ceramic photograph	220.00	230.00	4.5	ECS14
Re-gild small or large wall plaque	95.00	100.00	5.3	ECS14
Baby Memorial Wall Plaque - 10 years-Acklam	225.00	236.00	4.9	ECS14
Baby Memorial Wall Plaque - 10 years-Linthorpe	200.00	210.00	5.0	ECS14
Add a special design	75.00	79.00	5.3	ECS14
Vase,tablet in relief and lease	810.00	850.00	4.9	ECS14
Gold Leaf Lettering	75.00	79.00	5.3	ECS14
Tablet only -Gold	470.00	495.00	5.3	ECS14
Tablet only -Relief	400.00	420.00	5.0	ECS14
One Photograph	175.00	185.00	5.7	ECS14
Re-gild	95.00	100.00	5.3	ECS14
Sanctum vault,tablet and lease	1,640.00	1725.00	5.2	ECS14
Add a standard design	140.00	147.00	5.0	ECS14
Add a special design	210.00	220.00	4.8	ECS14
Add a ceramic photograph	220.00	230.00	4.5	ECS14
Extra Letters -per letter	7.00	8.00	14.3	ECS14
Replacement flower container	15.00	15.75	5.0	ECS14
Remove and re-fix sanctum plaque	95.00	100.00	5.3	ECS14
Rose, lease & plaque	410.00	430.00	4.9	ECS14
Plaque only	190.00	200.00	5.3	ECS14
Re-glaze plaque	60.00	63.00	5.0	ECS14
Tree Plaque (replacement only)	320.00	336.00	5.0	ECS14
Memorial seat and plaque	2,250.00	2365.00	5.1	ECS14
Additional plaque	325.00	340.00	4.6	ECS14
Additional foundation	495.00	520.00	5.1	ECS14
Additional letters on seat plaque	5.00	5.50	10.0	ECS14
Seat only	1,800.00	1890.00	5.0	ECS14
Woodland Seat (15 year lease)	2,300.00	2415.00	5.0	ECS14
Barbican Memorial Plaque & 10 year lease	575.00	604.00	5.0	ECS14
Add a standard design	125.00	132.00	5.6	ECS14
Add a Special design	205.00	215.00	4.9	ECS14
Add a ceramic photograph	175.00	185.00	5.7	ECS14
Add a porcelain plaque	50.00	53.00	6.0	ECS14
Book of Remembrance				
2 line entry	75.00	79.00	5.3	ECS14
5 line entry	110.00	116.00	5.5	ECS14
8 line entry	175.00	185.00	5.7	ECS14
5 line entry with flower motif	170.00	178.00	4.7	ECS14
8 line entry with flower motif	240.00	250.00	4.2	ECS14
5 lines with badge	200.00	210.00	5.0	ECS14
8 lines with badge	265.00	280.00	5.7	ECS14
5 lines with special design	200.00	210.00	5.0	ECS14
8 lines with special design	265.00	280.00	5.7	ECS14
Special Urns,caskets,keepsakes for cremated remains				
Wooden Casket	90.00	95.00	5.6	ECS14
Footprints biodegradable urn	210.00	220.00	4.8	ECS14
Ruby fibreglass with pink velvet bag	95.00	100.00	5.3	ECS14
Burgundy Rose urn with velvet bag	95.00	100.00	5.3	ECS14
White Steel Stars Urn	95.00	100.00	5.3	ECS14
Blue Out to Sea Urn	95.00	100.00	5.3	ECS14
Blue with Butterflies	95.00	100.00	5.3	ECS14
Pink Metal Urn with gold rose edges	120.00	125.00	4.2	ECS14
Praying Hands	120.00	125.00	4.2	ECS14
Brass Polished Rose Urn	210.00	220.00	4.8	ECS14
White Glazed Urn	65.00	68.00	4.6	ECS14
Solid Oak Ornate Casket for Burials	110.00	116.00	5.5	ECS14
Solid Oak Plain Casket for sanctums	110.00	116.00	5.5	ECS14
Solid Oak White Casket	130.00	137.00	5.4	ECS14
Egyptian Style Wooden Urn	40.00	42.00	5.0	ECS14
Oak Casket -Double	210.00	220.00	4.8	ECS14

Mini Heart Keepsakes	50.00	53.00	6.0	ECS14
Mini Urns	40.00	42.00	5.0	ECS14
Mini Red Heart	60.00	63.00	5.0	ECS14
Single Stand for Mini Hearts	20.00	22.00	10.0	ECS14
Brass Urn-Sanctum 2000	210.00	220.00	4.8	ECS14
Brass Urn -Sanctum 2000 small keepsake	80.00	84.00	5.0	ECS14
Car Parking				
Captain Cook Square - up to 3 hours	1.50	1.50	No Change	ECS19
Captain Cook Square short stay- up to 4 hours	7.20	7.30	1.4	ECS19
Captain Cook Square short stay up to 5 hours	9.00	9.10	1.1	ECS19
Captain Cook Square short stay up to 6 hours	10.80	10.90	0.9	ECS19
Captain Cook Square short stay up to 7 hours	12.60	12.70	0.8	ECS19
Captain Cook Square short stay up to 10 hours	14.40	14.50	0.7	ECS19
Captain Cook Square long stay up to 4 hours	3.00	3.10	3.3	ECS19
Captain Cook Square long stay up to 10 hours	4.00	4.10	2.5	ECS19
Amber Street , Buxton street & MIMA car parks up to 1 hour	1.80	1.90	5.6	ECS19
Amber Street , Buxton Street & MIMA car parks up to 2 hours	3.60	3.70	2.8	ECS19
Amber Street , Buxton Street & MIMA car parks up to 3 hours	5.40	5.50	1.9	ECS19
Amber Street , Buxton Street & MIMA car parks up to 4 hours	7.20	7.30	1.4	ECS19
Amber Street , Buxton Street & MIMA car parks up to 5 hours	9.00	9.10	1.1	ECS19
Amber Street , Buxton Street & MIMA car parks up to 6 hours	10.80	10.90	0.9	ECS19
Amber Street , Buxton Street & MIMA car parks up to 7 hours	12.60	12.70	0.8	ECS19
Amber Street, Buxton Street & MIMA car parks up to 10 hours	14.40	14.50	0.7	ECS19
Jedburgh Street car park up to 2 hours	1.50	1.60	6.7	ECS19
Jedburgh Street car park up to 4 hours	3.00	3.10	3.3	ECS19
Jedburgh Street car park up to 10 hours	4.50	4.60	2.2	ECS19
France Street car park up to 2 hours	2.00	2.10	5.0	ECS19
France Street car park up to 4 hours	3.00	3.10	3.3	ECS19
France Street car park up to 10 hours	4.00	4.10	2.5	ECS19
Cannon Park, Cannon Park Way & Wood Street up to 2 hours	1.20	1.30	8.3	ECS19
Cannon Park, Cannon Park Way & Wood Street up to 4 hours	2.00	2.10	5.0	ECS19
Cannon Park, Cannon Park Way & Wood Street up to 10 hours	3.00	3.10	3.3	ECS19
Station Street & Zetland car parks up to 10 hours	2.50	2.60	4.0	ECS19
Ferry Road car park up to 3 hours	1.50	1.60	6.7	ECS19
Ferry Road car park up to 4 hours	2.50	2.60	4.0	ECS19
Ferry Road car park up to 10 hours	3.00	3.10	3.3	ECS19
Limited stay car parks up to 2 hours	2.50	2.60	4.0	ECS19
Residents Parking Permit Charge - 1st Permit	25.00	25.00	No Change	ECS19
Residents Parking Permit Charge - Additional Permits	40.00	40.00	No Change	ECS19
NHS and Official Careers Permits	10.00	10.00	No Change	ECS19
On Street Car Parking-all charges to increase by 10p	Various	Various	No Change	ECS19
Community Hubs and Libraries				
Venue Hire - Acklam Library				
Room 1 - Capacity 15 (Hourly)	12.50	12.75	2.0	
Room 1 - Capacity 15 Community Groups (Hourly)	6.50	6.65	2.3	
Room 1 - Capacity 15 (Half Day Up to 3 Hours)	31.50	32.10	1.9	
Room 1 - Capacity 15 Community Groups (Half Day Up to 3 Hours)	19.00	19.40	2.1	
Room 1 - Capacity 15 (Full Day Over 3 Hours)	50.00	51.00	2.0	
Room 1 - Capacity 15 Community Groups (Full Day Over 3 Hours)	31.50	32.10	1.9	
Room 2 - Capacity 5 (Hourly)	12.50	12.75	2.0	
Room 2 - Capacity 5 Community Groups (Hourly)	4.70	4.80	2.1	
Room 2 - Capacity 5 (Half Day Up to 3 Hours)	19.00	19.40	2.1	
Room 2 - Capacity 5 Community Groups (Half Day Up to 3 Hours)	12.50	12.75	2.0	
Room 2 - Capacity 5 (Full Day Over 3 Hours)	31.50	32.15	2.1	
Room 2 - Capacity 5 Community Groups (Full Day Over 3 hours)	19.00	19.40	2.1	
Refreshments Per Person	0.60	0.65	8.3	
Venue Hire - Easterside Community Hub				
<i>Room 8 (Capacity 4), EDRA Room (Capacity 35), Room 18 (Capacity 4), Room 21 (Capacity 15), Room 34 (Capacity 12), L1 Room (Capacity 40)</i>				
Standard (Hourly)	12.50	12.75	2.0	
Standard (Hourly Out of Hours)	16.00	16.30	1.9	
Standard (Full Day 9am - 5pm Weekdays)	63.00	64.25	2.0	
Standard Refreshments per session	5.20	5.30	2.0	
Community Group (Hourly)	6.50	6.65	2.3	
Community Group (Hourly Out of Hours)	10.50	10.70	1.9	
Community Group (Full Day 9am - 5pm Weekdays)	63.00	64.25	2.0	
Community Group Refreshments per session	5.20	5.30	2.0	
Venue Hire - Grove Hill Community Hub				
<i>Room 1 (Capacity 30), Room 2 (Capacity 15), Room 3 (Capacity 8), Room 4 (Capacity 4), Room 5 (Capacity 35)</i>				
Standard (Hourly)	12.50	12.75	2.0	
Standard (Hourly Out of Hours)	16.00	16.30	1.9	
Standard (Full Day 9am - 5pm Weekdays)	63.00	64.25	2.0	
Standard Refreshments per session	5.20	5.30	2.0	
Community Group (Hourly)	6.50	6.65	2.3	
Community Group (Hourly Out of Hours)	10.50	10.70	1.9	
Community Group (Full Day 9am - 5pm Weekdays)	63.00	64.25	2.0	
Community Group Refreshments per session	5.20	5.30	2.0	

Venue Hire - Hemlington Hub and Library			
<i>Room 1 (Capacity 6), Room 2 (Capacity 6), Activity Room (Capacity 12)</i>			
Standard (Hourly)	12.50	12.75	2.0
Standard (Half Day Up to 3 Hours)	31.50	32.15	2.1
Standard (Full Day Over 3 Hours)	50.00	51.00	2.0
Standard Refreshments per person	0.60	0.65	8.3
<i>Room 1 (Capacity 6), Room 2 (Capacity 6),</i>			
Community Group (Hourly)	5.20	5.30	2.0
Community Group (Half Day Up to 3 Hours)	12.50	12.75	2.0
Community Group (Full Day Over 3 Hours)	19.00	19.40	2.1
Community Group Refreshments per person	0.60	0.65	8.3
<i>Activity Room (Capacity 12)</i>			
Community Group (Hourly)	6.50	6.65	2.3
Community Group (Half Day Up to 3 Hours)	19.00	19.40	2.1
Community Group (Full Day Over 3 Hours)	31.50	32.15	2.1
Community Group Refreshments per person	0.60	0.65	8.3
Venue Hire - Marton Library			
Room 1 - Capacity 15 (Hourly)	12.50	12.75	2.0
Room 1 - Capacity 15 Community Groups (Hourly)	6.50	6.65	2.3
Room 1 - Capacity 15 (Half Day Up to 3 Hours)	31.50	32.15	2.1
Room 1 - Capacity 15 Community Groups (Half Day Up to 3 Hours)	19.00	19.40	2.1
Room 1 - Capacity 15 (Full Day Over 3 Hours)	47.00	47.95	2.0
Room 1 - Capacity 15 Community Groups (Full Day Over 3 Hours)	31.50	32.15	2.1
Room 1 - Capacity 15 Refreshments per person	0.60	0.65	8.3
Room 2 - Capacity 5 (Hourly)	12.50	12.75	2.0
Room 2 - Capacity 5 Community Groups (Hourly)	5.20	5.30	2.0
Room 2 - Capacity 5 (Half Day Up to 3 Hours)	19.00	19.40	2.1
Room 2 - Capacity 5 Community Groups (Half Day Up to 3 Hours)	12.50	12.75	2.0
Room 2 - Capacity 5 (Full Day Over 3 Hours)	31.50	32.15	2.1
Room 2 - Capacity 5 Community Groups (Full Day Over 3 hours)	19.00	19.40	2.1
Room 2 - Capacity 5 Refreshments per person	0.60	0.65	8.3
Venue Hire - MyPlace			
Theatre Full - Capacity 100 (Hourly)	26.00	26.50	1.9
Theatre Full - Capacity 100 (Half Day)	90.00	91.80	2.0
Theatre Full - Capacity 100 (Full day)	175.00	178.50	2.0
1/2 Theatre with Stage - Capacity 50 (Hourly)	21.00	21.45	2.1
1/2 Theatre with Stage - Capacity 50 (Half Day)	57.50	58.65	2.0
1/2 Theatre with Stage - Capacity 50 (Full Day)	115.00	117.30	2.0
1/2 Theatre with Televisions - Capacity 25 (Hourly)	19.00	19.40	2.1
1/2 Theatre with Televisions - Capacity 25 (Half Day)	41.80	42.65	2.0
1/2 Theatre with Televisions - Capacity 25 (Full Day)	90.00	91.80	2.0
Mezzanine - Capacity 40 (Hourly)	21.00	21.40	1.9
Mezzanine - Capacity 40 (Half Day)	31.50	32.15	2.1
Mezzanine - Capacity 40 (Full Day)	63.00	64.30	2.1
Training Room - Capacity 15 (Hourly)	12.50	12.75	2.0
Training Room - Capacity 15 (Half Day)	41.80	42.65	2.0
Training Room - Capacity 15 (Full Day)	84.00	85.70	2.0
Refreshments per head	1.60	1.65	3.1
Minibus £20 Donation and Fuel Costs	£21 + Variable	£22 + Variable	Variable
Venue Hire - Newport Community Hub			
<i>Room 1 (Capacity 20), Room 3 (Capacity 15), Room 7 (Capacity 15 - currently Newport Library)</i>			
Standard (Hourly)	12.50	12.75	2.0
Community Groups (Hourly)	10.50	10.70	1.9
Room 4/5 (Capacity 20)			
Standard (Hourly)	21.00	21.45	2.1
Community Groups (Hourly)	10.50	10.70	1.9
Main Hall (Multifunctional)			
Standard (Hourly)	21.00	21.45	2.1
Community Groups (Hourly)	16.00	16.35	2.2
School Hall (Multifunctional)			
Standard (Hourly)	21.00	21.45	2.1
Community Groups (Hourly)	16.00	16.35	2.2
Sports Hall (Sports Only)			
Standard (Hourly)	40.00	40.80	2.0
Community Groups (Hourly)	31.50	32.15	2.1
Kitchen (Cooking)			
Standard (Hourly)	19.00	19.40	2.1
Community Groups (Hourly)	12.50	12.75	2.0
All Rooms: Out of Hours : Per Hour Security Fee (booking accepted only if security available)	21.00	21.45	2.1
ALL Rooms: Refreshments per cup	0.60	0.65	8.3
Venue Hire - North Ormesby Community Hub			
Hall - Capacity 50			
Standard (Hourly)	19.00	19.40	2.1
Community Groups (Hourly)	15.00	15.30	2.0
Room 1 (Capacity 15), Room 2 (Capacity 15)			
Standard (Hourly)	12.50	12.75	2.0

Community Groups (Hourly)	6.50	6.65	2.3
Pod (Capacity 2), Kitchen - Hourly	6.50	6.65	2.3
Venue Hire - Thorntree Community Hub			
Hall - Capacity 70 Hourly	21.00	21.45	2.1
Hall - Capacity 70 (Full Day 9am - 4:30pm)	115.00	117.30	2.0
Hall - Capacity 70 Subsidised Groups Hourly	6.50	6.65	2.3
Lounge - Capacity 20 Hourly	12.50	12.75	2.0
Lounge - Capacity 20 (Full Day 9am - 4:30pm)	84.00	85.70	2.0
Lounge - Capacity 20 Subsidised Groups Hourly	6.50	6.65	2.3
Conference 1 (Capacity 30), Conference 2 (Capacity 24)			
Hourly	19.00	19.40	2.1
Full Day 9am - 4:30pm	115.00	117.30	2.0
Subsidised Groups	6.50	6.65	2.3
Venue Hire - Central Library - Closed for Refurbishment			
<u>Services</u>			
A4 Printing per page Black and White	0.26	0.27	2.3
A4 Colour per page	0.52	0.53	2.1
A3 per page Black and White	0.52	0.53	2.1
A3 per page Colour	1.05	1.07	2.0
PDF Scanning per 5 pages	1.60	1.63	2.0
Laminating per page A4	1.60	1.63	2.0
Laminating per page A3	2.10	2.14	2.0
Premises Licenses/Club Certificates (Licensing Act fees -set by Secretary of State)			
<u>Application Fee Or Variation Fee</u>			
Band A (rateable value (up to £4300))	100.00	100.00	No Change
Band B (rateable value (£4301-£33000))	190.00	190.00	No Change
Band C (rateable value (£33001-£87000))	315.00	315.00	No Change
Band D (rateable value (£87001-£125000))	450.00	450.00	No Change
Band D* (rateable value (£87001-£125000))	900.00	900.00	No Change
Band E (rateable value (£125001+))	635.00	635.00	No Change
Band E** (rateable value (£125001+))	1905.00	1905.00	No Change
<u>Annual Fee</u>			
Band A (rateable value (up to £4300))	70.00	70.00	No Change
Band B (rateable value (£4301-£33000))	180.00	180.00	No Change
Band C (rateable value (£33001-£87000))	295.00	295.00	No Change
Band D (rateable value (£87001-£125000))	320.00	320.00	No Change
Band D* (rateable value (£87001-£125000))	640.00	640.00	No Change
Band E (rateable value (£125001+))	350.00	350.00	No Change
Band E** (rateable value (£125001+))	1050.00	1050.00	No Change
Personal Licenses, Temporary Events, Other Fees (Licensing Act fees -set by Secretary of State)			
Application for a Grant/Renewal of Personal License	37.00	37.00	No Change
Temporary Event Notice	21.00	21.00	No Change
Theft, Loss Etc of Premises License or Summary	10.50	10.50	No Change
Application for a Provision Statement where Premises being built	195.00	195.00	No Change
Notification of Change of Name or Address	10.50	10.50	No Change
Application to Vary License to Specify Individual as Premises Supervisor	23.00	23.00	No Change
Application for Transfer of Premises License	23.00	23.00	No Change
Application for minor variation of Premises License/Club Certificate	89.00	89.00	No Change
Application to Remove the Mandatory condition requiring a DPS	23.00	23.00	No Change
Interim Authority Notice following death etc of License Holder	23.00	23.00	No Change
Theft, Loss Etc of Certificate or Summary	10.50	10.50	No Change
Notification of Change of Name or Alteration of Rules of Club	10.50	10.50	No Change
Change of Relevant Registered Address of Club	10.50	10.50	No Change
Theft, Loss etc of Temporary Event Notice	10.50	10.50	No Change
Theft, Loss etc of Personal License	10.50	10.50	No Change
Duty to Notify change of name or address	10.50	10.50	No Change
Right of Freeholder etc to be Notified of Licensing Matters	21.00	21.00	No Change
FINANCE			
	Current fee	Proposed fees from 1st April 2025	% increase
	£	£	%
Resident & Business Support			
Council Tax Court Summons	60.00	60.00	No Change
Council Tax Liability Court Order	20.00	20.00	No Change
NDR Court Summons	100.00	100.00	No Change
NDR Liability Court Order	25.00	25.00	No Change
Deferred Payment Agreement - initial one off payment	425.00	434.00	2.1
Deferred Payment Agreement - Annual Fee	199.00	199.00	No Change
LEGAL & GOVERNANCE			
	Current fee	Proposed fees from 1st April 2025	% increase
	£	£	%
Policy, Governance and Information			
Fire risk assessments - primary schools	520.23	530.65	2.0
Fire risk assessments secondary schools	751.43	766.50	2.0
Health and safety audit - primary schools	520.23	530.60	2.0
Health and safety audit - secondary schools	751.43	766.50	2.0
Full Health and safety compliance package - primary schools	2196.60	2241.00	2.0

Full Health and safety compliance package - secondary schools	3468.15	3538.00	2.0
School Census Contract - annual charge	766.80	782.00	2.0
School Data Officer Contract (Basic) - annual charge	1214.11	1238.00	2.0
School Data Officer Contract (Weekly) - annual charge	6326.16	6453.00	2.0
School Data Officer Contract (Bi Weekly) - annual charge	3770.13	3846.00	2.0
Registrars			
Civil Marriage/Partnership Ceremonies - Mon -Thurs Victoria Room	262.00	267.50	2.1
Civil Marriage/Partnership Ceremonies - Mon -Thurs Erimus Room	373.00	380.00	1.9
Civil Marriage/Partnership Ceremonies - Mon -Thurs Approved Venue	520.00	530.00	1.9
Civil Marriage/Partnership Ceremonies - Fri Victoria Room	288.00	294.00	2.1
Civil Marriage/Partnership Ceremonies - Fri Erimus Room	399.00	407.00	2.0
Civil Marriage/Partnership Ceremonies - Fri Approved Venue	540.00	551.00	2.0
Civil Marriage/Partnership Ceremonies - Sat Victoria Room	313.00	319.00	1.9
Civil Marriage/Partnership Ceremonies - Sat Erimus Room	429.00	438.00	2.1
Civil Marriage/Partnership Ceremonies - Sat Approved Venue	602.00	614.00	2.0
Civil Marriage/Partnership Ceremonies - Sun/BH Approved Venue	677.00	691.00	2.1
Private Citizenship Ceremony	186.00	190.00	2.2
Legal Services			
Grant of lease by MBC - standard lease of whole	1100.00	1122.00	2.0
Grant of lease by MBC - Standard lease of part	1200.00	1224.00	2.0
Grant of least by MBC - Non Standard	Variable - on application	Variable - on application	N/A
Lease renewal - standard	575.00	586.50	2.0
Lease renewal - new replacement required	1100.00	1122.00	2.0
Academy Lease and Commercial Transfer Agreement	2100.00	2142.00	2.0
Licence to assign	860.00	877.00	2.0
Licence to assign with AGA	915.00	933.00	2.0
Licence to underlet	860.00	877.00	2.0
Licence to alterations	860.00	877.00	2.0
Licence to occupy (Basic)	680.00	694.00	2.1
Deed of variation of lease (Basic)	860.00	877.00	2.0
Deed of surrender of lease (Basic)	860.00	877.00	2.0
Sale of garden ground	470.00	480.00	2.1
Sale of Freehold - simple land sale under £350,000	1570.00	1601.00	2.0
Sale of Freehold - simple land sale over £350,000	Variable - on application	Variable - on application	N/A
Sale of land for development (usually Conditional Contract)	Variable - on application	Variable - on application	N/A
Overage Agreement	2100.00	2142.00	2.0
Option Agreement	2100.00	2142.00	2.0
Funding Agreement	From 1050	From 1071	2.0
Section 106 Agreement	From 1570	From 1601	2.0
Section 106 Variation	From 785	From 800	2.0
Section 38 or 278 Agreement	From 1570	From 1601	2.0
Deed of grant of easement	From 1050	From 1071	2.0
Wayleave	From 520	From 530	2.0
Request for consent /removal of restriction - Deed of covenant draft by applicant	From 157	From 160	2.0
Request for consent /removal of restriction - Deed of covenant draft by MBC	314.00	320.00	1.9
Deed of Covenant	Variable - on application	Variable - on application	N/A
Rights of Way Orders	630.00	642.60	2.0
Providing copy of document	31.00	31.62	2.0
Discharge of charges/restriction removal	157.00	160.14	2.0
Signing of Notice of transfer/assignment/charge (per notice)	From 26	From 27	2.0
Providing title plans and copy leases	From 26	From 27	2.0
Standard Hourly Rate - Solicitor	From 157	From 160	2.0
Standard Hourly Rate - Legal Assistant	From 94	From 95	2.0
Standard Hourly Rate - Valuer	145.00	148.00	2.1
Standard Hourly Rate - Valuation Assistant	90.00	92.00	2.2
Land Charges			
LLC1 Only	19.00	19.40	2.1
LLC1 Parcel fee - up to 17 parcels	1.00	1.00	No Change
LLC1 Parcel fee - 17 parcels or more	22.00	22.40	1.8
CON29R - Residential	113.00	115.25	2.0
CON29R - Commercial	120.90	123.30	2.0
CON29R Parcel Fee	12.50	12.75	2.0
LLC1 + CON29R- Residential (FULL SEARCH)	135.00	138.00	2.2
LLC1 + CON29R- Commercial (FULL SEARCH)	142.00	145.00	2.1
CON29O (extra questions)	22.00	22.50	2.3
Additional Questions	22.00	22.50	2.3
Enquirer Additional Questions	22.00	22.50	2.3
Copy Documents Fee	12.00	12.25	2.1
Personal Search Printouts	Free	Free	N/A
REGENERATION	Current fee	Proposed fees from 1st April 2025	% increase
	£	£	%
Planning - pre application charges			
Householder/other written advice	105.00	110.00	4.8
Householder/other site visit (if requested)	105.00	110.00	4.8
Householder additional meeting/written advice	209.00	210.00	0.5
Minor developments written advice	523.00	535.00	2.3
Minor developments site visit	157.00	160.00	1.9
Minor developments meeting	157.00	160.00	1.9
Minor developments additional meeting/written advice	314.00	320.00	1.9

Major developments	1,883.00	1925.00	2.2
Major development additional meeting/written advice	523.00	535.00	2.3
Strategic developments	2,615.00	2670.00	2.1
Strategic developments additional meeting/written advice	523.00	534.00	2.1
Development Control			
Re-drafting and re-issue of decision notice (completing request within 10 working days)	41.50	42.50	2.4
Re-drafting and re-issue of decision notice (completing request within 1 working day – subject to availability of service)	83.00	85.00	2.4
Letter confirming discharge of condition	57.50	60.00	4.3
Letter confirming discharge of condition (requiring retrieval of planning application)	76.00	77.50	2.0
Other Miscellaneous Services			
History Check – Charge based on scale of work (Minimum)	29.00	30.00	3.4
History Check – Charge based on scale of work (Maximum)	58.00	60.00	3.4
Planning Application file retrieval and copying charges			
A4 Size (per copy) paper copy from electronic files	6.00	6.50	8.3
A4 Size (per copy) file retrieval and 1st copy	41.00	42.00	2.4
A4 Size (per copy) additional copies from file request	6.00	6.50	8.3
A3 Size (per copy) paper copy from electronic files	12.00	12.50	4.2
A3 Size (per copy) file retrieval and 1st copy	47.50	48.50	2.1
A3 Size (per copy) additional copies from file request	12.00	12.50	4.2
A2,A1,A0 Size (per copy) paper copy from electronic files	17.00	17.50	2.9
A2,A1,A0 Size (per copy) file retrieval and 1st copy	60.00	61.00	1.7
A2,A1,A0 Size (per copy) additional copies from file request	17.00	17.50	2.9
Historic Environment Record			
Expedited request (completed within 5 working days)	314.00	320.00	1.9
Standard request	183.00	187.00	2.2
Self/Custom Build Register			
Initial Application	58.00	59.00	1.7
Annual fee	26.50	27.00	1.9
S106 Agreement monitoring fees			
Minor development (per obligation/trigger)	370.00	380.00	2.7
Major development (per obligation/trigger)	525.00	540.00	2.9
Valuation & Estates			
Grant of new lease	£375.00 up to £10,000 then 3.9%	£380.00 up to £10,200 then 3.9%	N/A
Licence to assign	315.00	320.00	1.6
Licence to underlet	315.00	320.00	1.6
Licence to alter	315.00	320.00	1.6
Deed of Variation	315.00	320.00	1.6
Deed of Surrender	315.00	320.00	1.6
Deed of Easement	470.00	480.00	2.1
Deed of Covenant	260.00	265.00	1.9
Consent to release Covenant	260.00	265.00	1.9
Wayleave	470.00	480.00	2.1
Licence to occupy	150.00	150.00	No Change
Sale of freehold – simple land sale under £350,000	Freehold sale 2% of sale value subject to a minimum of £2,100	Freehold sale 2% of sale value subject to a minimum of £2,100	N/A
Sale of freehold –simple land sale over £350,000	Negotiation	Negotiation	N/A
Cultural Services			
Captain Cook Museum			
Adult Entry ticket	4.70	4.80	2.1
Child Entry ticket	3.65	3.75	2.7
Concession Entry ticket	3.65	3.75	2.7
Group Entry ticket (1 adult, 3 children)	12.55	12.80	2.0
Group Entry ticket (2 adult, 2 children)	13.60	13.90	2.2
Workshop (Per Child)	5.75	5.90	2.6
Room hire	23 to 56	24 to 57	N/A
Face paint	3.65	3.75	2.7
Loan box	26.15	26.70	2.1
Beverage charge (Per Person)	2.60	2.70	3.8
Dorman Museum			
Trail	1.05	1.00	(4.8)
Temporary Exhibition	Variable	Variable	Variable
Virtual Reality ride single ticket	4.20	4.30	2.4
Virtual Reality ride group ticket	13.60	13.90	2.2
Craft workshop	2.10	2.20	4.8
Loans box	26.15	26.70	2.1
Room hire	23 to 56	24 to 57	N/A
School Workshop 1/2 day	75.30	77.00	2.3
School workshop	10.50	11.00	4.8
Guided tours	32.40	33.00	1.9
Beverage charge (Per Person)	2.60	2.65	2.0
Face Paint	3.65	3.70	1.4
Events			
Orange Pip Market - Alcohol Trader Pitch Fee	210.00	214.00	1.9
Orange Pip Market - Alcohol Trader Percentage	0.15	0.15	No Change
Orange Pip Market - Hot Food Pitch Fee	198.00	202.00	2.0

Orange Pip Market - Cold Food Pitch Fee	138.00	141.00	2.2
Orange Pip Market - Sweet Treats Pitch Fee	120.00	122.00	1.7
Orange Pip Market - Crafts Pitch Fee	96.00	98.00	2.1
Orange Pip Market - kw Power unit charge	10.00	10.00	No Change
Town Centre Advertising Space	85.00	86.50	1.8
Land Hire Fees	5680.00	5800.00	2.1
Ad-Hoc Equipment Hire	340 - 680	347 - 694	2.0
Xmas Lights Switch-on - Big Screen Advert (1 per hr)	230.00	235.00	2.2
Xmas Lights Switch-on - Big Screen Advert (3 per hr)	568.00	580.00	2.1
Xmas Lights Switch-on - Big Screen Advert (5 per hr)	910.00	928.00	2.0
Xmas Lights Switch-on - Pitch fee for use of own stall	167.00	170.00	1.8
Xmas Lights Switch-on - Pitch fee for MBC-provided stall	105.00	107.00	1.9
Xmas Lights Switch-on - Fairground	1140.00	1163.00	2.0
Middlesbrough Theatre			
Performance Fee - Evening	843.00	860.00	2.0
Performance Fee - Matinee	675.00	687.00	1.8
Performance Fee - Sunday Evening	925.00	943.00	1.9
Performance Fee - Sunday Matinee	758.00	773.00	2.0
Rehearsal Fee 9am - 10pm	42.15	43.00	2.0
Rehearsal Fee - 9am - 10pm Sunday	59.95	61.00	1.8
Rehearsal Fee 10pm - 1am	74.35	76.00	2.2
Rehearsal Fee 10pm - 1am Sunday	119.35	121.50	1.8
Rehearsal Fee 10pm - 1am Friday/Saturday	85.00	86.00	1.2
Rehearsals on Bank Holidays charged at double rate			
Security per hour (External Contractor)	20.00	20.40	2.0
Stewards per hour	21.00	21.40	1.9
Technicians per hour	22.50	22.95	2.0
Box Office Commission	0.10	0.10	No Change
Booking Fee (Tickets)	1.50	1.55	3.3
Middlesbrough Town Hall			
Booking Fees - Tickets	3.00	3.10	3.3
Booking Fees - Tickets (Community Rate)	1.60	1.65	3.1
Box Office Commission - External Promoters	0.10	0.10	No Change
Hire Of Main Hall - Professional Hire	3410.00	3478.00	2.0
Hire Of Crypt - Professional Hire	2270.00	2315.00	2.0
Hire Of Courtyard - Professional Hire	1140.00	1163.00	2.0
Hire Of Courtroom - Professional Hire	565.00	577.00	2.1
Hire Of Main Hall - Commercial Hire	1872.00	1910.00	2.0
Hire Of Crypt - Commercial Hire	1192.00	1216.00	2.0
Hire Of Fire Station - Commercial Hire	398.00	406.00	2.0
Hire Of Courtroom - Commercial Hire	512.00	522.00	2.0
Hire Of Studio - Commercial Hire	230.00	234.50	2.0
Hire Of Courtyard - Commercial Hire	455.00	464.00	2.0
Hire Of Police Cells - Commercial Hire	172.00	175.50	2.0
Hire Of Main Hall - Charity Hire	1255.00	1280.00	2.0
Hire Of Crypt - Charity Hire	910.00	928.00	2.0
Hire Of Fire Station - Charity Hire	293.00	299.00	2.0
Hire Of Courtroom - Charity Hire	481.00	491.00	2.1
Hire Of Building - Production Filming	POA	POA	N/A
Hire Of Main Hall - Wedding Reception	3127.00	3190.00	2.0
Hire Of Crypt - Wedding Reception	2813.00	2870.00	2.0
Hire Of Fire Station - Wedding Reception	1872.00	1910.00	2.0
Hire Of Courtyard - Wedding Reception	680.00	694.00	2.1
Hire Of Police Cells - Wedding Drinks Reception	230.00	235.00	2.2
Hire Of Courtroom - Wedding Ceremony	398.00	406.00	2.0
Hire Of Building - Dry Hire Event (no bars from MTH)	8525.00	8696.00	2.0
Hire Of Building - Exclusive Use	5680.00	5795.00	2.0
Hire Of Building - Paranormal Tour	1705.00	1740.00	2.1
Banner Board Printing	60.00	61.20	2.0
Email E-Shots	30.00	30.60	2.0
Brochure Advert	60.00	61.20	2.0
Press Release	30.00	30.60	2.0
Duty Manager per hour	20.50	20.90	2.0
Stewarding Staff per hour	21.00	21.40	1.9
Technical Staff per hour	22.50	22.95	2.0
Bar Staff per hour	21.00	21.40	1.9
Technical Equipment	POA	POA	N/A
Tea/Coffee per package	17.50	17.85	2.0
Drinks Packages	POA	POA	N/A
Museums - One off events/activities	Price List	Price List	N/A
Museums - One off events/activities	2.50-12.00	2.50-12.00	No change

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MIDDLESBROUGH COUNCIL	
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Report of:	Director for Environment and Community Services
Relevant Executive Member:	Executive Member for Environment and Sustainability
Submitted to:	Executive
Date:	4 December 2024
Title:	Highway Infrastructure Delivery Plan
Report for:	Decision
Status:	Public
Council Plan priority:	A successful and ambitious town
Key decision:	Yes
Why:	Decision(s) will have a significant impact in two or more wards
Subject to call in?:	Yes
Why:	It is a decision of the Executive and a non-urgent decision

Proposed decision(s)
That the Executive approves the updated Highway Infrastructure Delivery Plan, and endorses seeking funding to expedite the requirements.

Executive summary
<p>This report is to provide details of the schemes associated with the Council's Highway Infrastructure Delivery Plan (HIDP); aimed at supporting the ambitious growth of the town. The report highlights issues to be considered, such as securing the required funding for scheme delivery and potential sources for where it could be secured from.</p> <p>Individual schemes would still require Executive approval once the relevant funding is secured and technical work is complete. It is recommended that the Executive approves the updated strategy document to ensure that the Council can deliver its objectives in a prudent manner; as set out within the strategy. This is particularly pertinent as it allows the Council to seek funding as it is an adopted strategy.</p>

1. Purpose

- 1.1 The purpose of this report is to update the Highway Infrastructure Delivery Plan; aligned with updated traffic modelling, transport policy and government strategy.
- 1.2 The approval will support the wider economic growth of Middlesbrough and the pursuit of external funding to enable timely delivery.

2. Recommendations

- 2.1 That the Executive approves the updated Highway Infrastructure Delivery Plan and endorses seeking funding to expedite the requirements.

3. Rationale for the recommended decision(s)

- 3.1 The approval will reference the required infrastructure changes to ensure the Councils transport network is fit for purpose; while acknowledging the anticipated demand placed upon it due to ambitious economic and housing growth of the town.
- 3.2 This will support the wider economic growth of Middlesbrough and the Tees Valley, with the pursuit of external funding to enable successful delivery.

4. Background and relevant information

- 4.1 Transport modelling has been undertaken on the Councils Highway to identify current and predicted demand associated with housing and economic growth up to the year 2040. The model has identified locations that require improvements to off-set the impact of increased demand.
- 4.2 Vehicular infrastructure improvements alone will not be sufficient to off-set the anticipated growth. Alternate modes of travel need to be considered and provided for as part of a modal shift toward more sustainable transport (walking, cycling and public transport). This will be crucial in terms of re-addressing the imbalance and dominance of the private car as a mode of travel, supporting the green agenda, and improving physical activity.
- 4.3 Approval will allow the Council to seek funding from external sources to deliver the improvements.
- 4.4 The following documents have been used to inform the updated version of the Highway Infrastructure Delivery Plan
 - [Active Travel England - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/collections/active-travel-england)
 - [Cycle infrastructure design \(LTN 1/20\) - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/cycle-infrastructure-design-ltn-120)
 - teesvalley-ca.gov.uk/business/wp-content/uploads/sites/3/2023/03/BSIP-Brochure-Dec-22-5.pdf
 - [UK electric vehicle infrastructure strategy - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/collections/uk-electric-vehicle-infrastructure-strategy)

5. Other potential alternative(s) and why these have not been recommended.

- 5.1 Do nothing. If the Council does not approve and endorse the updated plan, this would result in a significant challenge to delivering future infrastructure projects or seeking required funding, due to an approved strategy not being in place.
- 5.2 Not having an approved strategy in place, could indicate that the Council has not considered mitigation measures to support new transport and housing schemes across the town. This will result in a disjointed approach between local, regional and national approaches to facilitate economic growth; presenting a weaker methodology for seeking funding from future external funding sources.

6. Impact(s) of the recommended decision(s)

- 6.1 The impact of the decision ensures that the Council is co-ordinated in its approach to promoting sustainable transport initiatives at every stage in the planning, implementation and maintenance of its local highway network. This will result in providing mitigation measures that simultaneously align with both internal and external strategies and policy frameworks. This will further strengthen the Council's position toward succeeding in its ambitious growth plans, while simultaneously delivering a fit for purpose and resilient transport network.

7. Financial (including procurement and Social Value)

- 7.1 The strategy will not result in additional demand on the Council's revenue or capital budgets. Annual Local Transport Plan allocations will be considered in conjunction with other funding streams to contribute to schemes, approved annually as part of the capital programme.
- 7.2 Endorsing this strategy will strengthen the possibility of attracting any additional funding as it demonstrates the Council's commitment, and forward planning to delivering specific initiatives.

8. Legal

- 8.1 There are no legal implications for the Council associated with the recommendation, as the approval and endorsement highlight the methods and schemes to be adopted. Each individual scheme will be impact assessed accordingly prior to commencing.

9. Risk

- 9.1 In relation to the Strategic Risk Register, the relevant risks are outlined below.
- a. O1-005 - If poor economic growth occurs, this will reduce public and private sector investment in the town, including town centre retail, housing development and business.

- b. O8-008 - If effective partnership working is not achieved, this will reduce the Council's ability to deliver strategic priorities and key services, resulting in reduced outcomes for local communities.

9.2 These risks are all mitigated to an extent by the proposed approach.

10. Human Rights, Public Sector Equality Duty and Community Cohesion

10.1 There are no implications on Human Rights, equality, and community cohesion because of approving this document. All policies are based upon improving the highway network for all residents and highway users based on increasing accessibility to services.

11. Climate Change / Environmental

11.1 Approving this document will assist Climate Change and Environment as the strategy is to improve the efficiency of the available space within the highway network and supporting sustainable transport. This will reduce emissions associated with different forms of vehicular transport.

12. Children and Young People Cared for by the Authority and Care Leavers

12.1 The approval of this document will support young people cared for by the authority and care leavers as it will improve accessibility to modes of transport that do not require the use of a private vehicle. This will ensure that social mobility is promoted, which is more prevalent for transport users with less disposable income.

13. Data Protection

13.1 No data will be required to be collected as part of approval of this document. Any subsequent projects that are delivered as part of this strategy document will be subject to data protection requirements as required.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Continue to explore funding opportunities in order to deliver the improvements outlined within the HIDP.	Chris Orr	2040

Appendices

1	Highway Infrastructure Delivery Plan (appendix a and b are accompanying the plan)
2	
3	

Background papers

Body	Report title	Date
n/a		

Contact: Chris Orr

Email: chris_orr@middlesbrough.gov.uk

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Highway Infrastructure Delivery Plan – 2024 - 2040

Introduction

Transport infrastructure plays a crucial role for everyday lives, and is critical to supporting a successful local economy, enhancing quality of life and place that people want to live.

Middlesbrough Council, as Local Highway Authority, have statutory requirements to manage our network efficiently. There is a need to consider movement of people as opposed to simply considering vehicles to take into account differing users requirements now and in the future.

The Councils Integrated Transport Strategy identifies aims and objectives required to ensure a well-planned, efficient, attractive fully integrated transport network to support Middlesbrough' physical, social, economic growth and status.

Over the past 30 years, traffic on the Town's roads has increased, and in some areas, there are increases in congestion. The current infrastructure asset requires modernising to ensure that it is operating efficiently and sustainably.

Building more roads is not financially or environmentally sustainable, however, to balance the current and predicted demand, infrastructure must be modified to remain resilient and support multi-modes of transportation, making the most efficient use of the available highway.

Context and supporting strategies.

The Integrated Transport Strategy (middlesbrough.gov.uk/media/24rcaxw2/integrated-transport-strategy-2018-28.pdf) identifies a hierarchy of need, highlighting the most vulnerable Road users and alternate modes need to be considered to improve safety and reduced reliance on private vehicles for transportation. 77% of journeys to work are undertaken by private cars. An increasing number of residents do not have the luxury of a private vehicle and are dependent upon sustainable transport. This dominance needs to be addressed as it is not sustainable, nor is it supportive of social mobility issues that.

As a result of National and Local housing and economic growth programmes, including LTN 1/20, The Council is looking to make highway improvements to address current and anticipated demand on the highway network, whilst creating infrastructure that supports alternate modes of travel. This will ensure that it creates a network that:

- Operates safely.
- Operates efficiently.
- Creates more reliable journeys.
- Operates sustainably.
- Improves the local environment.
- Supports public health agenda.
- Supports local economy.
- Improves people's lives, creating access to jobs, retail, education, and leisure opportunities.
- Supports social mobility.

Evidence base

The Council has a Strategic AIMSUM Transport Model covering the whole of the Borough. It uses this to consider the impact of proposed economic and housing growth over the next 15 years. This identifies the likely trip generation associated with development sites, which amalgamated with the

future movement demand, identifies locations where interventions are required to ameliorate the impact.

The AIMSUM model has identified several infrastructure modifications that are required to re-balance competing demand. On this basis, The Council will identify funding sources to deliver the required infrastructure in a timely manner, to realise its modal shift and achieve Council strategies.

Solutions

The following locations and proposals have been identified, which will:

- Improve safety.
- Encourage modal shift and multi-modal opportunities.
- Increase network efficiency and capacity.
- Create more connected and reliable journeys.
- Improve the door to door journey experience.

See table of interventions in appendix 1

See map of interventions in appendix 2

Funding

The Council acknowledges the cost associated with this ambitious package of improvements and is seeking funding from a variety of sources to deliver within the indicative timescales. There are several opportunities which will be explored, including:

- **Developer contributions:** Section 106 (s106) funding will be sought from developers as appropriate.
- **Local Growth Fund (LGF):** Available to support economic improvements across the Country.
- **Transforming Cities Fund (TCF):** Available to support economic improvements across the Country.
- **City Region Sustainable Transport Settlement (CRSTS):** Funding from the Department for Transport, passported to TVCA to support local improvements has been identified to implement schemes benefitting modal shift.
- **Low Emission Vehicle Infrastructure (LEVI):** Funding from Government has been made available to support the transition to Electric Vehicles. This will support charging opportunities.
- **Bus Service Improvement Plan (BSIP):** Funding from Government has been awarded regionally to improve and support bus services.
- **Local Transport Plan (LTP):** Awarded to all highway authorities, this allocation is used to support transportation needs in the authority.
- **Competitive Funding streams:** Organisations make funding available to Local Authorities to apply for making improvements based on national agendas, such as climate change, growth, road safety etc. The Council will make applications to appropriate funding pots when they become available.

Monitoring, targets, and outputs

The Council will continue to monitor the highway network throughout the life of the HIDP via traffic counts, public transport patronage monitoring and walking/cycling counts. The HIDP will support the targets within the ITS, namely:

- 1) Modeshift re-balancing to achieve.
 - 10% walking and cycling
 - 20% bus travel
 - 5% rail travel
 - 65% car travel
- 2) Accident reduction
- 3) Public transport accessibility and enhanced geographical and spatial network
- 4) More reliable journeys and reduced congestion

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	Scheme	Description	Estimated Cost (£m)	Estimated delivery period
Vehicular movements	Stainton Way Western Extension	Works to facilitate a spine road between Low Lane and Mandale interchange, creating a transport corridor to allow improved traffic flow, and resilience within the local and strategic network.	6.5	TBC
	A19/Mandale Interchange	Partial signalisation of the interchange to improve capacity, and accommodate increased traffic associated with Stainsby housing site. This will also provide a safe active travel crossing point across a major physical barrier.	2	2030
	Car Parking Improvement strategy	Improvements to identify demand and supply of high quality, accessible car parking at strategic locations	TBC	TBC
	UTMC (Urban Traffic Management and Control)	Improvements to the signals and driver communications across the network to improve traffic flow, and influence driver behaviour to alleviate congestion	4.5	2025
	Electric vehicle Charging points (including on-street provision)	Creating a network of infrastructure and policy to support non ICE travel	On-going	On-going
Safety and capacity	B1365/Newham Way/Viewley Hill Ave. signalisation	Improve safety, capacity and traffic flow	4.2	2025
	B1365 / Stainton Way		3.9	2025
	B1365/A174 signalisation		8.7	2035
	Blue Bell roundabout signalisation		1.5	2030
	A172/A174 signalisation		2	2030
	Stainton Way/Dalby Way signalisation		4.5	2030
	Stainton Way/Kings Aademy capacity improvements		1	2040
	Stainton Way / Newham Way / Lingfield Way		2	2030
	Stainton Way/Cass House Road signalisation		1	2025
	A66 Average Speed cameras		0.5	2030
	Metz Bridge Road		3	2040
	Dixons Bank/Brass Castle Lane/Guisborough Road signalisation		3	2030
	Low Lane/Stainton Way/A174 signalisation		TBC	2035
	Belle Vue roundabout signalisation		1	2035
	Newport Interchange improvements		2	2035
	Hartington Interchange improvements		1	2030
	Marton Road/A66 signalisation		1	2030
	The Avenue/Eastbourne Road signalisation		2.6	2030
	The Avenue/ The Crescent signalisation		1.25	2030
	Cargo Fleet Lane capacity improvements		0.75	2030
Ladgate Lane/Overdale Road signalisation	1.6	2035		
Ladgate Lane/Ormesby Road signalisation	6	2026		
Ladgate Lane/Cargo Fleet Lane signalisation	34	2027		
Sustainable transport	Newport Road corridor bus and cycle improvements	Create improved bus and active travel accessibility	29	2027
	Marton Road corridor bus and cycle improvements	Create active travel connectivity	4	2030
	Acklam Road Corridor bus and cycle improvements		4	2030
	Green lane/Emerson Ave./Keith Road cycleway		1.5	2030
	Blue and white bridge ped/cycle improvements/replace		2	2030
	Longlands to Ladgate Lane active travel route		2	2030
	Stainton Way ped/cycle route	Improved bus routing and accessibility for non-motorised travel	6	2025
	B1380 Low Lane to A1045 Thornaby Road		4	2030
	Town Centre accessibility		Improved bus routing and passenger facilities	2
	North Middlesbrough superstops			
South Middlesbrough Superstop (including bus priority works to surrounding highway)				

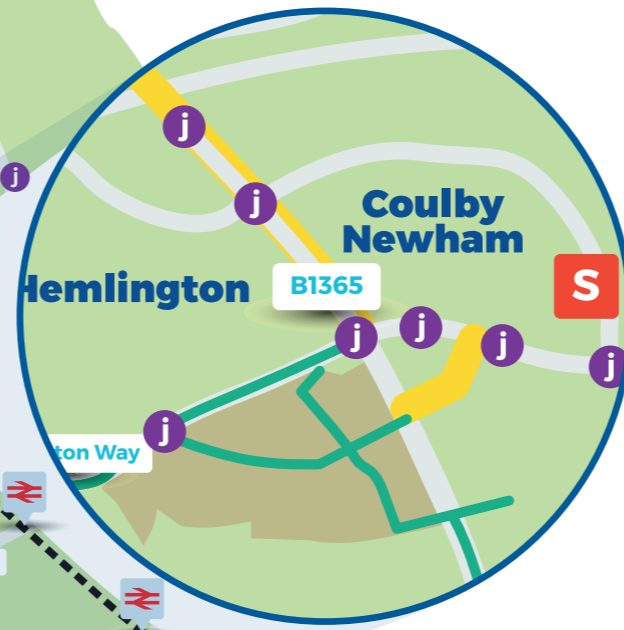
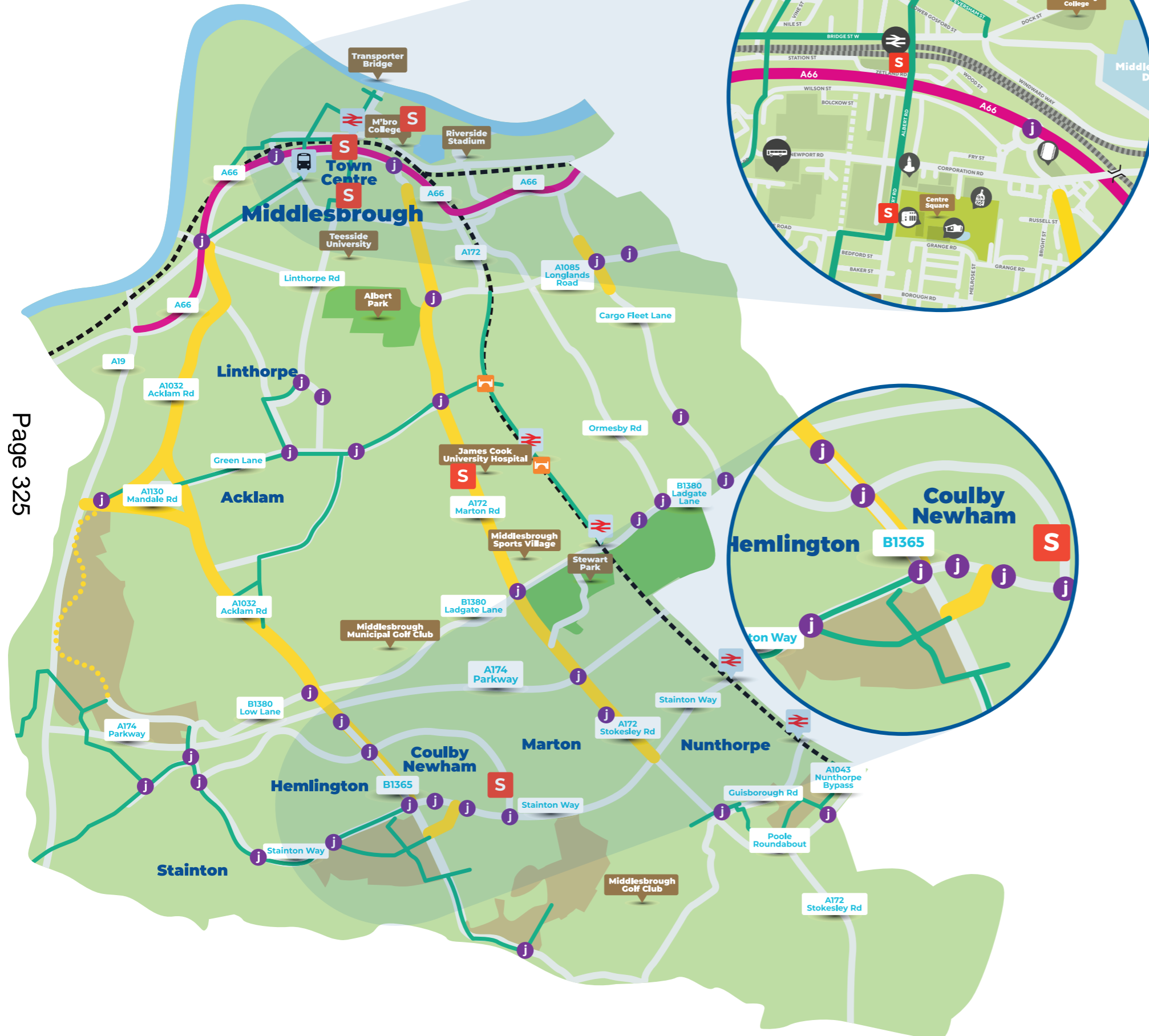
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Highway Infrastructure Delivery Plan 2024-2040

Map of Interventions



Key

-  Railway
-  Mobility Corridor
-  Allocated Housing Site incorporating Mobility Corridor
-  A66 Strategic Improvements
-  Bridge
-  Designated areas for housing
-  Junction Scheme
-  Pedestrian / Cycle infrastructure
-  Super Stop

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MIDDLESBROUGH COUNCIL



Report of:	Director for Environment and Community Services
Relevant Executive Member:	Executive Member for Environment and Sustainability
Submitted to:	Executive
Date:	4 December 2024
Title:	Linthorpe Road Phase 1 Cycleway Design
Report for:	Decision
Status:	Public
Council Plan priority:	A successful and ambitious town
Key decision:	Yes
Why:	Decision(s) will have a significant impact in two or more wards
Subject to call in?:	Yes
Why:	It is a decision of the Executive and a non-urgent decision

Proposed decision(s)

- Accept the proposed design submitted by Tees Valley Combined Authority (TVCA) for the Linthorpe Road Cycle Lane (see appendix 1).
- Agree a further report will be brought to the Executive, following a final, funded proposal from TVCA.

Executive summary

The report seeks an executive decision in respect of the design of the Linthorpe Road Cycle Lane.

1. Purpose

1.1 Removal of the cycle lane was identified as a political priority for the Town Centre in early 2023.

1.2 TVCA commissioned WSP Engineering Consultants to produce a design that fits political aspirations of returning the corridor back to a pre-cycle lane scheme.

1.3 Middlesbrough Council has reviewed the design and the commissioned Road Safety Audit.

1.4 The design can be seen in appendix 1 of this report. The road safety audit can be found in appendix 2.

2. Recommendations

2.1 That the Executive

- Accept the proposed design submitted by Tees Valley Combined Authority (TVCA) for the Linthorpe Road Cycle Lane (see appendix 1).
- Agree a further report will be brought to the Executive, following a final, funded proposal from TVCA.

3. Rationale for the recommended decision(s)

3.1 Removal of the scheme has become a political priority to support the local businesses along the cycle corridor, through the increase in the number of parking spaces located directly outside businesses affected by the creation of the cycle lane.

4. Background and relevant information

4.1 Removal of the cycle lane was identified as a political priority for the Council.

4.2 TVCA commissioned WSP Engineering Consultants to produce a design that fits political aspirations of returning the corridor back to a pre-cycle lane scheme.

4.3 Middlesbrough Council has reviewed the design and the commissioned Road Safety Audit.

5. Other potential alternative(s) and why these have not been recommended.

5.1 This report deals only with the design of the replacement of the Linthorpe Road Cycle Lane. Consideration around the funding and wider implications of its removal will be brought to a subsequent executive meeting when the final proposals are received from TVCA.

6. Impact(s) of the recommended decision(s)

6.1 The impact of this report will be that it allows TVCA to undertake a business case for the removal of the cycle lane.

7. *Financial (including procurement and Social Value)*

7.1 TVCA has commissioned the amended design and related road safety audit, with no cost to Middlesbrough Council.

7.2 An additional report will be brought to the Executive in early 2025, detailing value for money, assessment of the business case and any financial implications for the Council to consider.

8. *Legal*

8.1 There are no legal implications in retaining the cycle lane. The Traffic Regulation Orders will be produced to facilitate any removal of the scheme.

9. *Risk*

9.1 As this paper seeks to agree a design for further consideration and business case review there are therefore no risks arise a result of this report.

10. *Human Rights, Public Sector Equality Duty and Community Cohesion*

10.1 The EIA undertaken to install the scheme evidenced that there was sufficient mitigating measures in place to ensure that the scheme did not impact negatively upon all users.

11. *Climate Change / Environmental*

11.1 This will be considered by the Executive when a final funded scheme is submitted to the council.

12. *Children and Young People Cared for by the Authority and Care Leavers*

12.1 This will be considered by the Executive when a final funded scheme is submitted to the council.

13. *Data Protection*

13.1 No data will be required to be collected as part of this decision.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
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Letter to be sent to TVCA indicating approval of the design.	Geoff Field	December 2024
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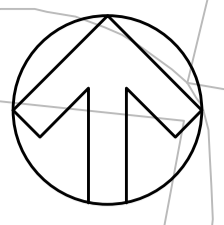
Appendices

1	Proposed plans for removal of cycleway and reinstatement of previous alignment
2	Findings from Road Safety Audit
3	

Background papers

Body	Report title	Date
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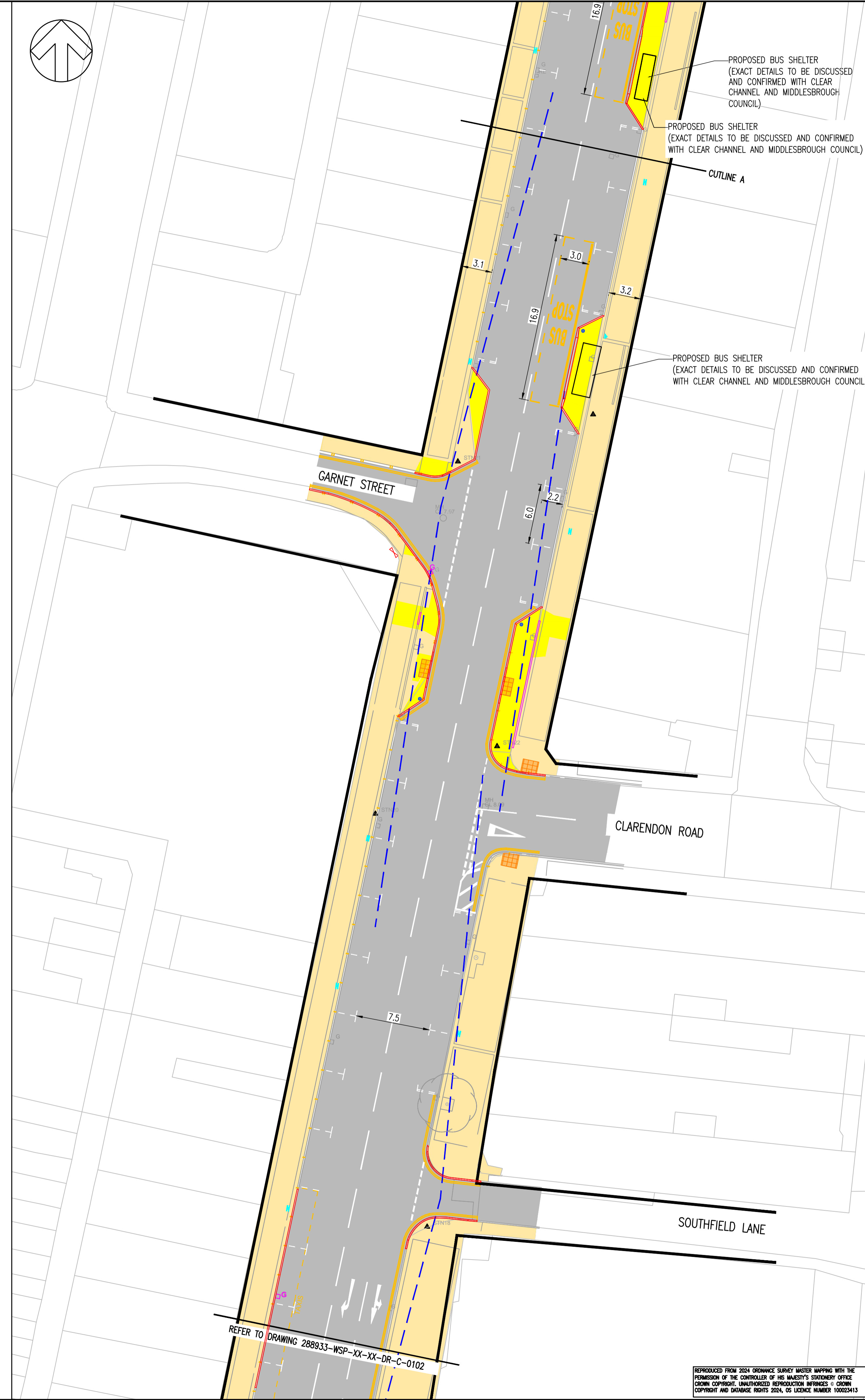
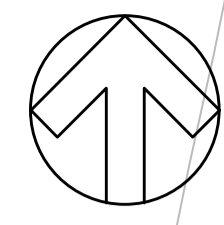
Contact: Craig Cowley
Email: craig_cowley@middlesbrough.gov.uk



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- PROPOSED KERB
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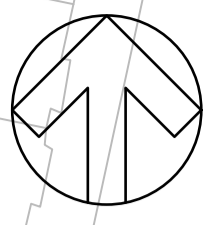
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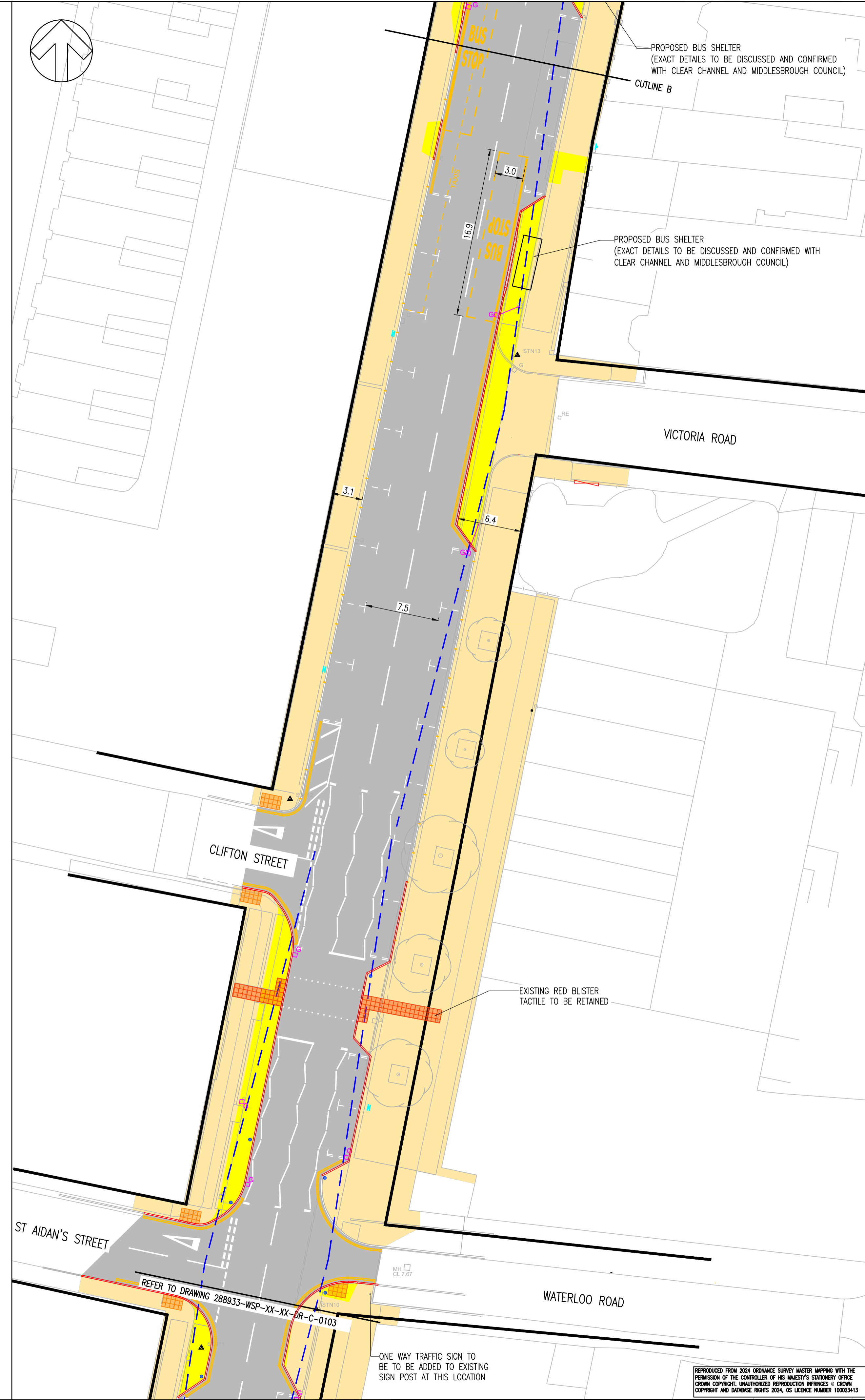
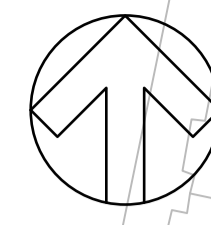
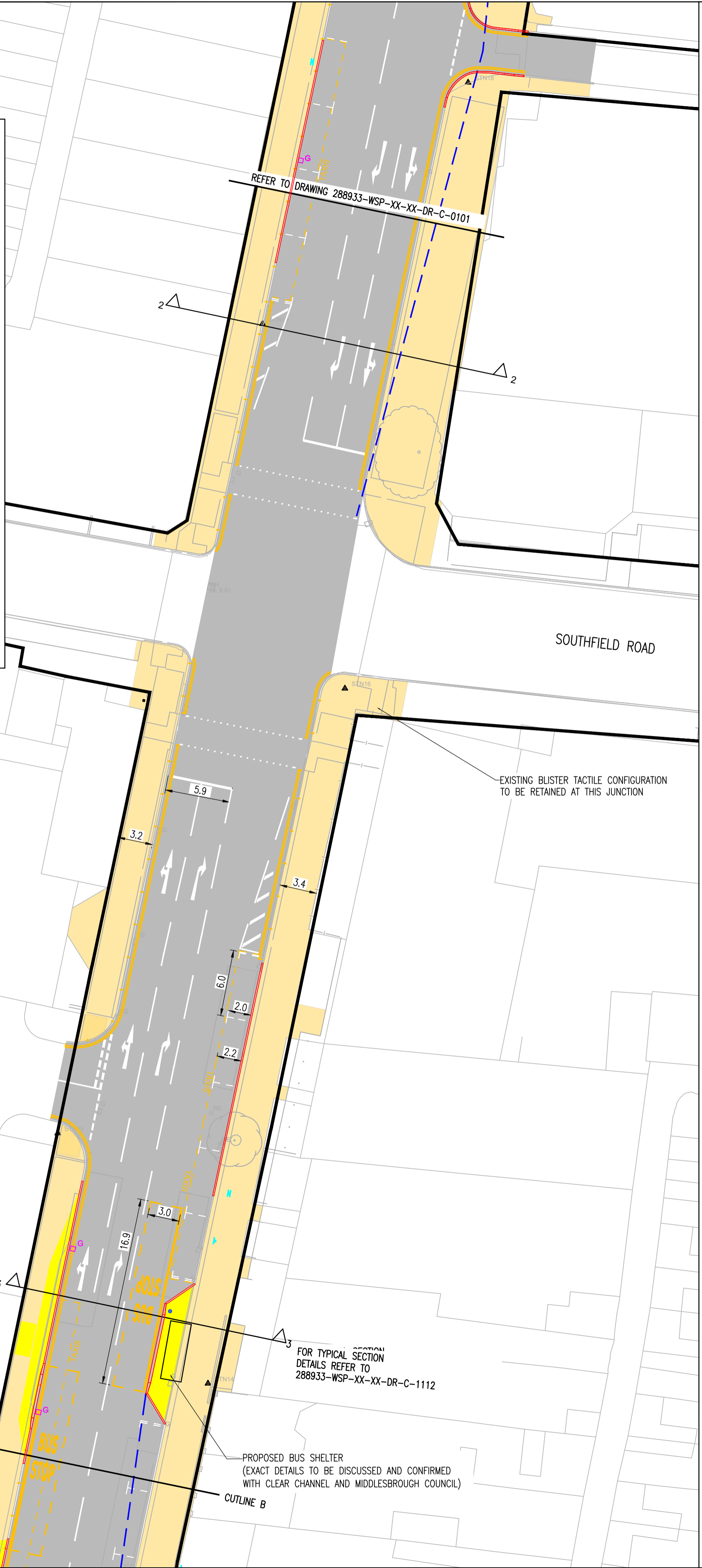
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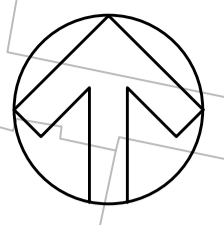
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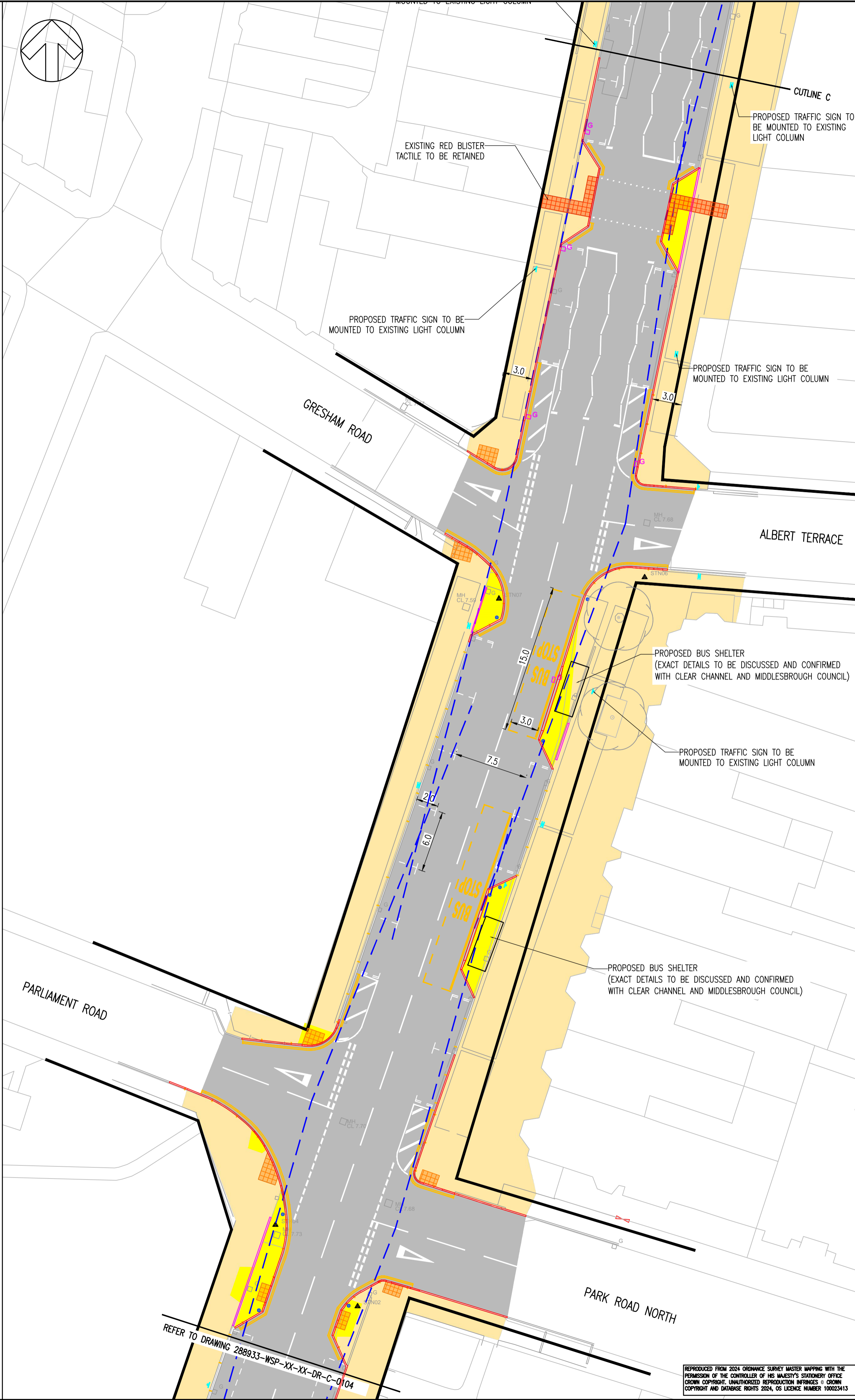
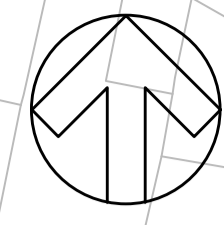
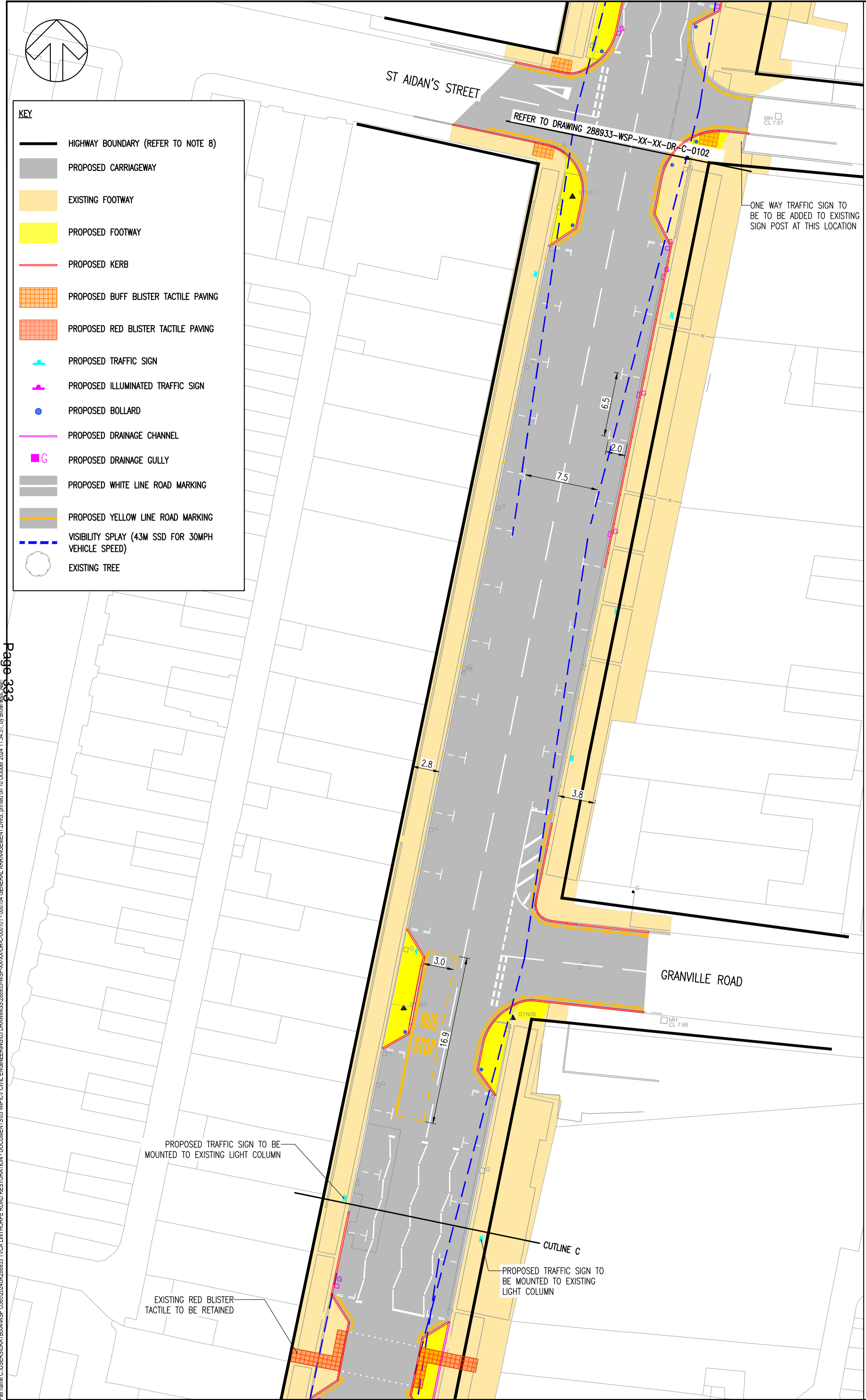
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KEY

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- EXISTING FOOTWAY
- PROPOSED FOOTWAY
- PROPOSED KERB
- PROPOSED BUFF BLISTER TACTILE PAVING
- PROPOSED RED BLISTER TACTILE PAVING
- PROPOSED TRAFFIC SIGN
- PROPOSED ILLUMINATED TRAFFIC SIGN
- PROPOSED BOLLARD
- PROPOSED DRAINAGE CHANNEL
- PROPOSED DRAINAGE GULLY
- PROPOSED WHITE LINE ROAD MARKING
- PROPOSED YELLOW LINE ROAD MARKING
- VISIBILITY SPLAY (43M SSD FOR 30MPH VEHICLE SPEED)
- EXISTING TREE

Page 3 of 3
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REV	DATE	BY	DESCRIPTION	CHK	APP
P04	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P03	03/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
P02	31/07/24	NR	ISSUE FOR CLIENT APPROVAL	JS	PWW
P01	23/07/24	NR	ISSUE FOR COST ESTIMATE	JS	PWW
DR	10/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS:

S2 - FOR INFORMATION

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
 T+44 (0) 191 226 2000, F+44 (0) 191 226 2104
 wsp.com

CLIENT:

SITE/PROJECT:

LINTHORPE ROAD RESTORATION

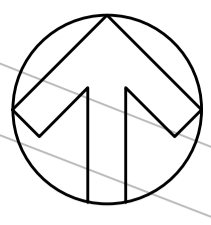
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GENERAL ARRANGEMENT
(SHEET 3 OF 4)

SCALE @ A1:	1:250	CHECKED:	JS	APPROVED:	PWW
PROJECT NO:	2024UK293315	DESIGNED:	NR	DATE:	JULY 2024
DRAWING NO:	288933-WSP-XX-XX-DR-C-000103	REV:	P04		

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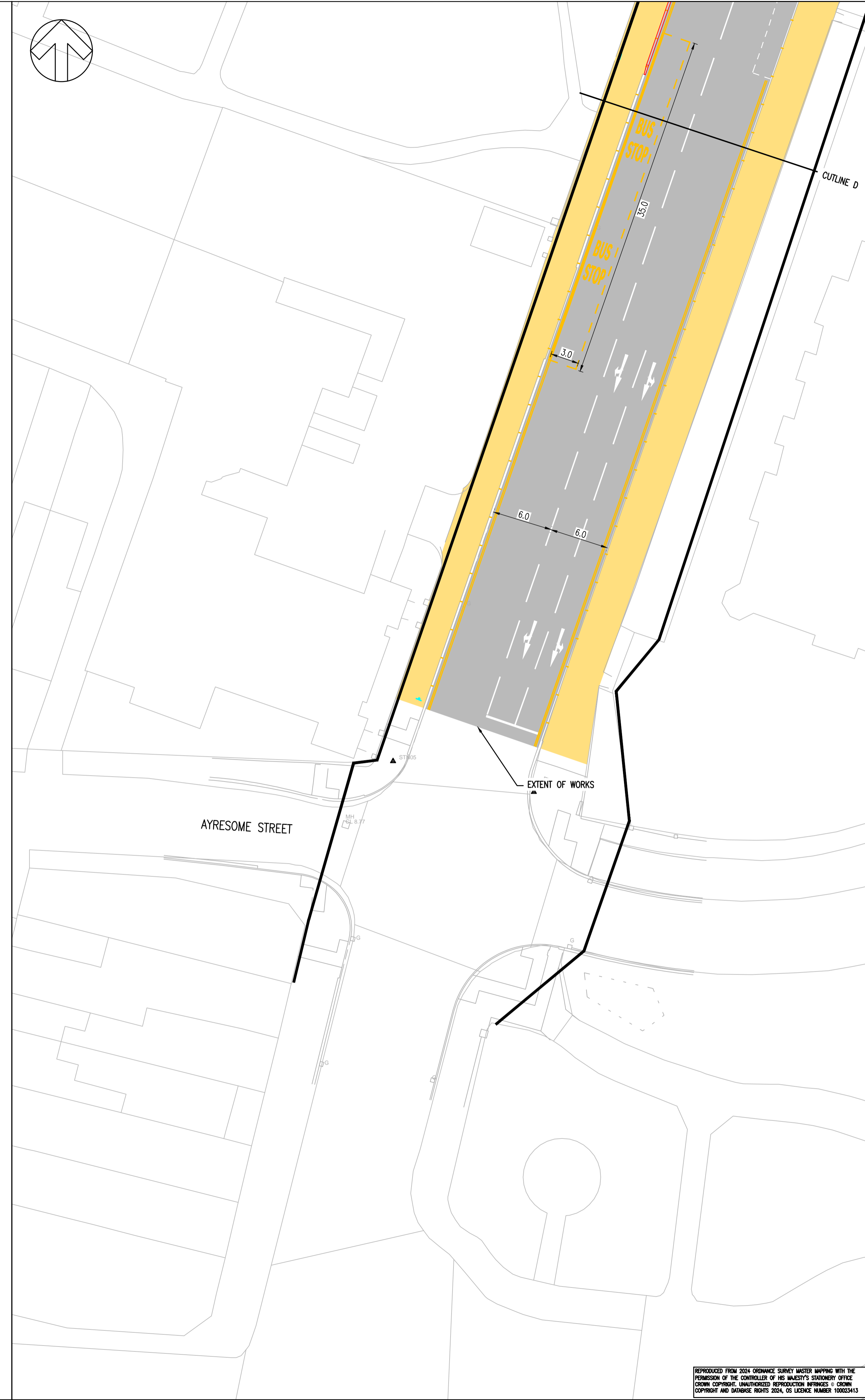
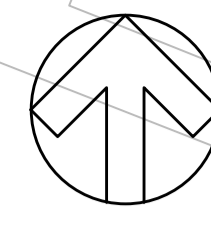
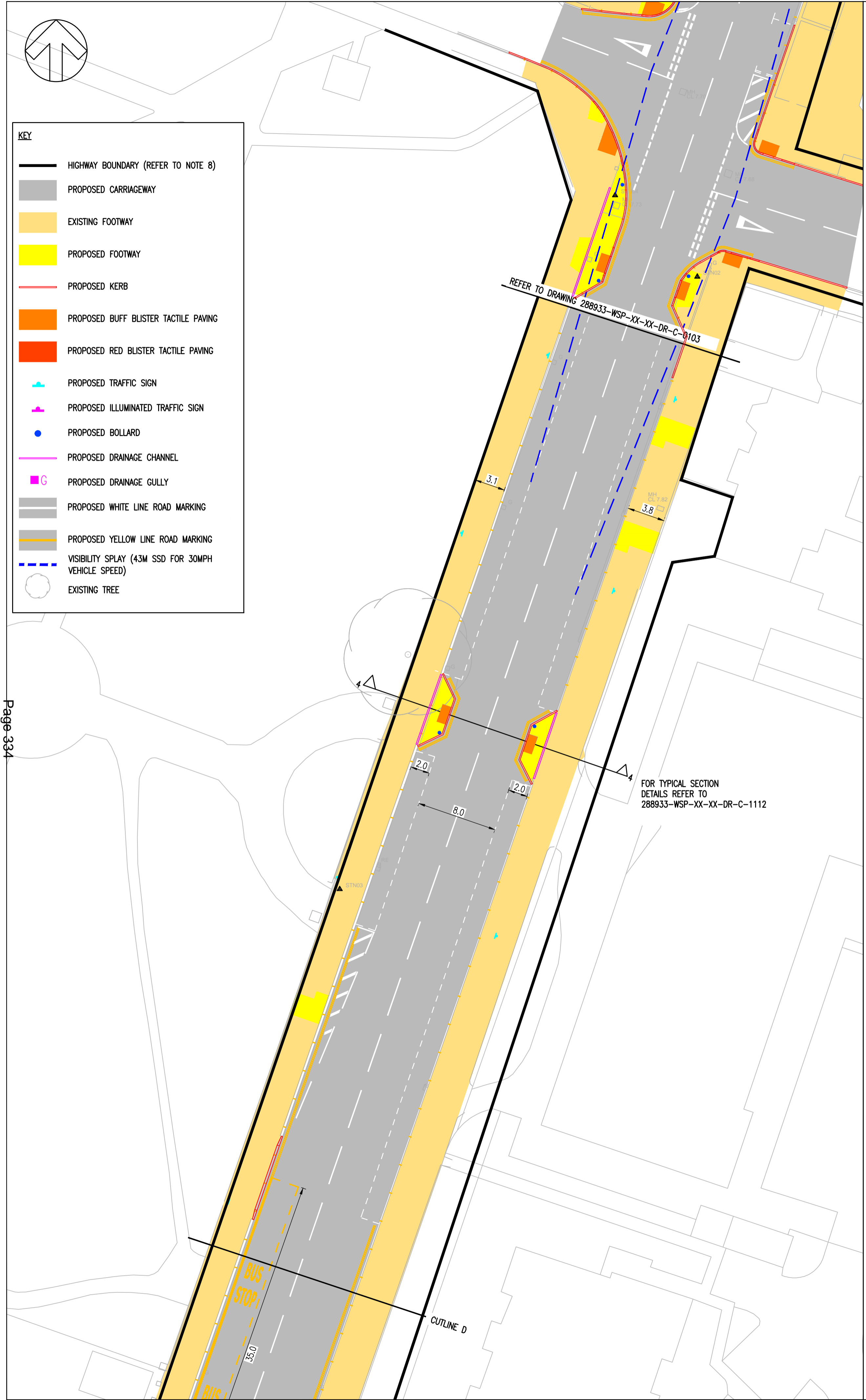
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Page 334



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P04	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P03	03/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
P02	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
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DR	10/07/24	NR	DRAFT ISSUE	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

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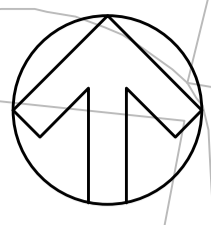
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SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

TITLE: **GENERAL ARRANGEMENT (SHEET 4 OF 4)**

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DRAWING NO:	288933-WSP-XX-XX-DR-C-000104	DATE:	JULY 2024	REV:	P04

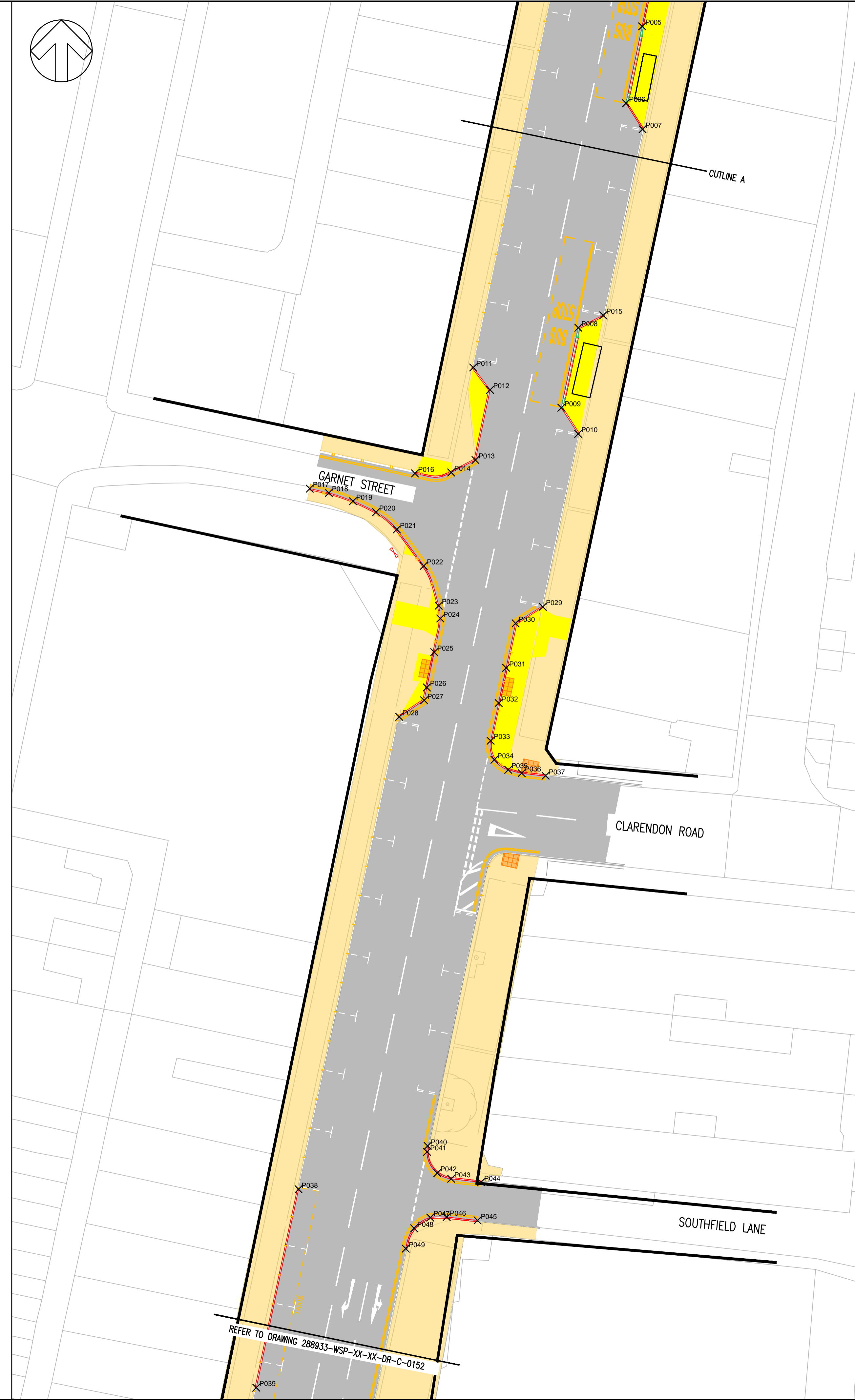
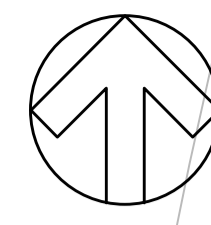
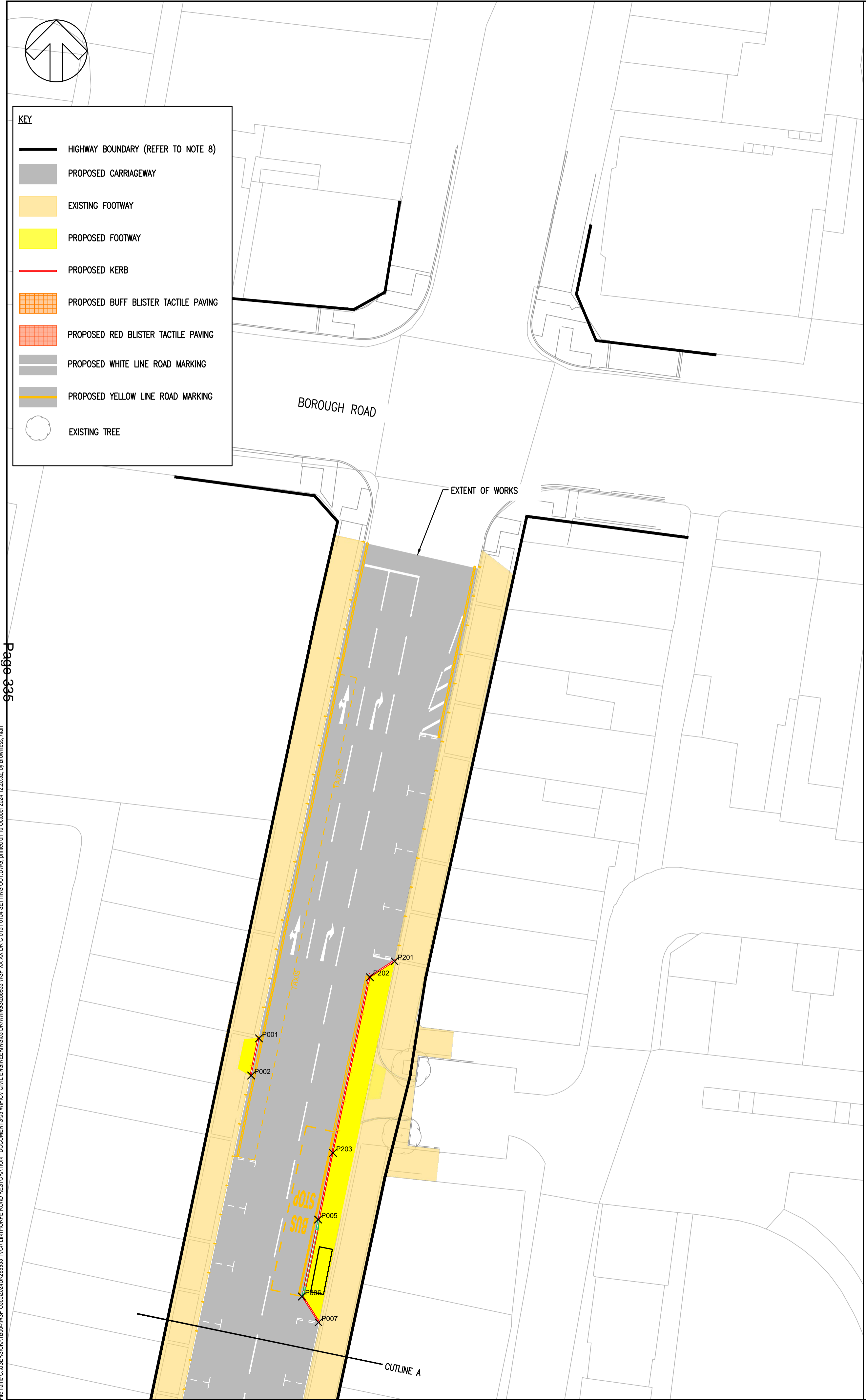
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- PROPOSED RED BLISTER TACTILE PAVING
- PROPOSED WHITE LINE ROAD MARKING
- PROPOSED YELLOW LINE ROAD MARKING
- EXISTING TREE

Page 326
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P01	12/09/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

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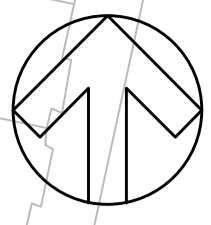
SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

TITLE: **SETTING OUT (SHEET 1 OF 4)**

SCALE @ A1:	1:250	CHECKED:	JS	APPROVED:	PWW
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		DATE:	JULY 2024		

DRAWING NO:	288933-WSP-XX-XX-DR-C-0151	REV:	P02
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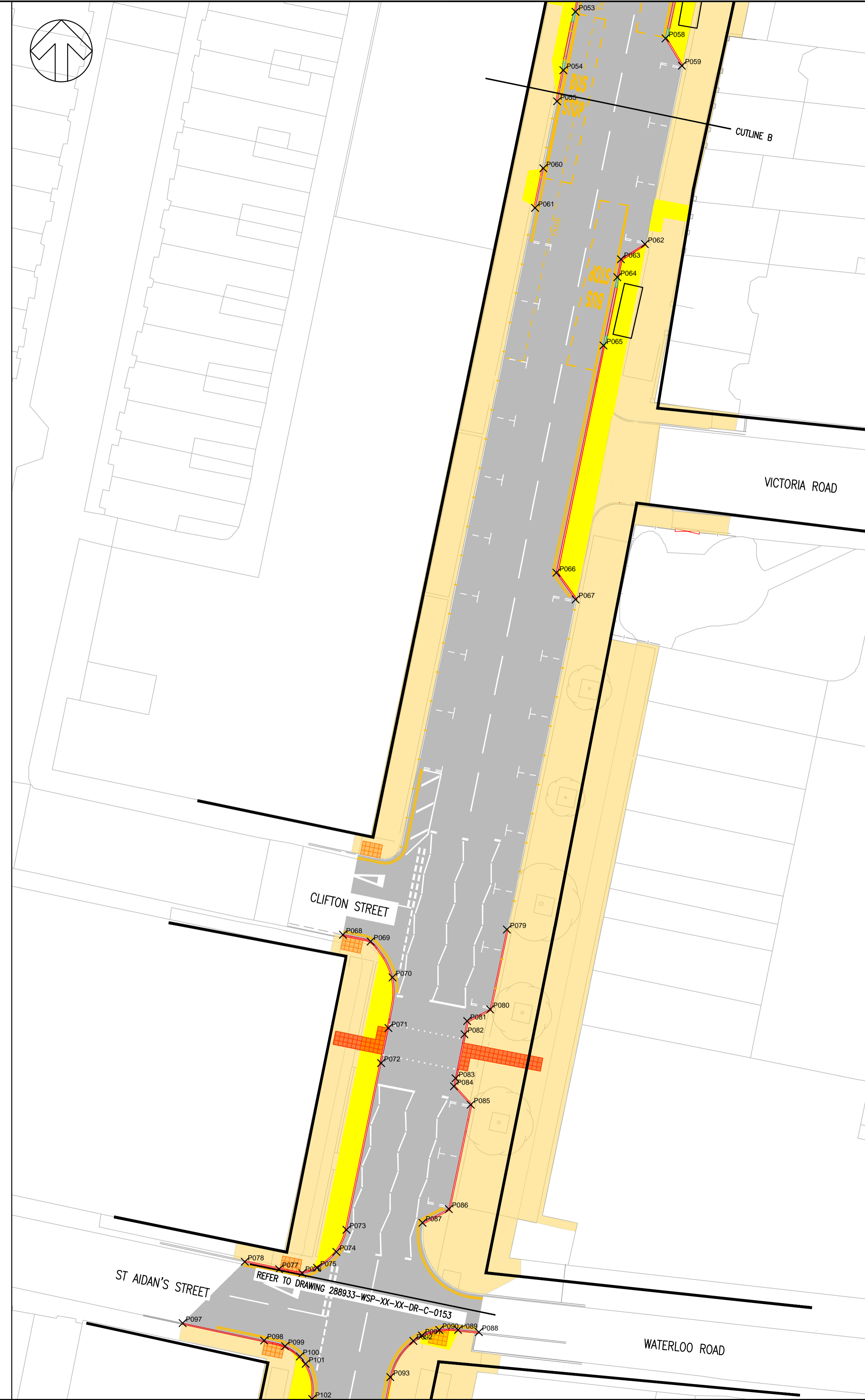
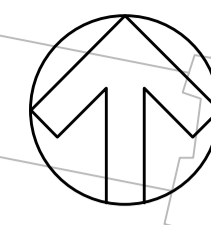
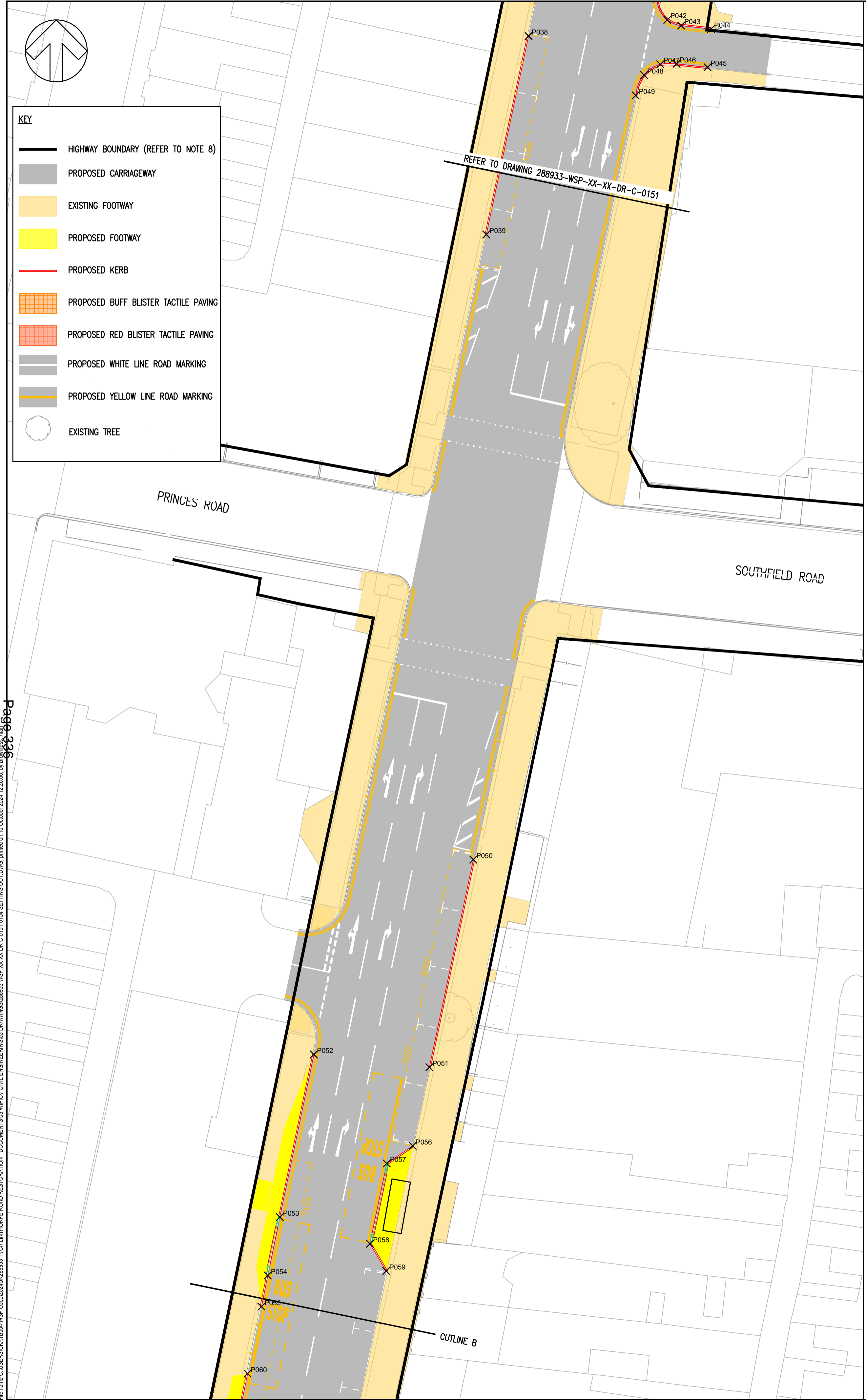
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PO2	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
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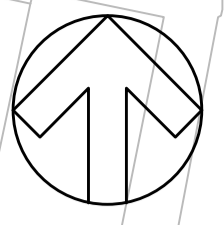
SITE/PROJECT: LINTHORPE ROAD RESTORATION

TITLE: SETTING OUT (SHEET 2 OF 4)

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DRAWN: NR
	DATE: JULY 2024	

DRAWING NO: 288933-WSP-XX-XX-DR-C-0152 REV: P02

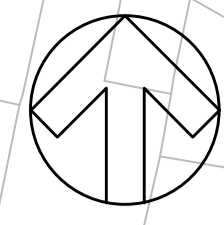
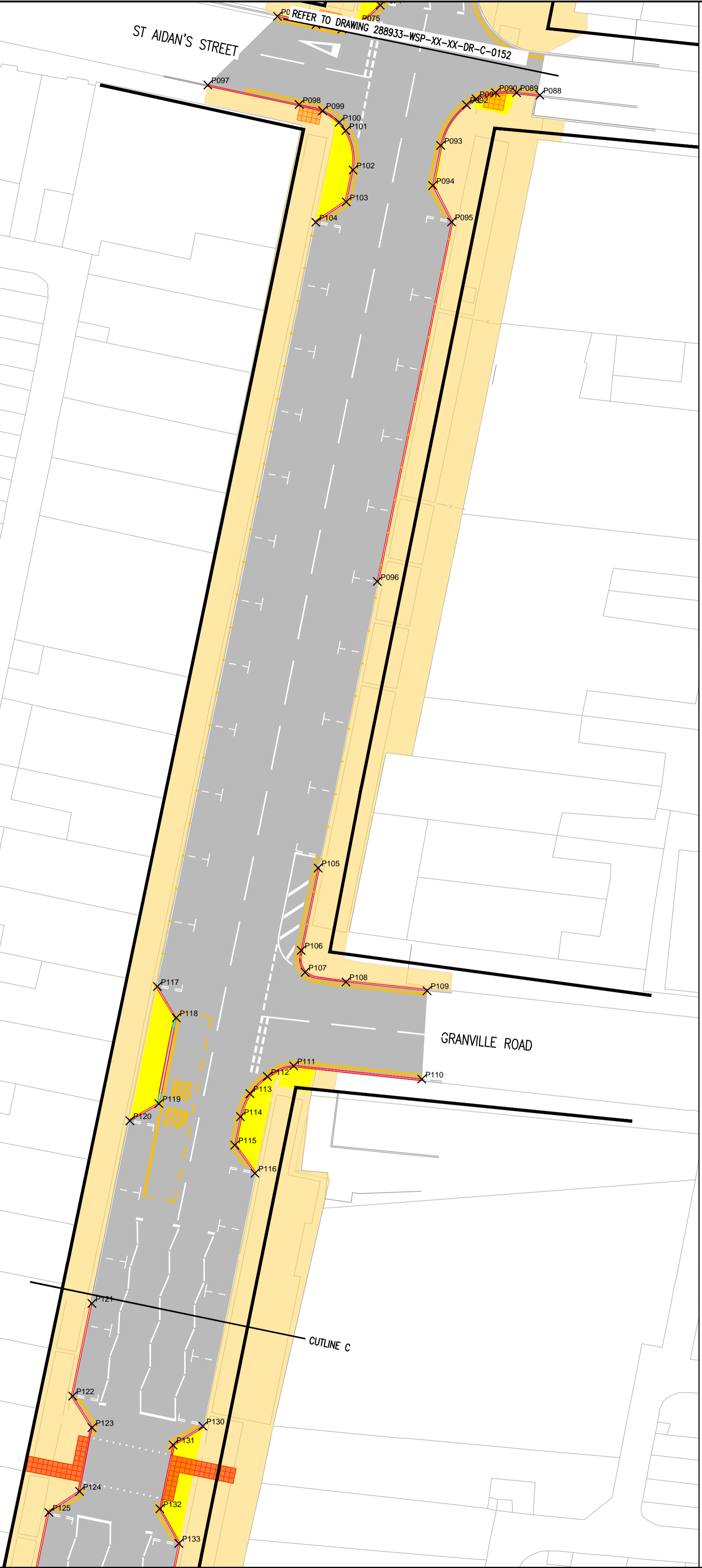
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REFER TO DRAWING 288933-WSP-XX-XX-DR-C-0152

KEY

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GRESHAM ROAD

ALBERT TERRACE



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HEALTH AND SAFETY SYMBOLS LEGEND

	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION		INDICATES A RESIDUAL RISK FOR INFORMATION
	INDICATES A RESIDUAL RISK REQUIRING A PROHIBITIVE ACTION		INDICATES A RESIDUAL RISK AS A WARNING
	INDICATES AN ENVIRONMENTAL HAZARD		

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PO2	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P01	12/09/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

DRAWING STATUS: **S2 - FOR INFORMATION**

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CLIENT:

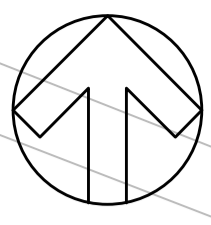
SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

TITLE: **SETTING OUT (SHEET 3 OF 4)**

SCALE @ A1:	1:250	CHECKED:	JS	APPROVED:	PWW
PROJECT NO:	2024UK293315	DESIGNED:	NR	DRAWN:	NR
		DATE:	JULY 2024		

DRAWING NO:	288933-WSP-XX-XX-DR-C-0153	REV:	P02
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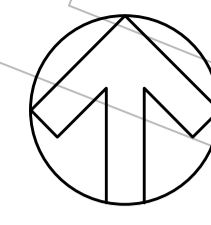


KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 8)
- PROPOSED CARRIAGEWAY
- EXISTING FOOTWAY
- PROPOSED FOOTWAY
- PROPOSED KERB
- PROPOSED BUFF BLISTER TACTILE PAVING
- PROPOSED RED BLISTER TACTILE PAVING
- PROPOSED WHITE LINE ROAD MARKING
- PROPOSED YELLOW LINE ROAD MARKING
- EXISTING TREE

Page 3 of 38
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REFER TO DRAWING 288933-WSP-XX-XX-DR-C-0153



AYRESOME STREET

EXTENT OF WORKS

DO NOT SCALE

- NOTES**
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P01	12/09/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

DRAWING STATUS: **S2 - FOR INFORMATION**

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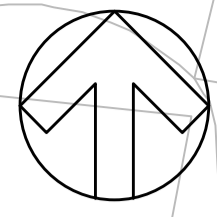
SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

TITLE: **SETTING OUT (SHEET 4 OF 4)**

SCALE @ A1:	1:250	CHECKED:	JS	APPROVED:	PWW
PROJECT NO:	2024UK293315	DESIGNED:	NR	DRAWN:	NR
		DATE:	JULY 2024		

DRAWING NO:	288933-WSP-XX-XX-DR-C-0154	REV:	P02
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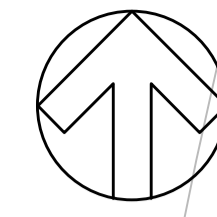
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KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 15)
- KERB TO BE REMOVED TO TIP
- CYCLE LANE SEPARATOR (ORCAS & WANDS) TO BE REMOVED TO STORE
- TREE PLANTERS TO BE REMOVED TO STORE
- CYCLE STAND TO BE REMOVED TO STORE
- G EXISTING GULLY (REFER TO SERIES 500 DRAWINGS)
- EXISTING DRAINAGE CHANNEL (REFER TO SERIES 500 DRAWINGS)
- BOLLARD TO BE REMOVED TO TIP
- ILLUMINATED TRAFFIC SIGN AND POST TO BE REMOVED TO TIP
- NON ILLUMINATED TRAFFIC SIGN AND POST TO BE REMOVED TO TIP
- MH EXISTING UTILITY CHAMBER (REFER TO SERIES 500 DRAWINGS)
- ▨ PAVED FOOTWAY TO BE RE-LAID TO SUIT NEW LEVELS
- ▨ ASPHALT CARRIAGEWAY/CYCLEWAY SURFACING TO BE REMOVED (FOR RESURFACING)
- ▨ ASPHALT CARRIAGEWAY/CYCLEWAY TO BE REDUCED TO FORMATION LEVEL AND REMOVED TO TIP
- ▨ PAVED FOOTWAY TO BE REDUCED TO FORMATION LEVEL AND REMOVED TO TIP
- ▨ BUS STOP SHELTER TO BE REMOVED (BY OTHERS)

- ⚠ UNKNOWN GROUND CONDITIONS PRIOR TO INTRUSIVE GROUND INVESTIGATION WORKS
- ⚠ CONSTRUCTION WORKS IN LIVE ROADS ON A BUS ROUTE
- ⚠ POTENTIAL FOR SHALLOW GROUNDWATER TO BE ENCOUNTERED DURING EXCAVATION WORKS
- ⚠ EXCAVATION IN AND AROUND BURIED SERVICES
- ⚠ POTENTIAL FOR CONTAMINATED TAR IN EXISTING ROAD PAVEMENT
- ⚠ UNEXPLODED ORDNANCE MAY BE PRESENT
- ⚠ HIGH PEDESTRIAN NUMBERS IN TOWN CENTRE



NOTES DO NOT SCALE

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-288933-WSP-XX-XX-DR-C-1101-1104
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9. ALL ITEMS TO BE "REMOVED TO STORE" ARE TO BE STORED TO BE BY THE CONTRACTOR EITHER ON OR OFF SITE UNTIL NEEDED.
10. EXISTING DRAINAGE APPARATUS TO BE REMOVED AS SHOWN AND BACKFILLED AS PER SPECIFICATION.
11. ALL ITEMS NOT HIGHLIGHTED ARE TO BE RETAINED UNLESS NOTED OTHERWISE.
12. FEED TO ALL ELECTRICAL ITEMS IS TO BE DISCONNECTED PRIOR TO REMOVAL.
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14. NO EXISTING TRAFFIC SIGN OR LIGHTING COLUMN SHALL BE SWITCHED OFF, DISMANTLED OR REMOVED WITHOUT THE PRIOR APPROVAL OF MIDDLESBROUGH COUNCIL.
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PO3	03/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
PO2	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
PO1	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	15/07/24	NR	DRAFT ISSUE	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

S2 - FOR INFORMATION

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SITE PROJECT: LINTHORPE ROAD RESTORATION

TITLE: SITE CLEARANCE (SHEET 1 OF 4)

SCALE @ A1:	1:250	CHECKED:	JS	APPROVED:	PWW
PROJECT NO:	2024UK293315	DESIGNED:	NR	DATE:	JULY 2024
DRAWING NO:	288933-WSP-XX-XX-DR-C-0201	REV:	P04		

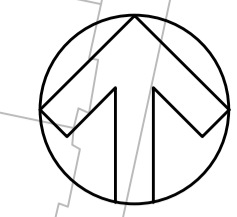
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● SITE CLEARANCE MAY INCLUDE CONCRETE BREAKOUT WORKS ON EXISTING HIGHWAY

NOTE:
ALL WORKS ON EXISTING CARRIAGEWAY BUILDOUTS MAY INCLUDE REINFORCED CONCRETE BREAKOUT WORKS FROM APPROXIMATELY 100mm FROM SURFACE LEVEL TO SUBBASE / FORMATION LEVEL

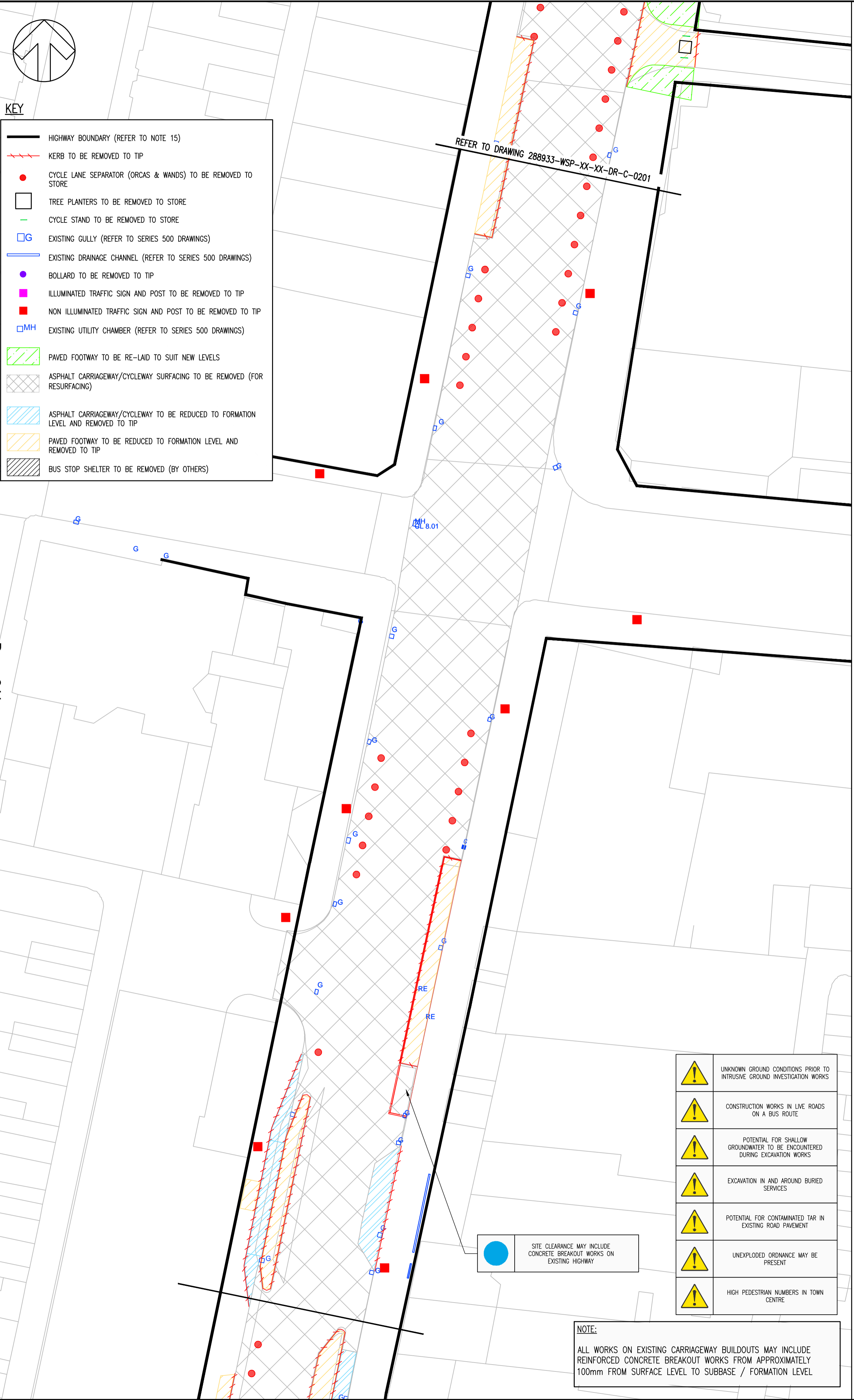
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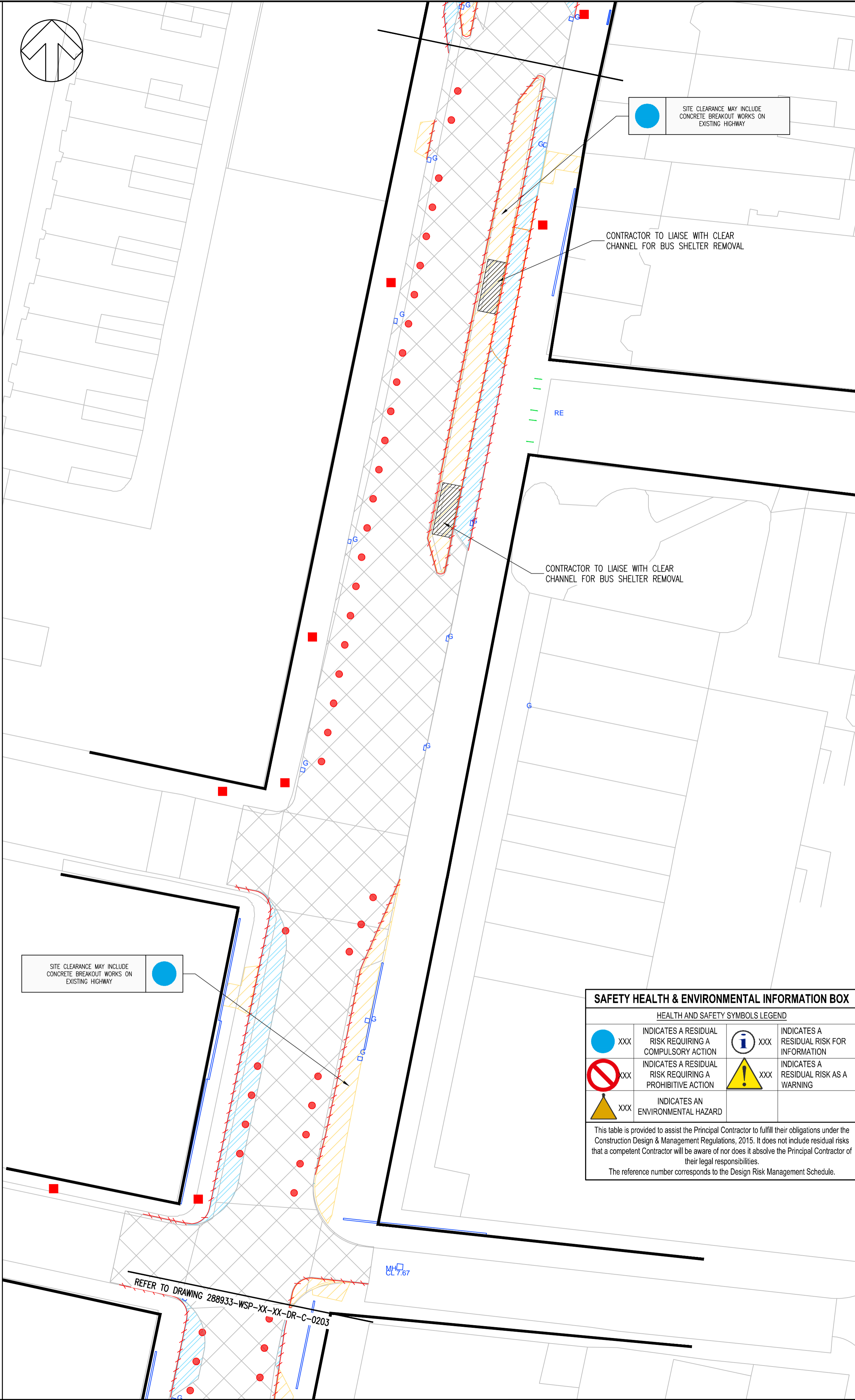
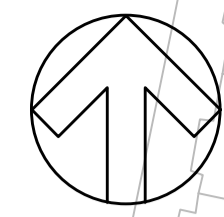
KEY

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- CYCLE STAND TO BE REMOVED TO STORE
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- PAVED FOOTWAY TO BE REDUCED TO FORMATION LEVEL AND REMOVED TO TIP
- BUS STOP SHELTER TO BE REMOVED (BY OTHERS)

Page 3/11



REFER TO DRAWING 288933-WSP-XX-XX-DR-C-0201



SITE CLEARANCE MAY INCLUDE CONCRETE BREAKOUT WORKS ON EXISTING HIGHWAY

SITE CLEARANCE MAY INCLUDE CONCRETE BREAKOUT WORKS ON EXISTING HIGHWAY

CONTRACTOR TO LAISE WITH CLEAR CHANNEL FOR BUS SHELTER REMOVAL

CONTRACTOR TO LAISE WITH CLEAR CHANNEL FOR BUS SHELTER REMOVAL

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PO1	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	15/07/24	NR	DRAFT ISSUE	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

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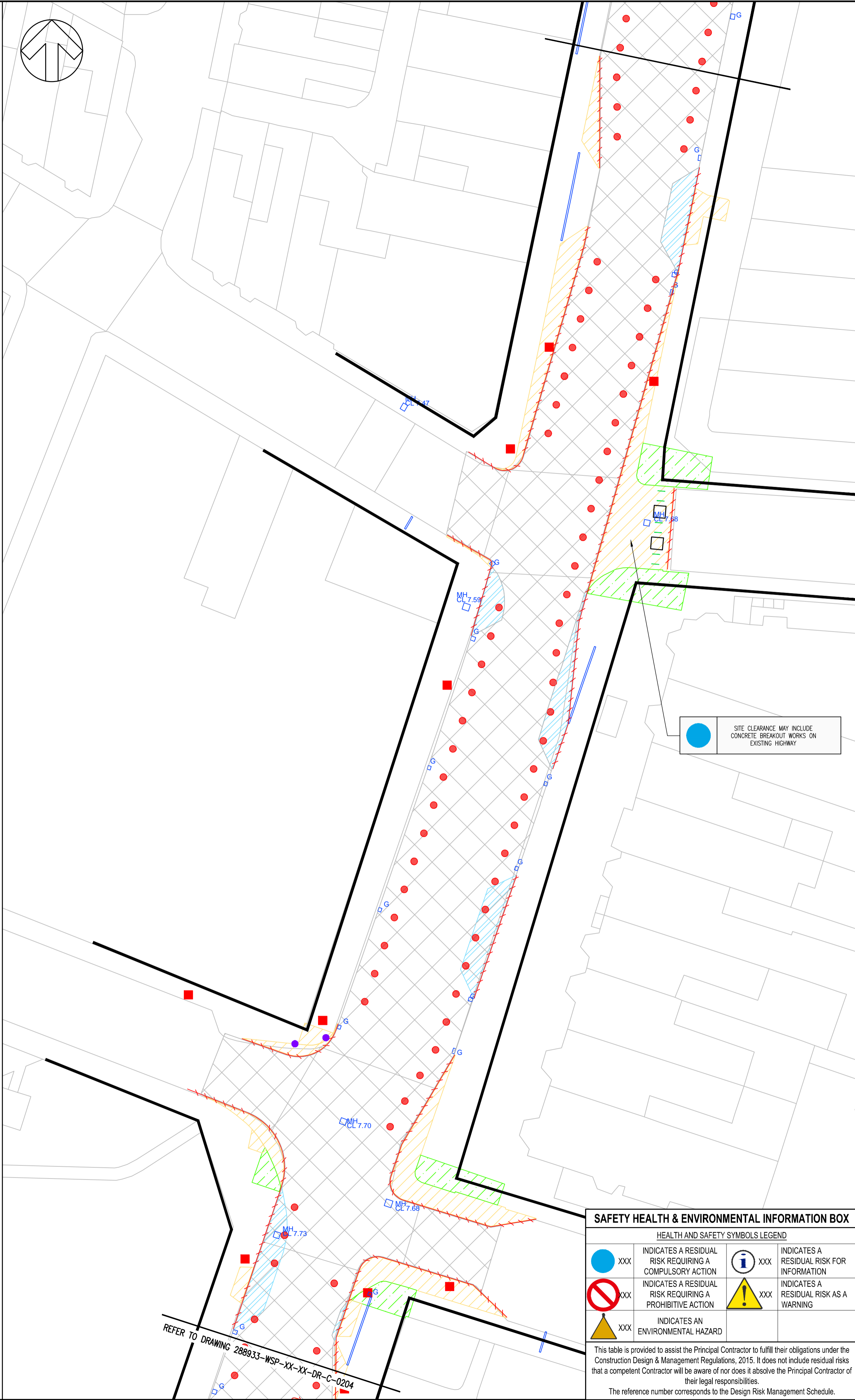
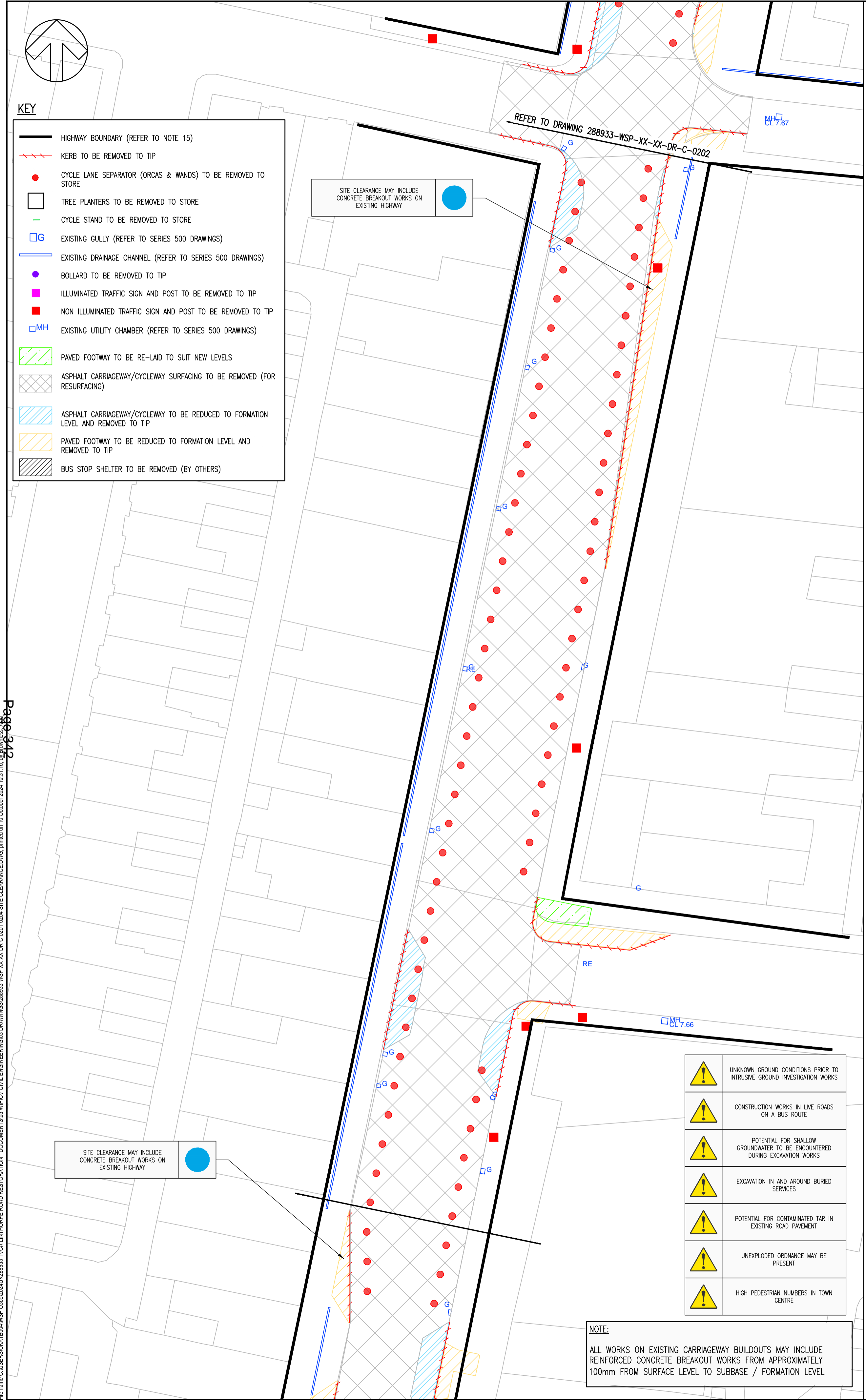
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SITE PROJECT: LINTHORPE ROAD RESTORATION

TITLE: SITE CLEARANCE (SHEET 2 OF 4)

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DRAWN: NR
DATE: JULY 2024		REV: P04
DRAWING NO: 288933-WSP-XX-XX-DR-C-0202		REV: P04

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PO4	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
PO3	03/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
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PO1	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	15/07/24	NR	DRAFT ISSUE	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

DRAWING STATUS:

S2 - FOR INFORMATION

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 wsp.com

CLIENT:

TEES VALLEY

SITE/PROJECT:

LINTHORPE ROAD RESTORATION

TITLE:

**SITE CLEARANCE
(SHEET 3 OF 4)**

SCALE @ A1:	1:250	CHECKED:	JS	APPROVED:	PWW
PROJECT NO:	2024UK293315	DESIGNED:	NR	DRAWN:	NR
DRAWING NO:	288933-WSP-XX-XX-DR-C-0203	DATE:	JULY 2024		
REV:	P04				

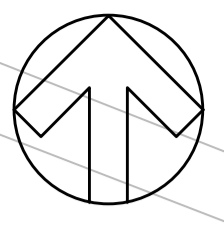
SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

HEALTH AND SAFETY SYMBOLS LEGEND

	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION		INDICATES A RESIDUAL RISK FOR INFORMATION
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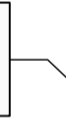
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KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 15)
- KERB TO BE REMOVED TO TIP
- CYCLE LANE SEPARATOR (ORCAS & WANDS) TO BE REMOVED TO STORE
- TREE PLANTERS TO BE REMOVED TO STORE
- CYCLE STAND TO BE REMOVED TO STORE
- EXISTING GULLY (REFER TO SERIES 500 DRAWINGS)
- EXISTING DRAINAGE CHANNEL (REFER TO SERIES 500 DRAWINGS)
- BOLLARD TO BE REMOVED TO TIP
- ILLUMINATED TRAFFIC SIGN AND POST TO BE REMOVED TO TIP
- NON ILLUMINATED TRAFFIC SIGN AND POST TO BE REMOVED TO TIP
- EXISTING UTILITY CHAMBER (REFER TO SERIES 500 DRAWINGS)
- PAVED FOOTWAY TO BE RE-LAID TO SUIT NEW LEVELS
- ASPHALT CARRIAGEWAY/CYCLEWAY SURFACING TO BE REMOVED (FOR RESURFACING)
- ASPHALT CARRIAGEWAY/CYCLEWAY TO BE REDUCED TO FORMATION LEVEL AND REMOVED TO TIP
- PAVED FOOTWAY TO BE REDUCED TO FORMATION LEVEL AND REMOVED TO TIP
- BUS STOP SHELTER TO BE REMOVED (BY OTHERS)

SITE CLEARANCE MAY INCLUDE CONCRETE BREAKOUT WORKS ON EXISTING HIGHWAY



CONTRACTOR TO LIAISE WITH CLEAR CHANNEL FOR BUS SHELTER REMOVAL

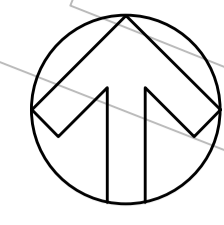
REFER TO DRAWING 288933-WSP-XX-XX-DR-C-0203

CONTRACTOR TO LIAISE WITH CLEAR CHANNEL FOR BUS SHELTER REMOVAL

CONTRACTOR TO LIAISE WITH CLEAR CHANNEL FOR BUS SHELTER REMOVAL

- | | |
|--|---|
| | UNKNOWN GROUND CONDITIONS PRIOR TO INTRUSIVE GROUND INVESTIGATION WORKS |
| | CONSTRUCTION WORKS IN LANE ROADS ON A BUS ROUTE |
| | POTENTIAL FOR SHALLOW GROUNDWATER TO BE ENCOUNTERED DURING EXCAVATION WORKS |
| | EXCAVATION IN AND AROUND BURIED SERVICES |
| | POTENTIAL FOR CONTAMINATED TAR IN EXISTING ROAD PAVEMENT |
| | UNEXPLODED ORDNANCE MAY BE PRESENT |
| | HIGH PEDESTRIAN NUMBERS IN TOWN CENTRE |

NOTE:
ALL WORKS ON EXISTING CARRIAGEWAY BUILDOUTS MAY INCLUDE REINFORCED CONCRETE BREAKOUT WORKS FROM APPROXIMATELY 100mm FROM SURFACE LEVEL TO SUBBASE / FORMATION LEVEL



NOTES **DO NOT SCALE**

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-288933-WSP-XX-XX-DR-C-0101-0104
-288933-WSP-XX-XX-DR-C-1101-1104
-288933-WSP-XX-XX-DR-C-0501-0504
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- CONFLICTING INFORMATION SHOWN ON THE ENGINEER'S DRAWINGS OR DISCREPANCIES BETWEEN THE INFORMATION GIVEN BY THE ENGINEER AND THAT PROVIDED BY OTHERS MUST BE REFERRED TO THE ENGINEER BEFORE THE WORKS COMMENCE.
- ALL ITEMS IN THE KEY ARE EXISTING UNLESS NOTED OTHERWISE.
- ALL ITEMS TO BE "REMOVED TO TIP" ARE TO BE MOVED TO THE CONTRACTORS LICENSED TIP OFF SITE.
- ALL ITEMS TO BE "REMOVED TO STORE" ARE TO BE STORED TO BE BY THE CONTRACTOR EITHER ON OR OFF SITE UNTIL NEEDED.
- EXISTING DRAINAGE APPARATUS TO BE REMOVED AS SHOWN AND BACKFILLED AS PER SPECIFICATION.
- ALL ITEMS NOT HIGHLIGHTED ARE TO BE RETAINED UNLESS NOTED OTHERWISE.
- FEED TO ALL ELECTRICAL ITEMS IS TO BE DISCONNECTED PRIOR TO REMOVAL.
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DRAWING STATUS:

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Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
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wsp.com

CLIENT:
TEES VALLEY

SITE/PROJECT:
LINTHORPE ROAD RESTORATION

TITLE:
SITE CLEARANCE
(SHEET 4 OF 4)

SCALE @ A1:	1:250	CHECKED:	JS	APPROVED:	PWW
PROJECT NO:	2024UK293315	DESIGNED:	NR	DATE:	JULY 2024
DRAWING NO:	288933-WSP-XX-XX-DR-C-0204	REV:	P04		

SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

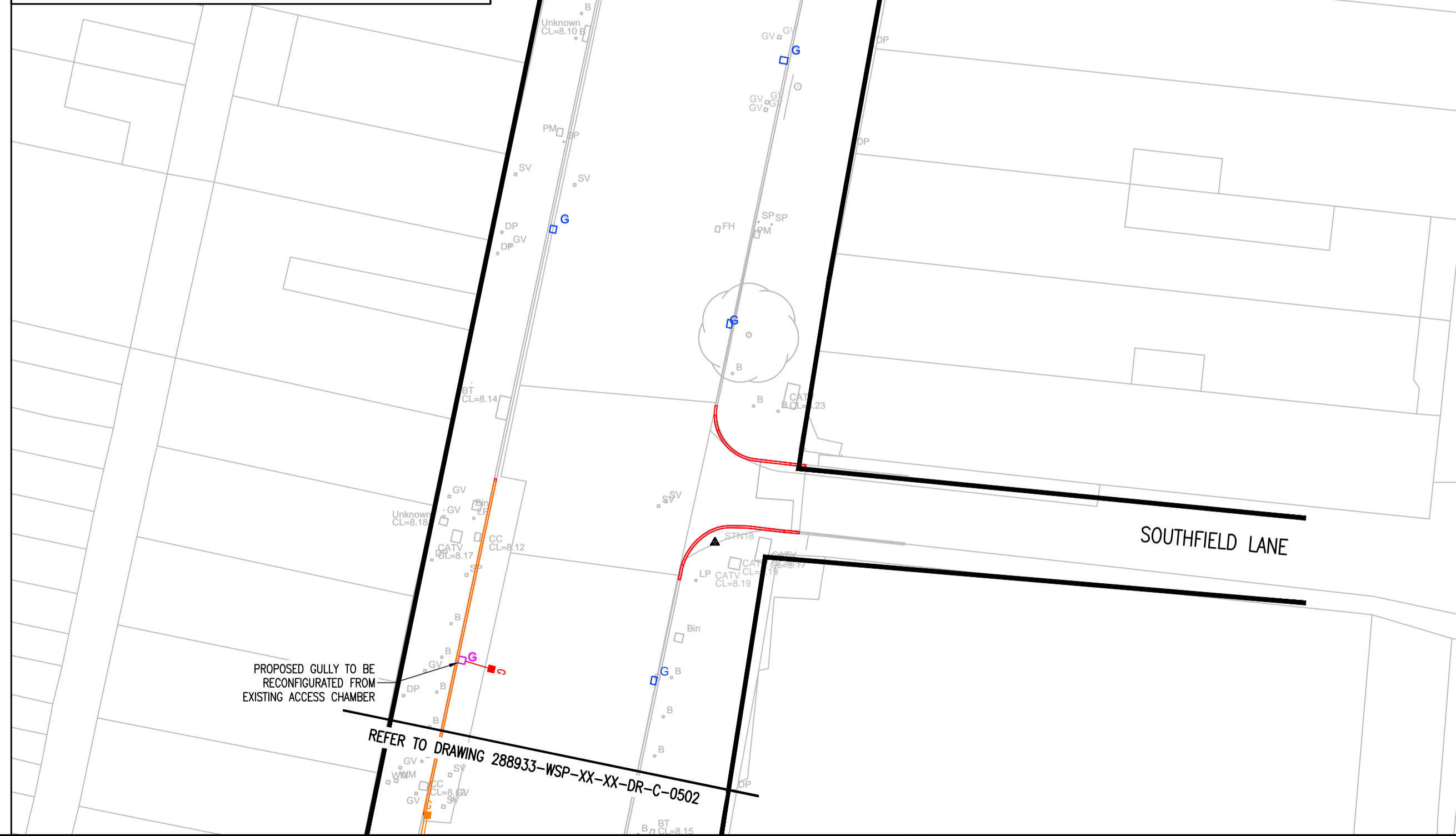
HEALTH AND SAFETY SYMBOLS LEGEND

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 -288933-WSP-XX-XX-DR-C-0511
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 - WHERE EXISTING GULLY OUTLETS TO BE KEPT LIVE AND GRATING TO BE REPLACED WITH ACCESS COVER, THEY SHOULD BE ADJUSTED TO FINISH LEVEL AND MOVED IF FEASIBLE TO AVOID CLASH WITH KERBLINE.
 - WHERE GULLIES ARE TO BE REPLACED WITH SHALLOW INSPECTION CHAMBERS, THEY ARE TO BE LOCATED OUTSIDE THE CARRIAGEWAY WHERE POSSIBLE AND THE EXISTING GULLY CONNECTION IS TO BE RE-USED.
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DO NOT SCALE

KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 13)
- PROPOSED KERB
- G PROPOSED GULLY
- PROPOSED GULLY CONNECTION
- G EXISTING GULLY TO BE RETAINED
- G EXISTING GULLY TO BE REMOVED
- EXISTING GULLY CONNECTION TO BE REMOVED
- G EXISTING DRAINAGE CONNECTION CHAMBER TO BE RETAINED
- PROPOSED DRAINAGE KERB
- PROPOSED DRAINAGE CHANNEL
- EXISTING DRAINAGE CHANNEL TO BE RETAINED
- EXISTING DRAINAGE CHANNEL TO BE REMOVED
- G EXISTING DRAINAGE MANHOLE CHAMBER
- G EXISTING GULLY TO BE ADJUSTED
- G EXISTING DRAINAGE CONNECTION CHAMBER TO BE ADJUSTED

SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

HEALTH AND SAFETY SYMBOLS LEGEND

XXX	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION	XXX	INDICATES A RESIDUAL RISK FOR INFORMATION
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DR	16/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: **S2 - FOR INFORMATION**

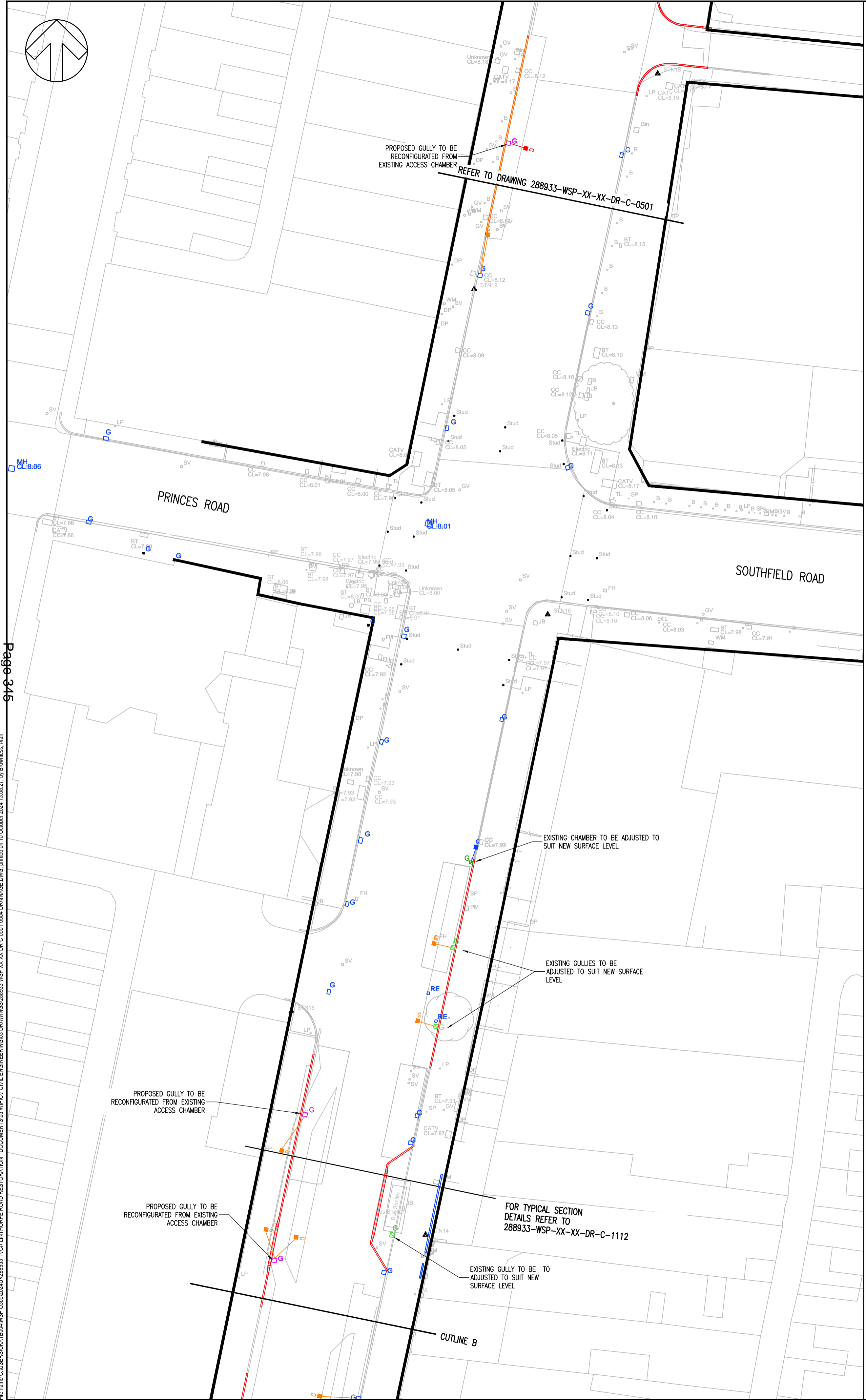
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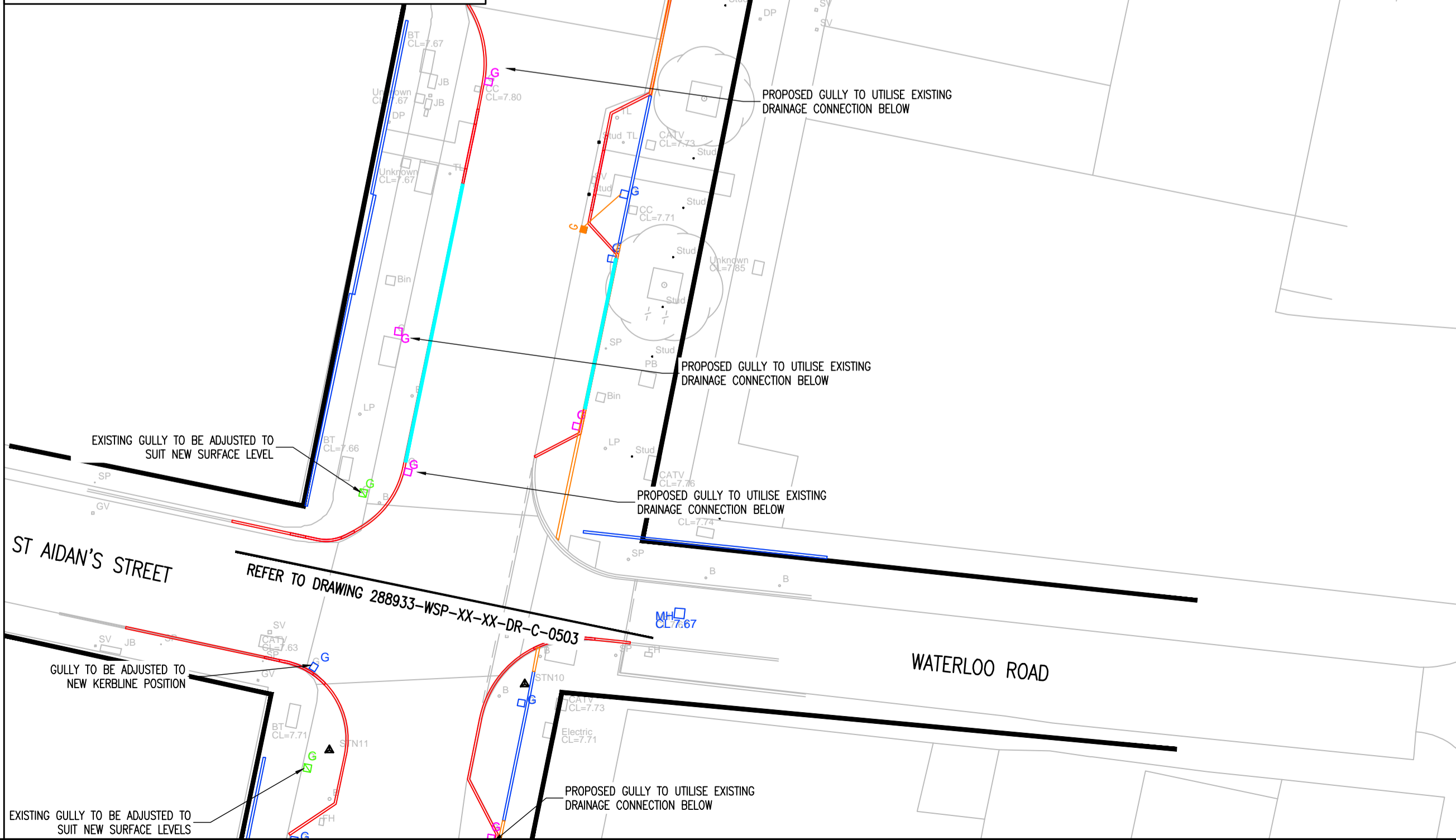
SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

TITLE: **BELOW GROUND DRAINAGE LAYOUT (SHEET 1 OF 4)**

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DRAWN: NR
DRAWING NO: 288933-WSP-XX-XX-DR-C-0501		REV: P04
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DO NOT SCALE

KEY

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SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

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DRAWING STATUS: **S2 - FOR INFORMATION**

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 wsp.com

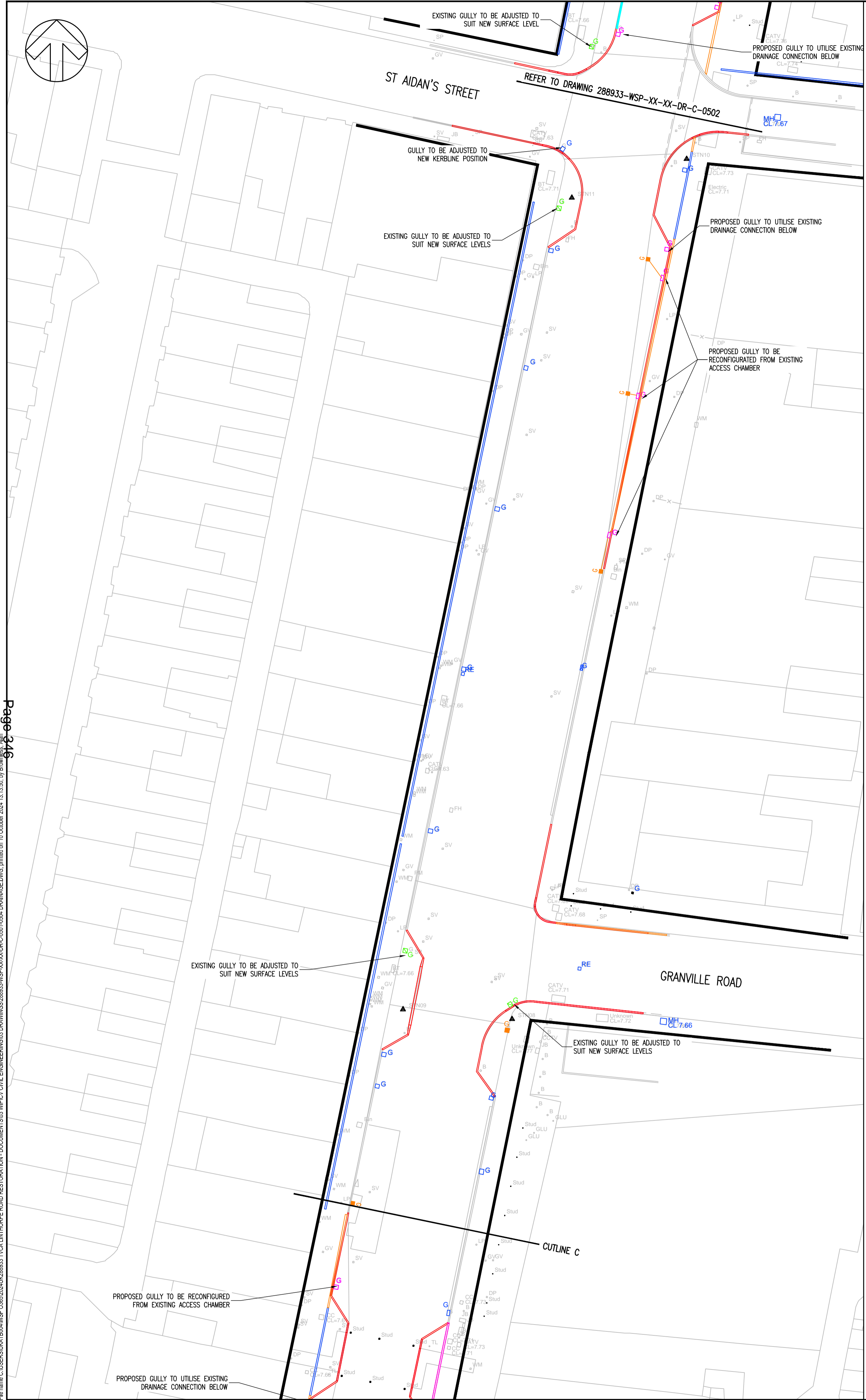
CLIENT: **TEES VALLEY**

SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

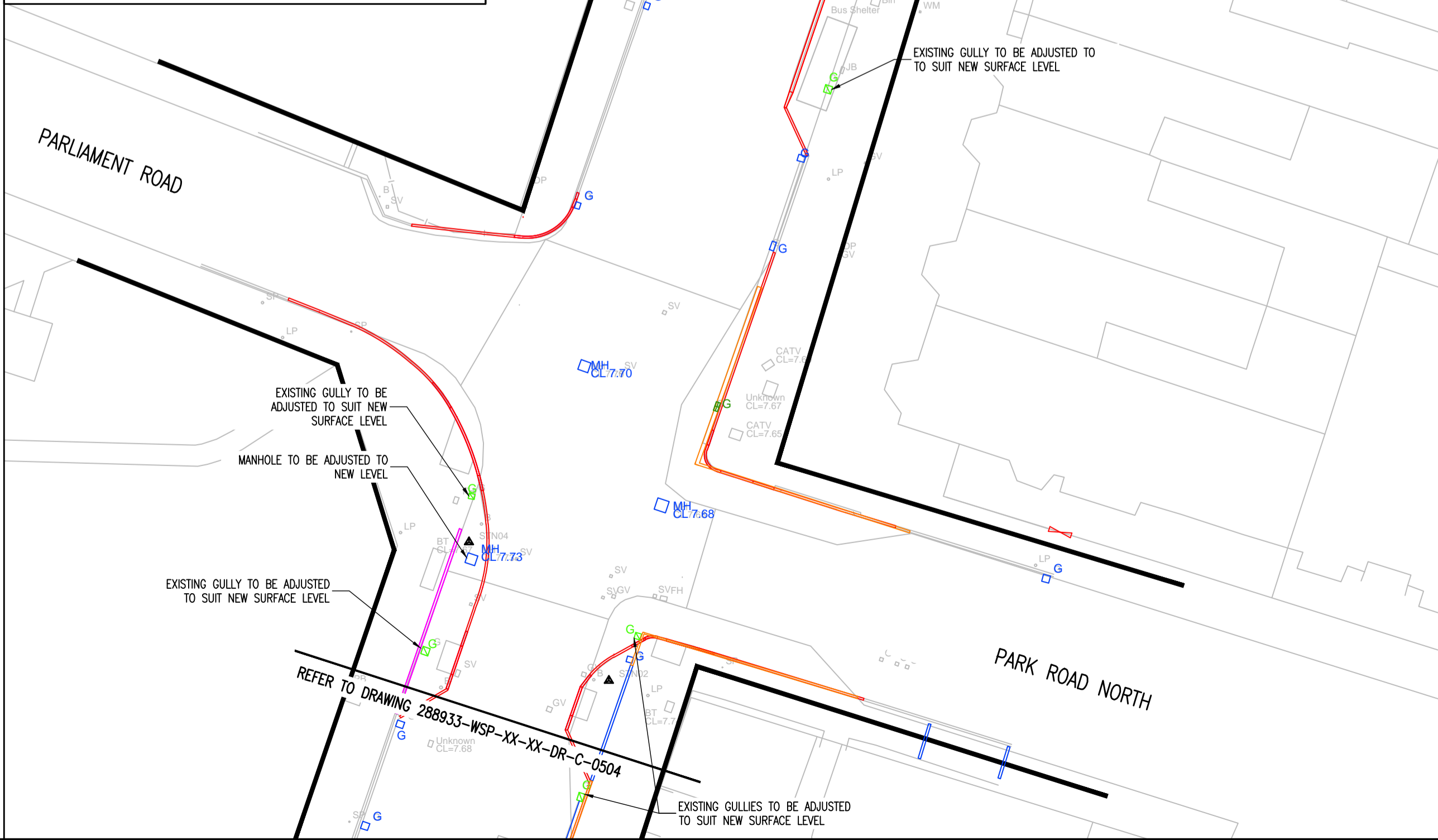
TITLE: **BELOW GROUND DRAINAGE LAYOUT (SHEET 2 OF 4)**

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DRAWN: NR
DRAWING NO: 288933-WSP-XX-XX-DR-C-0502	DATE: JULY 2024	REV: P04

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 -288933-WSP-XX-XX-DR-C-1101-1104
 -288933-WSP-XX-XX-DR-C-0511
 -288933-WSP-XX-XX-DR-C-0201-0204
 - ALL DIMENSIONS ARE IN METRES UNLESS NOTED OTHERWISE.
 - THE ORIGINAL OF THIS DRAWING WAS PRODUCED IN COLOUR - A MONOCHROME COPY CANNOT BE RELIED ON.
 - INFORMATION REGARDING THE LOCATION AND DEPTH OF EXISTING SERVICES CANNOT BE GUARANTEED BY THE STATUTORY UNDERTAKER AND SHOULD BE INVESTIGATED. THE CONTRACTOR SHALL ESTABLISH THE PRECISE LINE AND DEPTH OF ALL EXISTING UTILITIES PRIOR TO COMMENCING ANY EXCAVATION WORK.
 - THE CONTRACTOR SHALL CONDUCT THE WORKS WITH DUE REGARD TO ANY ECOLOGICAL AND ENVIRONMENTAL REQUIREMENTS OF THE SCHEME. THE CONTRACTOR SHALL TAKE SUCH STEPS TO SAFEGUARD AGAINST CONTAMINATION OF LOCAL WATERCOURSES.
 - UPON COMPLETION OF THE WORKS, THE CONTRACTOR SHALL ENSURE THAT ALL DRAINAGE APPARATUS IS JETTED AND FREE FROM OBSTRUCTIONS AND SUBSEQUENT SUBJECT TO CCTV SURVEY AND TESTING IN ACCORDANCE WITH THE DRAINAGE SPECIFICATION.
 - GRATINGS OF GULLIES LOCATED IN THE CYCLEWAY ARE TO BE CYCLE FRIENDLY. EXISTING GULLY GRATINGS ARE TO BE ASSESSED FOR THE SUITABILITY AND REPLACED WHERE APPROPRIATE
 - NEW DRAINAGE CHANNELS ARE TO BE ACCORDING TO REFERENCE PD100C 25.1 (SUBJECT TO CONFIRMATION OF CONNECTING CHANNEL SIZES). FOR CONSTRUCTION DETAILS REFER TO WSP DRAWING 288933-WSP-XX-XX-DR-C-0511.
 - WHERE EXISTING GULLY OUTLETS TO BE KEPT LIVE AND GRATING TO BE REPLACED WITH ACCESS COVER, THEY SHOULD BE ADJUSTED TO FINISH LEVEL AND MOVED IF FEASIBLE TO AVOID CLASH WITH KERBLINE.
 - WHERE GULLIES ARE TO BE REPLACED WITH SHALLOW INSPECTION CHAMBERS, THEY ARE TO BE LOCATED OUTSIDE THE CARRIAGEWAY WHERE POSSIBLE AND THE EXISTING GULLY CONNECTION IS TO BE RE-USED.
 - WHERE SHALLOW GULLIES ARE REQUIRED DUE TO EXISTING SHALLOW CONNECTION DEPTHS OR UTILITY CONSTRAINTS, WREKIN GULLY CHUTE CONNECTOR (OR SIMILAR APPROVED) IS TO BE USED.
 - THE DESIGN IS BASED ON TOPOGRAPHICAL SURVEY REFERENCE ASS 2963 BY ADH SITE SURVEYS LIMITED RECEIVED FEBRUARY 2021.
 - THIS DRAWING IS BASED IN A WHOLE OR IN PART ON INFORMATION AND/OR DATA APPROVED BY A THIRD PARTY INCLUDING MIDDLESBROUGH COUNCIL AND AS SUCH IN CONTINGENT UPON THE ACCURACY AND COMPLETENESS OF THAT INFORMATION AND/OR DATA. WSP UK LIMITED SHALL NOT BE LIABLE IN RELATION TO ANY INACCURACY PRESENTED WITHIN THE DRAWING AND/OR IN RELATION TO ANY DISCREPANCY OR AMBIGUITY WITH ANY OTHER PROJECT DOCUMENTS. SHOULD ANY DATA AND/OR INFORMATION UPON WHICH RELIANCE HAS BEEN BASED BE INCORRECT OR OUT OF DATE OR HAVE BEEN CONCEALED, WITHHELD OR BE INCOMPLETE, MISREPRESENTED OR OTHERWISE NOT FULLY DISCLOSED TO WSP UK LIMITED.
 - REFERENCE SHOULD BE MADE TO INDIVIDUAL DISCIPLINE DRAWINGS AND THE DESIGN RISK MANAGEMENT SCHEDULE FOR FURTHER HEALTH AND SAFETY INFORMATION - NOT ALL RISKS ARE IDENTIFIED WITHIN THIS DRAWING.
 - ALL PROPOSED BELOW GROUND DRAINAGE PIPELINES/GULLY CONNECTIONS TO BE 150MM DIAMETER UNLESS NOTED OTHERWISE.
 - TEMPORARY WORKS DESIGN ASSOCIATED WITH THE CONSTRUCTION OF THE WORKS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
 - ALL GULLIES IN FOOTWAYS ARE TO INCLUDE PEDESTRIAN FRIENDLY GULLY GRATINGS TO REDUCE TRIP HAZARDS



DO NOT SCALE

KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 13)
- PROPOSED KERB
- G PROPOSED GULLY
- PROPOSED GULLY CONNECTION
- G EXISTING GULLY TO BE RETAINED
- G EXISTING GULLY TO BE REMOVED
- EXISTING GULLY CONNECTION TO BE REMOVED
- G EXISTING DRAINAGE CONNECTION CHAMBER TO BE RETAINED
- PROPOSED DRAINAGE KERB
- PROPOSED DRAINAGE CHANNEL
- EXISTING DRAINAGE CHANNEL TO BE RETAINED
- EXISTING DRAINAGE CHANNEL TO BE REMOVED
- G EXISTING DRAINAGE MANHOLE CHAMBER
- G EXISTING GULLY TO BE ADJUSTED
- G EXISTING DRAINAGE CONNECTION CHAMBER TO BE ADJUSTED

SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

HEALTH AND SAFETY SYMBOLS LEGEND

XXX	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION	XXX	INDICATES A RESIDUAL RISK FOR INFORMATION
XXX	INDICATES A RESIDUAL RISK REQUIRING A PROHIBITIVE ACTION	XXX	INDICATES A RESIDUAL RISK AS A WARNING
XXX	INDICATES AN ENVIRONMENTAL HAZARD		

This table is provided to assist the Principal Contractor to fulfil their obligations under the Construction Design & Management Regulations, 2015. It does not include residual risks that a competent Contractor will be aware of nor does it absolve the Principal Contractor of their legal responsibilities.

The reference number corresponds to the Design Risk Management Schedule.

UNTIL TECHNICAL APPROVAL HAS BEEN OBTAINED FROM THE RELEVANT LOCAL AUTHORITIES OR STATUTORY BODIES, IT SHOULD BE UNDERSTOOD THAT ALL DRAWINGS ARE ISSUED AS PRELIMINARY AND NOT FOR CONSTRUCTION. SHOULD THE CONTRACTOR AND / OR EMPLOYER COMMENCE WORK PRIOR TO APPROVAL BEING GIVEN, IT IS ENTIRELY AT THEIR OWN RISK

REV	DATE	BY	DESCRIPTION	CHK	APP
P04	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P03	03/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
P02	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
P01	23/07/24	NR	ISSUE FOR COST ESTIMATE	JS	PWW
DR	16/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: **S2 - FOR INFORMATION**

wsp

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
 T+ 44 (0) 191 226 2000, F+ 44 (0) 191 226 2104
 wsp.com

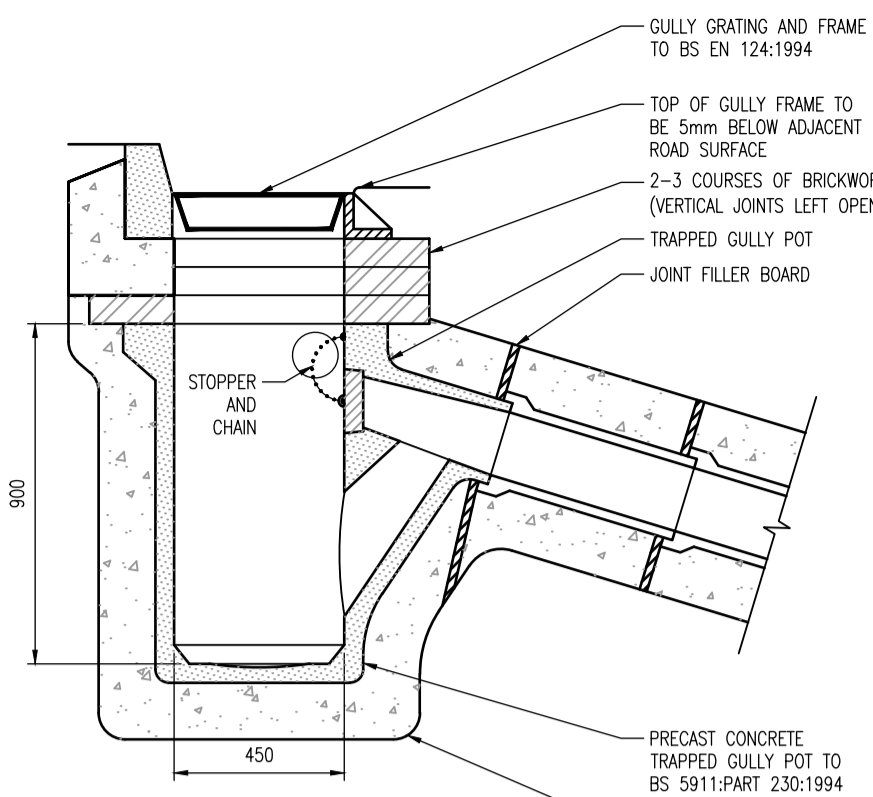
CLIENT: **TEES VALLEY**

SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

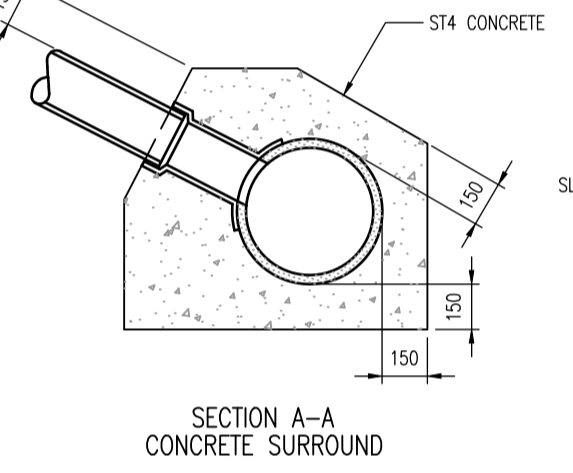
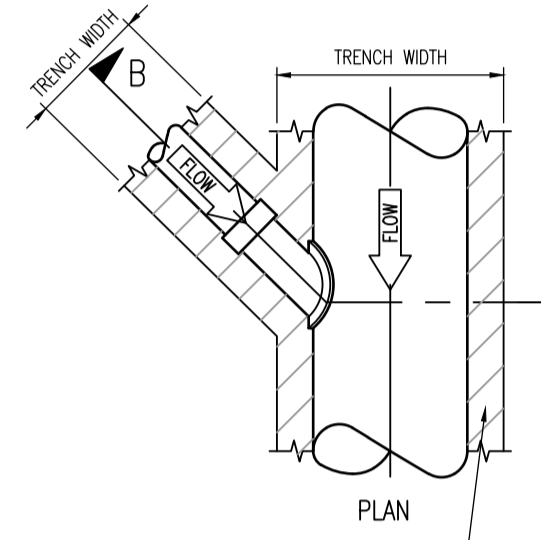
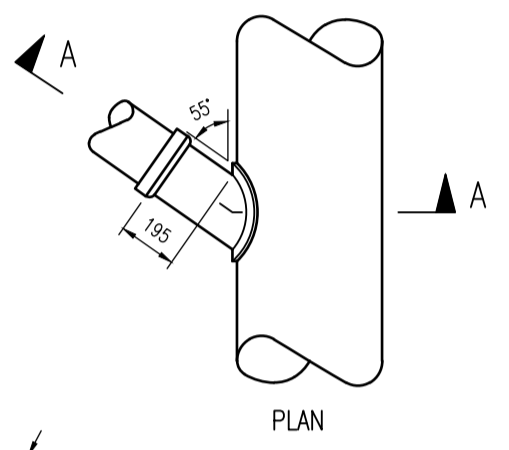
TITLE: **BELOW GROUND DRAINAGE LAYOUT (SHEET 3 OF 4)**

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DATE: JULY 2024
DRAWING NO: 288933-WSP-XX-XX-DR-C-0503	REV: P04	

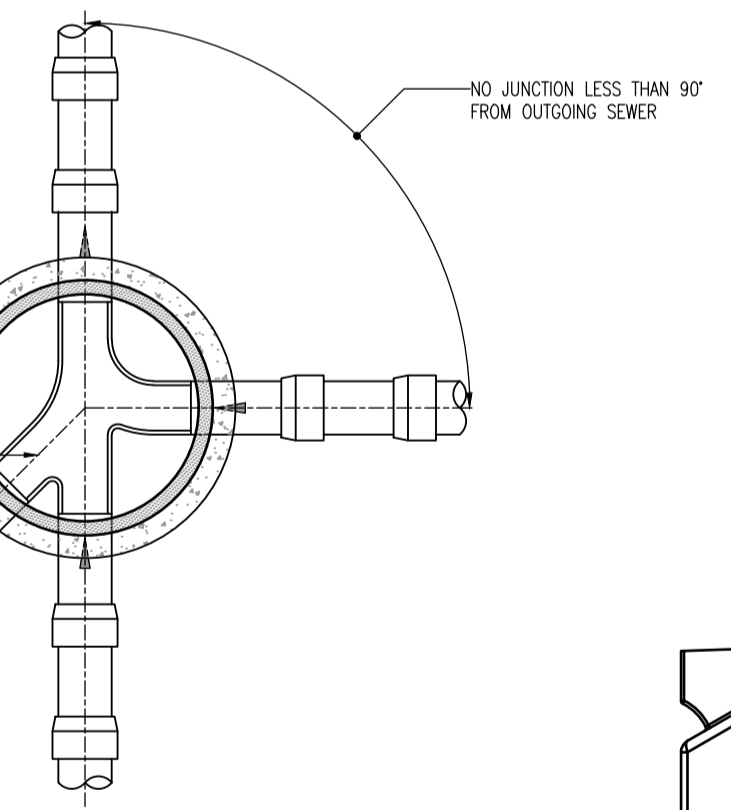
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ROAD GULLY (CONCRETE) 1:20 SCALE



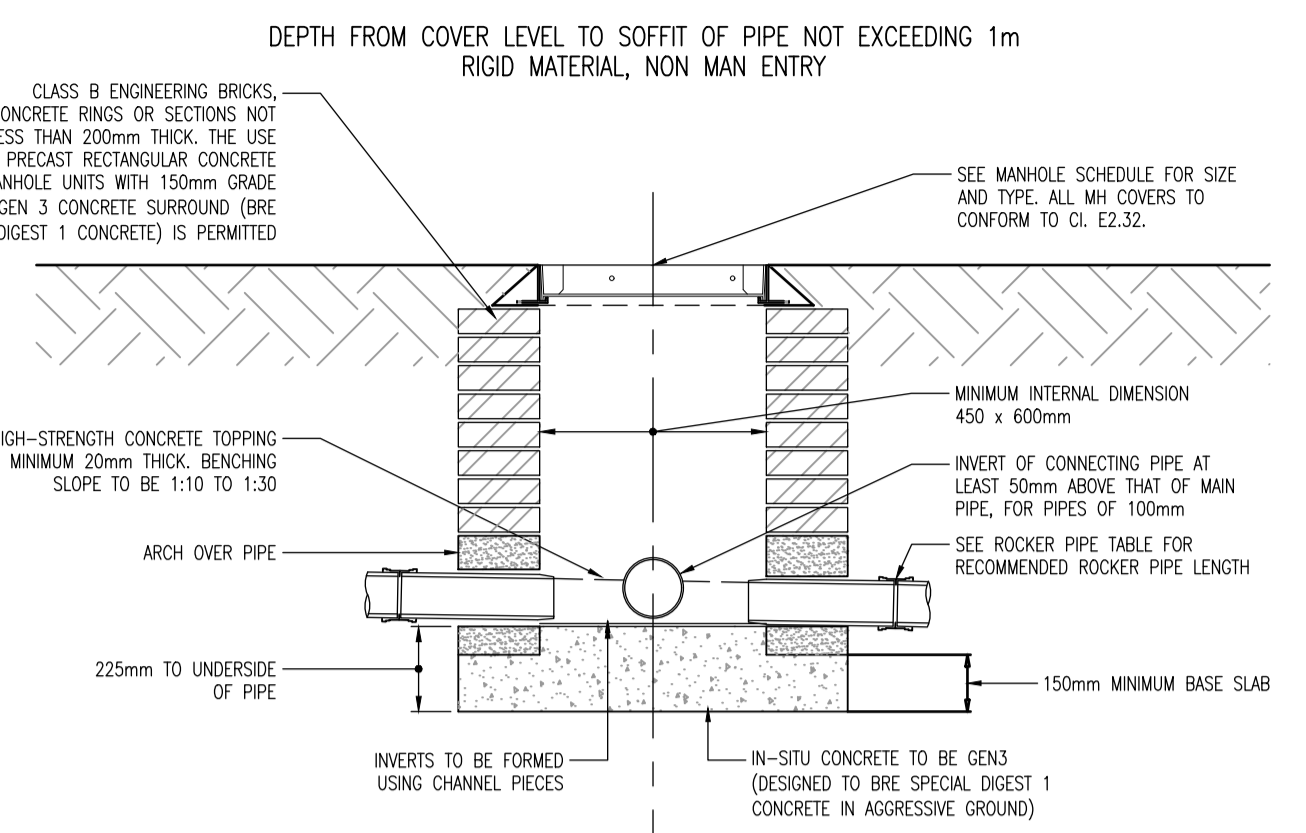
GULLY CONNECTIONS 1:25 SCALE



TYPICAL ARRANGEMENT OF PIPE JUNCTIONS WITHIN MANHOLES

MAXIMUM ROCKER PIPE LENGTHS	
NOMINAL DIAMETER (mm)	EFFECTIVE LENGTH (mm)
150 - 600	600
601 - 750	1000
OVER 750	1250

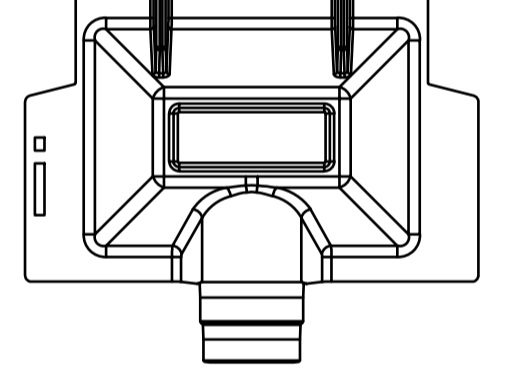
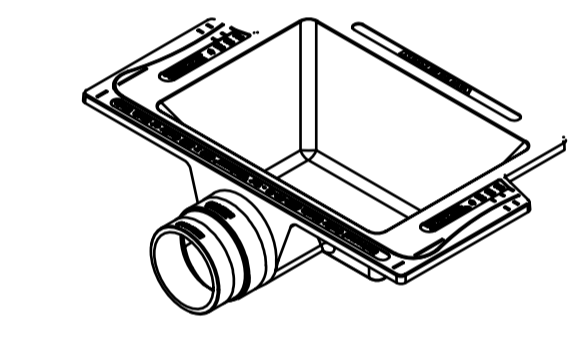
PIPES BUILT INTO A STRUCTURE OR CHAMBER SHOULD HAVE A FLEXIBLE JOINT AS CLOSE AS FEASIBLE TO THE EXTERNAL FACE OF THE STRUCTURE AND THE LENGTH OF THE NEXT ROCKER PIPE SHOULD BE AS SHOWN ABOVE



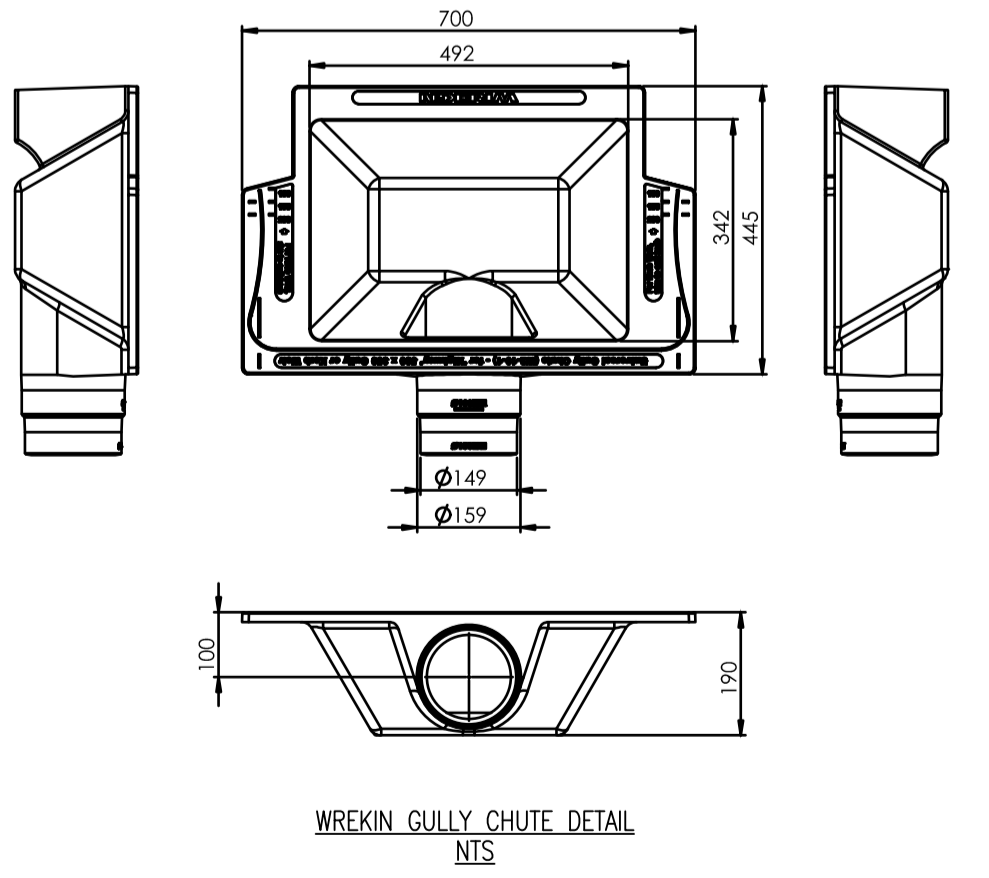
WHERE CHAMBERS ARE POSITIONED ON 90° CORNERS, ALWAYS USE THE MAIN CHANNEL BY FITTING A 45° BEND ON THE INLET AND OUTLET

SFA7 TYPE 4 (BRICK) 1:20 SCALE

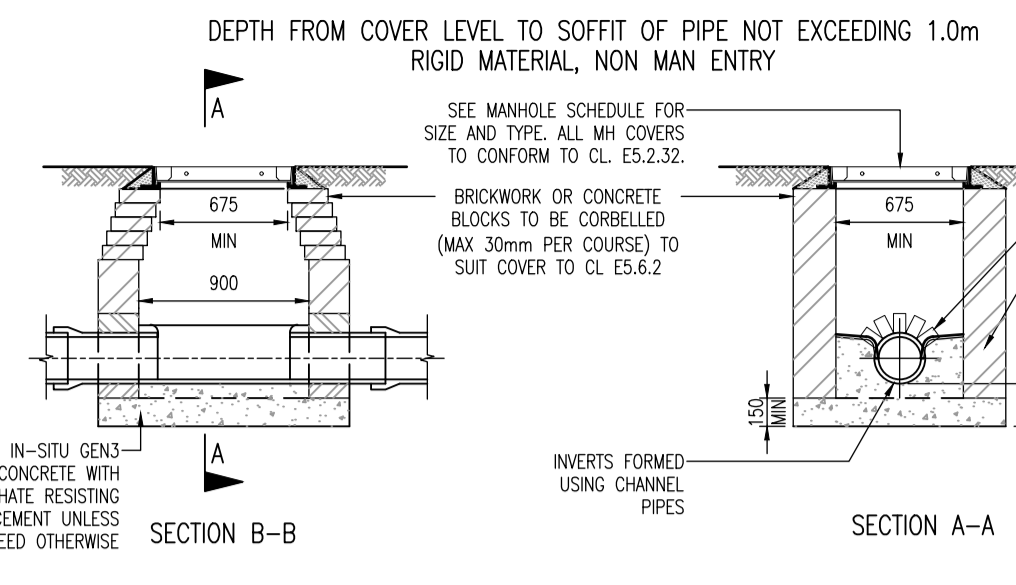
ACO PARK DRAIN CHANNEL UNIT REFERENCE PD100C 25.1. INVERT DEPTH 300mm. (CONTRACTOR TO CHECK CHANNEL OUTFALL DEPTHS PRIOR TO ORDERING DRAINAGE MATERIALS TO CONFIRM CHANNEL SPECIFICATION SUITABILITY)



CONCRETE BED AND HAUNCH MINIMUM COMPRESSIVE STRENGTH 25N/mm²

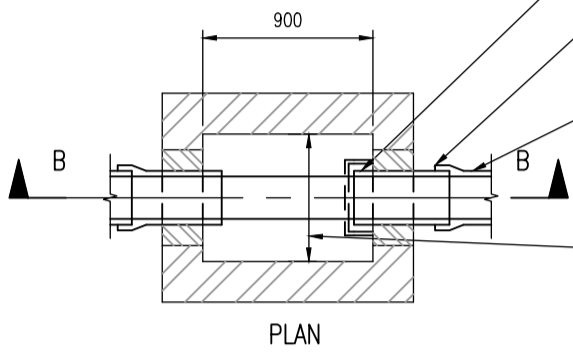


WREKIN GULLY CHUTE DETAIL NTS



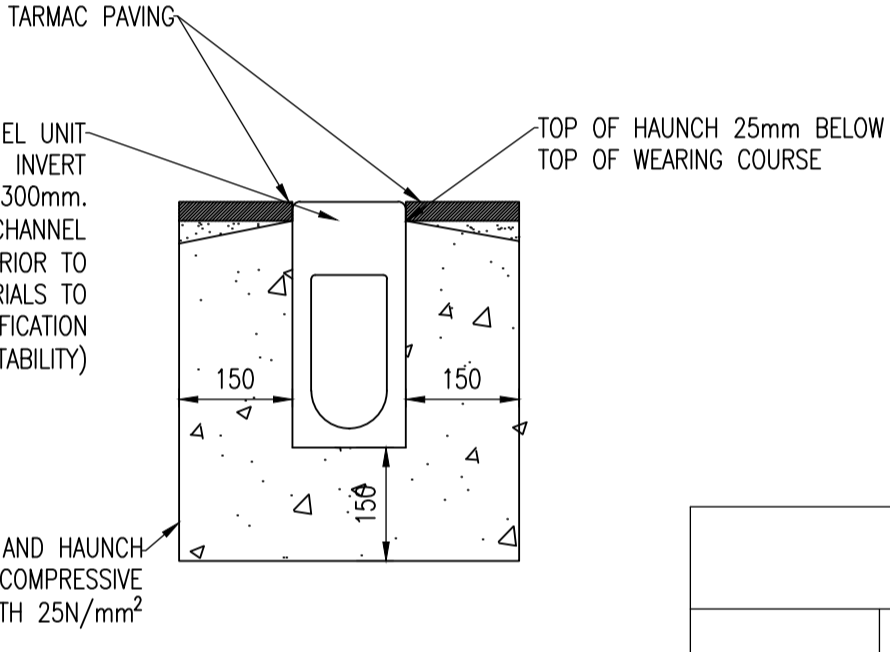
SECTION B-B

SECTION A-A

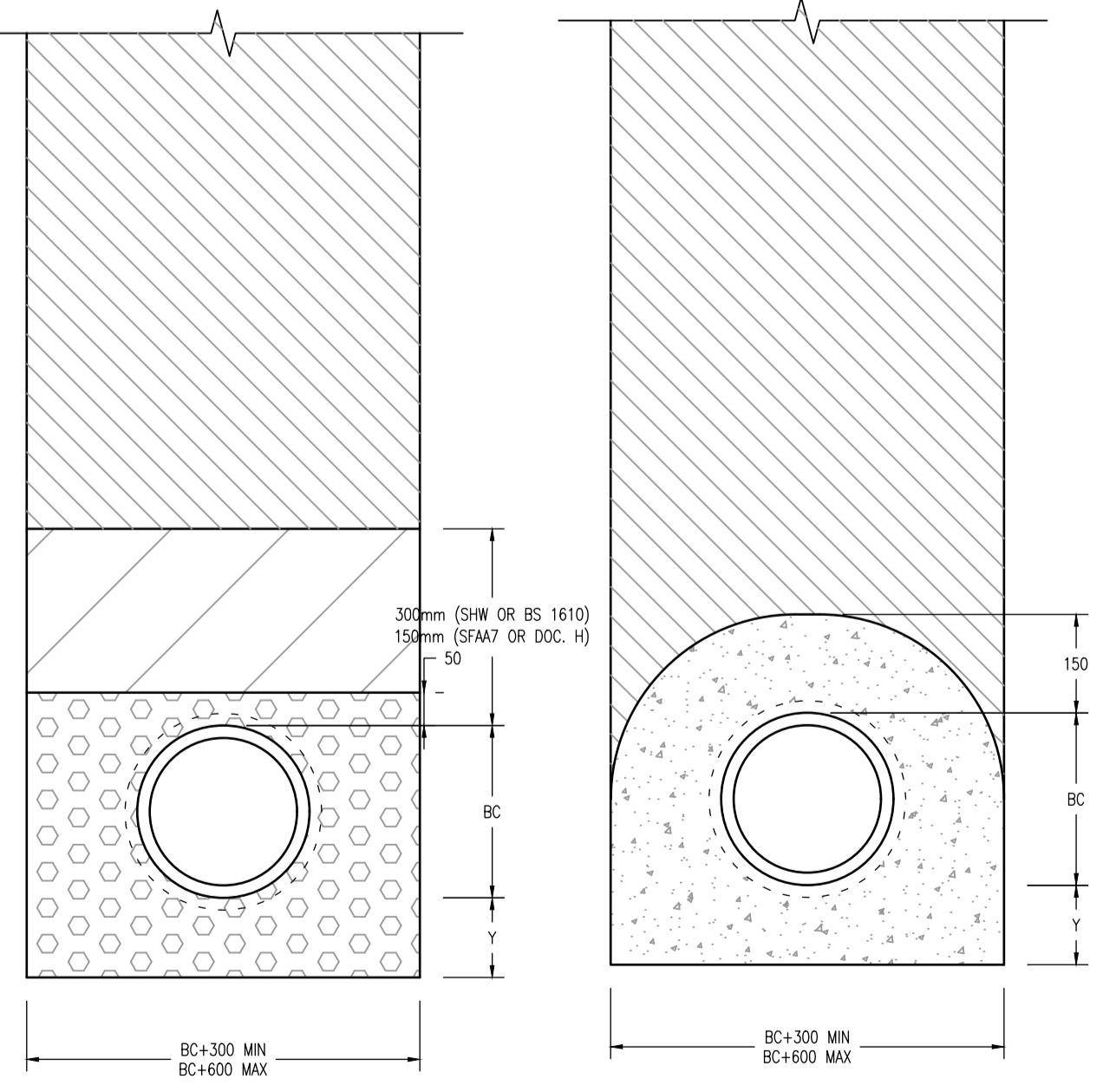


SFA6 TYPE D MANHOLE 1:40 SCALE

NB: ALL CLAUSE REFERENCES ARE TAKEN FROM SEWERS FOR ADOPTION 6TH EDITION

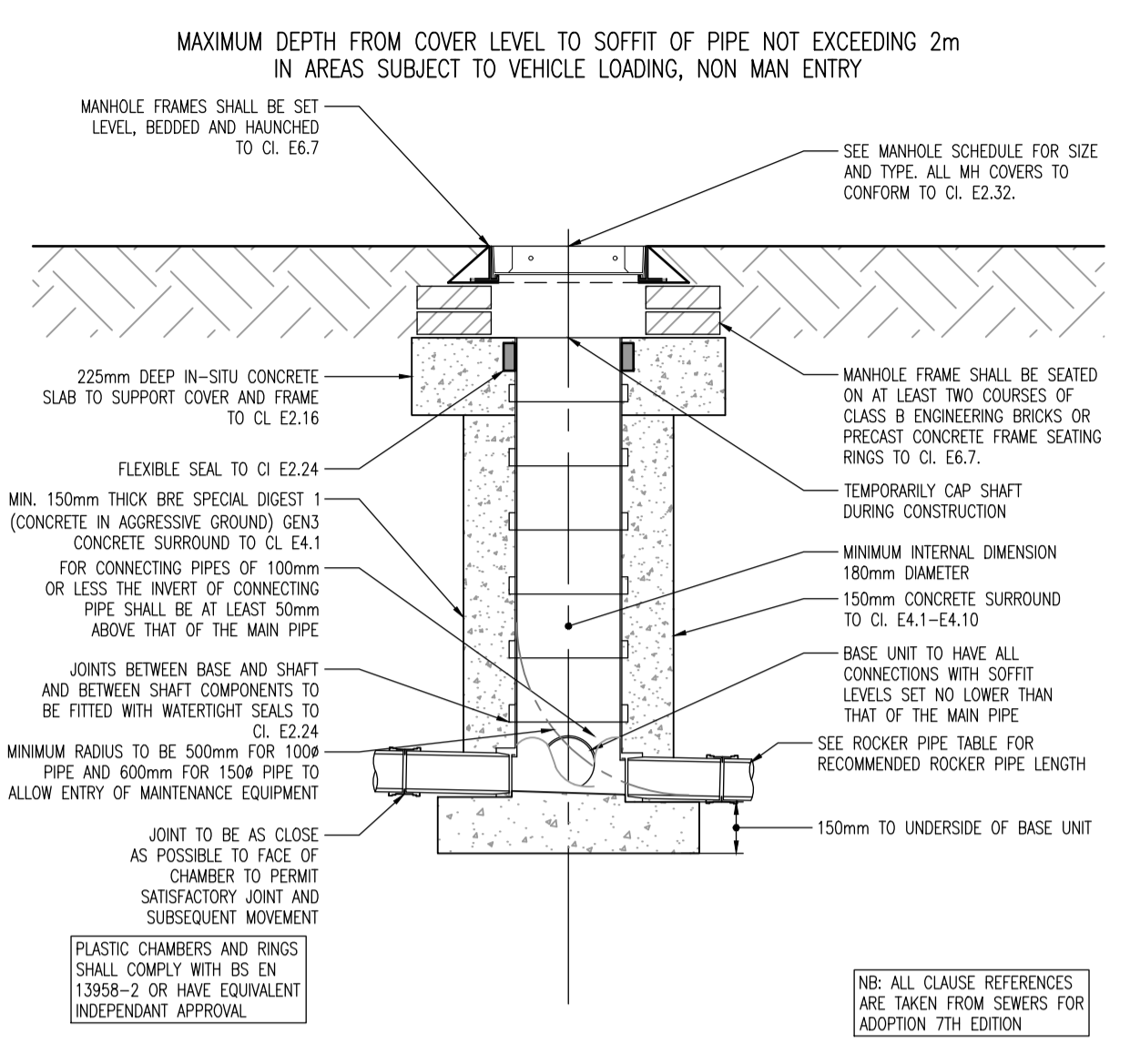


DRAINAGE CHANNEL INSTALLATION DETAIL - ACO PARK DRAIN INSTALLED IN TARMAC PAVING NTS



TYPE S PIPE BEDDING (FULL GRANULAR BED & SURROUND) 1:10 SCALE

TYPE Z PIPE BEDDING (FULL CONCRETE BED & SURROUND) 1:10 SCALE



ACCESS CHAMBER DETAIL - TYPE 4 1:20 SCALE

WHERE ACCESS CHAMBER IS LOCATED WITHIN THE ADOPTED HIGHWAY, THE LOCAL HIGHWAY AUTHORITY MAY HAVE ADDITIONAL SPECIFIC REQUIREMENTS

PIPE BEDDING HATCHINGS			
HATCH	SPECIFICATION FOR HIGHWAY WORKS (SHW)	SEWERS FOR ADOPTION 7th EDITION (SFA7)	NON-ADOPTABLE WORKS (DOC. H)
[Hatch]	TRENCH BACKFILL TO SHW CL. 505	20-200mm UNIFORM GRADED MATERIAL TO SFA7 CL. E.3.4*	SELECTED FILL OR GRANULAR FILL FREE FROM STONES>40mm
[Hatch]	CLASS B MATERIAL TO SHW CL. 503.3 (iv)	SELECTED BACKFILL MATERIAL IN ACCORDANCE WITH SFA7 CL. E.3.4*	SELECTED FILL FREE FROM STONES>40mm, LUMPS OF CLAYS>100mm, TIMBER, FROZEN MATERIAL OR VEGETABLE MATTER
[Hatch]	CONCRETE TO SHW CL. 503.3 (ii)	GEN3 (C16/C20) CONCRETE TO SFA7 CL. E.5.3	ST4 CONCRETE TO BS 8500-2
[Hatch]	GRANULAR MATERIAL TO SHW CL. 503.3 (i)	GRANULAR OR AS-DUG MATERIAL TO WIS 4-08-02 - REFER TO TABLE BELOW	GRANULAR OR AS-DUG MATERIAL TO BS EN 12953-1 - REFER TO TABLE BELOW
[Hatch]	TYPE B FILTER MEDIA TO SHW CL. 505	N/A	20/40mm SIZE CLEAN GRANULAR MATERIAL
[Hatch]	TYPE A OR C FILTER MATERIAL TO SHW CL. 505 OR GRANULAR MATERIAL TO SHW CL. 503.3 (i)	N/A	0/20mm SIZE CLEAN GRANULAR MATERIAL
[Hatch]	TURF OR SEED ON TOPSOIL AS DESCRIBED IN SHW APPENDIX 5/1	N/A	TURF OR SEED ON TOPSOIL AS PER LANDSCAPE ARCHITECT'S SPECIFICATION
[Hatch]	GRANULAR MATERIAL TO SHW CL. 503.3 (i) e.g. SAND	N/A	0-4mm FINE AGGREGATE OR SHARP SAND

*WHERE SFA7 SEWERS ARE LOCATED INSIDE OR WITHIN 1m OF ADOPTED CARRIAGEWAYS (FUTURE OR EXISTING), BACKFILL AND REINSTATEMENT SHALL BE IN ACCORDANCE WITH THE RELEVANT HIGHWAY REINSTATEMENT SPECIFICATION.

"BC" REFERS TO PIPE OUTER BARREL DIAMETER, EXCLUDING SOCKET SECTIONS

DIMENSION Y		
CLASS	MACHINE DUG UNIFORM SOIL	ROCK OR MIXED SOILS
N,F,B & S	NOTE (i)	NOTE (ii)
A & Z	NOTE (i)	NOTE (ii)

(i) Y=BC/6, WITH MIN 100mm UNDER BARRELS (50mm IF SLEEVE JOINTED) AND MIN 50mm UNDER SOCKETS, WHICHEVER IS THE GREATER

(ii) Y=BC/4, WITH MIN 200 UNDER BARRELS (150 FOR SLEEVE JOINTED) AND MIN 150 UNDER SOCKETS, WHICHEVER IS THE GREATER

NOMINAL BORE OF PIPE	SIZE (mm)	
	SINGLE SIZED	GRADED
100-125	10	-
150-200	10 OR 14	14 TO 5
225-300	10, 14 OR 20	14 TO 5
		OR
375-500	14 OR 20	14 TO 5
		OR
		20 TO 5
EXCEEDING 500	14, 20 OR 40	14 TO 5
		OR
		20 TO 5
		OR
		40 TO 5

TABLE: SIZE OF GRANULAR MATERIAL FOR PIPE BEDDING COMPLIES WITH ION 4-11-02, WS 4-08-02, BS EN 1610 AND THE TRRL DOCUMENT "STRUCTURAL DESIGN OF BURIED RIGID PIPES", 1983; REFERRED BY BS 1295-1.

NOTES DO NOT SCALE

- THIS DRAWING SHOULD BE READ IN CONJUNCTION WITH ALL RELATED DOCUMENTATION AND DRAWINGS.
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS STATED OTHERWISE.
- THE WORKS SHALL BE CARRIED OUT IN ACCORDANCE WITH THE DFT MCHW, DMRS AND MIDDLESBROUGH LOCAL REQUIREMENTS.
- REFER TO BELOW GROUND DRAINAGE AND LEVELS DRAWINGS FOR SITE SPECIFIC DETAILS OF DRAINAGE.
- FOR DESIGNED, DESIGNATED OR STANDARDISED PRESCRIBED CONCRETE REFER TO BS EN 206-1 AND BS 8500. THEY SHALL HAVE A 20mm NOMINAL MAXIMUM SIZE OF AGGREGATE, AND A SLUMP CLASS S2 FOR TARGET 70mm AND NO ADMIXTURES.
- CONCRETE PIPES TO BE TO BS EN 1916 & BS 5911-1, CLAYWARE PIPES TO BE TO BS EN 295, DUCTILE IRON PIPES TO BE TO BS EN 598 & PLASTIC PIPES TO BS EN 13476-1 AND 13476-2
- ALL TRENCHES SITUATED WITHIN TRAFFICKED AREAS TO BE BACKFILLED IN ACCORDANCE WITH HAUC SPECIFICATION FOR THE REINSTATEMENT OF OPENINGS IN HIGHWAYS APPENDIX A1 CLASSES A,B,C,D.
- BACKFILL TO TRENCHES TO BE SELECTED AS-DUG MATERIAL IN ACCORDANCE WITH BUILDING REGULATIONS APPROVED DOCUMENT H.
- NOTE THE MAXIMUM TRENCH WIDTH MUST NOT BE EXCEEDED. IF THE WIDTH IS EXCEEDED THE CONTRACTOR MUST SUBMIT REVISED BEDDING PROPOSALS TO THE SUPERVISING OFFICER/ENGINEER.
- SOFT SPOTS SHALL BE REMOVED FROM THE BOTTOM OF THE TRENCH AND OTHER EXCAVATIONS AND THEN BE REFILLED TO FORMATION LEVEL WITH THE SAME MATERIAL AS THE PERMANENT WORK WHICH IS TO REST ON THAT FORMATION. OVERDIG SHALL BE TREATED IN THE SAME MANNER AT CONTRACTORS EXPENSE AS INSTRUCTED BY THE SUPERVISING OFFICER/ENGINEER.
- NOT WITHSTANDING SPECIFIC REQUIREMENTS FOR INDIVIDUAL CHAMBER TYPES ALL PIPES LEADING TO AND FROM CHAMBERS SHALL INCLUDE ROCKER PIPES.
- INSPECTION CHAMBERS SHALL BE IN ACCORDANCE WITH THE RELEVANT BRITISH STANDARD FOR THEIR MATERIAL, AS STATED IN TABLE 14 OF BUILDING REGULATIONS APPROVED DOCUMENT H.
- ALL PIPES SHALL BE LAID SOFFIT TO SOFFIT UNO.
- PCC MANHOLES, SOAKAWAYS & COVER SLABS TO BE BS EN 1917 AND BS 5911-3.
- PREFORMED SWEPT CHANNELS SHALL BE USED AT JUNCTIONS AND NO BRANCH SHALL ENTER AT LESS THAN 90 DEGREES FROM THE OUTGOING SEWER.
- MANHOLE ACCESS OPENINGS TO BE IN ACCORDANCE WITH TABLE 12 OF BUILDING REGULATIONS APPROVED DOCUMENT H.
- ALL MANHOLE COVERS SHOULD BE IN ACCORDANCE AND BE BEDDED AND HAUNCHED IN MORTAR.
- WHERE THERE IS DOUBT AS TO WHICH MANHOLE COVER SHOULD BE USED, A STRONGER CLASS SHOULD BE SELECTED. FRAMES FOR MANHOLES SHALL BE BEDDED IN CLASS M1 BEDDING MORTAR.
- ALL MANHOLE FRAMES TO BE SET PARALLEL TO ADJACENT KERBS OR NEAREST BUILDINGS AND COVERS AND FRAMES TO BE FLUSH WITH SURFACE ±5mm MAX.
- COMPRESSIBLE FILLER TO PIPELINES TO BE USED TO INTERRUPT CONCRETE PROTECTION TO PIPELINES AND SHALL CONSIST OF BITUMEN IMPREGNATED INSULATING BOARD TO BS 1142 AT EACH PIPE JOINT.
- REFERENCE SHALL BE MADE TO THE MANUFACTURER'S INSTRUCTIONS FOR PROPRIETARY PRODUCTS. CONSIDERATION WILL BE GIVEN TO ALTERNATIVE PRODUCTS OF EQUAL QUALITY BUT THE CONTRACTOR MAY NOT USE A SUBSTITUTE MATERIAL WITHOUT PRIOR WRITTEN APPROVAL OF THE SUPERVISING OFFICER/ENGINEER.
- CONFLICTING INFORMATION SHOWN ON THE ENGINEER'S DRAWINGS OR DISCREPANCIES BETWEEN THE INFORMATION GIVEN BY THE ENGINEER AND THAT PROVIDED BY OTHERS MUST BE REFERRED TO THE ENGINEER BEFORE THE WORKS COMMENCE.

PO2	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
PO1	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	16/07/24	NR	DRAFT ISSUE	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

DRAWING STATUS: S2 - FOR INFORMATION

wsp

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
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wsp.com

SITE PROJECT: LINTHORPE ROAD RESTORATION

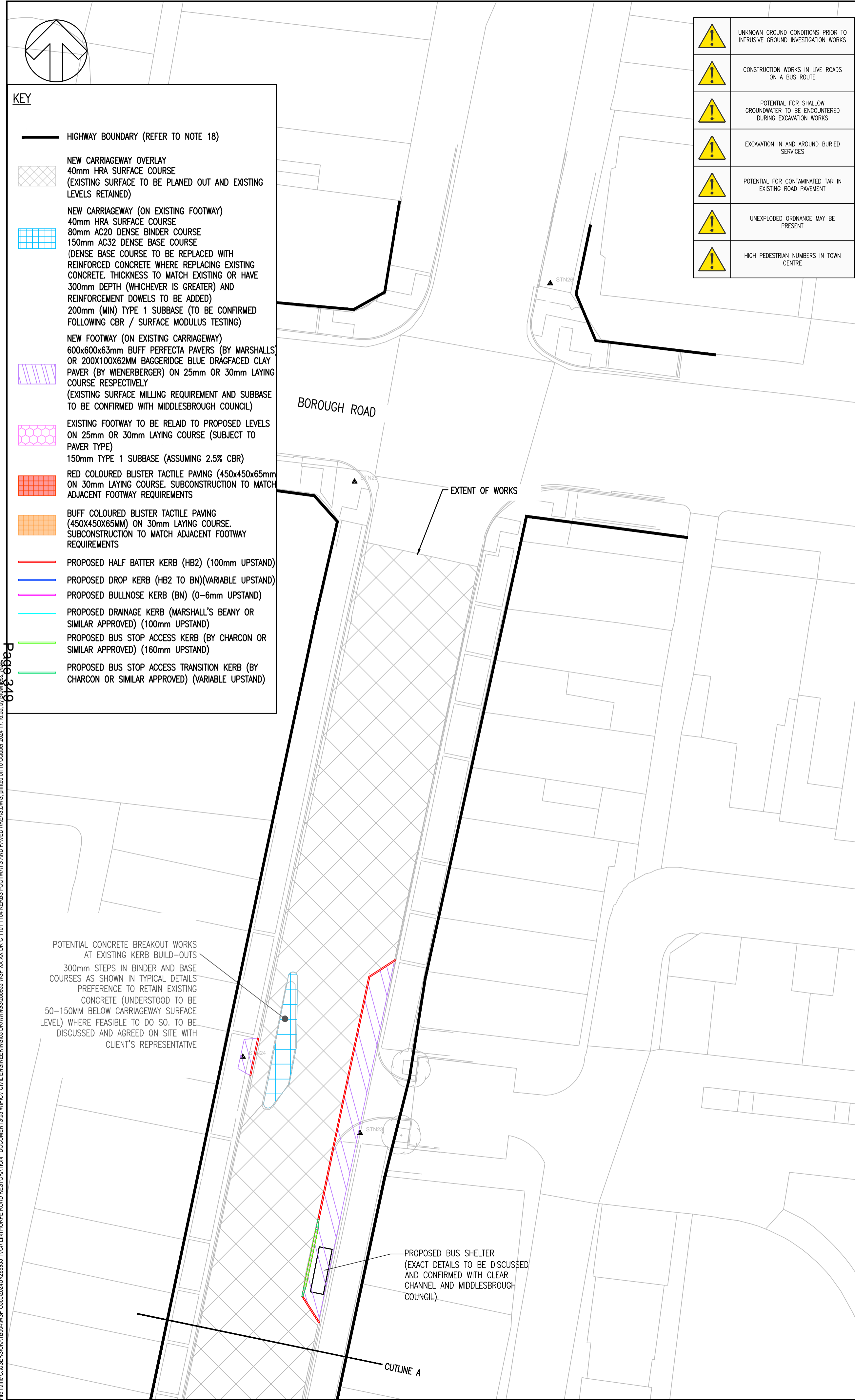
TEES VALLEY

TITLE: DRAINAGE TYPICAL DETAILS

SCALE @ AT:	CHECKED:	APPROVED:	
NTS	JS	PWW	
PROJECT NO:	DESIGNED:	DRAWN:	DATE:
2024UK293315	NR	NR	JULY 2024
DRAWING NO:	REV:		
288933-WSP-XX-XX-DR-C-0511	PO2		

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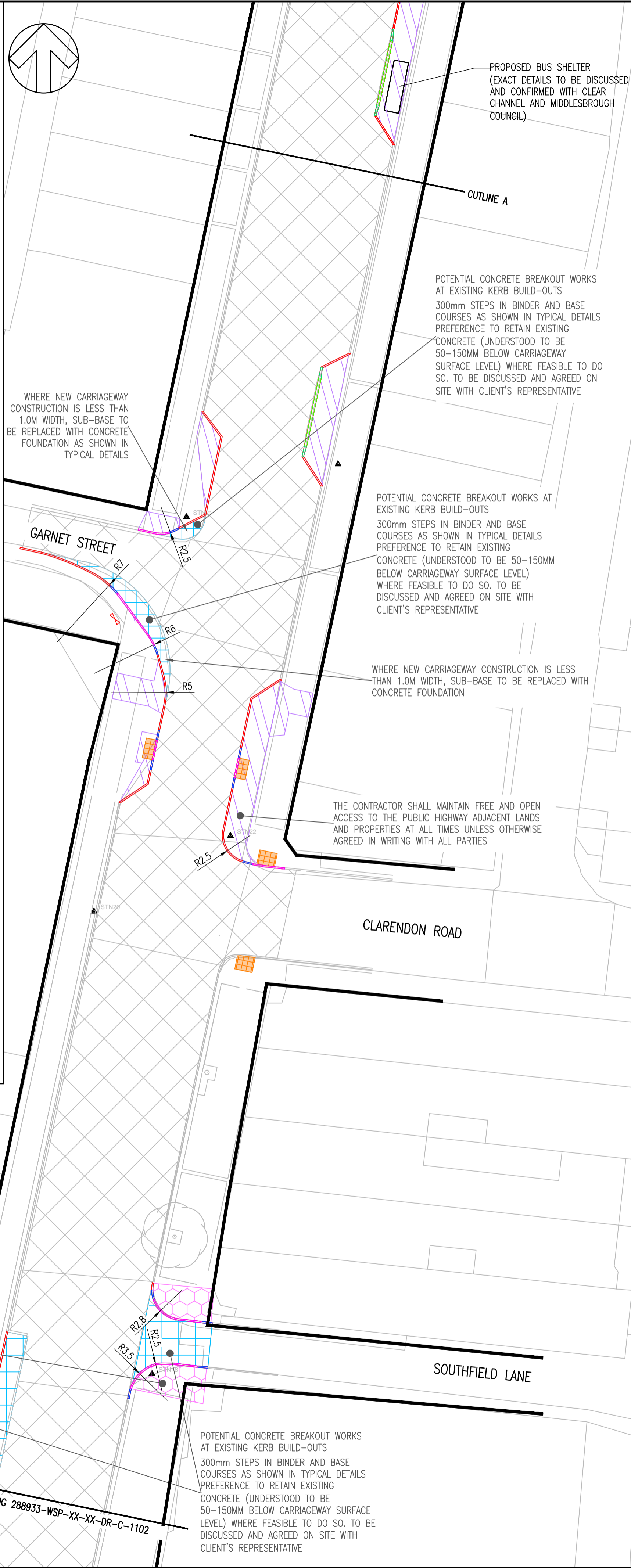


KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 18)
- NEW CARRIAGEWAY OVERLAY
40mm HRA SURFACE COURSE
(EXISTING SURFACE TO BE PLANED OUT AND EXISTING LEVELS RETAINED)
- NEW CARRIAGEWAY (ON EXISTING FOOTWAY)
40mm HRA SURFACE COURSE
80mm AC20 DENSE BINDER COURSE
150mm AC32 DENSE BASE COURSE
(DENSE BASE COURSE TO BE REPLACED WITH REINFORCED CONCRETE WHERE REPLACING EXISTING CONCRETE. THICKNESS TO MATCH EXISTING OR HAVE 300mm DEPTH (WHICHEVER IS GREATER) AND REINFORCEMENT DOWELS TO BE ADDED)
200mm (MIN) TYPE 1 SUBBASE (TO BE CONFIRMED FOLLOWING CBR / SURFACE MODULUS TESTING)
- NEW FOOTWAY (ON EXISTING CARRIAGEWAY)
600x600x63mm BUFF PERFECTA PAVERS (BY MARSHALLS OR 200X100X62MM BAGGERIDGE BLUE DRAGFACED CLAY PAVER (BY WIENERBERGER) ON 25mm OR 30mm LAYING COURSE RESPECTIVELY
(EXISTING SURFACE MILLING REQUIREMENT AND SUBBASE TO BE CONFIRMED WITH MIDDLESBROUGH COUNCIL)
- EXISTING FOOTWAY TO BE RELAID TO PROPOSED LEVELS ON 25mm OR 30mm LAYING COURSE (SUBJECT TO PAVEMENT TYPE)
150mm TYPE 1 SUBBASE (ASSUMING 2.5% CBR)
- RED COLOURED BLISTER TACTILE PAVING (450x450x65mm) ON 30mm LAYING COURSE. SUBCONSTRUCTION TO MATCH ADJACENT FOOTWAY REQUIREMENTS
- BUFF COLOURED BLISTER TACTILE PAVING (450x450x65mm) ON 30mm LAYING COURSE. SUBCONSTRUCTION TO MATCH ADJACENT FOOTWAY REQUIREMENTS
- PROPOSED HALF BATTER KERB (HB2) (100mm UPSTAND)
- PROPOSED DROP KERB (HB2 TO BN)(VARIABLE UPSTAND)
- PROPOSED BULLNOSE KERB (BN) (0-6mm UPSTAND)
- PROPOSED DRAINAGE KERB (MARSHALL'S BEANY OR SIMILAR APPROVED) (100mm UPSTAND)
- PROPOSED BUS STOP ACCESS KERB (BY CHARCON OR SIMILAR APPROVED) (160mm UPSTAND)
- PROPOSED BUS STOP ACCESS TRANSITION KERB (BY CHARCON OR SIMILAR APPROVED) (VARIABLE UPSTAND)

	UNKNOWN GROUND CONDITIONS PRIOR TO INTRUSIVE GROUND INVESTIGATION WORKS
	CONSTRUCTION WORKS IN LIVE ROADS ON A BUS ROUTE
	POTENTIAL FOR SHALLOW GROUNDWATER TO BE ENCOUNTERED DURING EXCAVATION WORKS
	EXCAVATION IN AND AROUND BURIED SERVICES
	POTENTIAL FOR CONTAMINATED TAR IN EXISTING ROAD PAVEMENT
	UNEXPLODED ORNANCE MAY BE PRESENT
	HIGH PEDESTRIAN NUMBERS IN TOWN CENTRE

- NOTES**
- THIS DRAWING SHOULD BE READ IN CONJUNCTION WITH ALL RELEVANT DOCUMENTATION DRAWINGS AND STANDARD DETAILS BUT WITH PARTICULAR REFERENCE TO THE FOLLOWING
-288933-WSP-XX-XX-DR-C-0101-0104
-288933-WSP-XX-XX-DR-C-1101-1104
-288933-WSP-XX-XX-DR-C-0201-0204
-288933-WSP-XX-XX-DR-C-0111
 - ALL DIMENSIONS ARE IN METRES UNLESS NOTED OTHERWISE.
 - THE ORIGINAL OF THIS DRAWING WAS PRODUCED IN COLOUR - A MONOCHROME COPY CANNOT BE RELIED ON.
 - INFORMATION REGARDING THE LOCATION AND DEPTH OF EXISTING SERVICES CANNOT BE GUARANTEED BY THE STATUTORY UNDERTAKER AND SHOULD BE INVESTIGATED. THE CONTRACTOR SHALL ESTABLISH THE PRECISE LINE AND DEPTH OF ALL EXISTING UTILITIES PRIOR TO COMMENCING ANY EXCAVATION WORK.
 - ALL PROPOSED KERBS ARE TO TIE INTO EXISTING KERB ALIGNMENTS.
 - ALL PROPOSED PAVING LEVELS ARE TO TIE INTO EXISTING PAVING LEVELS AND BE FREE FROM PROTRUDING STEPS FROM THE FINISHED LEVEL.
 - STREET FURNITURE, KERBS, GULLIES, ETC. SHALL BE COVERED WITH A SUITABLE MASKING MATERIAL TO PREVENT OVER SPRAY OF BITUMINOUS MATERIALS.
 - IN THE AREAS OF NEW CARRIAGEWAY CONSTRUCTION, WHERE THE WIDTH OF CARRIAGEWAY IS LESS THAN 1.0M, CONCRETE FILL TYPE ST1 / ST2 OR OTHER SIMILAR SPECIFICATION AS APPROVED BY MIDDLESBROUGH COUNCIL TO BE USED AS A REPLACEMENT FOR TYPE 1 SUBBASE.
 - AREAS OF FOOTWAY / HARDSTANDING & GRASSED VERGES TO BE MADE GOOD ONCE NEW KERBING / PAVING HAS BEEN INSTALLED.
 - ALL FOUNDATIONS SHOULD BE PROOF ROLLED PRIOR TO CONSTRUCTION WITH AND SOFT OR LOOSE POCKETS REPLACED WITH SUITABLE GRANULAR FILL MATERIAL.
 - WHERE SUBGRADE SURFACE MODULUS HAS A VALUE OF LESS THAN 30MPa (APPROX.2.5% CBR), IT MUST BE IMPROVED IN ACCORDANCE WITH DMRB CD 225.
 - THE DESIGN IS BASED ON TOPOGRAPHICAL SURVEY REFERENCE ASS 2963 BY ADH SITE SURVEYS LIMITED RECEIVED FEBRUARY 2021.
 - CONFLICTING INFORMATION SHOWN ON THE ENGINEER'S DRAWINGS OR DISCREPANCIES BETWEEN THE INFORMATION GIVEN BY THE ENGINEER AND THAT PROVIDED BY OTHERS MUST BE REFERRED TO THE ENGINEER BEFORE THE WORKS COMMENCE.
 - ALL REPAIRS TO THE EXISTING FOOTWAY RESULTING FROM CONSTRUCTION, NOT INDICATED ON THIS DRAWING, SHALL BE REINSTATED TO MATCH EXISTING.
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DO NOT SCALE

SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

HEALTH AND SAFETY SYMBOLS LEGEND

	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION		INDICATES A RESIDUAL RISK FOR INFORMATION
	INDICATES A RESIDUAL RISK REQUIRING A PROHIBITIVE ACTION		INDICATES A RESIDUAL RISK AS A WARNING
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THICKNESS (mm)	420	330	270	230	200	200

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REV	DATE	BY	DESCRIPTION	CHK	APP
P04	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
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P01	23/07/24	NR	ISSUE FOR COST ESTIMATE	JS	PWW
DR	16/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: **S2 - FOR INFORMATION**

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
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wsp.com

CLIENT:

SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

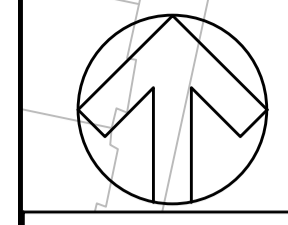
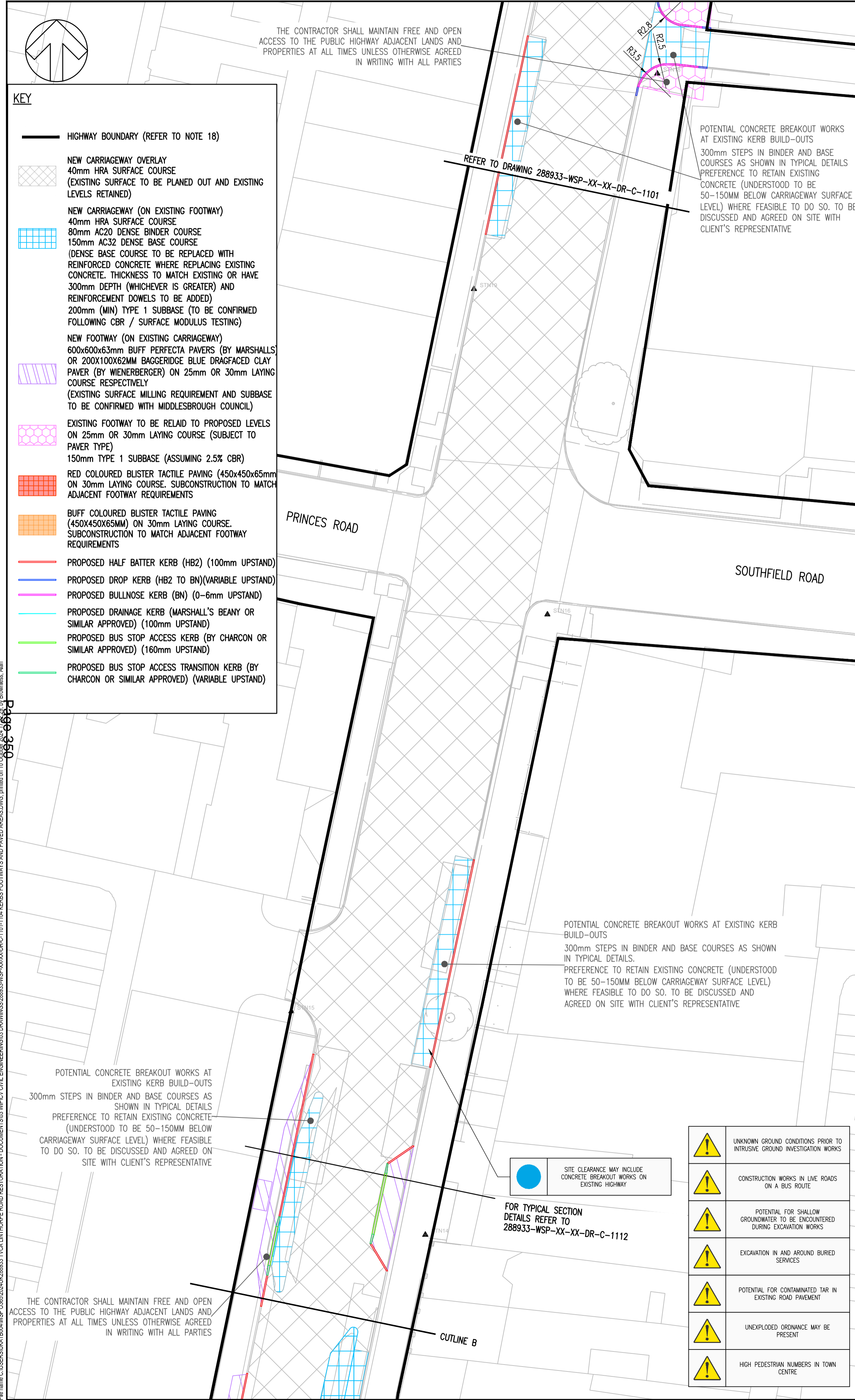
TITLE: **KERBS, FOOTWAYS AND PAVED AREAS (SHEET 1 OF 4)**

SCALE @ A1:	CHECKED:	APPROVED:
1:250	JS	PWW

PROJECT NO:	DESIGNED:	DRAWN:	DATE:
2024UK293315	NR	NR	JULY 2024

DRAWING NO:	REV:
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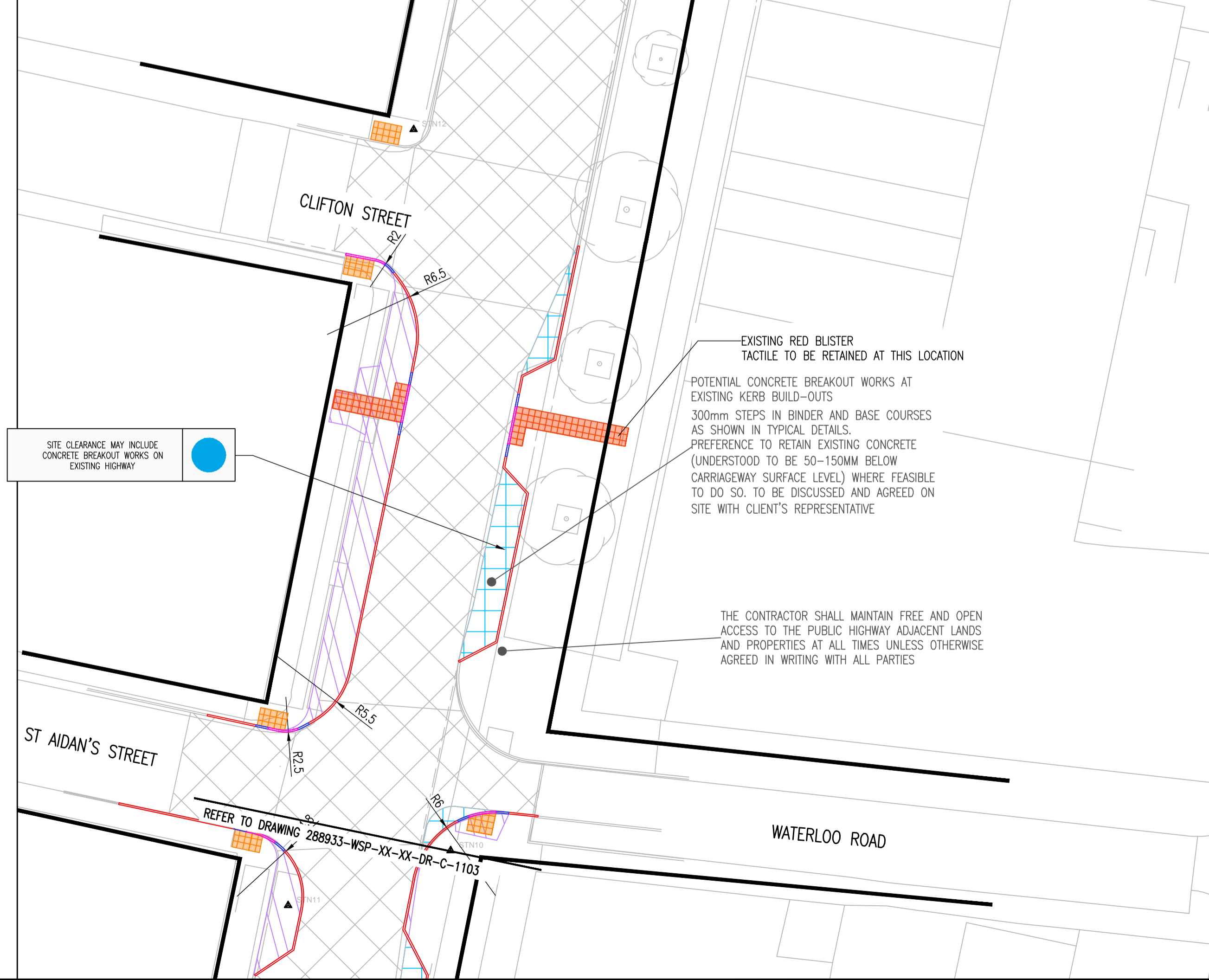
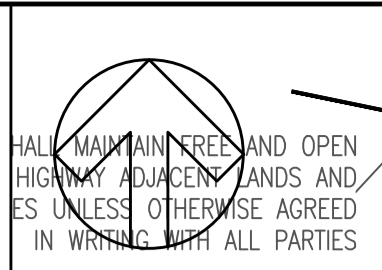
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- KEY**
- HIGHWAY BOUNDARY (REFER TO NOTE 18)
 - NEW CARRIAGEWAY OVERLAY
40mm HRA SURFACE COURSE
(EXISTING SURFACE TO BE PLANNED OUT AND EXISTING LEVELS RETAINED)
 - NEW CARRIAGEWAY (ON EXISTING FOOTWAY)
40mm HRA SURFACE COURSE
80mm AC20 DENSE BINDER COURSE
150mm AC32 DENSE BASE COURSE
(DENSE BASE COURSE TO BE REPLACED WITH REINFORCED CONCRETE WHERE REPLACING EXISTING CONCRETE. THICKNESS TO MATCH EXISTING OR HAVE 300mm DEPTH (WHICHEVER IS GREATER) AND REINFORCEMENT DOWELS TO BE ADDED)
200mm (MIN) TYPE 1 SUBBASE (TO BE CONFIRMED FOLLOWING CBR / SURFACE MODULUS TESTING)
 - NEW FOOTWAY (ON EXISTING CARRIAGEWAY)
600x600x63mm BUFF PERFECTA PAVERS (BY MARSHALLS OR 200X100X62MM BAGGERIDGE BLUE DRAGFACED CLAY PAVES (BY WIENERBERGER) ON 25mm OR 30mm LAYING COURSE RESPECTIVELY
(EXISTING SURFACE MILLING REQUIREMENT AND SUBBASE TO BE CONFIRMED WITH MIDDLESBROUGH COUNCIL)
 - EXISTING FOOTWAY TO BE RELAID TO PROPOSED LEVELS ON 25mm OR 30mm LAYING COURSE (SUBJECT TO PAVES TYPE)
150mm TYPE 1 SUBBASE (ASSUMING 2.5% CBR)
 - RED COLOURED BLISTER TACTILE PAVING (450x450x65mm) ON 30mm LAYING COURSE. SUBCONSTRUCTION TO MATCH ADJACENT FOOTWAY REQUIREMENTS
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 - PROPOSED HALF BATTER KERB (HB2) (100mm UPSTAND)
 - PROPOSED DROP KERB (HB2 TO BN)(VARIABLE UPSTAND)
 - PROPOSED BULLNOSE KERB (BN) (0-6mm UPSTAND)
 - PROPOSED DRAINAGE KERB (MARSHALL'S BEANY OR SIMILAR APPROVED) (100mm UPSTAND)
 - PROPOSED BUS STOP ACCESS KERB (BY CHARCON OR SIMILAR APPROVED) (160mm UPSTAND)
 - PROPOSED BUS STOP ACCESS TRANSITION KERB (BY CHARCON OR SIMILAR APPROVED) (VARIABLE UPSTAND)

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- NOTES**
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 - ALL PROPOSED PAVING LEVELS ARE TO TIE INTO EXISTING PAVING LEVELS AND BE FREE FROM PROTRUDING STEPS FROM THE FINISHED LEVEL.
 - STREET FURNITURE, KERBS, GULLIES, ETC. SHALL BE COVERED WITH A SUITABLE MASKING MATERIAL TO PREVENT OVER SPRAY OF BITUMINOUS MATERIALS.
 - IN THE AREAS OF NEW CARRIAGEWAY CONSTRUCTION, WHERE THE WIDTH OF CARRIAGEWAY IS LESS THAN 1.0M, CONCRETE FILL TYPE ST1 / ST2 OR OTHER SIMILAR SPECIFICATION AS APPROVED BY MIDDLESBROUGH COUNCIL TO BE USED AS A REPLACEMENT FOR TYPE 1 SUBBASE.
 - AREAS OF FOOTWAY / HARDSTANDING & GRASSED VERGES TO BE MADE GOOD ONCE NEW KERBING / PAVING HAS BEEN INSTALLED.
 - ALL FOUNDATIONS SHOULD BE PROOF ROLLED PRIOR TO CONSTRUCTION WITH AND SOFT OR LOOSE POCKETS REPLACED WITH SUITABLE GRANULAR FILL MATERIAL.
 - WHERE SUBGRADE SURFACE MODULUS HAS A VALUE OF LESS THAN 30MPa (APPROX.2.5% CBR), IT MUST BE IMPROVED IN ACCORDANCE WITH DMRB CD 225.
 - THE DESIGN IS BASED ON TOPOGRAPHICAL SURVEY REFERENCE ASS 2963 BY ADH SITE SURVEYS LIMITED RECEIVED FEBRUARY 2021.
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CARRIAGEWAY GRANULAR SUBBASE (TYPE 1) THICKNESS DEPENDENT ON DESIGN SUBGRADE SURFACE MODULUS (DSSM)

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REV	DATE	BY	DESCRIPTION	CHK	APP

S2 - FOR INFORMATION

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CLIENT:

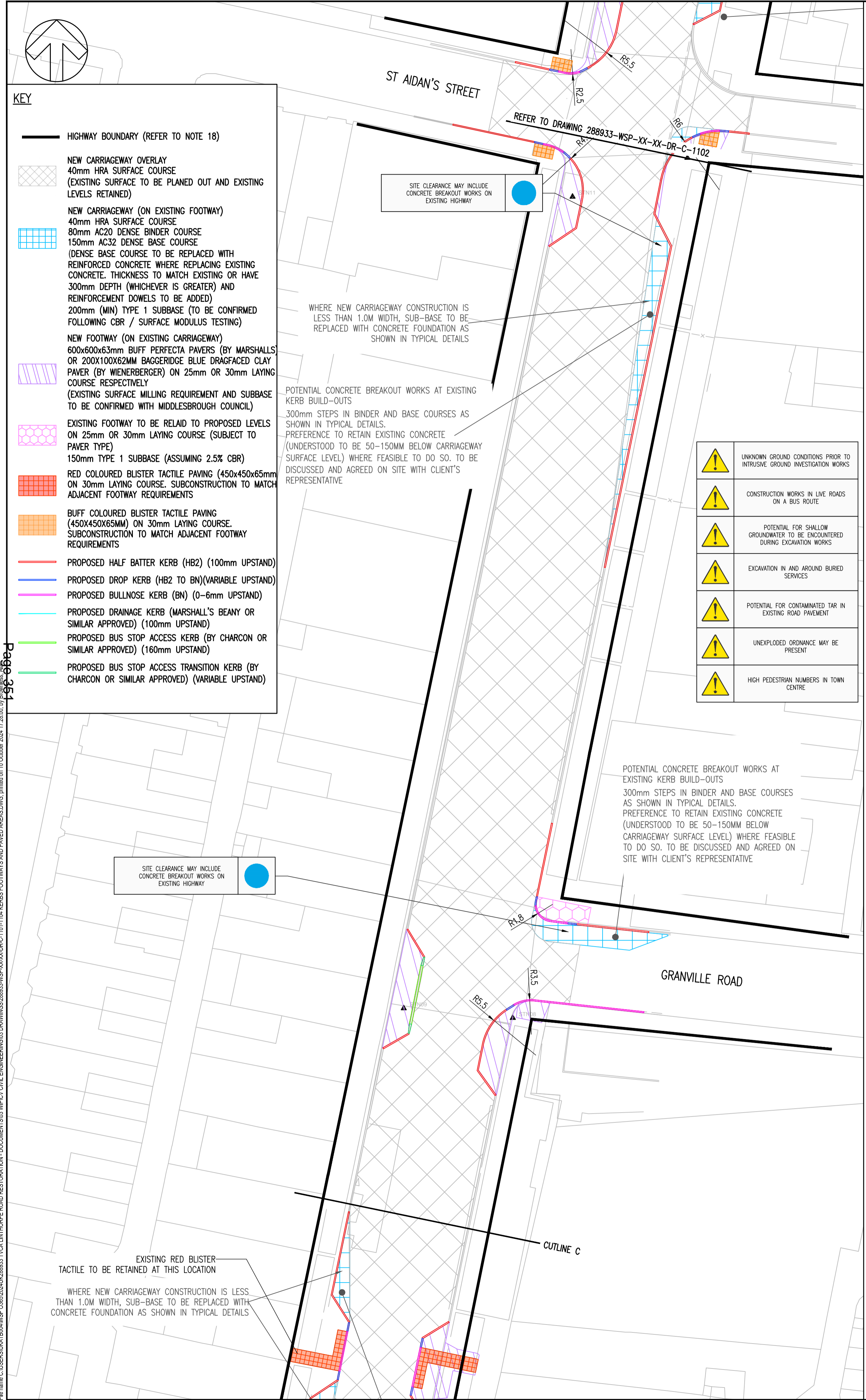
SITE PROJECT:
LINTHORPE ROAD RESTORATION

TITLE:
KERBS, FOOTWAYS AND PAVED AREAS (SHEET 2 OF 4)

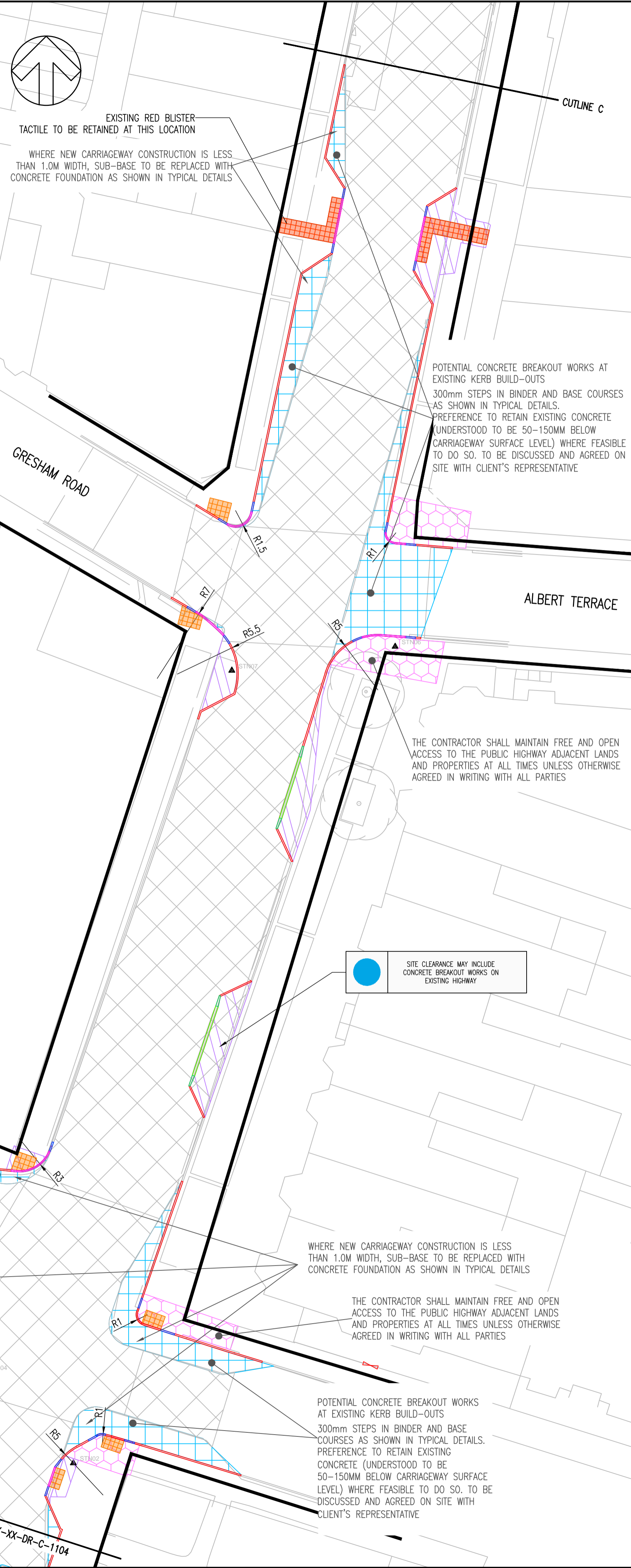
SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DRAWN: NR
DRAWING NO: 288933-WSP-XX-XX-DR-C-1102	DATE: JULY 2024	REV: P04

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- UNKNOWN GROUND CONDITIONS PRIOR TO INTRUSIVE GROUND INVESTIGATION WORKS
- CONSTRUCTION WORKS IN LIVE ROADS ON A BUS ROUTE
- POTENTIAL FOR SHALLOW GROUNDWATER TO BE ENCOUNTERED DURING EXCAVATION WORKS
- EXCAVATION IN AND AROUND BURIED SERVICES
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- UNEXPLODED DRENANCE MAY BE PRESENT
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DRAWING STATUS: **S2 - FOR INFORMATION**

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CLIENT: **TEES VALLEY**

SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

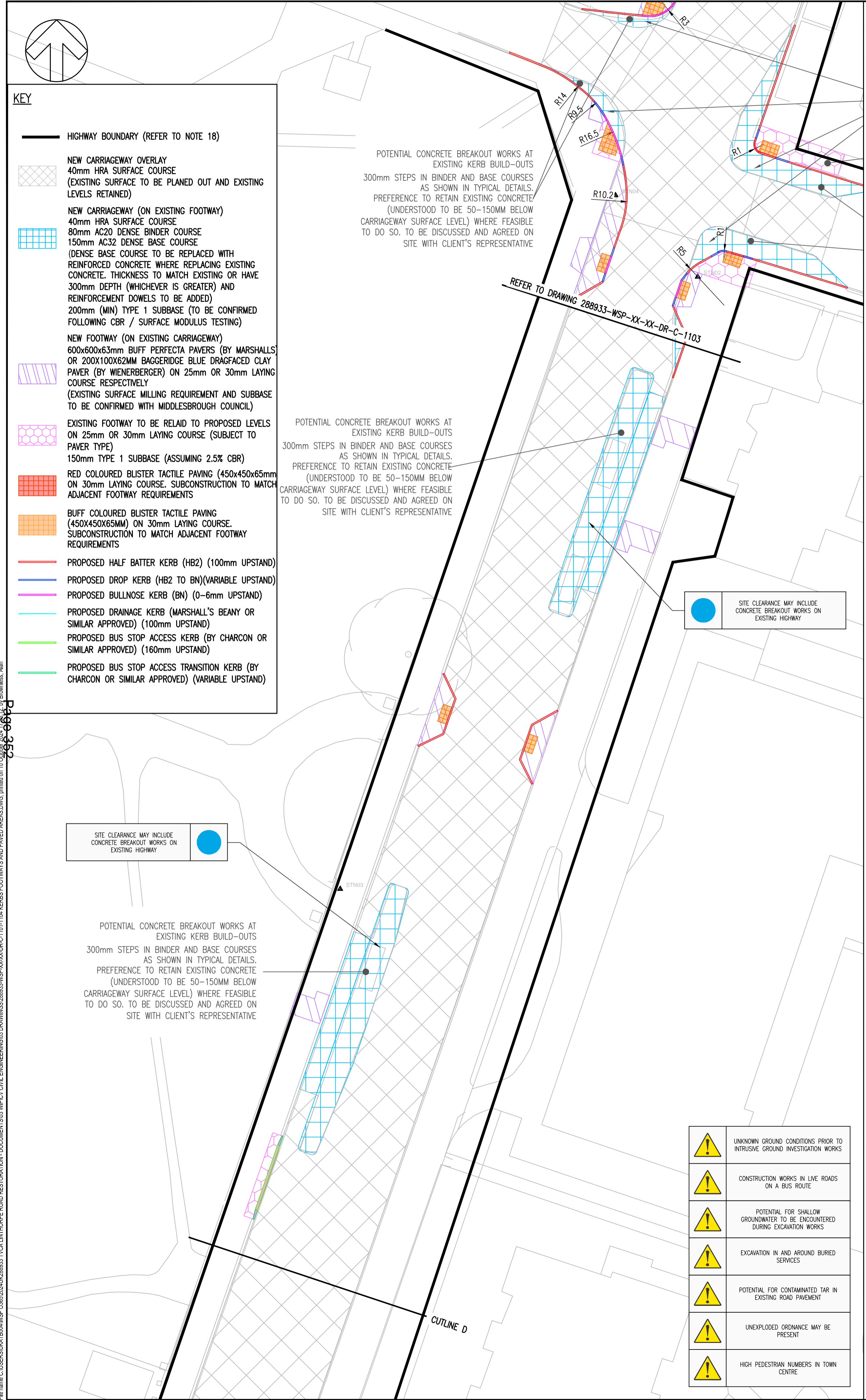
TITLE: **KERBS, FOOTWAYS AND PAVED AREAS (SHEET 3 OF 4)**

SCALE @ A1:	CHECKED:	APPROVED:
1:250	JS	PWW

PROJECT NO:	DESIGNED:	DRAWN:	DATE:
2024UK293315	NR	NR	JULY 2024

DRAWING NO:	REV:
288933-WSP-XX-XX-DR-C-1103	P04

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- KEY**
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 - NEW CARRIAGEWAY OVERLAY
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SITE CLEARANCE MAY INCLUDE CONCRETE BREAKOUT WORKS ON EXISTING HIGHWAY

POTENTIAL CONCRETE BREAKOUT WORKS AT EXISTING KERB BUILD-OUTS 300mm STEPS IN BINDER AND BASE COURSES AS SHOWN IN TYPICAL DETAILS. PREFERENCE TO RETAIN EXISTING CONCRETE (UNDERSTOOD TO BE 50-150MM BELOW CARRIAGEWAY SURFACE LEVEL) WHERE FEASIBLE TO DO SO. TO BE DISCUSSED AND AGREED ON SITE WITH CLIENT'S REPRESENTATIVE

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 - INFORMATION REGARDING THE LOCATION AND DEPTH OF EXISTING SERVICES CANNOT BE GUARANTEED BY THE STATUTORY UNDERTAKER AND SHOULD BE INVESTIGATED. THE CONTRACTOR SHALL ESTABLISH THE PRECISE LINE AND DEPTH OF ALL EXISTING UTILITIES PRIOR TO COMMENCING ANY EXCAVATION WORK.
 - ALL PROPOSED KERBS ARE TO TIE INTO EXISTING KERB ALIGNMENTS.
 - ALL PROPOSED PAVING LEVELS ARE TO TIE INTO EXISTING PAVING LEVELS AND BE FREE FROM PROTRUDING STEPS FROM THE FINISHED LEVEL.
 - STREET FURNITURE, KERBS, GULLIES, ETC. SHALL BE COVERED WITH A SUITABLE MASKING MATERIAL TO PREVENT OVER SPRAY OF BITUMINOUS MATERIALS.
 - IN THE AREAS OF NEW CARRIAGEWAY CONSTRUCTION, WHERE THE WIDTH OF CARRIAGEWAY IS LESS THAN 1.0M, CONCRETE FILL TYPE ST1 / ST2 OR OTHER SIMILAR SPECIFICATION AS APPROVED BY MIDDLESBROUGH COUNCIL TO BE USED AS A REPLACEMENT FOR TYPE 1 SUBBASE.
 - AREAS OF FOOTWAY / HARDSTANDING & GRASSED VERGES TO BE MADE GOOD ONCE NEW KERBING / PAVING HAS BEEN INSTALLED.
 - ALL FOUNDATIONS SHOULD BE PROOF ROLLED PRIOR TO CONSTRUCTION WITH AND SOFT OR LOOSE POCKETS REPLACED WITH SUITABLE GRANULAR FILL MATERIAL.
 - WHERE SUBGRADE SURFACE MODULUS HAS A VALUE OF LESS THAN 30MPa (APPROX.2.5% CBR), IT MUST BE IMPROVED IN ACCORDANCE WITH DMRB CD 225.
 - THE DESIGN IS BASED ON TOPOGRAPHICAL SURVEY REFERENCE ASS 2963 BY ADH SITE SURVEYS LIMITED RECEIVED FEBRUARY 2021.
 - CONFLICTING INFORMATION SHOWN ON THE ENGINEER'S DRAWINGS OR DISCREPANCIES BETWEEN THE INFORMATION GIVEN BY THE ENGINEER AND THAT PROVIDED BY OTHERS MUST BE REFERRED TO THE ENGINEER BEFORE THE WORKS COMMENCE.
 - ALL REPAIRS TO THE EXISTING FOOTWAY RESULTING FROM CONSTRUCTION, NOT INDICATED ON THIS DRAWING, SHALL BE REINSTATED TO MATCH EXISTING.
 - WHERE IT IS NECESSARY TO AMEND BLOCK PAVING / KERB SIZES, IT IS ADVISED TO MEASURE AND CUT MATERIALS OFF-SITE, OR THE USE OF A BLOCK SPLITTER, TO REDUCE EXPOSURE TO DUST AND NOISE POLLUTION.
 - WHERE IT IS NECESSARY TO AMEND BLOCK PAVING / KERB SIZES, IT IS ADVISED TO MEASURE AND CUT MATERIALS OFF-SITE, OR THE USE OF A BLOCK SPLITTER, TO REDUCE EXPOSURE TO DUST AND NOISE POLLUTION.
 - THIS DRAWING SHOULD NOT BE USED FOR SETTING OUT AS THIS INFORMATION IS PROVIDED SEPARATELY.
 - THIS DRAWING IS BASED IN A WHOLE OR IN PART ON INFORMATION AND/OR DATA APPROVED BY A THIRD PARTY INCLUDING MIDDLESBROUGH COUNCIL AND AS SUCH IN CONTINGENT UPON THE ACCURACY AND COMPLETENESS OF THAT INFORMATION AND/OR DATA. WSP UK LIMITED SHALL NOT BE LIABLE IN RELATION TO ANY INACCURACY PRESENTED WITHIN THE DRAWING AND/OR IN RELATION TO ANY DISCREPANCY OR AMBIGUITY WITH ANY OTHER PROJECT DOCUMENTS SHOULD ANY DATA AND OR INFORMATION UPON WHICH RELIANCE HAS BEEN BASED BE INCORRECT OR OUT OF DATE OR HAVE BEEN CONCEALED, WITHHELD OR BE INCOMPLETE, MISREPRESENTED OR OTHERWISE NOT FULLY DISCLOSED TO WSP UK LIMITED.
 - REFERENCE SHOULD BE MADE TO INDIVIDUAL DISCIPLINE DRAWINGS AND THE DESIGN RISK MANAGEMENT SCHEDULE FOR FURTHER HEALTH AND SAFETY INFORMATION - NOT ALL RISKS ARE IDENTIFIED WITHIN THIS DRAWING



DO NOT SCALE

SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

HEALTH AND SAFETY SYMBOLS LEGEND

	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION		INDICATES A RESIDUAL RISK FOR INFORMATION
	INDICATES A RESIDUAL RISK REQUIRING A PROHIBITIVE ACTION		INDICATES A RESIDUAL RISK AS A WARNING
	INDICATES AN ENVIRONMENTAL HAZARD		

This table is provided to assist the Principal Contractor to fulfil their obligations under the Construction Design & Management Regulations, 2015. It does not include residual risks that a competent Contractor will be aware of nor does it absolve the Principal Contractor of their legal responsibilities.
The reference number corresponds to the Design Risk Management Schedule.

DSSM (MPa)	30	40	50	70	100	150
THICKNESS (mm)	420	330	270	230	200	200

UNTIL TECHNICAL APPROVAL HAS BEEN OBTAINED FROM THE RELEVANT LOCAL AUTHORITIES OR STATUTORY BODIES, IT SHOULD BE UNDERSTOOD THAT ALL DRAWINGS ARE ISSUED AS PRELIMINARY AND NOT FOR CONSTRUCTION. SHOULD THE CONTRACTOR AND / OR EMPLOYER COMMENCE WORK PRIOR TO APPROVAL BEING GIVEN, IT IS ENTIRELY AT THEIR OWN RISK

REV	DATE	BY	DESCRIPTION	CHK	APP
P04	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P03	12/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
P02	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
P01	23/07/24	NR	ISSUE FOR COST ESTIMATE	JS	PWW
DR	16/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: **S2 - FOR INFORMATION**

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
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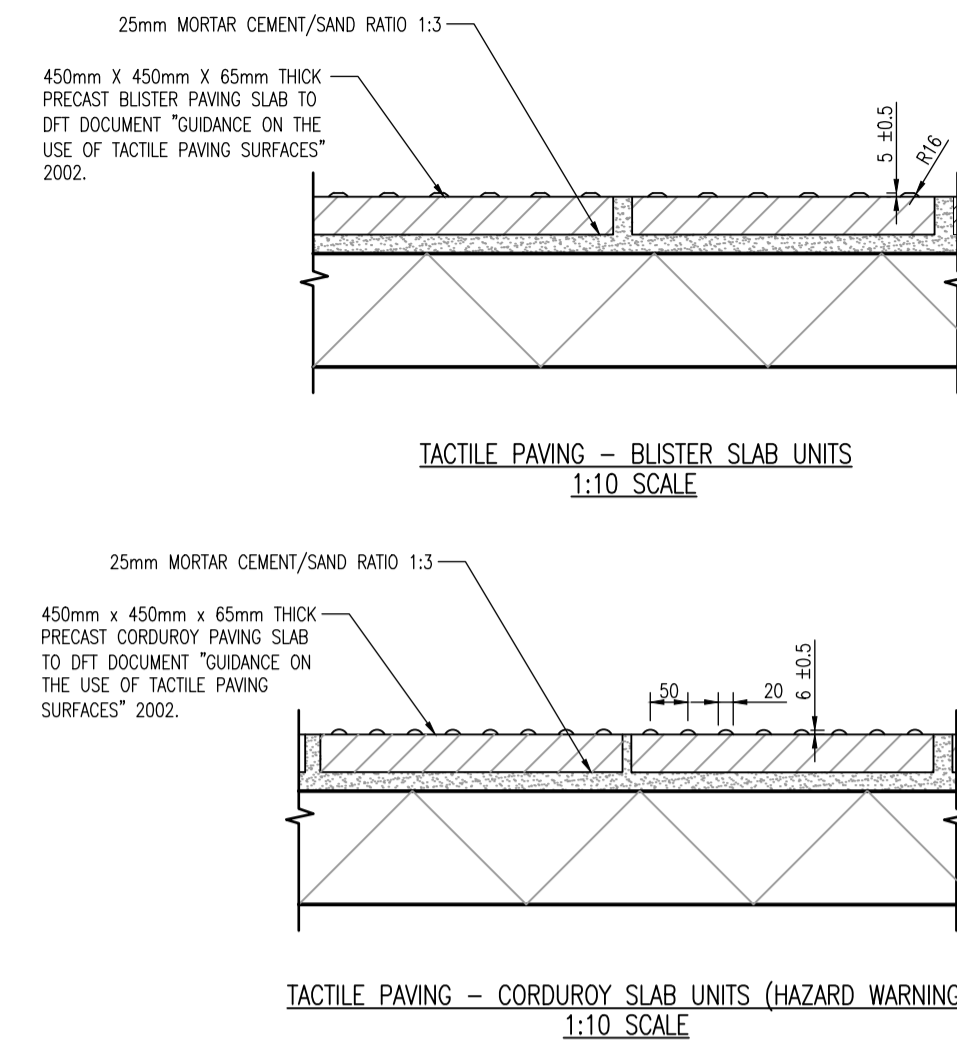
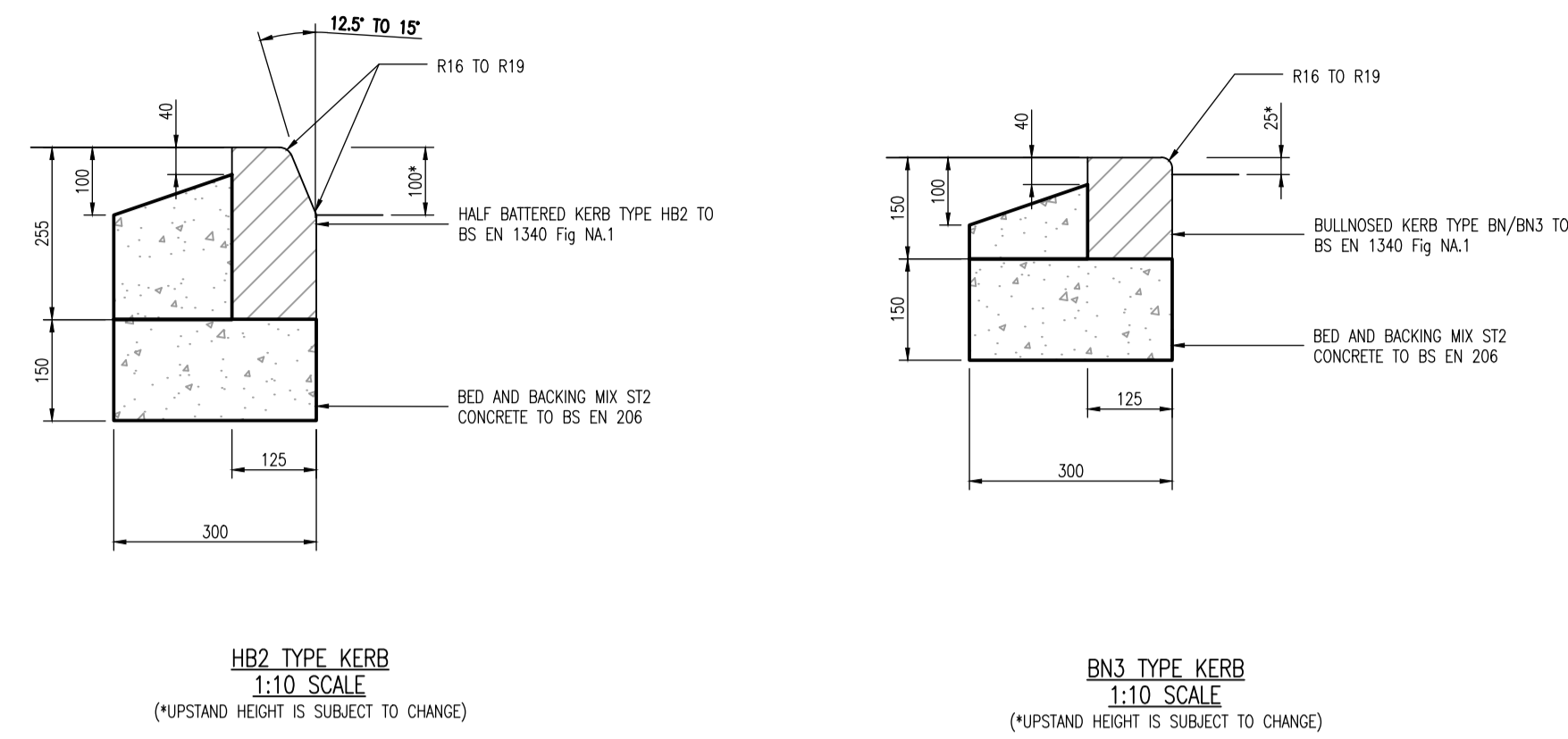
CLIENT:

SITE/PROJECT: **LINTHORPE ROAD RESTORATION**

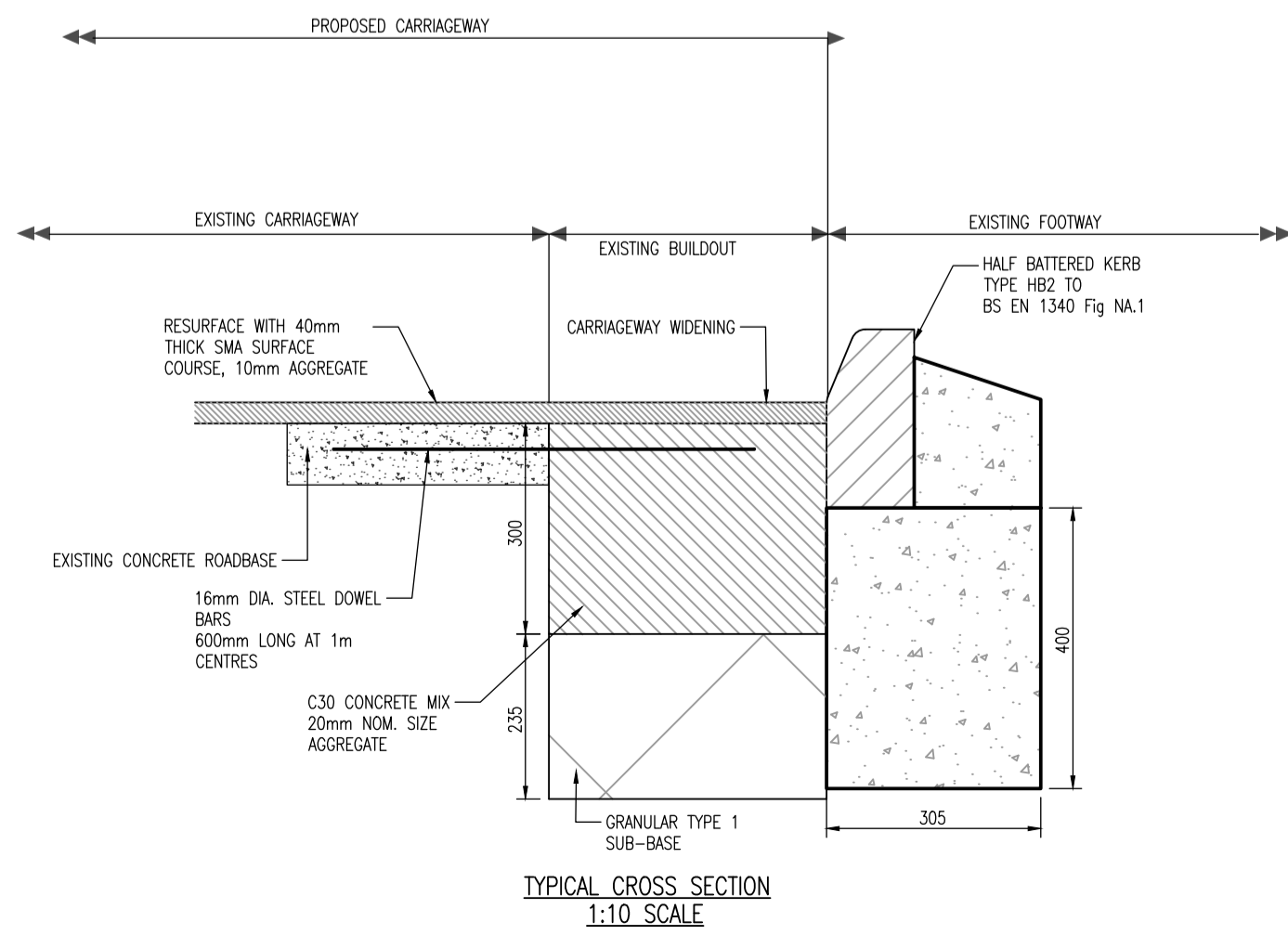
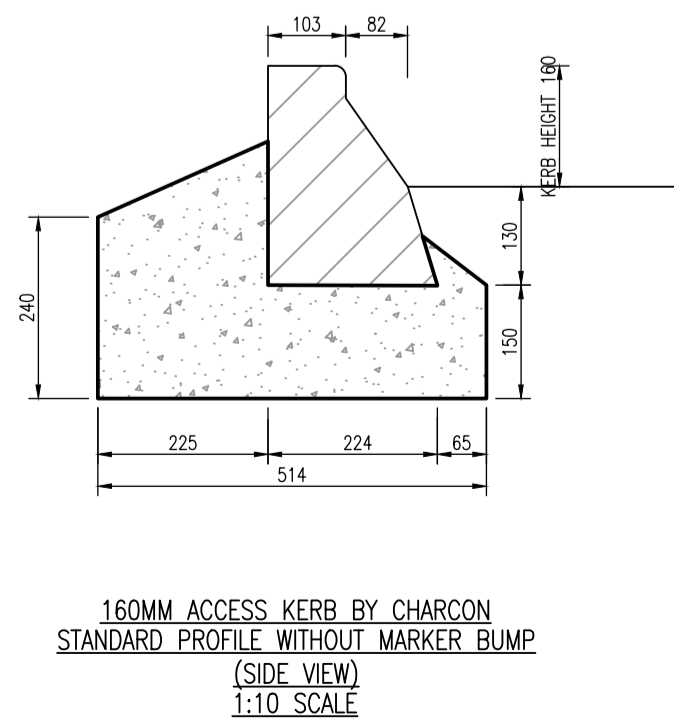
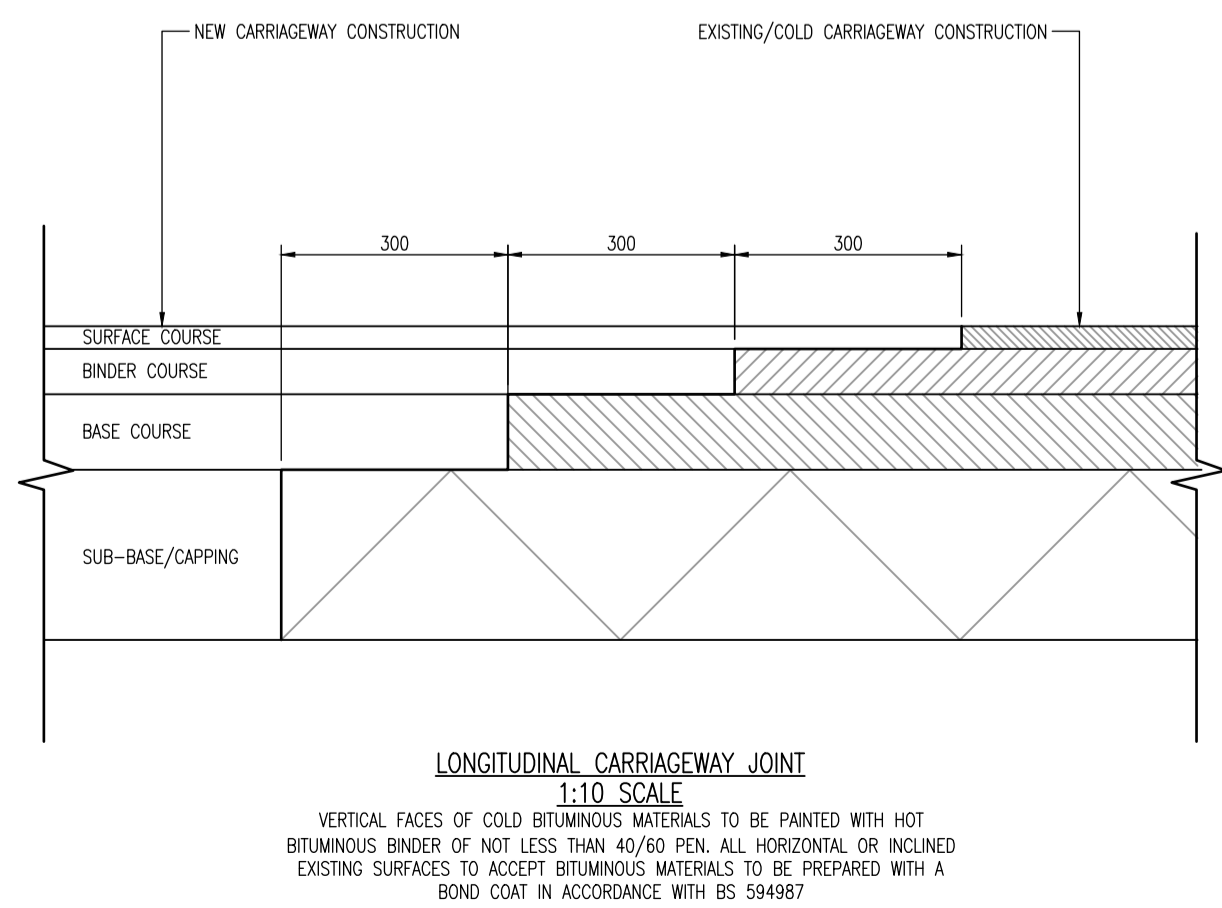
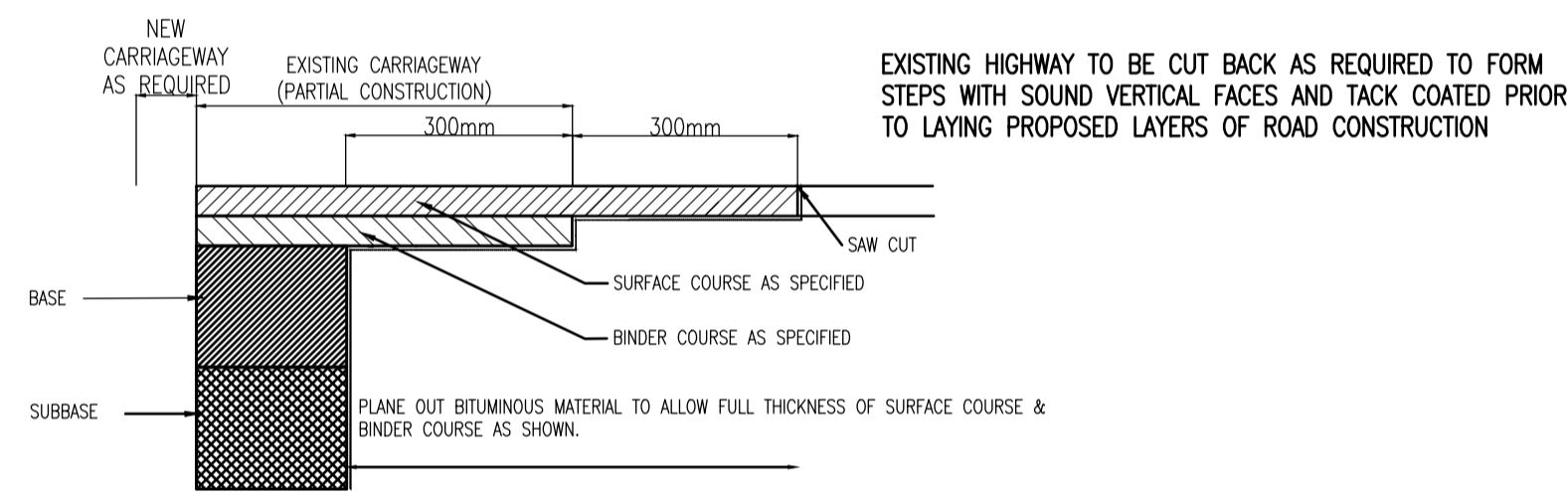
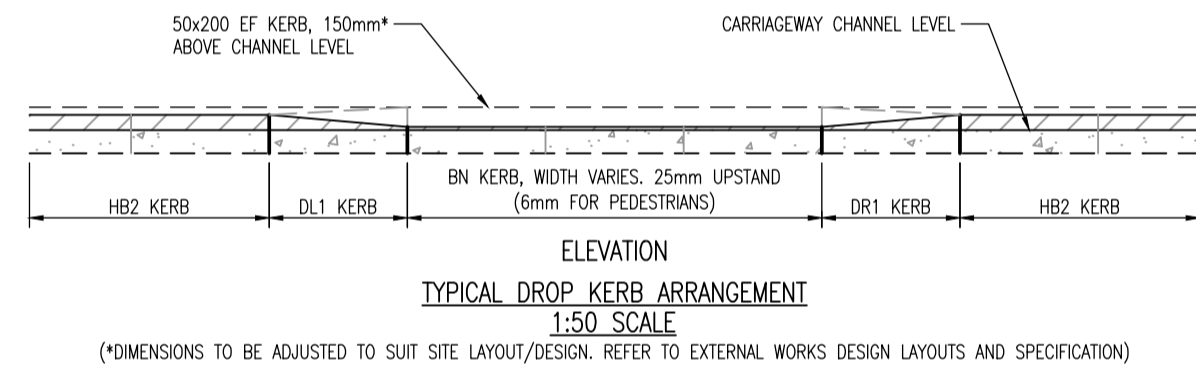
TITLE: **KERBS, FOOTWAYS AND PAVED AREAS (SHEET 4 OF 4)**

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DRAWN: NR
		DATE: JULY 2024
DRAWING NO: 288933-WSP-XX-XX-DR-C-1104		REV: P04

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PRIOR TO LAYING SUBSEQUENT LAYERS OF BITUMINOUS MATERIAL THE SURFACE SHALL BE THOROUGHLY CLEANED AND A TACK COAT OF BITUMEN EMULSION CLASS K1-40 TO BS434 SHALL BE APPLIED AT A RATE OF 0.4 TO 0.6 LITRES PER SQUARE METRE TO ANY BITUMINOUS SURFACE THAT HAS BEEN LEFT UNCOVERED FOR MORE THEN THREE DAYS



NOTES

- THIS DRAWING SHOULD BE READ IN CONJUNCTION WITH ALL RELATED DOCUMENTATION AND DRAWINGS.
- ALL DIMENSIONS ARE IN MILLIMETRES UNLESS STATED OTHERWISE.
- THE WORKS SHALL BE CARRIED OUT IN ACCORDANCE WITH THE DFT MCHW, DMRB AND MIDDLESBROUGH COUNCIL REQUIREMENTS.
- REFER TO THE KERBS, FOOTWAYS AND PAVED AREAS DRAWINGS FOR SITE SPECIFIC DETAILS OF KERBING AND SURFACING
- KERBS TO BE BUTT JOINTED. WHERE KERB ALIGNMENTS INCUR MINOR OPEN JOINT TAPERS IN EXCESS OF 5mm BETWEEN FORMED SURFACES, MORTAR JOINTING SHALL BE USED.
- FULL LENGTH PCC KERBS ARE TO BE MECHANICALLY HANDLED.
- ALL PRECAST KERBS, CHANNELS AND EDGINGS SHALL BE TO BS EN 1340 AND LAID TO BS 7533-6 AND ALL SETTS OF NATURAL STONE SHALL BE TO BS EN 1342 AND LAID TO BS 7533-7.
- ALL KERBS, CHANNELS AND EDGINGS BED & BACKING SHALL BE ST2 CONCRETE WELL COMPACTED. UNLESS OTHERWISE STATED, THIS SHALL BE A MINIMUM BED THICKNESS OF 150mm FOR KERBS AND CHANNELS, 100mm FOR EDGINGS.
- THE MINIMUM CUT OF ANY LENGTH OF KERB SHALL BE 450mm.
- THE CORRECT TRANSITION SHALL BE USED FOR ALL DROP KERBS AND UPSTAND VARIATION LOCATIONS.
- KERBS SHALL BE LAID ON BEDDING WHILST CONCRETE IS STILL "GREEN", WHERE THE BEDDING CONCRETE HAS CURED PRIOR TO INSTALLING THE FINISHED KERBING, 20mm NOMINAL THICKNESS CEMENT MORTAR BED DESIGNATION (f) SHALL BE USED. N.B. THE MINIMUM BEDDING THICKNESS OF 150mm SHALL BE MAINTAINED.

DO NOT SCALE

- TACTILE PAVING SHALL BE COLOURED RED AT CONTROLLED CROSSING POINTS AND BUFF AT UNCONTROLLED CROSSINGS.
- MORTAR FOR TACTILE PAVING BE AS PER THAT SPECIFIED FOR BLOCK PAVING. CHLORIDE ION CONTENT OF MORTAR SHALL BE IN ACCORDANCE WITH BS EN 1744-1 AND SHALL NOT EXCEED 0.3% MASS OF CEMENT (0.2% FOR SULPHATE RESISTANT CEMENT. CALCIUM CHLORIDE IS NOT ACCEPTABLE.
- NO FROST-SUSCEPTIBLE MATERIALS TO BE USED WITHIN 450mm OF THE FINISHED SURFACE UNLESS EXPRESSLY REQUIRED BY THE ENGINEER.
- WHERE THE TRIMMING OF BLOCKS IS NECESSARY, PORTIONS OF LESS THAN ONE THIRD OF AN ENTIRE BLOCK SHALL NOT BE LAID. INSTEAD THE PATTERN SHOULD BE ALTERED TO ENABLE LARGER PIECES OF BLOCK TO BE USED.
- IF THE DEPTH OF AN ACCESS COVER FRAME PROHIBITS BLOCKS FROM BEING LAID UP CLOSE TO THE FRAME IT SHOULD BE SURROUNDED IN CONCRETE GRADE ST2 UP TO FINISHED GROUND LEVEL.
- JOINTING MATERIAL SHALL BE 0.5mm DRIED FREE FLOWING SILICA TO BS 7533-3 TABLE D.4. JOINT FILLING SHALL TAKE PLACE IMMEDIATELY AFTER THE BLOCK PAVERS HAVE BEEN COMPACTED INTO THE LAYING COURSE, AND COMPLETED WITH A FINAL COMPACTION OF THE FINISHED SURFACE.
- ASPHALTIC CONCRETE MATERIALS ARE TO BE IN ACCORDANCE WITH THE RELEVANT SECTION WITHIN BS EN 13108 PARTS 1-21, WITH ADDITIONAL GUIDANCE PROVIDED WITHIN PD 6691.
- INSTALLATION OF ASPHALTIC SURFACES TO BE IN ACCORDANCE WITH BS 594987.
- APPLICATION OF BOND COATS SHALL BE APPLIED IN COMPLIANCE WITH BS 594987 CL3.5 AND APPLIED AT A UNIFORM RATE OF SPREAD. TACK COATS SHALL NOT BE ACCEPTED, UNLESS AGREED IN ADVANCE WITH THE ENGINEER.
- COLD SURFACES OF ASPHALT AT TIE-INS TO BE CLEANED PRIOR TO APPLICATION OF BOND COAT TO ENSURE ADEQUATE COHESION OF NEW MATERIALS.
- IN THE AREAS OF NEW CARRIAGEWAY CONSTRUCTION, WHERE THE WIDTH OF CARRIAGEWAY IS LESS THAN 1.0M, CONCRETE FILL TYPE ST1 / ST2 OR OTHER SIMILAR SPECIFICATION AS APPROVED BY MIDDLESBROUGH COUNCIL TO BE USED AS A REPLACEMENT FOR TYPE 1 SUBBASE.
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PO2	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
PO1	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	16/07/24	NR	DRAFT ISSUE	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

DRAWING STATUS: S2 - FOR INFORMATION

SITE/PROJECT: LINTHORPE ROAD RESTORATION

TITLE: TYPICAL HIGHWAY DETAILS

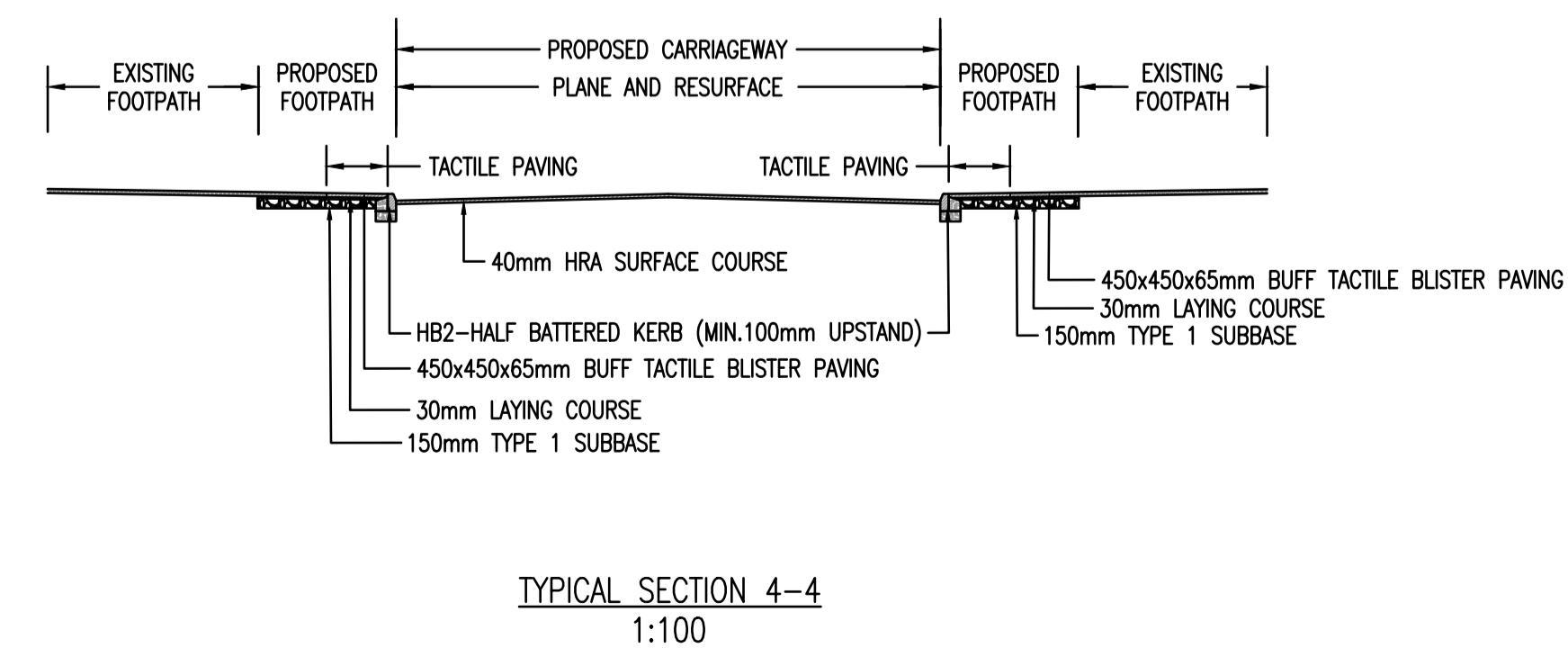
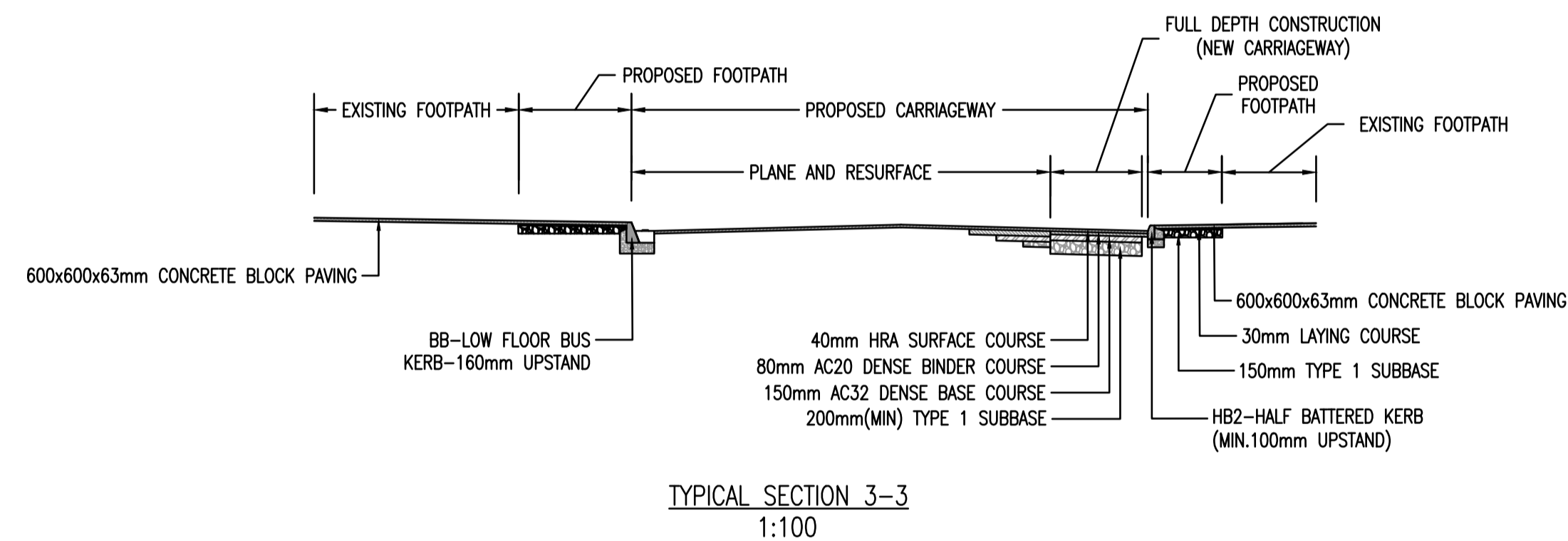
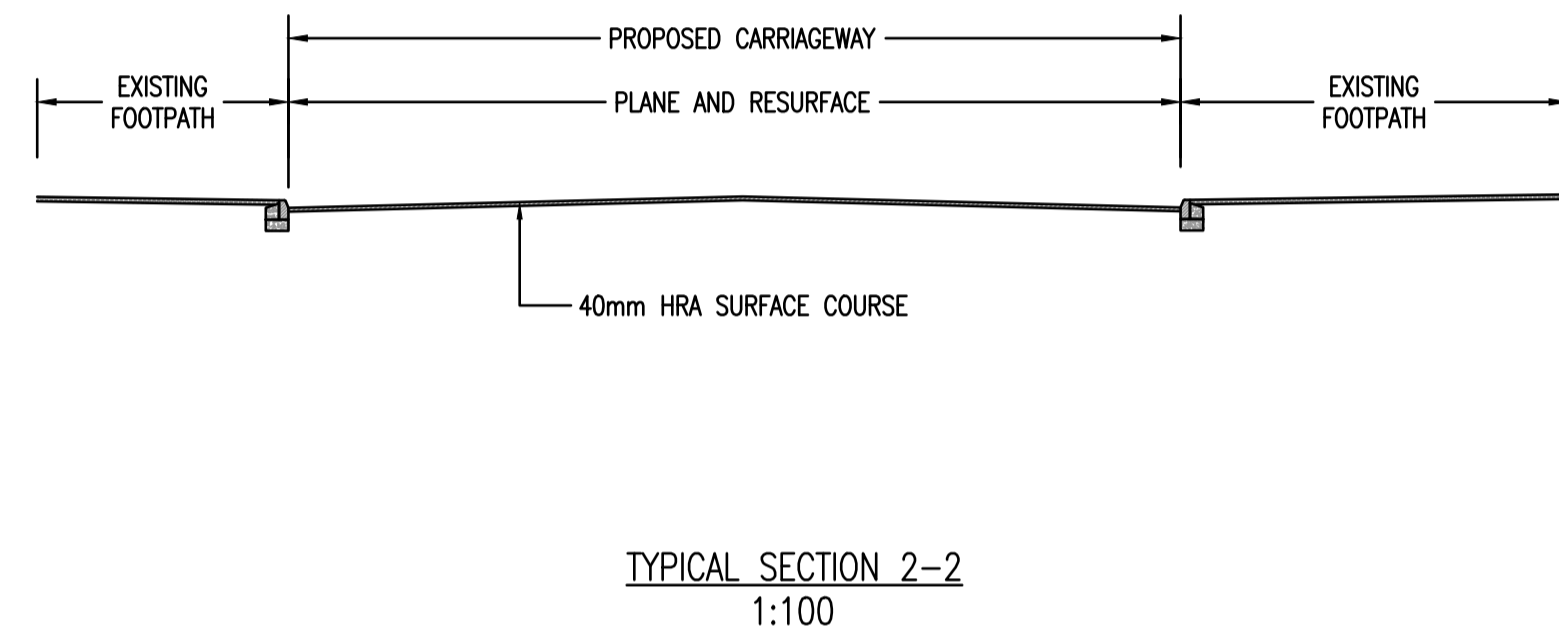
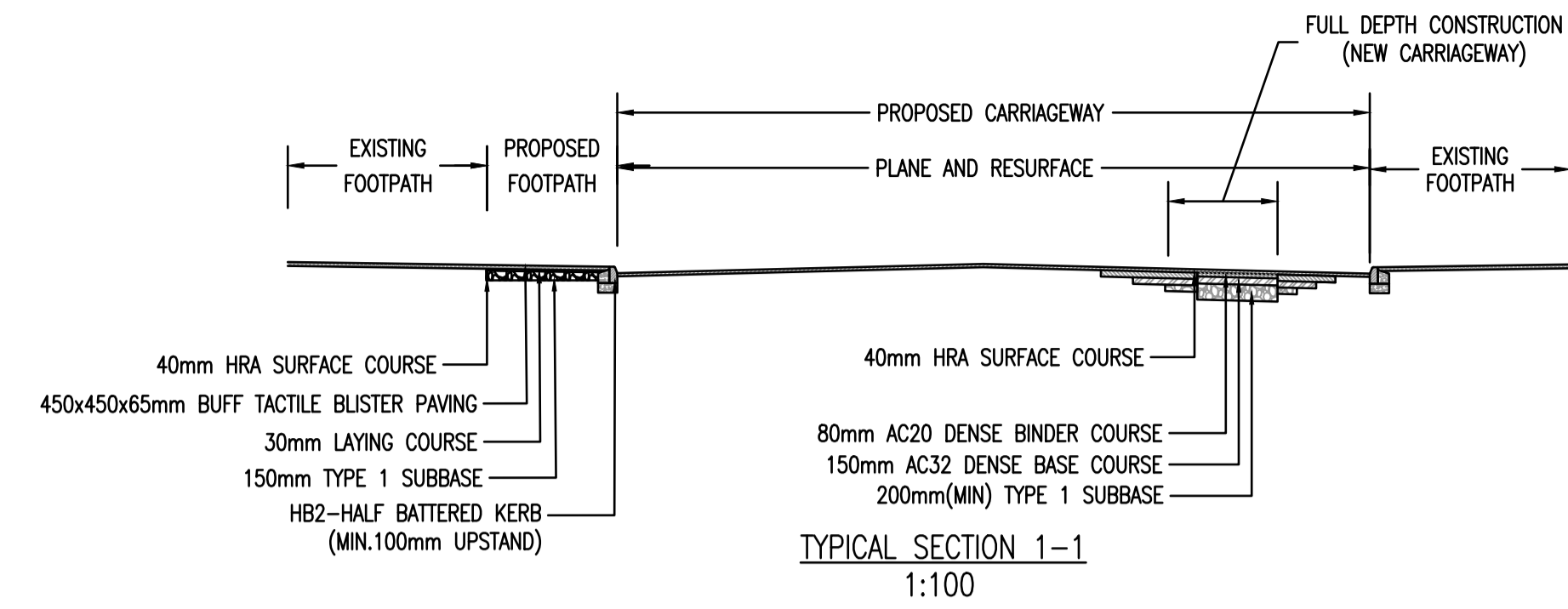
SCALE @ AT:	CHECKED:	APPROVED:
NTS	JS	PWW
PROJECT NO:	DESIGNED:	DRAWN:
2024UK293315	NR	NR
DATE:	JULY 2024	

DRAWING NO:	REV:
288933-WSP-XX-XX-DR-C-1111	PO2

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NOTES

1. ALL DIMENSIONS ARE IN METRES UNLESS NOTED OTHERWISE.
2. FOR SECTION LOCATIONS, REFER DRAWING NO. 288933-WSP-XX-XX-DR-C-000101 - 000104.
3. THIS DRAWING SHOULD BE READ IN CONJUNCTION WITH ALL RELEVANT DOCUMENTATION DRAWINGS AND STANDARD DETAILS BUT WITH PARTICULAR REFERENCE TO THE FOLLOWING 288933-WSP-XX-XX-DR-C-1101.



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PO2	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
PO1	23/07/24	NR	ISSUE FOR COST ESTIMATE	JS	PWW
DR	10/07/24	NR	DRAFT ISSUE	JS	PWW
REV	DATE	BY	DESCRIPTION	CHK	APP

DRAWING STATUS: S2 - FOR INFORMATION

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
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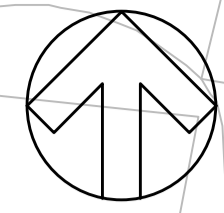
SITE/PROJECT: LINTHORPE ROAD RESTORATION

TITLE: TYPICAL HIGHWAY SECTIONS

SCALE @ A1: AS SHOWN	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DRAWN: NR
		DATE: JULY 2024

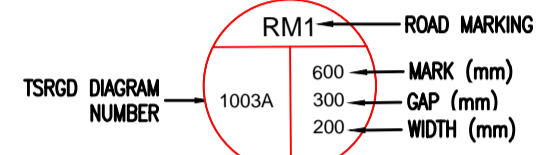
DRAWING No: 288933-WSP-XX-XX-DR-C-1112	REV: P02
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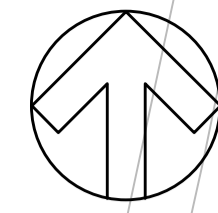


KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 8)
- PROPOSED CARRIAGEWAY
- PROPOSED KERB
- PROPOSED TRAFFIC SIGN
- PROPOSED ILLUMINATED TRAFFIC SIGN
- PROPOSED WHITE LINE ROAD MARKING
- PROPOSED YELLOW LINE ROAD MARKING
- PROPOSED PARKING METER



- UNKNOWN GROUND CONDITIONS PRIOR TO INTRUSIVE GROUND INVESTIGATION WORKS
- CONSTRUCTION WORKS IN LIVE ROADS ON A BUS ROUTE
- POTENTIAL FOR SHALLOW GROUNDWATER TO BE ENCOUNTERED DURING EXCAVATION WORKS
- EXCAVATION IN AND AROUND BURIED SERVICES
- POTENTIAL FOR CONTAMINATED TAR IN EXISTING ROAD PAVEMENT
- UNEXPLODED ORDNANCE MAY BE PRESENT
- HIGH PEDESTRIAN NUMBERS IN TOWN CENTRE



ID	DIAG NO.	DESCRIPTION
RM1	1001	Stop Line
RM2	1004	Lane Line
RM3	1018.1	Double Yellow
RM4	1038	Lane Arrow and Turning Arrow
RM5	1028.2	Taxi Bay Line
RM6	1040.4	Hatching
RM7	1032	Parking Bays
RM8	1009	Edge Line
RM9	1028.3	Disabled Parking Bays
RM10	1025.1	Bus Stop
RM11	1019	Single Loading
RM12	1020.1	Double Loading
RM13	1023	Give-way triangle
RM14	1003	Shuts
RM15	1055.1	Give-way line
RM16	1001.3	Zig-Zag Lines

DO NOT SCALE

- NOTES**
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 - ALL TRAFFIC SIGNS AND ROAD MARKINGS CONFORM TO TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS (TSRGD) 2016 AND THE TRAFFIC SIGNS MANUAL (TSM).
 - ALL PROPOSED ROAD MARKINGS ARE TO TIE INTO EXISTING AT SCHEME EXTENTS.
 - THE USE OF TRAFFIC SIGN DIAGRAM REF 7014 IS RESTRICTED TO A PERIOD OF 3 MONTHS AFTER THE COMPLETION OF THE WORKS AND A 'REMOVE BY' DATE MUST BE INCLUDED AT THE BACK OF THE SIGN CONFORMING TO TSRGD 2016.
 - ALL POST SIZES ASSUME LEVEL GROUND CONDITIONS.
 - SIGN LOCATIONS ARE SHOWN INDICATIVELY AND CAN BE ADJUSTED TO EASE BUILDABILITY / AVOID UNDERGROUND SERVICES
 - THIS DRAWING IS BASED IN A WHOLE OR IN PART ON INFORMATION AND/OR DATA APPROVED BY A THIRD PARTY INCLUDING MIDDLESBROUGH COUNCIL AND AS SUCH IN CONTINGENT UPON THE ACCURACY AND COMPLETENESS OF THAT INFORMATION AND/OR DATA. WSP UK LIMITED SHALL NOT BE LIABLE IN RELATION TO ANY INACCURACY PRESENTED WITHIN THE DRAWING AND/OR IN RELATION TO ANY DISCREPANCY OR AMBIGUITY WITH ANY OTHER PROJECT DOCUMENTS SHOULD ANY DATA AND OR INFORMATION UPON WHICH RELIANCE HAS BEEN BASED BE INCORRECT OR OUT OF DATE OR HAVE BEEN CONCEALED, WITHHELD OR BE INCOMPLETE, MISREPRESENTED OR OTHERWISE NOT FULLY DISCLOSED TO WSP UK LIMITED.

REV	DATE	BY	DESCRIPTION	CHK	APP
P04	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P03	03/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
P02	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
P01	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
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S2 - FOR INFORMATION

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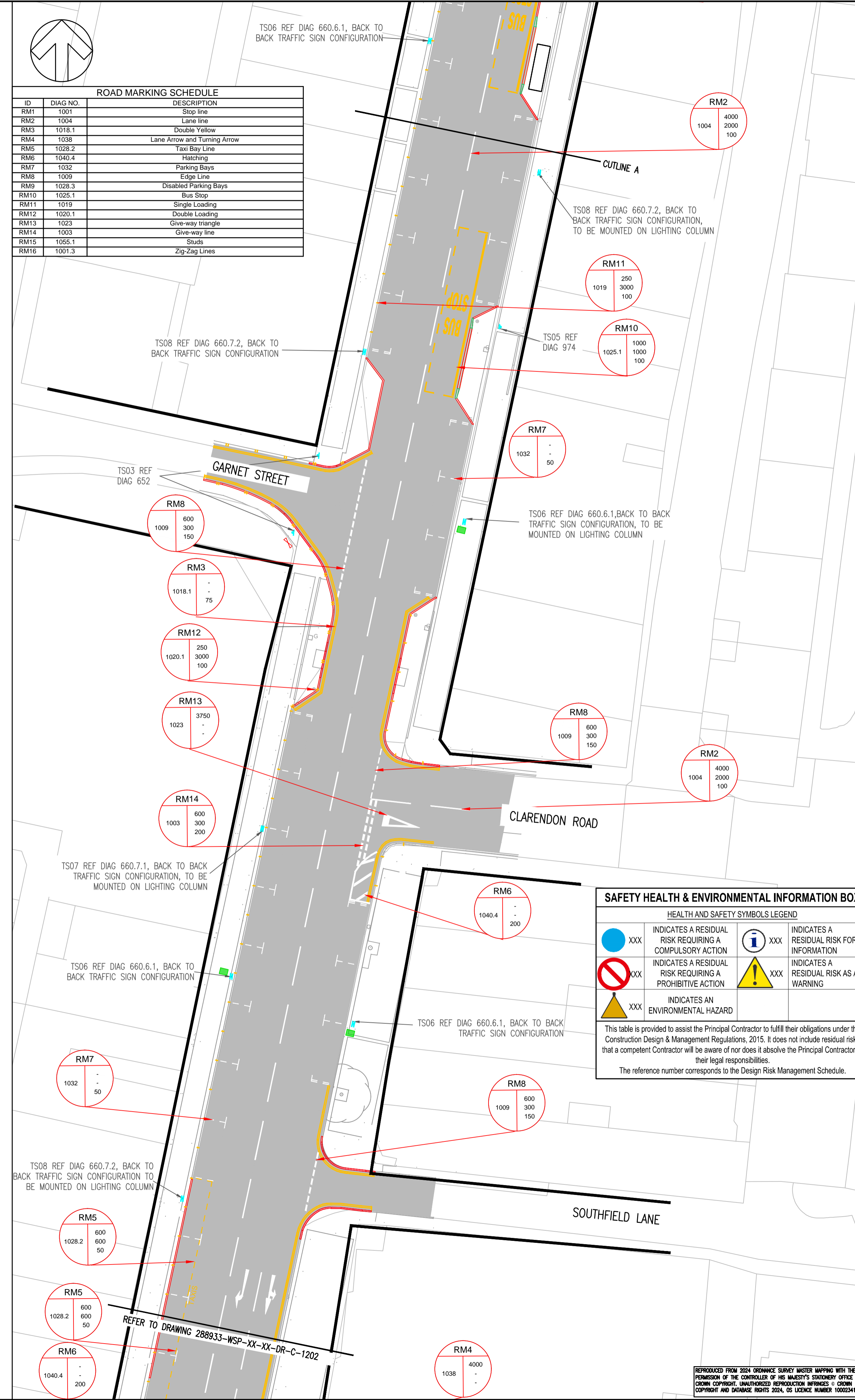
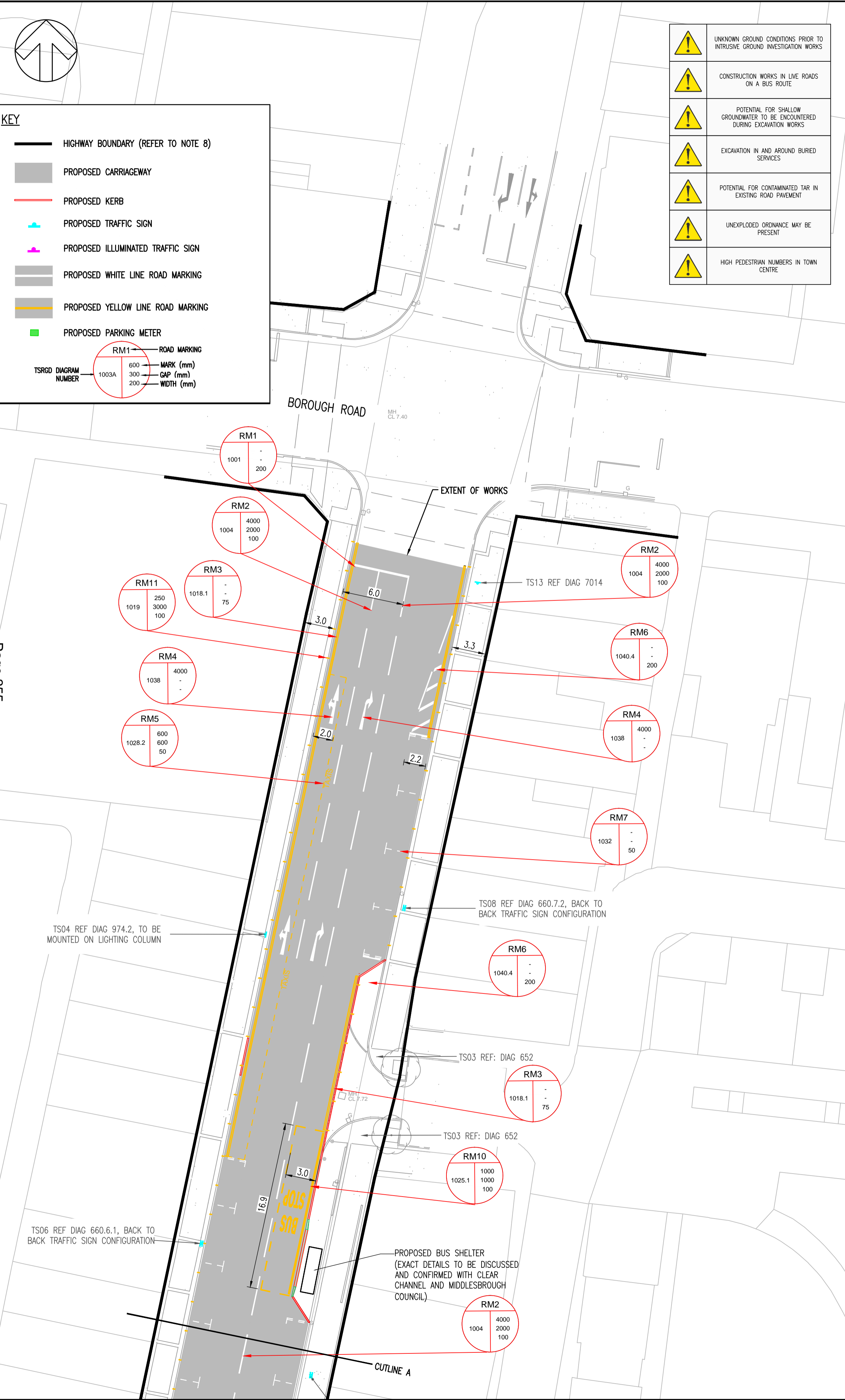
SITE/PROJECT: LINTHORPE ROAD RESTORATION

TITLE: TRAFFIC SIGNS AND ROAD MARKINGS (SHEET 1 OF 4)

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DATE: JULY 2024
DRAWING NO: 288933-WSP-XX-XX-DR-C-1201	REV: P04	

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Page 256
File name: C:\Users\WATBOW\OneDrive\Documents\WSP\Projects\288933\WSP-XX-XX-DR-C-1201-1202\TRAFFIC SIGNS & ROAD MARKINGS.DWG, created on 10 October 2024 11:48:11, by: Broydges, Alan



SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

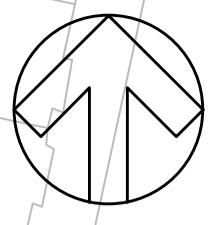
HEALTH AND SAFETY SYMBOLS LEGEND

- Blue circle with 'XXX': INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION
- Red circle with 'XXX': INDICATES A RESIDUAL RISK REQUIRING A PROHIBITIVE ACTION
- Yellow triangle with 'XXX': INDICATES AN ENVIRONMENTAL HAZARD
- Blue circle with 'i' and 'XXX': INDICATES A RESIDUAL RISK FOR INFORMATION
- Yellow triangle with 'XXX': INDICATES A RESIDUAL RISK AS A WARNING

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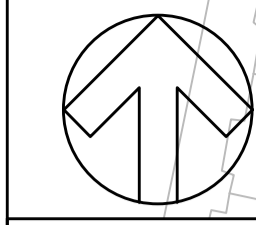
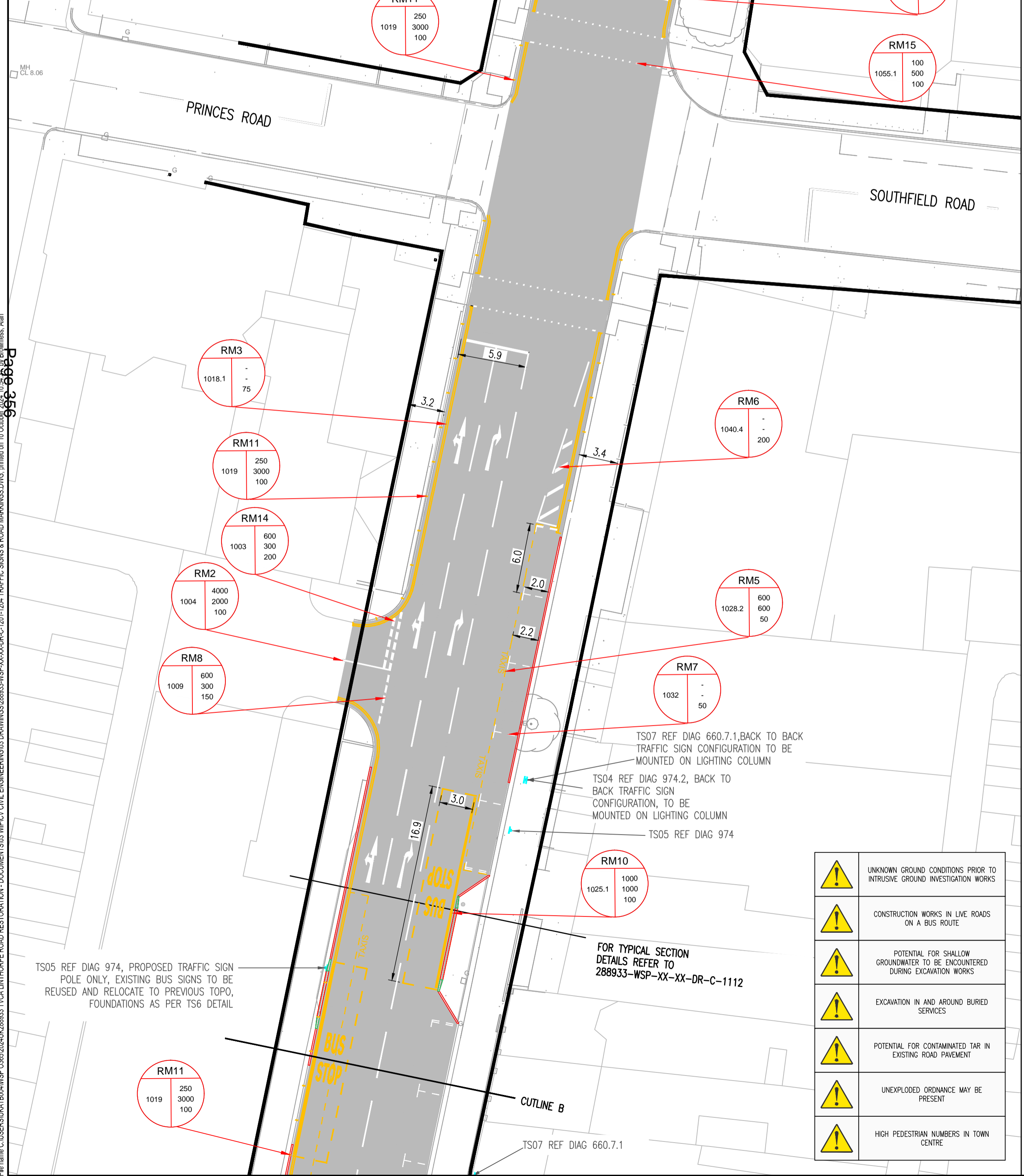
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KEY

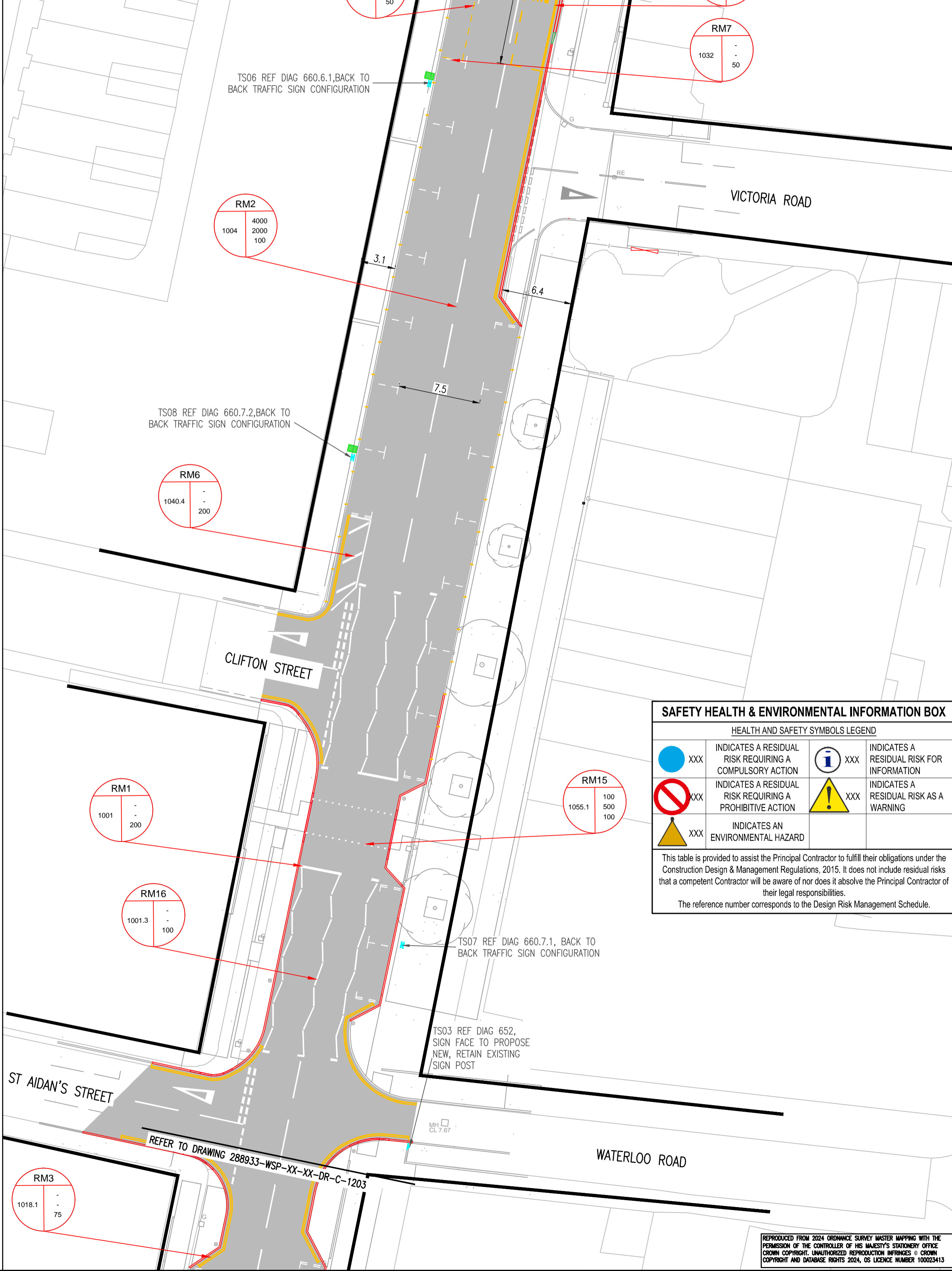
- HIGHWAY BOUNDARY (REFER TO NOTE 8)
- PROPOSED CARRIAGEWAY
- PROPOSED KERB
- PROPOSED TRAFFIC SIGN
- PROPOSED ILLUMINATED TRAFFIC SIGN
- PROPOSED WHITE LINE ROAD MARKING
- PROPOSED YELLOW LINE ROAD MARKING
- PROPOSED PARKING METER

TSRGD DIAGRAM NUMBER	ROAD MARKING	MARK (mm)	GAP (mm)	WIDTH (mm)
1003A	RM1	600	300	200



ROAD MARKING SCHEDULE

ID	DIAG NO.	DESCRIPTION
RM1	1001	Stop line
RM2	1004	Lane line
RM3	1018.1	Double Yellow
RM4	1038	Lane Arrow and Turning Arrow
RM5	1028.2	Taxi Bay Line
RM6	1040.4	Hatching
RM7	1032	Parking Bays
RM8	1009	Edge Line
RM9	1028.3	Disabled Parking Bays
RM10	1025.1	Bus Stop
RM11	1019	Single Loading
RM12	1020.1	Double Loading
RM13	1023	Give-way triangle
RM14	1003	Give-way line
RM15	1055.1	Studs
RM16	1001.3	Zig-Zag Lines



DO NOT SCALE

- NOTES**
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 - ALL PROPOSED ROAD MARKINGS ARE TO TIE INTO EXISTING AT SCHEME EXTENTS.
 - THE USE OF TRAFFIC SIGN DIAGRAM REF 7014 IS RESTRICTED TO A PERIOD OF 3 MONTHS AFTER THE COMPLETION OF THE WORKS AND A 'REMOVE BY' DATE MUST BE INCLUDED AT THE BACK OF THE SIGN CONFORMING TO TSRGD 2016.
 - ALL POST SIZES ASSUME LEVEL GROUND CONDITIONS.
 - SIGN LOCATIONS ARE SHOWN INDICATIVELY AND CAN BE ADJUSTED TO EASE BUILDABILITY / AVOID UNDERGROUND SERVICES
 - THIS DRAWING IS BASED IN A WHOLE OR IN PART ON INFORMATION AND/OR DATA APPROVED BY A THIRD PARTY INCLUDING MIDDLESBROUGH COUNCIL AND AS SUCH IN CONTINGENT UPON THE ACCURACY AND COMPLETENESS OF THAT INFORMATION AND/OR DATA. WSP UK LIMITED SHALL NOT BE LIABLE IN RELATION TO ANY INACCURACY PRESENTED WITHIN THE DRAWING AND/OR IN RELATION TO ANY DISCREPANCY OR AMBIGUITY WITH ANY OTHER PROJECT DOCUMENTS SHOULD ANY DATA AND OR INFORMATION UPON WHICH RELIANCE HAS BEEN BASED BE INCORRECT OR OUT OF DATE OR HAVE BEEN CONCEALED, WITHHELD OR BE INCOMPLETE, MISREPRESENTED OR OTHERWISE NOT FULLY DISCLOSED TO WSP UK LIMITED.

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REV	DATE	BY	DESCRIPTION	CHK	APP
P04	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P03	03/09/24	NR	UPDATED FOLLOWING CLIENT REVIEW	JS	PWW
P02	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
P01	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	12/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: S2 - FOR INFORMATION

wsp

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
T+ 44 (0) 191 226 2000, F+ 44 (0) 191 226 2104
wsp.com

TEES VALLEY

SITE PROJECT: LINTHORPE ROAD RESTORATION

TITLE: TRAFFIC SIGNS AND ROAD MARKINGS (SHEET 2 OF 4)

SCALE @ AT:	CHECKED:	APPROVED:
1:250	JS	PWW
PROJECT NO:	DESIGNED:	DATE:
2024UK293315	NR	JULY 2024
DRAWING NO:	REV:	
288933-WSP-XX-XX-DR-C-1202	P04	

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- UNKNOWN GROUND CONDITIONS PRIOR TO INTRUSIVE GROUND INVESTIGATION WORKS
- CONSTRUCTION WORKS IN LIVE ROADS ON A BUS ROUTE
- POTENTIAL FOR SHALLOW GROUNDWATER TO BE ENCOUNTERED DURING EXCAVATION WORKS
- EXCAVATION IN AND AROUND BURIED SERVICES
- POTENTIAL FOR CONTAMINATED TAR IN EXISTING ROAD PAVEMENT
- UNEXPLODED ORDNANCE MAY BE PRESENT
- HIGH PEDESTRIAN NUMBERS IN TOWN CENTRE

SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

HEALTH AND SAFETY SYMBOLS LEGEND

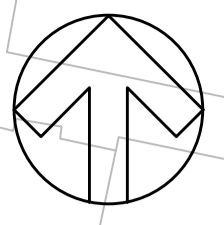
	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION		INDICATES A RESIDUAL RISK FOR INFORMATION
	INDICATES A RESIDUAL RISK REQUIRING A PROHIBITIVE ACTION		INDICATES A RESIDUAL RISK AS A WARNING
	INDICATES AN ENVIRONMENTAL HAZARD		

This table is provided to assist the Principal Contractor to fulfill their obligations under the Construction Design & Management Regulations, 2015. It does not include residual risks that a competent Contractor will be aware of nor does it absolve the Principal Contractor of their legal responsibilities.

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REPRODUCED FROM 2024 ORDNANCE SURVEY MASTER MAPS WITH THE PERMISSION OF THE CONTROLLER OF HIS MAJESTY'S STATIONERY OFFICE. COPYRIGHT AND DATABASE RIGHTS 2024. OS LICENSE NUMBER 10003413

File name: C:\Users\WATBOW\OneDrive\Documents\WSP\Civil Engineering\Drawings\288933-WSP-XX-XX-DR-C-1202-Traffic Signs & Road Markings.DWG, printed on 10 October 2024, 15:54:54, by Brynwalis, Alan



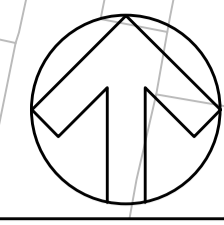
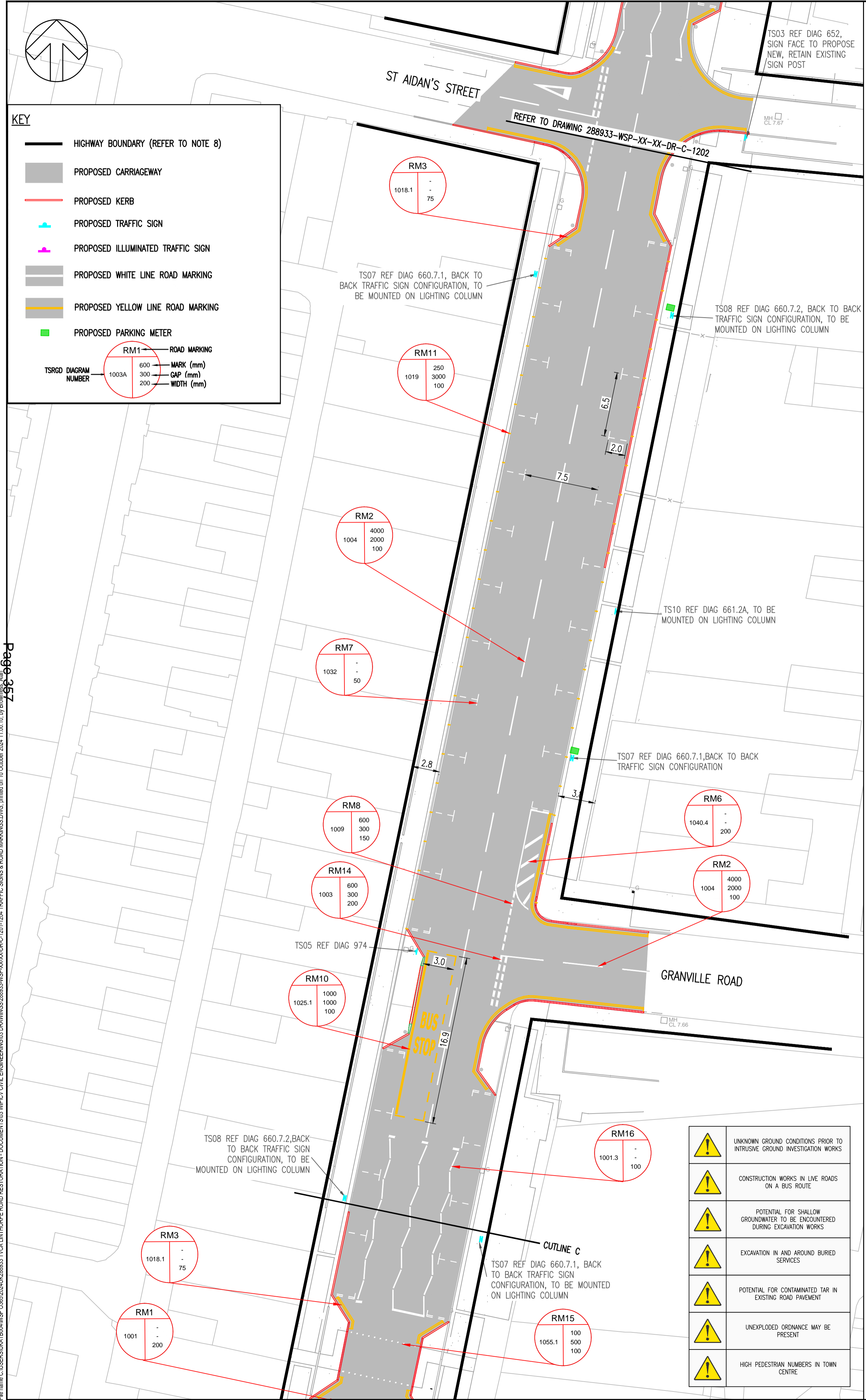
KEY

- HIGHWAY BOUNDARY (REFER TO NOTE 8)
- PROPOSED CARRIAGEWAY
- PROPOSED KERB
- PROPOSED TRAFFIC SIGN
- PROPOSED ILLUMINATED TRAFFIC SIGN
- PROPOSED WHITE LINE ROAD MARKING
- PROPOSED YELLOW LINE ROAD MARKING
- PROPOSED PARKING METER

TSRGD DIAGRAM NUMBER

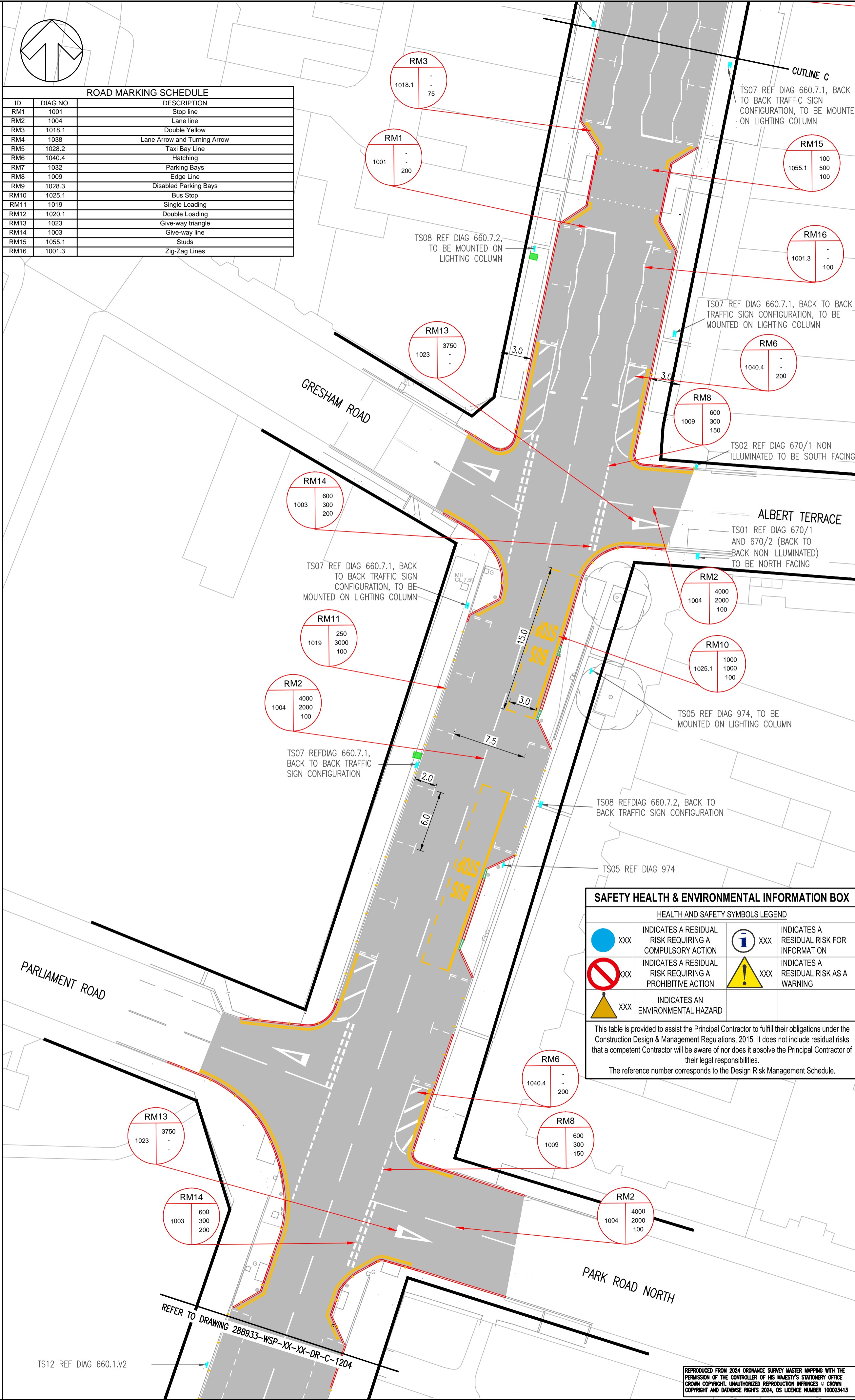
1003A	ROAD MARKING
600	MARK (mm)
300	GAP (mm)
200	WIDTH (mm)

Page 357
File name: C:\USERS\WATSON\WSP_2024\2024\288933\TVC\LINTHORPE ROAD RESTORATION - DOCUMENTS\03_MPC\01_CIVIL ENGINEERING\03_DRAWINGS\03_SIGN & ROAD MARKINGS\DWG_288933-WSP-XX-XX-DR-C-1203-1204.dwg, created on 10 October 2024 11:00:01, by: Brownings, Alan



ROAD MARKING SCHEDULE

ID	DIAG NO.	DESCRIPTION
RM1	1001	Stop line
RM2	1004	Lane line
RM3	1018.1	Double Yellow
RM4	1038	Lane Arrow and Turning Arrow
RM5	1028.2	Taxi Bay Line
RM6	1040.4	Hatching
RM7	1032	Parking Bays
RM8	1009	Edge Line
RM9	1028.3	Disabled Parking Bays
RM10	1025.1	Bus Stop
RM11	1019	Single Loading
RM12	1020.1	Double Loading
RM13	1023	Give-way line
RM14	1003	Give-way line
RM15	1055.1	Studs
RM16	1001.3	Zig-Zag Lines



DO NOT SCALE

- NOTES**
- THIS DRAWING SHOULD BE READ IN CONJUNCTION WITH ALL RELEVANT DOCUMENTATION DRAWINGS AND STANDARD DETAILS BUT WITH PARTICULAR REFERENCE TO THE FOLLOWING - 288933-WSP-XX-XX-DR-C-1211-1212
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P01	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	12/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: **S2 - FOR INFORMATION**

Amber Court, William Armstrong Drive, Newcastle upon Tyne, NE4 7YQ, UK
T+ 44 (0) 191 226 2000, F+ 44 (0) 191 226 2104
wsp.com

SITE PROJECT: **LINTHORPE ROAD RESTORATION**

TITLE: **TRAFFIC SIGNS AND ROAD MARKINGS (SHEET 3 OF 4)**

SCALE @ A1: 1:250	CHECKED: JS	APPROVED: PWW
PROJECT NO: 2024UK293315	DESIGNED: NR	DATE: JULY 2024
DRAWING NO: 288933-WSP-XX-XX-DR-C-1203	REV: P04	

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- UNKNOWN GROUND CONDITIONS PRIOR TO INTRUSIVE GROUND INVESTIGATION WORKS
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SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

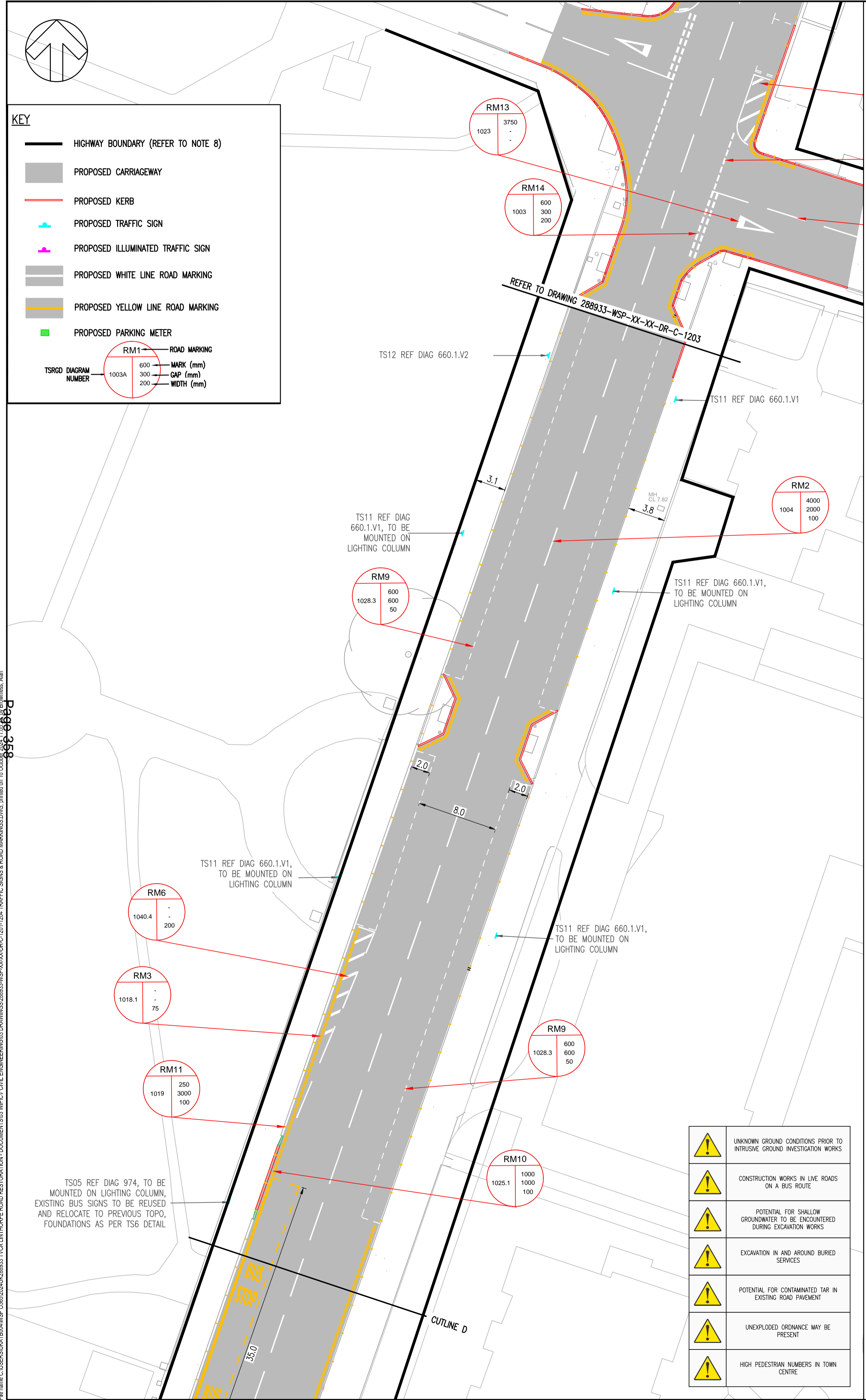
HEALTH AND SAFETY SYMBOLS LEGEND

	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION		INDICATES A RESIDUAL RISK FOR INFORMATION
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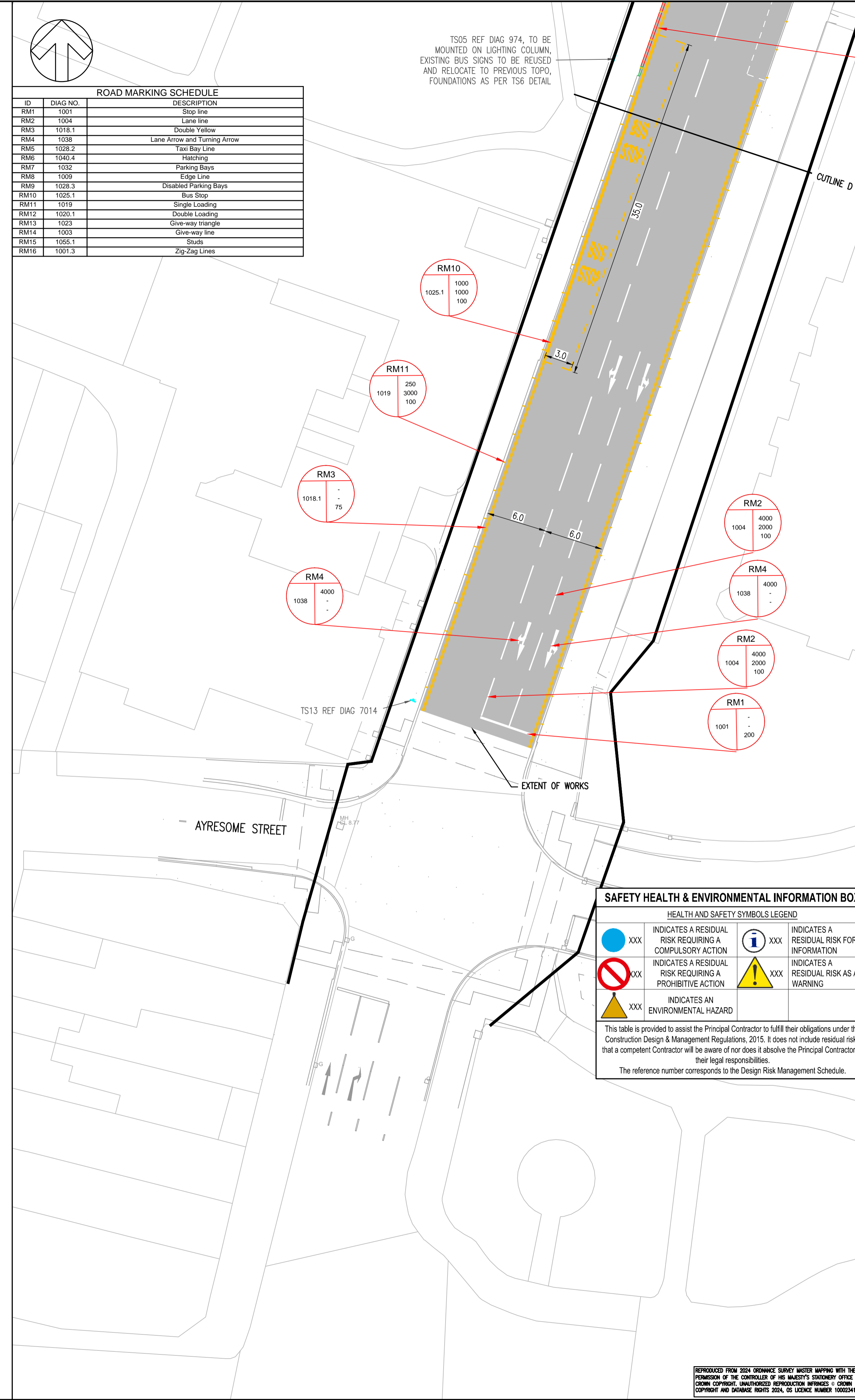


KEY

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- PROPOSED WHITE LINE ROAD MARKING
- PROPOSED YELLOW LINE ROAD MARKING
- PROPOSED PARKING METER

TSRGD DIAGRAM NUMBER

ROAD MARKING	MARK (mm)	GAP (mm)	WIDTH (mm)
RM1	600	300	200
1003A	300	200	



ROAD MARKING SCHEDULE

ID	DIAG NO.	DESCRIPTION
RM1	1001	Stop line
RM2	1004	Lane line
RM3	1018.1	Double Yellow
RM4	1038	Lane Arrow and Turning Arrow
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DO NOT SCALE

NOTES

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P02	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
P01	23/07/24	NR	ISSUE FOR COSTING	JS	PWW
DR	12/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: S2 - FOR INFORMATION

SAFETY HEALTH & ENVIRONMENTAL INFORMATION BOX

HEALTH AND SAFETY SYMBOLS LEGEND	
	INDICATES A RESIDUAL RISK REQUIRING A COMPULSORY ACTION
	INDICATES A RESIDUAL RISK REQUIRING A PROHIBITIVE ACTION
	INDICATES AN ENVIRONMENTAL HAZARD
	INDICATES A RESIDUAL RISK FOR INFORMATION
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CLIENT: TEES VALLEY

SITE PROJECT: LINTHORPE ROAD RESTORATION

TITLE: TRAFFIC SIGNS AND ROAD MARKINGS (SHEET 4 OF 4)

SCALE @ A1:	CHECKED:	APPROVED:
1:250	JS	PWW

PROJECT NO:	DESIGNED:	DRAWN:	DATE:
2024UK293315	NR	NR	JULY 2024

DRAWING NO:	REV:
288933-WSP-XX-XX-DR-C-1204	P04

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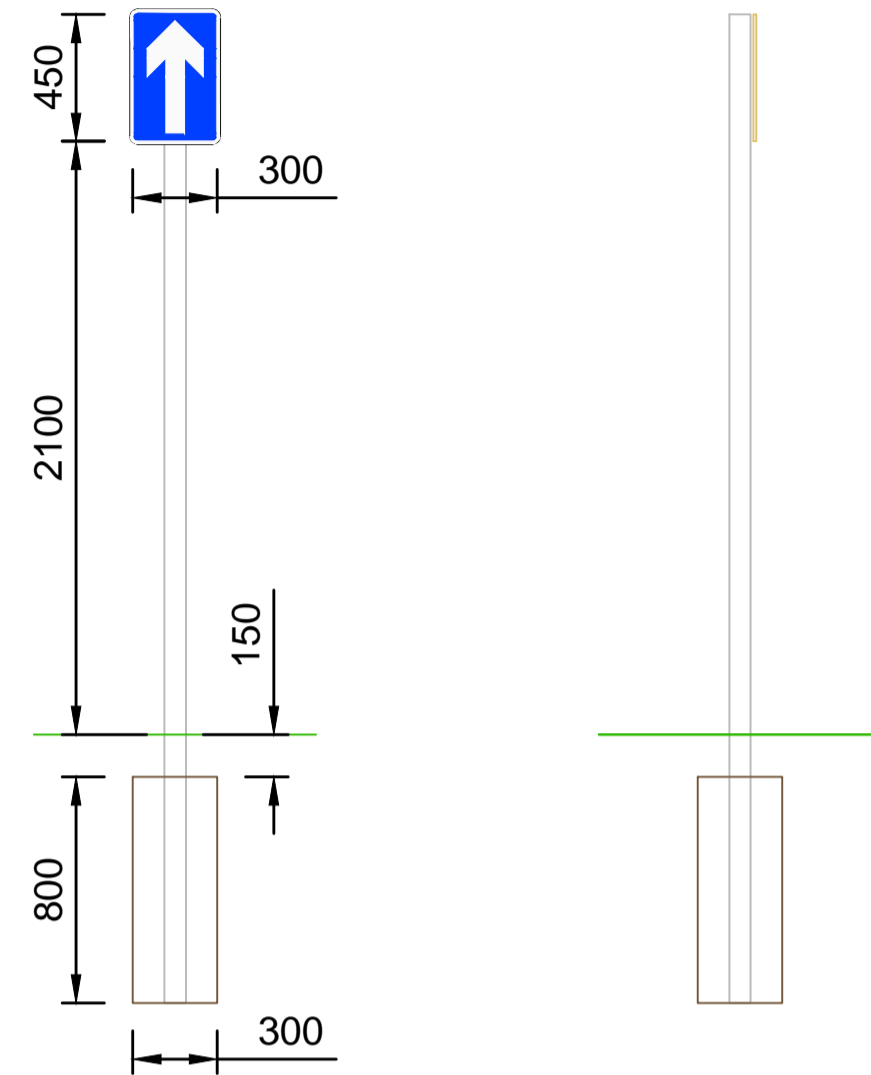
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DO NOT SCALE

NOTES

1. ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE STATED.
2. ALL LEVELS ARE IN METRES ABOVE ORDNANCE DATUM.
3. WORKS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE RELEVANT B.S, MIDDLESBROUGH COUNCIL HIGHWAY DESIGN GUIDE AND DEPARTMENT OF TRANSPORTS 'SPECIFICATION FOR HIGHWAY WORKS', PUBLISHED BY HMSO. ALL SPECIFICATION CLAUSES REFER TO THIS DOCUMENT UNLESS OTHERWISE STATED.
4. ALL SETTING OUT IS TO BE AGREED WITH THE ENGINEER PRIOR TO THE COMMENCEMENT OF THE WORKS. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH ALL OTHER RELEVANT DRAWINGS, SCHEDULES AND SPECIFICATIONS.
5. CONFLICTING INFORMATION SHOWN ON THE ENGINEER'S DRAWINGS OR DISCREPANCIES BETWEEN THE INFORMATION GIVEN BY THE ENGINEER AND THAT PROVIDED BY OTHERS MUST BE REFERRED TO THE ENGINEER BEFORE THE WORKS COMMENCE.
6. TRAFFIC SIGNS & ROAD MARKING REFERENCES CONFORMS TO TSRGD 2016.
7. SIGN POSITIONING AND SIZES ARE NOT TO SCALE, EXACT LOCATION AND ORIENTATION OF SIGNS TO BE CONFIRMED WITH ENGINEERS REPRESENTATIVE PRIOR TO ERECTION ON SITE.
8. POST FOUNDATIONS SUBJECT TO FINAL DESIGN BY CONTRACTOR TO AVOID BURIED SERVICES.
9. SIGNAGE LOCATED WITHIN FOOTWAYS TO HAVE A MOUNTING HEIGHT OF 2.3m;
10. ALL ILLUMINATED SIGNS TO BE MOUNTED ON GALVANISED WIDE BASED POSTS WITH G1 FINISH KCC COASTAL SPECIFICATION AS MANUFACTURED BY STANTON FABRIKAT.
11. ALL SIGN LIGHTING UNITS TO BE LED LVA RANGE (TO INCLUDE PHOTOCCELL): 3W FOR SMALL PLATES (600MM AND UNDER), 10W FOR LARGE PLATES (OVER 600MM) AS MANUFACTURED BY SIMMONSIGNS.
12. ALL ILLUMINATED AND NON-ILLUMINATED SIGN FACES TO BE CLASS 2 REFLECTIVE.
13. NON-ILLUMINATED TRAFFIC BOLLARDS TO BE METRO PLUS ANTI-TWIST (REFLEX BOLLARD) AS MANUFACTURED BY TMP.

Signing Project	Signing Project	Width (mm)	Height (mm)	Area (sq.m)	Background	Border	Legend
Sign Reference	TS03	300	450	0.14	Blue	White	White
x Height							
Material	Class RA2						



TS03 - 652

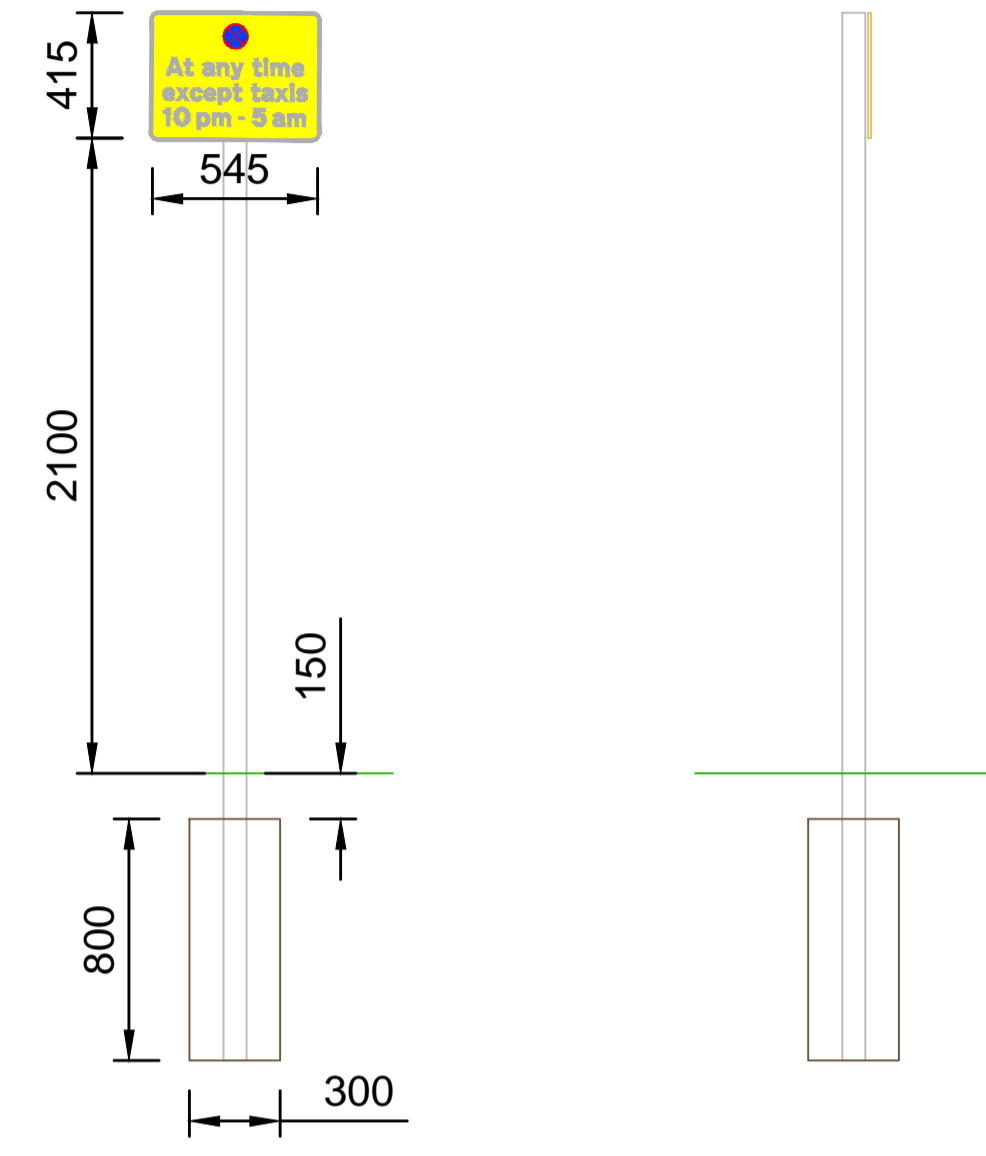
Structural Calculation Details

Signs:
Reference: TS03
Width: 300mm, Height: 450mm
Shape: Rectangle
Orientation: Facing front
Mounted on posts: 1
Mounting height: 2100mm, at post

Posts:
Quantity: 1
Type: 76.1 x 3.2 CHS (S355)
Spacing: N/A
Post 1 Length: 3500mm

Base:
Type: Planted
Diameter: 300mm
Depth: 800mm
Volume: 0.08cu.m
Earth cover: 150mm

Signing Project	Signing Project	Width (mm)	Height (mm)	Area (sq.m)	Background	Border	Legend
Sign Reference	TS04	545	415	0.23	Yellow	Black	Black
x Height							
Material	Class RA2						



TS04 - 974.2

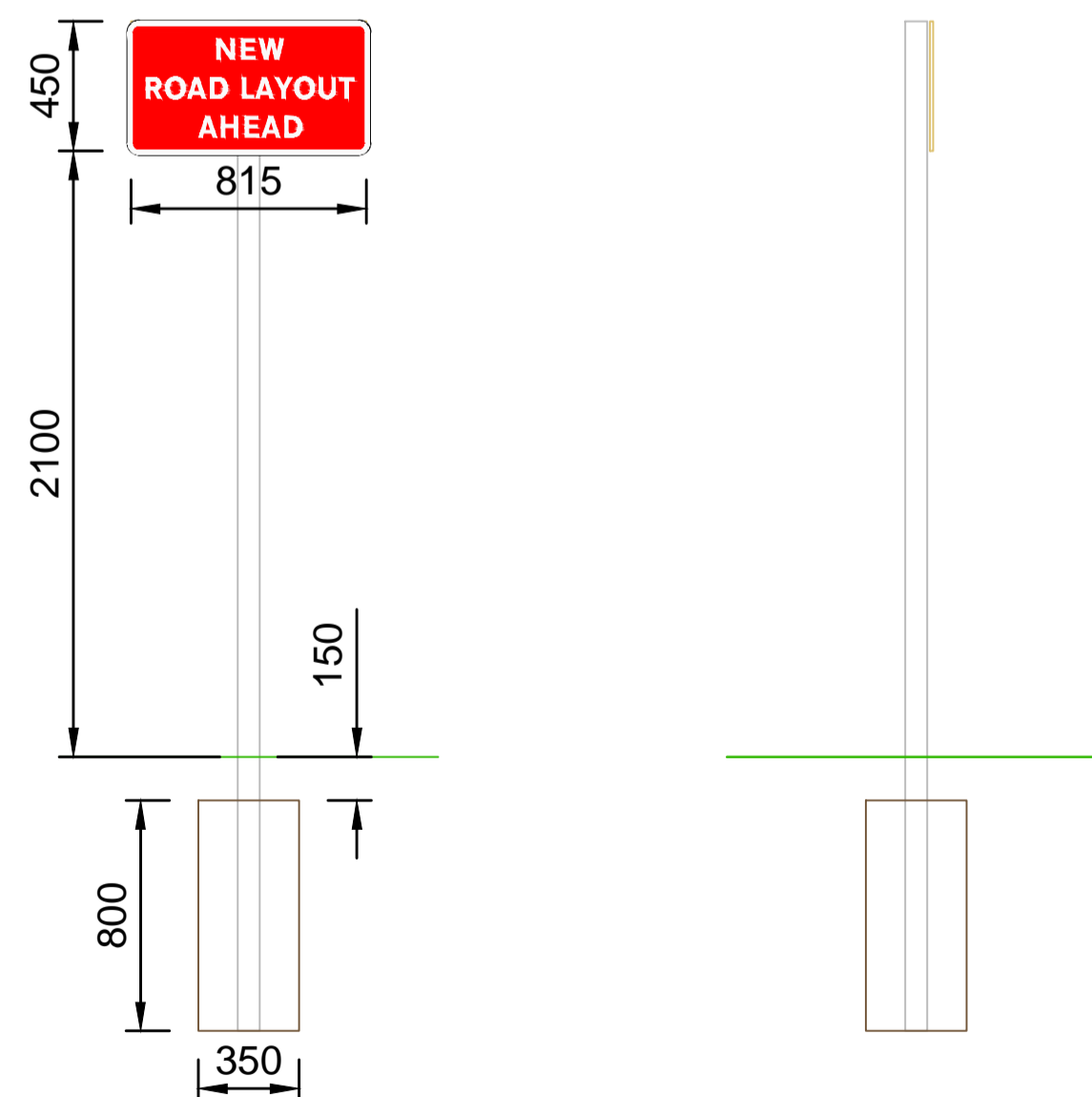
Structural Calculation Details

Signs:
Reference: TS04
Width: 545mm, Height: 415mm
Shape: Rectangle
Orientation: Facing front
Mounted on posts: 1
Mounting height: 2100mm, at post

Posts:
Quantity: 1
Type: 76.1 x 3.2 CHS (S355)
Spacing: N/A
Post 1 Length: 3465mm

Base:
Type: Planted
Diameter: 300mm
Depth: 800mm
Volume: 0.08cu.m
Earth cover: 150mm

Signing Project	Signing Project	Width (mm)	Height (mm)	Area (sq.m)	Background	Border	Legend
Sign Reference	TS13	815	450	0.37	Red	White	White
x Height	50.0						
Material	Class RA2						



TS13 - 7014

Structural Calculation Details

Signs:
Reference: TS13
Width: 815mm, Height: 450mm
Shape: Rectangle
Orientation: Facing front
Mounted on posts: 1
Mounting height: 2100mm, at post

Posts:
Quantity: 1
Type: 76.1 x 3.2 CHS (S355)
Spacing: N/A
Post 1 Length: 3500mm

Base:
Type: Planted
Diameter: 350mm
Depth: 800mm
Volume: 0.08cu.m
Earth cover: 150mm

SIGN SCHEDULE

Sign Reference	TSRGD NO.	x Height	Width (mm)	Height (mm)	Area (m ²)	Mounting height	Post quantity	Post type	Post 1 length	Base type	Base depth	Base volume	Earth cover	Illumination
TS02	670/1	100	600	600	0.28	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3770	Planted	800	0.06	150	Yes
TS04	974.2	40.0	545	415	0.23	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3465	Planted	800	0.06	150	No
TS05	974.2	40.0	590	465	0.27	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3515	Planted	800	0.06	150	No
TS06	660.6.1	15.0	280	455	0.13	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3505	Planted	800	0.06	150	No
TS07	660.7.1	15.0	280	505	0.14	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3555	Planted	800	0.06	150	No
TS08	660.7.2	15.0	280	505	0.14	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3555	Planted	800	0.06	150	No
TS09	660.7.3	15.0	280	505	0.14	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3555	Planted	800	0.06	150	No
TS10	661.2A	15.0	235	165	0.04	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3215	Planted	800	0.06	150	No
TS11	660.1.V1	15.0	270	195	0.05	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3245	Planted	800	0.06	150	No
TS12	660.1.V2	15.0	270	235	0.06	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3285	Planted	800	0.06	150	No
TS13	7014	50.0	815	450	0.37	2100mm, at post	1	76.1 x 3.2 CHS (S355)	3500	Planted	800	0.08	150	No

REV	DATE	BY	DESCRIPTION	CHK	APP
P03	10/10/24	AB	UPDATED FOLLOWING CLIENT REQUIREMENTS	JS	PWW
P02	31/07/24	NR	ISSUED FOR CLIENT APPROVAL	JS	PWW
P01	23/07/24	NR	ISSUE FOR COST ESTIMATE	JS	PWW
DR	15/07/24	NR	DRAFT ISSUE	JS	PWW

DRAWING STATUS: S2 - FOR INFORMATION

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SITE PROJECT: LINTHORPE ROAD RESTORATION

TITLE: TRAFFIC SIGN DETAILS (SHEET 1 OF 3)

SCALE @ A1:	CHECKED:	APPROVED:
NTS	JS	PWW

PROJECT NO:	DESIGNED:	DRAWN:	DATE:
2024UK293315	NR	NR	JULY 2024

DRAWING NO:	REV:
288933-WSP-XX-XX-DR-C-1211	P03

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Document & Drawing Issue Sheet

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Company	Name	Position/Function
Tees Valley Combined Authority	Craig MacLennan	

Dwg/Doc Number	Title	Scale	Size	Revision
288933-WSP-XX-XX-DR-C-0101	General Arrangement (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0102	General Arrangement (Sheet 2 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0103	General Arrangement (Sheet 3 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0104	General Arrangement (Sheet 4 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0151	Setting Out (Sheet 1 of 4)	1:250	A1	P02
288933-WSP-XX-XX-DR-C-0152	Setting Out (Sheet 2 of 4)	1:250	A1	P02
288933-WSP-XX-XX-DR-C-0153	Setting Out (Sheet 3 of 4)	1:250	A1	P02
288933-WSP-XX-XX-DR-C-0154	Setting Out (Sheet 4 of 4)	1:250	A1	P02
288933-WSP-XX-XX-DR-C-0155	Setting Out	1:250	A1	P02
288933-WSP-XX-XX-DR-C-0201	Site Clearance (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0202	Site Clearance (Sheet 2 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0203	Site Clearance (Sheet 3 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0204	Site Clearance (Sheet 4 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0501	Drainage Layout (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0502	Drainage Layout (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0503	Drainage Layout (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-0504	Drainage Layout (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1101	Kerbs, Footways & Paved Areas (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1102	Kerbs, Footways & Paved Areas (Sheet 2 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1103	Kerbs, Footways & Paved Areas (Sheet 3 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1104	Kerbs, Footways & Paved Areas (Sheet 4 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1201	Traffic Signs & Road Markings (Sheet 1 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1202	Traffic Signs & Road Markings (Sheet 2 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1203	Traffic Signs & Road Markings (Sheet 3 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1204	Traffic Signs & Road Markings (Sheet 4 of 4)	1:250	A1	P04
288933-WSP-XX-XX-DR-C-1211	Traffic Sign Details (Sheet 1 of 3)	NTS	A1	P03
288933-WSP-XX-XX-DR-C-1212	Traffic Sign Details (Sheet 2 of 3)	NTS	A1	P03
288933-WSP-XX-XX-DR-C-1213	Traffic Sign Details (Sheet 3 of 3)	NTS	A1	P03


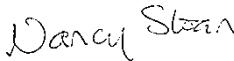


Tees Valley Combined Authority & Middlesbrough Council

Linthorpe Road, Middlesbrough
Proposed Restoration Works



Combined Stage 1 and Stage 2 Road Safety Audit



REPORT CONTROL			
Document	Combined Stage 1 and Stage 2 Road Safety Audit		
Project	Linthorpe Road, Middlesbrough Proposed Restoration Works		
Client	Tees Valley Combined Authority and Middlesbrough Council		
Report Number	NS24/992/RSA1-2		
Primary Author	Kevin Nicholson		
Reviewer	Nancy Sloan		
REVISION HISTORY			
Issue	Date	Status	Checked for Issue
1	23/09/24	Draft - issued to TVCA and MC.	
2	15/10/24	Final - following assimilation of collision data. Issued to TVCA and MC.	



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1. INTRODUCTION

1.1. This report results from a Combined Stage 1 and Stage 2 Road Safety Audit carried out on the highway works associated with the proposal to remove the cycle lanes on Linthorpe Road, Middlesbrough, between Borough Road in the north and Ayresome Street in the south. The proposals seek effectively to return Linthorpe Road to its layout prior to the introduction of the cycle lanes in 2022. Briefly, the works subject to audit comprise the removal of the cycle lanes and the reinstatement of footway and carriageway areas, pedestrian crossing points, bus stops and side road closures, together with associated traffic signs, road markings and drainage.

1.2. The Road Safety Audit was requested by Craig MacLennan of Tees Valley Combined Authority (TVCA) on behalf of that Authority and Middlesbrough Council (MC) and was carried out during September 2024 in accordance with the Stage 1/2 Road Safety Audit Brief issued by MC on 16 September 2024. The Brief approved the Audit Team and was accepted by them. The Audit Team membership was as follows:

Kevin Nicholson Nicholson Sloan Consultancy Limited (Audit Team Leader);

Nancy Sloan Nicholson Sloan Consultancy Limited (Audit Team Member).

1.3. The Audit Team visited the site together on the late afternoon and early evening of Monday 16 September, during which the weather was initially sunny and warm, and the road surfaces were dry. Traffic was steady and free flowing, other than short delays at the signalised junctions, and a large number of pedestrians and some cyclists were observed. Linthorpe Road is a two-way urban road subject to a speed limit of 20mph, and is street lit.

1.4. Historical collision data has been provided for the audit, covering the period January 2015 to September 2024. Some headline figures are shown below: -

- a total of 75 collisions were recorded during this period, generating 88 casualties;
- prior to the scheme opening in 2022, there was an average of 7.7 collisions per year, reducing slightly (but insignificantly) to 7.5 per year post-opening;
- a total of 17 collisions involving cyclists were recorded (14 were slight injury and 3 were serious). Of these, 16 occurred pre-opening (2 per year) and 1 post-opening (0.5 per year); This reduction could be an effect of the scheme offering segregation for cyclists, but a more in-depth analysis would be required to confirm any trends;
- there were 23 collisions (18 slight and 5 serious injury) involving pedestrians. All were struck either by cars, taxis or buses. There were 2.9 pedestrian incidents per year pre-opening and 4 per year post-opening;
- there were no fatalities resulting from any of the 75 recorded collisions.



-
- 1.5. The terms of reference for this audit are as described in GG 119 (Revision 2) in the Design Manual for Roads and Bridges. The Team has reported only on the road safety implications of the proposals and has not examined or verified the compliance of the design to any other criteria. However, and without being prescriptive, the Audit Team might refer to a design standard or technical guidance where this would help to clarify a safety problem or recommendation. In addition, there may be alternative methods of addressing a problem that would be equally acceptable in achieving the elimination or mitigation of a problem, and these should be considered in the light of the recommendations in this report.
 - 1.6. The detail provided for the audit is shown in Section 5. All comments and recommendations are referenced to the design drawings and related documents and the locations of the items raised by the audit are shown on the plan in Section 6.
 - 1.7. Where relevant within this report traffic signs will be described either by their reference numbers on the drawings or by their diagram number within the Traffic Signs Regulations and General Directions 2016 (TSRGD).
 - 1.8. Within this report the generic term "pedestrians" can include walking pedestrians, wheelchair users, mobility scooter users, dismounted cyclists, the blind, partially sighted and mobility impaired. Reference may be made to specific groups where appropriate.



2. ITEMS RAISED BY PREVIOUS ROAD SAFETY AUDITS

- 2.1 A Stage 3 Road Safety Audit was carried out on the completed scheme in October 2022 and the resulting report was included with the Brief. None of the issues raised are considered to be still relevant to the current scheme subject to audit.



3. ITEMS RAISED BY THIS COMBINED STAGE 1 AND STAGE 2 ROAD SAFETY AUDIT

3.1 **PROBLEM** *(read in conjunction with 3.2 below)*

Locations: Linthorpe Road along the extents of the scheme.

Summary: Signing of the speed limit on Linthorpe Road and the side streets could confuse motorists.

There are a number of conflicting pieces of information regarding the existing and proposed speed limit on Linthorpe Road and its side streets, summarised as follows: -

- the Brief states that the design speed and speed limit is 30mph (under Section 2), but also states that the road is subject to a 20mph speed limit (under Section 3);
- the existing traffic signs on Linthorpe Road between its junctions with Borough Road and Ayresome Street show the speed limit as 20mph;
- the proposed signs on Albert Terrace appear to show this street as subject to a 20mph limit, and Linthorpe Road as 30mph. In addition, the descriptions of the signs include 'south facing' and 'north facing', when the street runs along an east-west orientation;
- the visibility splays for the side streets are specified as based on a stopping sight distance of 43m, for 30 mph vehicle speeds (as per manual for Streets).

The Audit Team considers that it would be beneficial in road safety terms to retain the existing 20mph speed limit, and not revert to the previous limit of 30mph. However, regardless of the final designation of the speed limit, any conflicting sign information could both confuse motorists and increase the risk of inappropriate or excessive vehicle speeds, with the attendant risk of collisions.

RECOMMENDATION

It is recommended that the speed limit signs are specified on the drawings based on the proposed (or existing) speed limit for Linthorpe Road and the side streets, as appropriate.

3.2 **PROBLEM** *(read in conjunction with 3.1 above)*

Locations: Garnet Street and Waterloo Road.

Summary: Turning collisions could occur.

The one-way signs on Garnet Street and Waterloo are specified as non-illuminated. Notwithstanding that the signs should be illuminated under the regulations if they are within a 30mph limit, in the absence of illumination, motorists might not be aware of the signs and could turn against the flow of traffic, with the attendant risk of collisions.



RECOMMENDATION

It is recommended that, if the signs are within a 30mph speed limit, they are illuminated.

3.3 PROBLEM

Location: The Linthorpe Road northbound approach to its junction with Princes Road and Southfield Road.

Summary: The absence of lane delineation could result in side swipe collisions.

The approach lanes are delineated by warning markings to Diagram 1004. However, they do not extend back to the first lane arrows that motorists will encounter on the approach. The presence of the arrows without lane delineation could result in motorists being unsure of the precise driving line to take, and thus the risk of side swipe collisions.

RECOMMENDATION

It is recommended that either the warning markings are extended to the south to coincide with the lane arrows, or that the arrows are removed.

3.4 PROBLEM

Location: The junction of Park Road North (northern end) with Linthorpe Road.

Summary: The layout of the tactile paving could confuse pedestrians.

While perhaps schematic, the tactile paving slabs on the north and south sides of the road do not fully align with one another. If laid as such, visually impaired pedestrians could fail to identify the tactile paving on the opposite side of the junction, with the attendant risks of disorientation in the carriageway and of them tripping over the full height kerbs opposite, or of conflicts with vehicles.

RECOMMENDATION

It is recommended that the tactile paving is re-aligned on the drawings.

3.5 PROBLEM

Location: The Linthorpe Road southbound approach to its junction with Park Road North (southern end).

Summary: The absence of lane delineation could result in side swipe collisions.

The nearside approach lane has straight-ahead arrows, but no left-turn arrow is included to indicate that the lane can also be used to turn left into Park Road North. This could result in motorists making last minute manoeuvres or braking suddenly, with the attendant risk of collisions.

RECOMMENDATION

It is recommended that left-turn arrow heads are added to the markings.



3.6 PROBLEM

Location: The raised gullies throughout the scheme.

Summary: The pattern of the gully gratings could result in pedestrians tripping and falling.

There are a number of locations where the existing carriageway gullies are to be raised to the level of the new footway. If the existing gratings are retained, pedestrians could trip and fall if they trap their heels in the grating.

RECOMMENDATION

It is recommended that the gratings are specified as types suitable for pedestrian use.

3.7 PROBLEM

Location: The bollards throughout the scheme.

Summary: Making the bollards conspicuous could reduce the risk of kerb strikes and collisions involving pedestrians.

There are bollards specified for the new build-outs throughout the scheme. If they are not clearly visible for motorists, there will be an increased risk of kerb strikes and of them mounting the footway and colliding with pedestrians.

RECOMMENDATION

It is recommended that either the bollards are provided with reflective banding, or specified as types capable of displaying a 'keep right' aspect (and also reflective).

3.8 PROBLEM

Location: The signalised pedestrian crossings throughout the scheme.

Summary: The proximity of the vehicle stop lines to the crossings could increase the risk of collisions.

The distances between the pedestrian crossing studs and the vehicle stop lines are not specified on the drawings, and it is possible that they could be laid in close proximity during construction. Accidents can occur at signal controlled crossings because drivers of high fronted vehicles can pull away unaware of the presence of pedestrians, particularly those who are slow moving and who cross close to their vehicles. This problem can be mitigated by ensuring that adequate visibility of pedestrians is available to drivers and given effect by providing sufficient distance from the stop line to the crossing studs.

RECOMMENDATION

It is recommended that the stop lines are specified as a minimum distance of 3m from the crossing studs (2.5m from the primary signal post) and shown as such on the drawings.



3.9 PROBLEM

Location: The interfaces between the existing and new sections of footway throughout the scheme.

Summary: Differential grip could lead to pedestrians slipping and falling.

Given that a number of different materials will form the finished footway areas, the new surface might have different properties to the existing adjacent surface in terms of their slip resistance in wet or freezing conditions, increasing the risk of slips and falls as pedestrians move from one surface to another.

RECOMMENDATION

It is recommended that the existing and new materials have similar properties in terms of slip resistance in wet or freezing conditions.



4. AUDIT TEAM STATEMENT

We certify that this Road Safety Audit has been carried out in accordance with GG 119.

ROAD SAFETY AUDIT TEAM LEADER

Kevin Nicholson BSc, CMaths, MCIHT, FSoRSA,
HE Certificate of Competency
Director, Nicholson Sloan Consultancy Limited
Cherry Tree Cottage
Hayton, Brampton, Cumbria, CA8 9HT

Signed:

A handwritten signature in blue ink, appearing to read 'Kevin Nicholson'.

Date:

15/10/24

ROAD SAFETY AUDIT TEAM MEMBER

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Director, Nicholson Sloan Consultancy Limited
Cherry Tree Cottage
Hayton, Brampton, Cumbria, CA8 9HT

Signed:

A handwritten signature in blue ink, appearing to read 'Nancy Sloan'.

Date:

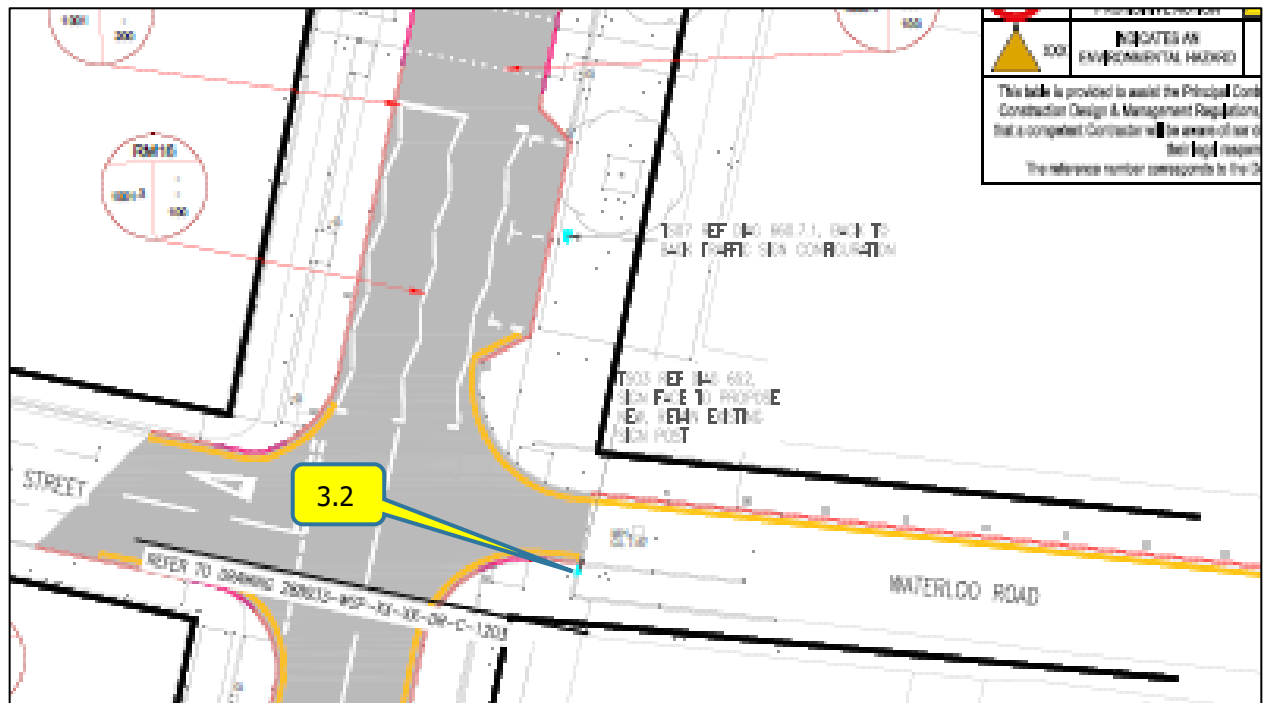
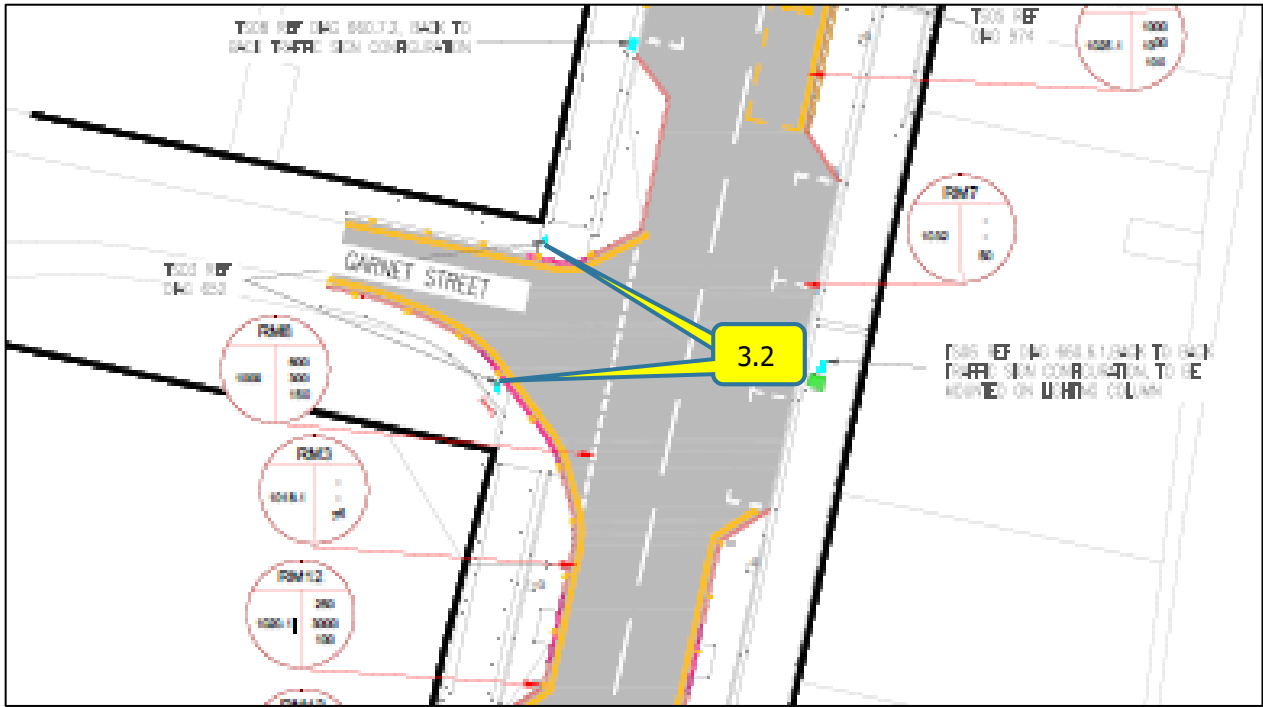
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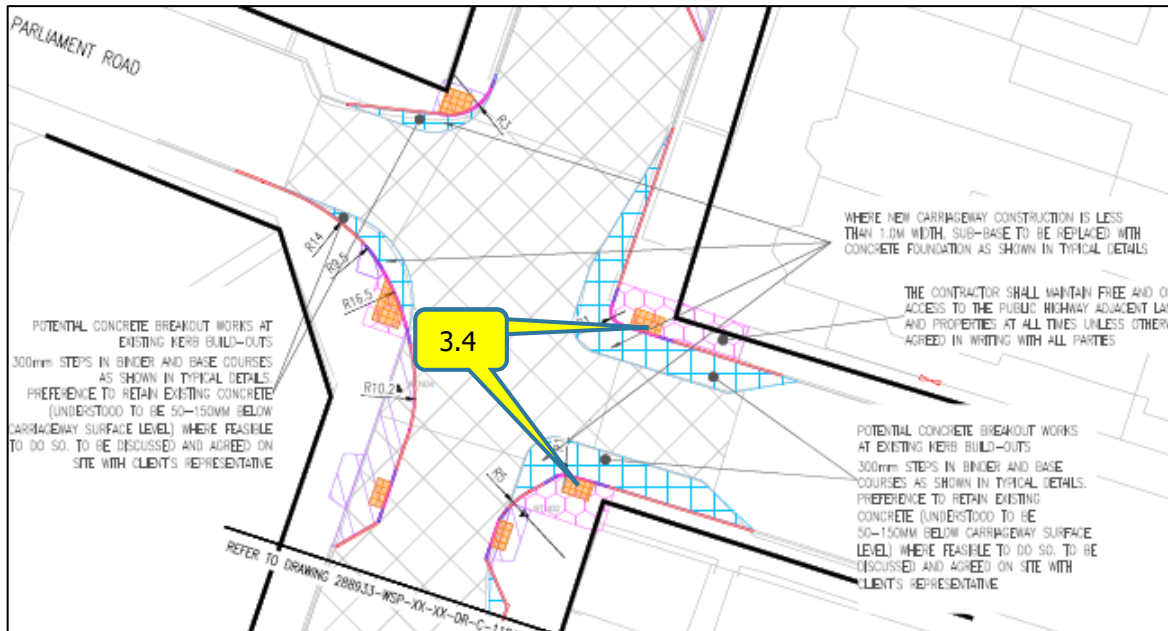
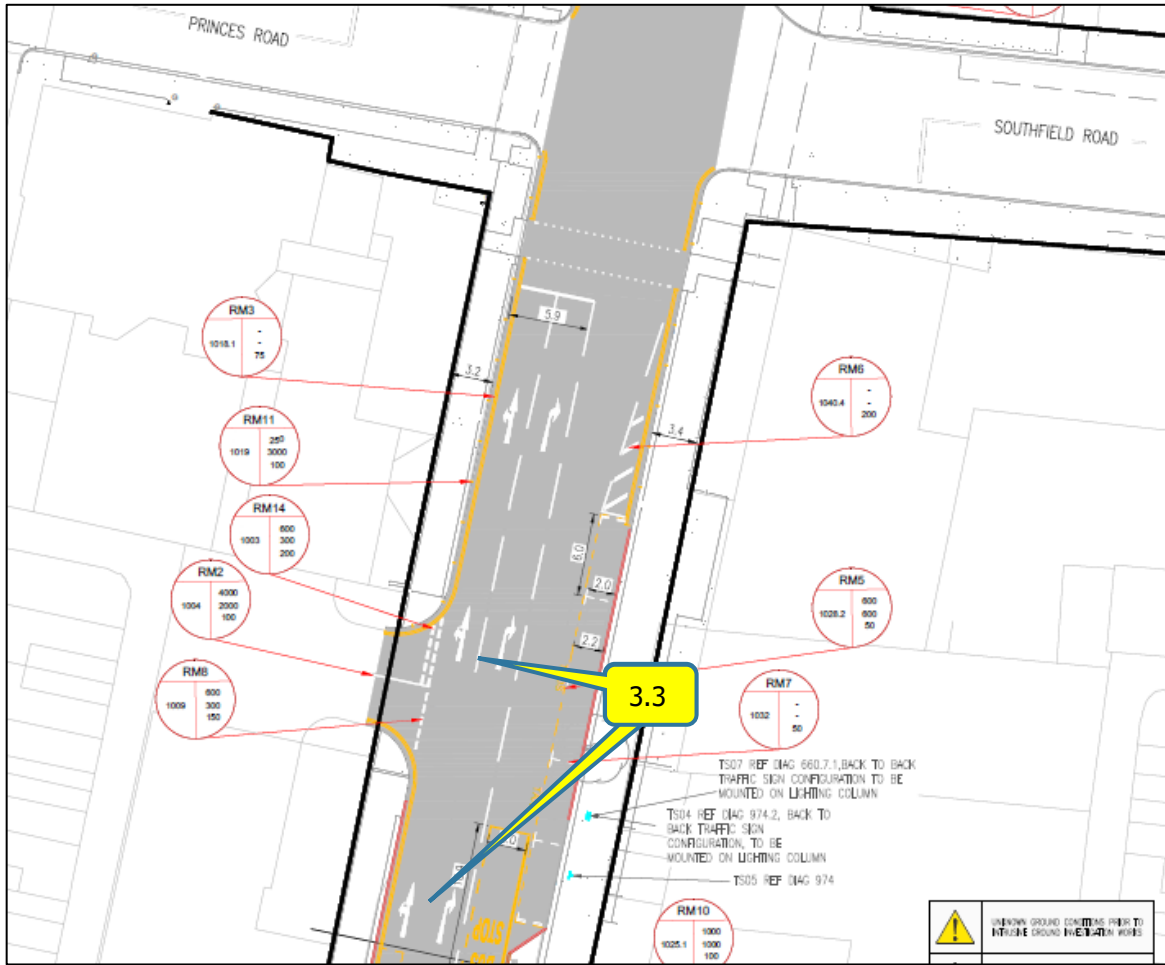
5. DRAWINGS AND DOCUMENTS PROVIDED

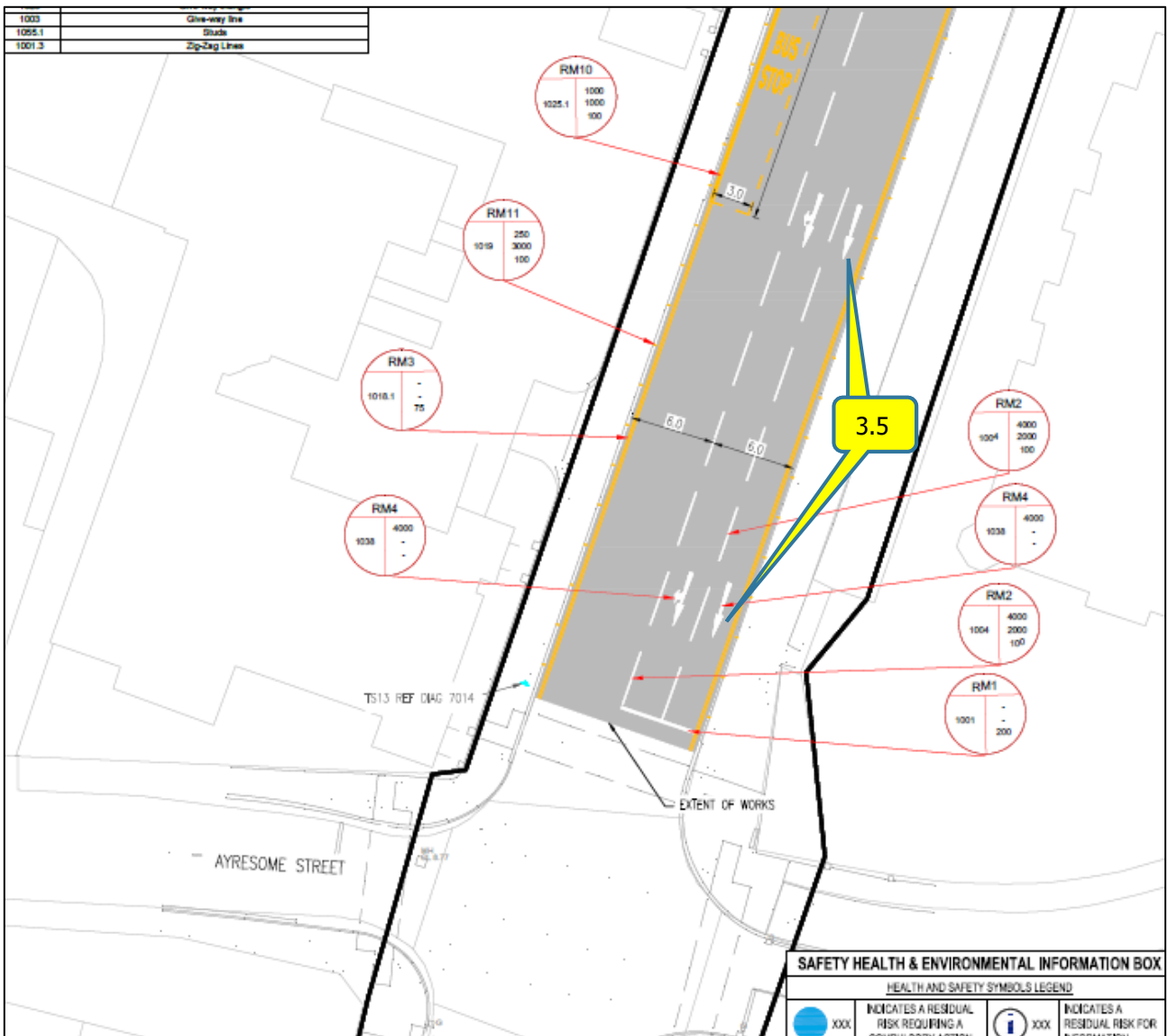
DRAWING OR DOCUMENT NUMBER	PROJECT AND TITLE	DATE
288933-WSP-XX-XX-RE-C-0001	LINTHORPE ROAD RESTORATION STAGE 1/2 ROAD SAFETY AUDIT BRIEF	16.09.24
288933-WSP-XX-XX-DR-C-0101 TO 0104 REVISION P02	LINTHORPE ROAD RESTORATION GENERAL ARRANGEMENT (SHEETS 1 TO 4)	31.07.24
288933-WSP-XX-XX-DR-C-0201 TO 0204 REVISION P02	LINTHORPE ROAD RESTORATION SITE CLEARANCE (SHEETS 1 TO 4)	31.07.24
288933-WSP-XX-XX-DR-C-0501 TO 0504 REVISION P02	LINTHORPE ROAD RESTORATION BELOW GROUND DRAINAGE LAYOUT (SHEETS 1 TO 4)	31.07.24
288933-WSP-XX-XX-DR-C-0511 REVISION P02	LINTHORPE ROAD RESTORATION DRAINAGE TYPICAL DETAILS	31.07.24
288933-WSP-XX-XX-DR-C-1101 TO 1104 REVISION P02	LINTHORPE ROAD RESTORATION KERBS, FOOTWAYS AND PAVED AREAS (SHEETS 1 TO 4)	31.07.24
288933-WSP-XX-XX-DR-C-1111 REVISION P02	LINTHORPE ROAD RESTORATION TYPICAL HIGHWAY DETAILS	31.07.24
288933-WSP-XX-XX-DR-C-1112 REVISION P02	LINTHORPE ROAD RESTORATION TYPICAL HIGHWAY SECTIONS	31.07.24
288933-WSP-XX-XX-DR-C-1201 TO 1204 REVISION P02	LINTHORPE ROAD RESTORATION TRAFFIC SIGNS AND ROAD MARKINGS (SHEETS 1 TO 4)	31.07.24
288933-WSP-XX-XX-DR-C-1211 TO 1214 REVISION P02	LINTHORPE ROAD RESTORATION TRAFFIC SIGN DETAILS (SHEETS 1 TO 4)	31.07.24



6. LOCATION PLANS OF ITEMS RAISED BY THIS AUDIT







3.1, 3.6, 3.7, 3.8 & 3.9 – throughout the scheme

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